



**Hillsborough
County Florida**

DEPARTMENTAL USER FEES

Purpose: To provide a listing of departmental user fees, as well as, the policies, ordinances, resolutions pertaining to the fees contained within this document.

The table of contents contains a listing of all the departments with user fees. Click on the department's name to view the user fees for the department of your choice.

The *Authorization for Fee* column contains a listing of policies, ordinances, resolutions for all the fees collected by the department. The user can view the actual policy, ordinance or resolution title pertaining to the fee they are looking at by clicking on the document governing authority for the user fee.

Copies of the policies, ordinances, and resolutions are attached to this document.

Note: Please contact the individual department if you should have any questions concerning the user fee and/or backup documentation associated with the user fee.

This document is updated as of February 28, 2021.

Accommodations Statement

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Hillsborough County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons with disabilities who need an accommodation for this document should contact the Hillsborough County ADA Officer [Carmen LoBue](#) at (813) 276-8401; TTY: 7-1-1.



Hillsborough County Florida

DEPARTMENTAL USER FEES

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County Fees

County Fees			
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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>AGING SERVICES</u>			
Client co-payment for Community Care for the Elderly and Alzheimer's Disease Initiative programs	Sliding Scale- Income Based	Per month of service	Florida Statutes, Section 430.204(8) Florida Statutes, Section 430.503 Florida Administrative Code, 58C-1.007 Florida Administrative Code, 58C-1.006(9)
Client co-payment for Senior Adult Day Care Services	Sliding Scale- Income Based	Per hour of service	Hillsborough County BOCC authorization during May 19, 2010 meeting. Regular Agenda- Item B-2.
<u>CODE ENFORCEMENT</u>			
Foreclosure Registration	\$200.00	Bi -Annually	County Resolution # R18-125 PRP Ordinance 18-33
<u>Regulatory Compliance</u>			
Locksmith Registration Fee - (1 to 5 employees)	\$ 500.00	number of employees	County Ordinance 13-29, R13-164
Locksmith Registration Fee - (6 to 10 employees)	\$ 750.00	number of employees	County Ordinance 13-29, R13-165
Locksmith Registration Fee - (11 or more employees)	\$ 1,000.00	number of employees	County Ordinance 13-29, R13-166
Pain Management Clinic Application Fee	\$ 500.00	per clinic location	County Ordinance 10-8E, R13-111
Pain Management Clinic License Fee	\$ 1,500.00	per clinic location	County Ordinance 10-8E
Note: The authorization for each fee would be identification of the County Ordinance, Resolution, Florida Statute, Board Policy, etc.			
<u>COMMUNICATIONS</u>			
Meeting Coverage - 50% Cost Sharing	\$142.50	Per Hour	Board Policy 02.08.00.00

County Fees

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
CONSERVATION & ENVIRONMENTAL LANDS MANAGEMENT			
Regional Park Entry *	\$2.00	Vehicle up to 8 persons - \$1.00/person over 8	Board Policy - Section No. 03.04.09.00
Regional Parks Annual Pass* (includes entry fee to all County Regional Parks)	\$50 \$100 \$5.00	Individual Family (up to 8) Lost Tag Replacement	Board Policy - Section No. 03.04.09.00
Active Duty and Honorably Discharged Veterans	\$37.50 \$75.00	Individual Family (up to 8)	Board Policy - Section No. 10.08.00.00
Honorably Discharged Veterans with Service-Connected Disabilities	Free		Board Policy - Section No. 10.08.00.00
Surviving Spouses and Parents of Deceased Military Members who have fallen in combat	Free		Board Policy - Section No. 10.08.00.00
Active Duty First Responders as defined in Policy 10.06.00.00	\$37.50 \$75.00	Individual Family (up to 8)	Board Policy - Section No. 10.09.00.00
Surviving Dependents of Deceased Military Members killed in the Line of Duty as defined in Policy 10.06.00.00	Free		Board Policy - Section No. 10.09.00.00
Full-Time Employees of Hillsborough County BOCC	\$37.50 \$75.00	Individual Family (up to 8)	Board Policy - Section No. 10.09.00.00
Hillsborough County Residents age 65 or older	\$37.50 \$75.00		Board Policy - Section No. 10.09.00.00
Lithia Springs Swimming	\$2	Per Person	Board Policy - Section No. 03.04.09.00
Camping			
Family w/electricity	\$24	Per Night	Board Policy - Section No. 03.04.09.00
Senior Citizen - family sites (Hillsborough County residents and non-residents-ages 55 to 64)	\$18.00	Per Night	Board Policy - Section No. 03.04.09.00 and Section 10.10.00.00
Senior Citizen - family sites (Hillsborough County residents only) aged 65 and older	\$12.00	Per Night	Board Policy - Section No. 10.10.00.00
100% Disabled Citizens	\$12.00	Per Night	Board Policy - Section No. 10.10.00.00
Primitive Youth Group Camping - Minimum of 6	\$2.00	Per person/night	Board Policy - Section No. 03.04.09.00
Shelter Rental			
Seating less than 30 people	\$40.00	Per shelter per day	Board Policy - Section No. 03.04.09.00
Seating 31 to 60 people	\$70.00	Per shelter per day	Board Policy - Section No. 03.04.09.00

Click on the documents below to view the backup documentation in the appendix.

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE		AUTHORIZATION FOR FEE
Seating 61 to 150	\$125.00	Per shelter per day		Board Policy - Section No. 03.04.09.00
Seating over 150	\$225.00	Per shelter per day		Board Policy - Section No. 03.04.09.00
Eureka Springs Pavilion	\$150.00	Per shelter per day		Board Policy - Section No. 03.04.09.00
Horse Arena Fees				
Horse Show/Rodeo (day)	\$200.00 \$500.00	Non Profits Profits	For-	Board Policy - Section No. 03.04.09.00
Commercial Protography				
Still Photography	\$35.00 \$75.00	Half Day	Full Day	Fees Waived per County Ordinance 14-11 beginning on 04/02/2014
Motion Pictures	\$300.00 \$500.00	Half Day	Full Day	Fees Waived per County Ordinance 14-11 beginning on 04/02/2014
After Hours Park Usage				
After Hours Fishing Permit	\$30.00	Per Year		Board Policy - Section No. 03.04.09.00
After Hours Facility Usage	\$40.00	Per hr. per staff (2 hr. minimum)		Board Policy - Section No. 03.04.09.00
Canoe/Kayak Rental Fees				
Local rental (one park) for up to four hours	\$25.00	Per Vessel		Board Policy - Section No. 03.04.09.00
Trip rental (drop off different location) for up to four hours	\$30.00	Per Vessel		Board Policy - Section No. 03.04.09.00
Hourly rate/fee for each additional hour	\$10.00	Per Vessel		Board Policy - Section No. 03.04.09.00
Lost/Damaged Equipment Fees				
Damaged/Lost Canoe Paddle Replacement Fee	\$12.00	Per paddle		Board Policy - Section No. 03.04.09.00
Damaged/Lost Kayak Paddle Replacement Fee	\$35.00	Per paddle		Board Policy - Section No. 03.04.09.00
Lost Whistle/Key Replacement Fee	\$5.00	Per whistle/key		Board Policy - Section No. 03.04.09.00
Boat Ramp Fee	\$5.00 \$100.00	Per boat/trailer	Annual	Board Policy - Section No. 03.04.09.00
Discounts				
Active Duty and Honorably Discharged Veterans	\$75.00			Board Policy - Section No. 10.08.00.00
Active Duty First Responders as defined in Policy 10.06.00.00	\$75.00			Board Policy - Section No. 10.09.00.00
100% Disabled Citizens	\$50.00			Board Policy - Section No. 10.10.00.00
Honorably Discharged Veterans with Service-Connected Disabilities	Free			Board Policy - Section No. 10.08.00.00

