

NAME OF FACILITY/HOME:

FIRE DRILL									EMERGENCY PREPAREDNESS								
Conduct fire drills, at various times when children are in care. A minimum of one fire drill annually must occur while children are napping/sleeping and one fire drill must be conducted using alternate evacuation route. Annually, at least one fire drill will be conducted while licensing staff are present.									Conduct drills of the emergency preparedness and evacuation plan for situations such as inclement weather (tornadoes) or a necessary lock down of the facility due to an outside threat. Annually you must practice each drill outlined in your emergency preparedness plan at least once.								
DATE (MM/DD/YY)	TIME OF DAY	NUMBER OF ADULT PARTICIPANTS	NUMBER OF CHILD PARTICIPANTS	TIME TO CLEAR BUILDING	ROUTE UTILIZED/ALTERNATE ROUTE	DATE FIRE EXTINGUISHER CHECKED	COMMENTS	INITIALS OF OWNER/DIRECTOR	DATE (MM/DD/YY)	TIME OF DAY	NUMBER OF ADULT PARTICIPANTS	NUMBER OF CHILD PARTICIPANTS	SITUATION/EVENT PRACTICED	TIME TAKEN TO COMPLETE	COMMENTS	INITIALS OF OWNER/DIRECTOR	
													LOCK DOWN				
													INCLEMENT WEATHER				