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Surviving Spouses and Parents of Deceased Military Members who have fallen in combat	Free			Board Policy - Section No. 10.08.00.00
Surviving Dependents of deceased first responders killed in the line of duty	Free			Board Policy - Section No. 10.08.00.00
Team Adventure	\$125.00 \$250.00	\$125 per day for non corporate groups. \$250 per day for corporate groups.		Board Policy - Section No. 03.04.09.00
Night hikes, rides, skates	\$10.00	Per Person		Board Policy - Section No. 03.04.09.00
* WALKERS AND BIKE RIDERS RECEIVE FREE ENTRY INTO ANY REGIONAL PARK				
DEVELOPMENT SERVICES				
<u>ZONING PROCESS</u>				
Standard District Rezoning Application (average site - 6 acres)	\$4,355.48			Resolution 19-075
Revised Application Review-2nd Submittal	\$275.00			Resolution 19-075
EPC Review	\$350.00			Letter EPC- Fee Effective July 1, 2018
Planning Commission Review	\$499.00			Resolution 19-076
Fire Department Review	\$22.00			Resolution 13-160
Fast Track Surcharge	25% of Fee			Resolution 19-075
Site Plan District (PD) Rezoning Application (average site - 25 acres)	\$7,656.01			Resolution 19-075
Revised Application Submittal-2nd Resubmittal	\$1,876.30			Resolution 19-075
Grand Oaks Protection	\$35.29			Resolution 19-075
EPC Review	\$350.00			Letter EPC- Fee Effective July 1, 2018
Planning Commission Review	\$1,473.00			Resolution 19-076
Fire Department Review	\$22.00			Resolution 13-160
Major Modification of Plan District	\$7,419.23			Resolution 19-075

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Revised Application Review-2nd Submittal	\$1,949.15		Resolution 19-075
EPC Review May Apply	\$350.00		Letter EPC- Fee Effective July 1, 2018
Planning Commission Review May Apply	\$1,328.00		Resolution 19-076
Fire Department Review May Apply	\$22.00		Resolution 13-160
Written Zoning Verification (including Alcoholic Beverage Verification)	\$250.92		Resolution 19-075
Written Zoning Interpretation	\$1,274.78		Resolution 19-075
Non-Conformities Review	\$315.28		Resolution 19-075
Non-Conforming Lot Review	\$274.64		Resolution 19-075
Minor Modification of Plan District Zoning (PRS)	\$4,026.65		Resolution 19-075
PRS Revised Application-2nd Resubmittal	\$175.00		Resolution 19-075
Minor Change of Plan District-Zoning	\$405.22		Resolution 19-075
Appeal to Land Use Hearing Officer of Administrative Decision	\$270.13		Resolution 19-075
Variance Application	\$1,878.32		Resolution 19-075
Wetlands Setback Variance (EPC)	\$270.00		Resolution 19-075
Revised Application Review	\$25.00		Resolution 19-075
Review for Conditional Uses	\$428.12		Resolution 19-075
Special Use Applications	\$2,909.71		Resolution 19-075
Revised Application Review-2nd Resubmittal	\$70.00		Resolution 19-075
If necessary:			
EPC Review	\$350.00		Letter EPC- Fee Effective July 1, 2018
Planning Commission Review	\$369.00		Resolution 19-076
Fire Department Review	\$22.00		Resolution 13-160
Outside Expert Review to Confirm Compliance with LDC Section 6.11.29 E for Communications Facility, Wireless Application	\$4,000.00		Resolution 19-075
Special Use (No Waiver Required)	\$397.70		Resolution 19-075
Appeal to Land Use Hearing Officer Decision to Board of Adjustment	\$284.98		Resolution 19-075
Vested Rights Order (Original Determination)	\$543.00		Resolution 19-075
Vested Rights Review (Extension)	\$201.77		Resolution 19-075
Notice of Petition-Sign Posting	\$107.50		Resolution 19-075
Additional Signs (each)	\$25.00		Resolution 19-075
Affordable Housing Validation	\$305.87		Resolution 19-075
Streets/Rights-of-Way Vacation (Zoning Review)	\$264.10		Resolution 19-075

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Fee Waiver Review	\$164.96		Resolution 19-075
Privately Initiated Land Development Code Amendment	\$1,495.00		Resolution 19-075
<u>DRI PROCESS</u>			
Developments of Regional Impact (DRI)			
Simple	\$9,290.00		Resolution 13-160
EPC Review	\$1,200.00		Resolution 13-160
Planning Commission Review	\$500.00		Resolution 19-076
Fire Department Review	\$44.00		Resolution 13-160
Moderate	\$12,345.00		Resolution 13-160
EPC Review	\$1,200.00		Resolution 13-160
Planning Commission Review	\$500.00		Resolution 19-076
Fire Department Review	\$44.00		Resolution 13-160
Complex	\$18,580.00		Resolution 13-160
EPC Review	\$1,200.00		Resolution 13-160
Planning Commission Review	\$500.00		Resolution 19-076
Fire Department Review	\$44.00		Resolution 13-160
Supplemental Fee	Variable		Resolution 13-160
DRI Annual Report Review	\$495.00		Resolution 13-160
EPC Review	\$1,200.00		Resolution 13-160
Areawide DRI	\$27,870.00		Resolution 13-160
EPC Review	\$1,200.00		Resolution 13-160
Binding Letter Review	\$495.00		Resolution 13-160
DRI Amendment Development Order includes:			
Notice of Proposed Change			
Abandonment of DRI			
Essentially Built-Out Agreement			
Incremental DRI Review			
Simple	\$495.00		Resolution 13-160
Complex	\$5,880.00		Resolution 13-160
Supplemental Fee	Variable		Resolution 13-160
Substantial Deviation of Approved Development Order for DRI			
Simple	\$5,880.00		Resolution 13-160

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
EPC Review May Apply	\$1,200.00		Resolution 13-160
Planning Commission Review May Apply	\$500.00		Resolution 19-076
Fire Department Review May Apply	\$44.00		Resolution 13-160
Moderate	\$7,760.00		Resolution 13-160
EPC Review May Apply	\$1,200.00		Resolution 13-160
Planning Commission Review May Apply	\$500.00		Resolution 19-076
Fire Department Review May Apply	\$44.00		Resolution 13-160
Complex	\$11,640.00		Resolution 13-160
EPC Review May Apply	\$1,200.00		Resolution 13-160
Planning Commission Review May Apply	\$500.00		Resolution 19-076
Fire Department Review May Apply	\$44.00		Resolution 13-160
Sustainable Communities DRI Transportation/Other Analysis Review	Variable		Resolution 13-160
Supplemental Fee	Variable		Resolution 13-160
Incremental DRI Review			
Simple	\$4,645.00		Resolution 13-160
EPC Review May Apply	\$1,200.00		Resolution 13-160
Planning Commission Review May Apply	\$500.00		Resolution 19-076
Fire Department Review May Apply	\$44.00		Resolution 13-160
Moderate	\$6,172.00		Resolution 13-160
EPC Review May Apply	\$1,200.00		Resolution 13-160
Planning Commission Review May Apply	\$50.00		Resolution 19-076
Fire Department Review May Apply	\$44.00		Resolution 13-160
Complex	\$9,290.00		Resolution 13-160
EPC Review May Apply	\$1,200.00		Resolution 13-160
Planning Commission Review May Apply	\$500.00		Resolution 19-076
Fire Department Review May Apply	\$44.00		Resolution 13-160
<u>FLORIDA QUALITY DEVELOPMENT</u>			
Florida Quality Development	\$12,345.00		Resolution 13-160
EPC Review	\$1,200.00		Resolution 13-160

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>COMMUNITY DEVELOPMENT DISTRICT</u>			
Community Development District Petition	\$10,000.00	Less than 1000 acres	Resolution 13-160
Additional Processing Cost		Established by Department Director	Resolution 13-160
Supplemental Fee		Established by Department Director	Resolution 13-160
Fee Adjustment		Established by Department Director up to 50% of initial application fee; otherwise, set by BOCC	Resolution 13-160
<u>DEVELOPMENT AGREEMENT PROCESS</u>			
Development Agreement Application	\$989.12	Less than 5 acres	Resolution 19-075
	\$6,200.00	5 to 10 acres	Resolution 19-075
	\$9,800.00	More than 100 acres	Resolution 19-075
Supplemental Fee	\$14.17		Resolution 19-075
Fee Adjustment	\$0.00		Resolution 19-075
<u>SUBDIVISION PROCESS</u>			
Subdivision Preliminary Plat - Submittal			
Natural Resources	\$509.88		Resolution 19-075
Stormwater	\$369.07		Resolution 19-075
Transportation	\$111.85		Resolution 19-075
Zoning	\$529.39		Resolution 19-075
Water/Wastewater Service Application			
Concurrently	\$99.23		Resolution 19-075
EPC Review	\$460.00		Letter EPC- Fee Effective July 1, 2018
Fire Department Review	\$15.00		Resolution 13-160
Grand Oaks Protection	\$479.27		Resolution 19-075
Stormwater Master Plan	\$1,500.00		Resolution 19-075
Subdivision Preliminary Plat - Resubmittal			
Natural Resources	\$136.30		Resolution 19-075
Stormwater	\$200.00		Resolution 19-075
Transportation	\$100.00		Resolution 19-075

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Stormwater Master Plan	\$500.00		Resolution 19-075
Subdivision Construction Plan - Submittal			
Natural Resources: 1-50 Lots	\$562.47		Resolution 19-075
Natural Resources: 51-100 Lots	\$558.33		Resolution 19-075
Natural Resources: 101+ Lots	\$666.20		Resolution 19-075
De minimis Natural Resources	\$250.00		Resolution 19-075
Stormwater: 1 to 50 Lots	\$1,726.11		Resolution 19-075
Stormwater: 51 to 100 Lots	\$1,747.47		Resolution 19-075
Stormwater: 101+ Lots	\$2,218.50		Resolution 19-075
Stormwater Construction Inspections: 1 -50 lots	\$901.22		Resolution 19-075
Stormwater Construction Inspections: 51 -100 lots	\$1,221.23		Resolution 19-075
Stormwater Construction Inspections: 101+ lots	\$4,070.77		Resolution 19-075
Transportation: 1 to 50 Lots	\$1,333.82		Resolution 19-075
Transportation: 51 to 100 Lots	\$2,549.02		Resolution 19-075
Transportation: 101 + lots	\$4,073.84		Resolution 19-075
Transportation Inspections: 1 to 50 lots	\$814.66		Resolution 19-075
Transportation Inspections: 51 to 100 lots	\$1,221.23		Resolution 19-075
Transportation Inspections: 101+ lots	\$4,070.77		Resolution 19-075
Minor Review-Natural Resources	\$366.52		Resolution 19-075
Minor Review-Stormwater	\$250.00		Resolution 19-075
Minor Review-Transportation	\$250.00		Resolution 19-075
Natural Resources - Townhouses	\$334.54	Per Building	Resolution 19-075
Stormwater - Townhouses	\$302.81	Per Building	Resolution 19-075
Transportation - Townhouses	\$231.15	Per Building	Resolution 19-075
Utilities Reviews	\$440.50		Resolution 19-075
Utilities Reservation of Capacity	\$301.56		Resolution 19-075
Utilities Minor Review	\$149.34		Resolution 19-075
Certificate of Capacity (Stormwater, Transportation, Solid Waste, Parks)	\$35.79		Resolution 19-075
Zoning	\$639.72		Resolution 19-075
EPC Review	\$710.00		Letter EPC- Fee Effective July 1, 2018
Fire Department Review	\$15.00		Resolution 13-160
Grand Oaks Protection	\$414.73		Resolution 19-075

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Subdivision Construction Plan - Resubmittal			
Natural Resources: 1-50 Lots	\$192.64		Resolution 19-075
Natural Resources: 51-100 Lots	\$220.03		Resolution 19-075
Natural Resources: 101+ Lots	\$263.18		Resolution 19-075
De minimis Natural Resources	\$250.00		Resolution 19-075
Stormwater: 1 to 50 Lots	\$597.33		Resolution 19-075
Stormwater: 51 to 100 Lots	\$533.62		Resolution 19-075
Stormwater: 101+ Lots	\$626.66		Resolution 19-075
Transportation: 1 to 50 Lots	\$487.11		Resolution 19-075
Transportation: 51 to 100 Lots	\$935.32		Resolution 19-075
Transportation: 101 + lots	\$1,357.75		Resolution 19-075
Natural Resources - Townhouses	\$193.06	Per Building	Resolution 19-075
Stormwater - Townhouses	\$597.94	Per Building	Resolution 19-075
Transportation - Townhouses	\$92.96	Per Building	Resolution 19-075
Zoning	\$297.25		Resolution 19-075
EPC Review	\$355.00		Letter EPC- Fee Effective July 1, 2018
Subdivision Final Plat (Full BOCC Acceptance)			
Basic Fee - Submittal	\$426.13		Resolution 19-079
Basic Fee - Resubmittal	\$49.93		Resolution 19-079
EPC Review - Submittal	\$260.00		Letter EPC- Fee Effective July 1, 2018
Subdivision Final Plan (BOCC Chairperson Acceptance)			
EPC Review	\$260.00		Letter EPC- Fee Effective July 1, 2018
Fire Department Review	\$15.00		Resolution 13-160
Grand Oaks Protection	\$150.00		Resolution 19-079
Board Acceptance of Improvements	\$135.00		Resolution 19-079
Certified Parcel Review	\$299.32	Per Lot	Resolution 19-079
EPC Review of Certified Parcels and Minor Subdivisions	\$320.00		Letter EPC- Fee Effective July 1, 2018
Review & Processing of Waivers of the Subdivision Regulations (LUHO)			
EPC Review	\$260.00		Letter EPC- Fee Effective July 1, 2018
Additional for Projects in IPD District	\$130.00		Resolution 19-079
As-Builts - EPC Verification	\$400.00		Letter EPC- Fee Effective July 1, 2018

County Fees

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>SITE DEVELOPMENT PROCESS</u>			
Preliminary Site Development - Submittal			
Natural Resources	\$364.56		Resolution 19-079
Stormwater	\$366.11		Resolution 19-079
Transportation	\$111.73		Resolution 19-079
Zoning	\$685.25		Resolution 19-079
Water/Wastewater Service Applications	\$373.71		Resolution 19-079
Concurrency	\$108.26		Resolution 19-079
EPC Review	\$460.00		Letter EPC- Fee Effective July 1, 2018
Fire Department Review	\$15.00		Resolution 13-160
Grand Oaks Protection	\$358.27		Resolution 19-079
Preliminary Site Development - Resubmittal			
Natural Resources	\$300.00		Resolution 19-079
Stormwater	\$200.00		Resolution 19-079
Transportation	\$100.00		Resolution 19-079
Site Development Construction Plan - Submittal			
Natural Resources	\$372.86		Resolution 19-079
Stormwater	\$637.32		Resolution 19-079
Stormwater Construction Inspections	\$960.00	Per site	Resolution 19-079
Transportation	\$172.66		Resolution 19-079
Transportation Construction Inspections	\$170.03	Per site	Resolution 19-079
Zoning	\$471.37		Resolution 19-079
Stormwater Master Plan	\$1,500.00		Resolution 19-079
Utilities Review	\$232.24		Resolution 19-079
Utilities Reservation of Capacity	\$24.75		Resolution 19-079
Utilities Minor Review	\$168.74		Resolution 19-079
Certificate of Capacity (Stormwater, Transportation, Solid Waste, Parks)	\$35.79		Resolution 19-079
EPC Review	\$710.00		Letter EPC- Fee Effective July 1, 2018

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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Fire Department Review	\$15.00		Resolution 13-160
Grand Oaks Protection	\$382.47		Resolution 19-079
Site Development Construction Plan - Resubmittal			
Natural Resources	\$172.03		Resolution 19-079
Stormwater	\$298.82		Resolution 19-079
Transportation	\$71.93		Resolution 19-079
Zoning	\$187.17		Resolution 19-079
Stormwater Master Plan	\$500.00		Resolution 19-079
EPC Review	\$355.00		Letter EPC- Fee Effective July 1, 2018
Minor Site Development Review	\$200.00		Resolution 19-079
Natural Resources	\$362.34		Resolution 19-079
Stormwater	\$311.45		Resolution 19-079
Transportation	\$168.74		Resolution 19-079
Grand Oaks Protection	\$507.55		Resolution 19-079
EPC Review	\$310.00		Letter EPC- Fee Effective July 1, 2018
Outside Expert Review to Confirm Compliance with LDC Section 6.11.29 E for Communications Facility, Wireless Application (Conditional Use Only)	\$2,800.00		Resolution 19-079
Review & Processing of Extensions of Subdivision/Site Development Projects	\$175.00		Resolution 19-079
Reinspections (NR, Drainage, Paving, Zoning Compliance)			
Natural Resources	\$50.00		Resolution 19-079
Drainage	\$50.00		Resolution 19-079
Paving	\$50.00		Resolution 19-079
Zoning Compliance	\$50.00		Resolution 19-079
Review & Processing of Water/Wastewater Service Applications	\$450.00		Resolution 19-079
Preliminary Determination of Capacity Review	\$150.00		Resolution 19-079
Reservation of Capacity Process	\$150.00		Resolution 19-079
Review & Processing of Applications for Easement Access	\$100.00		Resolution 19-079

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			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>LAND ALTERATION PROCESS</u>			
Tree Inspection and Removal Permit	\$81.65	Plus \$24.93/Acre for each acre in Excess of 5 acres	Resolution 19-079
Grand Oaks Protection	\$155.97		Resolution 19-079
Grubbing Permit	\$215.94		Resolution 19-079
Natural Resources Other Projects	\$272.47		Resolution 19-079
EPC Review & Processing Applications to LUHO	\$260.00		Letter EPC- Fee Effective July 1, 2018
EPC Other Review	\$260.00		Letter EPC- Fee Effective July 1, 2018
Grand Oaks Protection	\$150.00		Resolution 19-079
Natural Resources Single Family/Duplex Projects	\$60.00		Resolution 19-079
Natural Resources Single Family/Duplex Projects- Self Certification	\$32.30		Resolution 19-079
Single Family/Duplex Blanket Landscape Permit	\$89.29		Resolution 19-079
Grand Oaks Protection	\$55.00		Resolution 19-079
Review & Processing Applications to LUHO	\$195.00		Resolution 19-079
EPC Review May Apply	\$260.00		Letter EPC- Fee Effective July 1, 2018
Review & Processing Application for Land Excavation Operating Permit (average site - 55 acres)	\$525.00		Resolution 19-079
EPC Review	\$870.00		Resolution 13-160
Amendment to a Land Excavation Permit	\$975.00		Resolution 19-079
EPC Review Fee for Additional Acreage	\$870.00		Resolution 13-160
EPC Review for Extension of Time or Renewal	\$650.00		Resolution 13-160
Land Excavation Special Use Permit	\$2,725.00		Resolution 19-079
EPC Review	\$350.00		Letter EPC- Fee Effective July 1, 2018
Land Excavation Inspection Fee	\$0.04	Per Cubic Yard	Resolution 19-079
<u>PHOSPHATE PROCESS</u>			
Phosphate Mining Permit	\$3,504.00	Plus \$.10/Acre or Portion thereof plus cost of Legal Ads	Resolution 19-079
New or Reclamation - EPC Fee	\$3,500.00		Resolution 19-079
Renewal or Extension - EPC Fee	\$100.00		Resolution 13-160

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Amendment of Phosphate Mining Permit	\$2,916.88	Plus \$.10/Acre or Portion thereof plus cost of Legal Ads	Resolution 19-079
EPC Review - Changes within Existing Mining Unit	\$1,000.00		Resolution 13-160
EPC Review - Additional of Adjacent Acreage	\$500.00	**	Resolution 13-160
Annual Review Related to Permitted Phosphate Mining	\$2,916.88	Plus \$.10/Acre or Portion thereof plus cost of Legal Ads	Resolution 19-079
EPC Review	\$375.00		Resolution 13-160
Mining or Mining-Related Activities/Waivers to Phosphate Mining Regulations	\$1,030.00		Resolution 19-079
Combination of the Phosphate Mining DRI Annual Report Review and the Phosphate Mining Annual Report	\$4,135.00		Resolution 19-079
<u>UPLAND WILDLIFE PROCESS</u>			
Upland Wildlife Habitat Verification	\$25.00		Resolution 19-079
Upland Wildlife Habitat Delineation when performed independent of Site Plan Review	\$25.00		Resolution 19-079
Upland Wildlife Habitat Management Plan Review with plan prepared by Staff	\$150.00		Resolution 19-079
<u>WELLHEAD RESOURCE PROCESS</u>			
Wellhead Protection Review - Minor (e.g., well installation)	\$175.00		Resolution 19-079
Wellhead Protection Review - Major and Expansion of a Non-Conformity	\$1,500.00		Resolution 19-079
<u>PUBLICATION PROCESS</u>			
Annual Petition Index Subscription	\$25.00		Resolution 19-079
<u>SEXUALLY ORIENTED BUSINESS LICENSES</u>			
Sexually Oriented Business License	\$728.11		Resolution 19-079
Sexually Oriented Business Employee License	\$150.00		Resolution 19-079

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Sexually Oriented Business License Renewal	\$686.60		Resolution 19-079
Sexually Oriented Business Employee License Renewal	\$431.48		Resolution 19-079
<u>BACKFLOW PREVENTION INSPECTIONS</u>			
Home Sites	\$35.00		Resolution 19-079
Commercial Sites	\$40.00		Resolution 19-079
<u>PROPORTIONATE FAIR SHARE AGREEMENTS</u>			
Small Agreement	\$2,000.00	0-1,000 trips	Resolution 19-079
Medium Agreement	\$4,000.00	1,001 - 10,000 trips	Resolution 19-079
Large Agreement	\$6,400.00	10,000 - above trips	Resolution 19-079
As-built	\$388.75		Resolution 19-079
Subdivision, Preliminary Plat: Street & Addresses	\$29.54		Resolution 19-079
Subdiv Construction Plan: Street & Addresses	\$38.41		Resolution 19-079
Subdivision Final Plat: Street & Addresses	\$53.70		Resolution 19-079
Subdivision Minor, Street & Addresses	\$20.68		Resolution 19-079
Site Preliminary: Street & Addresses	\$145.68		Resolution 19-079
Site Construction: Street & Addresses	\$199.48		Resolution 19-079
Subdivision Final Plat: Survey	\$1,019.38		Resolution 19-079
Subdivision Final Plat: Survey-Resub	\$306.82		Resolution 19-079
Subdivision Minor: Survey (mylar)	\$106.96		Resolution 19-079
Subdivision Minor Plat	\$1,019.38		Resolution 19-079
Plat no improvements; Survey (minor, resubmittal)	\$306.82		Resolution 19-079
Plat no improvements; Minor plat, mylar	\$106.96		Resolution 19-079
No Improvement- plats	\$1,019.38		Resolution 19-079
No Improvement- plats resubmittal	\$306.82		Resolution 19-079
No Improvement- mylar	\$106.96		Resolution 19-079

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>BUILDING PERMIT FEES</u>			
Building Permit Fee Schedule			Resolution 20-114
Building Permit Fee Schedule Appendix I *** Please see Resolution 20-114			Resolution 20-114
Building Permit Fee Schedule Appendix II *** Please see Resolution 20-114			Resolution 20-114
<u>MOBILITY FEE SCHEDULE OF RATES</u>			
<u>Urban Area</u>			
RESIDENTIAL:			
Single Family (including Duplex/Triplex) - Less than 1,500 sf & Annual HH Income less than 50% SHIP Definition	\$3,218	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - Less than 1,500 sf & Annual HH Income between 50-80% SHIP Definition	\$3,804	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - Less than 1,500 sf (per dwelling unit)	\$5,267	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - 1,500 to 2,499 sf (per dwelling unit)	\$5,921	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - 2,500 sf and greater	\$6,827	du	Ordinance 16-8
Multi-Family (Low-Rise, 1-2 Levels) - Annual HH Income less than 50% SHIP Definition	\$2,415	du	Ordinance 16-8
Multi-Family (Low-Rise, 1-2 Levels) - Annual HH Income between 50-80% SHIP Definition	\$2,850	du	Ordinance 16-8
Multi-Family (Low-Rise, 1-2 Levels)	\$4,278	du	Ordinance 16-8
Multi-Family (Mid-Rise, 3-10 Levels) - Annual HH Income less than 50% SHIP Definition	\$1,718	du	Ordinance 16-8
Multi-Family (Mid-Rise, 3-10 Levels) - Annual HH Income between 50-80% SHIP Definition	\$2,055	du	Ordinance 16-8
Multi-Family (Mid-Rise, 3-10 Levels)	\$3,122	du	Ordinance 16-8
Multi-Family (High-Rise, >10 Levels) - Annual HH Income less than 50% SHIP Definition	\$1,357	du	Ordinance 16-8
Multi-Family (High-Rise, >10 Levels) - Annual HH Income between 50-80% SHIP Definition	\$1,621	du	Ordinance 16-8
Multi-Family (High-Rise, >10 Levels)	\$2,492	du	Ordinance 16-8
Mid-Rise Residential w/1st Floor Commercial	\$1,857	du	Ordinance 16-8
High-Rise Residential w/1st Floor Commercial	\$962	du	Ordinance 16-8

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Mobile Home Park	\$2,220	du	Ordinance 16-8
Congregate Care Facility	\$246	du	Ordinance 16-8
LODGING:			
Hotel	\$2,697	room	Ordinance 16-8
Hotel; All Suites	\$2,145	room	Ordinance 16-8
Motel	\$1,256	room	Ordinance 16-8
RECREATION:			
RV Park	\$889	site	Ordinance 16-8
Marina	\$1,629	boat berth	Ordinance 16-8
Golf Course	\$20,625	hole	Ordinance 16-8
Movie Theater	\$25,628	screen	Ordinance 16-8
Health Club	\$20,211	1,000 sf	Ordinance 16-8
INSTITUTIONS:			
Elementary School (Private)	\$514	student	Ordinance 16-8
Middle School (Private)	\$594	student	Ordinance 16-8
High School (Private)	\$667	student	Ordinance 16-8
University/Junior College (7,500 or fewer students) (Private)	\$1,411	student	Ordinance 16-8
University/Junior College (more than 7,500 students) (Private)	\$1,030	student	Ordinance 16-8
Church	\$2,966	1,000 sf	Ordinance 16-8
Day Care Center	\$8,180	1,000 sf	Ordinance 16-8
Hospital	\$6,745	1,000 sf	Ordinance 16-8
Nursing Home	\$796	bed	Ordinance 16-8
Clinic	\$21,706	1,000 sf	Ordinance 16-8
OFFICE:			
General Office (per 1,000 sf)	\$5,374	1,000 sf	Ordinance 16-8
Single Tenant Office Building	\$6,466	1,000 sf	Ordinance 16-8
Medical Office 10,000 sq ft or less	\$14,206	1,000 sf	Ordinance 16-8
Medical Office greater than 10,000 sq ft	\$20,478	1,000 sf	Ordinance 16-8
RETAIL:			
Discount Superstore	\$9,253	1,000 sf	Ordinance 16-8
Discount Store; Free-Standing	\$8,479	1,000 sf	Ordinance 16-8
Shopping Center (per 1,000 sfgla)	\$8,580	1,000 sfgla	Ordinance 16-8
New/Used Auto Sales	\$10,684	1,000 sf	Ordinance 16-8
Discount Club	\$6,618	1,000 sf	Ordinance 16-8

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Home Improvement Superstore	\$5,150	1,000 sf	Ordinance 16-8
Electronics Superstore	\$4,595	1,000 sf	Ordinance 16-8
Pharmacy/Drug Store with & without Drive-Thru	\$7,718	1,000 sf	Ordinance 16-8
Furniture Store	\$2,256	1,000 sf	Ordinance 16-8
SERVICES:			
Bank/Savings Drive-In	\$12,924	1,000 sf	Ordinance 16-8
Fast Casual Restaurant	\$42,639	1,000 sf	Ordinance 16-8
Quality Restaurant	\$24,304	1,000 sf	Ordinance 16-8
High-Turn Over Restaurant	\$28,043	1,000 sf	Ordinance 16-8
Fast Food Restaurant w/Drive-Thru	\$65,382	1,000 sf	Ordinance 16-8
Automobile Care Center	\$7,508	1,000 sf	Ordinance 16-8
Gas Station w/Convenience Market <2,000 sq ft	\$8,568	fuel pos.	Ordinance 16-8
Gas Station w/Convenience Market 2,000-2,999 sq ft	\$10,238	fuel pos.	Ordinance 16-8
Gas Station w/Convenience Market 3,000+ sq ft	\$11,493	fuel pos.	Ordinance 16-8
Self-Service Car Wash	\$7,460	service bay	Ordinance 16-8
INDUSTRIAL:			
General Light Industrial	\$2,727	1,000 sf	Ordinance 16-8
Manufacturing	\$2,127	1,000 sf	Ordinance 16-8
Warehousing	\$877	1,000 sf	Ordinance 16-8
Mini-Warehouse	\$449	1,000 sf	Ordinance 16-8
High-Cube Warehouse	\$675	1,000 sf	Ordinance 16-8
Rural Area			
RESIDENTIAL:			
Single Family (including Duplex/Triplex) - Less than 1,500 sf & Annual HH Income less than 50% SHIP Definition	\$4,998	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - Less than 1,500 sf & Annual HH Income between 50-80% SHIP Definition	\$5,866	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - Less than 1,500 sf (per dwelling unit)	\$8,031	du	Ordinance 16-8
Single Family (including Duplex/Triplex) - 1,500 to 2,499 sf (per dwelling unit)	\$9,005	du	Ordinance 16-8

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Single Family (including Duplex/Triplex) - 2,500 sf and greater	\$10,338	du	Ordinance 16-8
Multi-Family (Low-Rise, 1-2 Levels) - Annual HH Income less than 50% SHIP Definition	\$3,732	du	Ordinance 16-8
Multi-Family (Low-Rise, 1-2 Levels) - Annual HH Income between 50-80% SHIP Definition	\$4,374	du	Ordinance 16-8
Multi-Family (Low-Rise, 1-2 Levels)	\$6,506	du	Ordinance 16-8
Multi-Family (Mid-Rise, 3-10 Levels) - Annual HH Income less than 50% SHIP Definition	\$2,694	du	Ordinance 16-8
Multi-Family (Mid-Rise, 3-10 Levels) - Annual HH Income between 50-80% SHIP Definition	\$3,190	du	Ordinance 16-8
Multi-Family (Mid-Rise, 3-10 Levels)	\$4,778	du	Ordinance 16-8
Multi-Family (High-Rise, >10 Levels) - Annual HH Income less than 50% SHIP Definition	\$2,158	du	Ordinance 16-8
Multi-Family (High-Rise, >10 Levels) -Annual HH Income between 50-80% SHIP Definition	\$2,548	du	Ordinance 16-8
Multi-Family (High-Rise, >10 Levels)	\$3,846	du	Ordinance 16-8
Mid-Rise Residential w/1st Floor Commercial	\$2,903	du	Ordinance 16-8
High-Rise Residential w/1st Floor Commercial	\$1,574	du	Ordinance 16-8
Mobile Home Park	\$3,364	du	Ordinance 16-8
Congregate Care Facility	\$543	du	Ordinance 16-8
LODGING:			
Hotel	\$3,283	room	Ordinance 16-8
Hotel; All Suites	\$2,616	room	Ordinance 16-8
Motel	\$1,542	room	Ordinance 16-8
RECREATION:			
RV Park	\$1,079	site	Ordinance 16-8
Marina	\$1,996	boat berth	Ordinance 16-8
Golf Course	\$25,250	hole	Ordinance 16-8
Movie Theater	\$31,361	screen	Ordinance 16-8
Health Club	\$24,480	1,000 sf	Ordinance 16-8
INSTITUTIONS:			
Elementary School (Private)	\$642	student	Ordinance 16-8
Middle School (Private)	\$738	student	Ordinance 16-8
High School (Private)	\$822	student	Ordinance 16-8
University/Junior College (7,500 or fewer students) (Private)	\$1,715	student	Ordinance 16-8

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
University/Junior College (more than 7,500 students) (Private)	\$1,259	student	Ordinance 16-8
Church	\$3,590	1,000 sf	Ordinance 16-8
Day Care Center	\$10,059	1,000 sf	Ordinance 16-8
Hospital	\$8,160	1,000 sf	Ordinance 16-8
Nursing Home	\$974	bed	Ordinance 16-8
Clinic	\$26,246	1,000 sf	Ordinance 16-8
OFFICE:			
General Office (per 1,000 sf)	\$8,127	1,000 sf	Ordinance 16-8
Single Tenant Office Building	\$9,741	1,000 sf	Ordinance 16-8
Medical Office 10,000 sq ft or less	\$21,227	1,000 sf	Ordinance 16-8
Medical Office greater than 10,000 sq ft	\$30,531	1,000 sf	Ordinance 16-8
RETAIL:			
Discount Superstore	\$11,339	1,000 sf	Ordinance 16-8
Discount Store; Free-Standing	\$10,406	1,000 sf	Ordinance 16-8
Shopping Center (per 1,000 sfgla)	\$10,500	1,000 sfgla	Ordinance 16-8
New/Used Auto Sales	\$12,967	1,000 sf	Ordinance 16-8
Discount Club	\$8,135	1,000 sf	Ordinance 16-8
Home Improvement Superstore	\$6,345	1,000 sf	Ordinance 16-8
Electronics Superstore	\$5,694	1,000 sf	Ordinance 16-8
Pharmacy/Drug Store with & without Drive-Thru	\$9,493	1,000 sf	Ordinance 16-8
Furniture Store	\$2,785	1,000 sf	Ordinance 16-8
SERVICES:			
Bank/Savings Drive-In	\$15,893	1,000 sf	Ordinance 16-8
Fast Casual Restaurant	\$52,216	1,000 sf	Ordinance 16-8
Quality Restaurant	\$29,620	1,000 sf	Ordinance 16-8
High-Turn Over Restaurant	\$34,155	1,000 sf	Ordinance 16-8
Fast Food Restaurant w/Drive-Thru	\$80,045	1,000 sf	Ordinance 16-8
Automobile Care Center	\$9,146	1,000 sf	Ordinance 16-8
Gas Station w/Convenience Market <2,000 sq ft	\$10,489	fuel pos.	Ordinance 16-8
Gas Station w/Convenience Market 2,000-2,999 sq ft	\$12,532	fuel pos.	Ordinance 16-8
Gas Station w/Convenience Market 3,000+ sq ft	\$14,067	fuel pos.	Ordinance 16-8
Self-Service Car Wash	\$9,125	service bay	Ordinance 16-8
INDUSTRIAL:			
General Light Industrial	\$4,129	1,000 sf	Ordinance 16-8

County Fees

Click on the documents below to view the backup documentation in the appendix.

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Manufacturing	\$3,238	1,000 sf	Ordinance 16-8
Warehousing	\$1,369	1,000 sf	Ordinance 16-8
Mini-Warehouse	\$736	1,000 sf	Ordinance 16-8
High-Cube Warehouse	\$1,070	1,000 sf	Ordinance 16-8
<u>Park Impact Fees</u>			
Size of Unit Living Area			
Less than 500 sq. ft.	\$658	Living Area Sq Ft	Ordinance 96-29, as amended
500 - 749 sq. ft.	\$953	Living Area Sq Ft	Ordinance 96-29, as amended
750 - 999 sq. ft.	\$1,157	Living Area Sq Ft	Ordinance 96-29, as amended
1,000 - 1,249 sq. ft.	\$1,316	Living Area Sq Ft	Ordinance 96-29, as amended
1,250 - 1,499 sq. ft.	\$1,447	Living Area Sq Ft	Ordinance 96-29, as amended
1,500 - 1,999 sq. ft.	\$1,656	Living Area Sq Ft	Ordinance 96-29, as amended
2,000 - 2,499 sq. ft.	\$1,815	Living Area Sq Ft	Ordinance 96-29, as amended
2,500 - 2,999 sq. ft.	\$1,945	Living Area Sq Ft	Ordinance 96-29, as amended
3,000 - 3,999 sq. ft.	\$2,149	Living Area Sq Ft	Ordinance 96-29, as amended
4,000 or more sq. ft.	\$2,320	Living Area Sq Ft	Ordinance 96-29, as amended
Hotel/Lodging	\$1,123	per room	Ordinance 96-29, as amended
<u>School Impact Fees</u>			
Less than 900 sq. ft.	\$1,645	Living Area Sq Ft	Ordinance 96-29, as amended
900 - 1,299 sq. ft.	\$3,891	Living Area Sq Ft	Ordinance 96-29, as amended
1,300 - 1,799 sq. ft.	\$7,027	Living Area Sq Ft	Ordinance 96-29, as amended
1,800 - 2,499 sq. ft.	\$8,227	Living Area Sq Ft	Ordinance 96-29, as amended
2,500 - 3,399 sq. ft.	\$9,369	Living Area Sq Ft	Ordinance 96-29, as amended
3,400 or more sq. ft.	\$10,976	Living Area Sq Ft	Ordinance 96-29, as amended

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Fire Impact Fees</u>			
Single Family, Detached (includes Mobile Home not in park)	\$335	unit	Ordinance 96-29, as amended
Multi-Family (includes duplex/ apartment/condo/townhome)	\$249	unit	Ordinance 96-29, as amended
Mobile Home (in a park)/RV Park	\$299	unit	Ordinance 96-29, as amended
<u>Fire Sprinkler or Underground Fire Line Permit</u>			
Job Valuation: \$1-\$500	\$35	Per Permit	
Job Valuation: \$501-\$3,000	\$45	Per Permit	
Job Valuation: \$3,001-\$10,000	\$15 per thousand or fraction thereof	Per Permit	
Job Valuation: \$10,000-\$25,000	\$150+ \$5 per thousand or fraction thereof	Per Permit	
Job Valuation: \$25,001-500,000	\$225+ \$3 per thousand or fraction thereof	Per Permit	
Job Valuation: \$500,001-up	\$1650 + .75 per thousand or fraction thereof	Per Permit	
<u>ECONOMIC DEVELOPMENT</u>			
IDA Bond Financing Review Fee - Regular Review	\$10,000	Dollars	Board Policy 03.02.06.01
IDA Bond Financing Review Fee - Expedited Review	\$20,000	Dollars	Board Policy 03.02.06.01
Small Business Development Center @Hillsborough County Workshops	\$5	per attendee per hour of workshop	R03-024

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Small Business Information Center User Fee and Sponsorship Fee			
Conference Room Rental	\$15	per hour	Resolution 03-024
Training Room Rental	\$20	per hour	Resolution 03-024
Sponsorship Fee - Calendars	\$500	per sponsor per printing	Resolution 03-024
Sponsorship Fee - Checklists	\$500	per sponsor per printing	Resolution 03-024
<u>ENVIRONMENTAL PROTECTION COMMISSION</u>			
<u>Solid Waste Construction Permits -</u>			
Class I or Class II Facility - 5 year permit	\$3,300		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Class III Facility - 5 year permit	\$2,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Resource Recovery/Incinerator - 5 year permit	\$2,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Construction & Demolition Debris Disposal - 5 year permit	\$2,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Waste Processing Facility - 5 year permit	\$2,000		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Compost Facility - 5 year permit	\$2,000		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
All other solid waste management facilities - 5 year permit	\$2,000		
<u>Operation Permits -</u>			
Class I or Class II Facility - 5 year permit	\$3,300		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Class III Facility - 5 year permit	\$2,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Resource Recovery/Incinerator - 5 year permit	\$3,300		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Construction & Demolition Debris Disposal - 5 year permit	\$4,600		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Waste Processing Facility - 5 year permit	\$3,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Compost Facility - 5 year permit	\$3,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
All other solid waste management facilities - 5 year permit	\$3,500		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
<u>Closure/Long Term Care Permits-</u>			
Class I or Class II Facility - 5 year permit	\$2,300		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Class III Facility - 5 year permit	\$1,000		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Construction & Demolition Debris Disposal - 5 year permit	\$2,300		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
All other solid waste management facilities - 5 year permit	\$2,300		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
<u>Director's Authorization - No FDEP permit required</u>			
Old Landfill Development - 5 year permit	\$3,600		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Recovered Materials Processing Facility - 5 year permit	\$4,000		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Yard Trash Processing Facility - 5 year permit	\$4,000		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
One Time On Site Disposal - Residential	\$100		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
All other solid waste management facilities - 5 year permit	\$2,200		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Modifications</u>			
<u>Minor Modification</u>			
Transfer, time extension, minor changes which involve new work, or new work locations which will alter, replace or eliminate permit requirements	\$200		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Substantial Modifications	Varies		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
<u>Small Quantity Hazardous Waste Generators -</u>			
Annual Notification/Verification Fee	\$40		Chapter 403.7225(12) Florida Statutes
<u>Storage Tanks -</u>			
Storage Tank Installation and Upgrade Plan Reviews	\$170		Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
Industrial Wastewater Source Permit (Non-Delegated NPDES)			
<u>Preliminary Design Report (New Construction)</u>			
(i) Major Facility	\$4,500	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
(ii) Minor Facility	\$1,750	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
<u>Facility Permit (Operation)</u>			
(i) Major Facility	\$4,500	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
(ii) Minor Facility	\$1,750	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
General Permits	\$530	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
<u>Permit Modifications</u>			
(i) Major	\$2,100	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
(ii) Minor (involving construction activity)	\$1,300	Per Application	Chapter 84-446, Section 5(2) and Rules of the EPC Chapter 1-6
<u>Industrial Wastewater Source Permit (Delegated non-NPDES)</u>			
Group 1 - Citrus Processing, Fertilizer Manufacturing, Phosphate Mining and Beneficiation			
New Permit with Preliminary Design Report	\$12,000	Per Application	Rule 62-620.200, F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$6,000	Per Application	Rule 62-4.050(4)©1., F.A.C.
Preliminary Design Report	\$6,000	Per Application	Rule 62-4.050(4)©1., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$6,000	Per Application	Rule 62-4.050(4)©1., F.A.C.
Substantial Revision not associated with substantial modifications	\$1,200	Per Application	Rule 62-4.050(4)©1., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$3,000	Per Application	Rule 62-4.050(4)©1., F.A.C.
Group 2 - Industrial Categories to include Cement Manufacturing, Leather Tanning, Coil Coating			
New Permit with Preliminary Design Report	\$8,000	Per Application	Rule 62-620.200, F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$4,000	Per Application	Rule 62-4.050(4)©2., F.A.C.
Preliminary Design Report	\$4,000	Per Application	Rule 62-4.050(4)©2., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$4,000	Per Application	Rule 62-4.050(4)©2., F.A.C.
Substantial Revision not associated with substantial modifications	\$800	Per Application	Rule 62-4.050(4)©2., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$2,000	Per Application	Rule 62-4.050(4)©2., F.A.C.
Group 3 - Industrial Categories to include Bulk Oil Terminal, Dairy Products			
New Permit with Preliminary Design Report	\$4,000	Per Application	Rule 62-4.050(4)©3., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$2,000	Per Application	Rule 62-4.050(4)©3., F.A.C.
Preliminary Design Report	\$2,000	Per Application	Rule 62-4.050(4)©3., F.A.C.

County Fees

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Click on the documents below to view the backup documentation in the appendix.			
Substantial Revision involving Antideg or Increase in Permit Capacity	\$2,000	Per Application	Rule 62-4.050(4)©3., F.A.C.
Substantial Revision not associated with substantial modifications	\$400	Per Application	Rule 62-4.050(4)©3., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$1,000	Per Application	Rule 62-4.050(4)©3., F.A.C.
Group 4a - Feedlots, Major			
New Permit with Preliminary Design Report	\$5,000	Per Application	Rule 62-4.050(4)©4., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$2,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Preliminary Design Report	\$2,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$2,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision not associated with substantial modifications	\$500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$1,250	Per Application	Rule 62-4.050(4)©4., F.A.C.
Group 4b - Feedlots, Other			
New Permit with Preliminary Design Report	\$3,000	Per Application	Rule 62-4.050(4)©4., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$1,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision not associated with substantial modifications	\$300	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$750	Per Application	Rule 62-4.050(4)©4., F.A.C.
Group 4c - Egg Production Facility, Major			
New Permit with Preliminary Design Report	\$5,000	Per Application	Rule 62-4.050(4)©4., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$2,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Preliminary Design Report	\$2,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$2,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision not associated with substantial modifications	\$500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$1,250	Per Application	Rule 62-4.050(4)©4., F.A.C.
Group 4d - Egg Production Facility, Other			
New Permit with Preliminary Design Report	\$3,000	Per Application	Rule 62-4.050(4)©4., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$1,500	Per Application	Rule 62-4.050(4)©4., F.A.C.
Substantial Revision not associated with substantial modifications	\$300	Per Application	Rule 62-4.050(4)©., F.A.C.

County Fees

County Fees			
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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Substantial Revision w/o Antideg or increase in permit capacity	\$750	Per Application	Rule 62-4.050(4)©4., F.A.C.
Group 8a - Industry categories not specified in Group 1 through 3 - Flows >500,000 gpd			
New Permit with Preliminary Design Report	\$8,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$4,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Preliminary Design Report	\$4,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$4,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision not associated with substantial modifications	\$800	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$2,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Group 8b - Industry categories not specified in Group 1 through 3 - Flows >100,000 and up to 500,000 gpd			
New Permit with Preliminary Design Report	\$5,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$2,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Preliminary Design Report	\$2,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$2,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision not associated with substantial modifications	\$500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$750	Per Application	Rule 62-4.050(4)©8., F.A.C.
Group 8c - Industry categories not specified in Group 1 through 3 - Flows >50,000 and up to 100,000 gpd			
New Permit with Preliminary Design Report	\$3,000	Per Application	Rule 62-4.050(4)©8., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$1,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision not associated with substantial modifications	\$300	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$750	Per Application	Rule 62-4.050(4)©8., F.A.C.
Group 8d- Industry categories not specified in Group 1 through 3 - Flows <50,000 gpd			
New Permit with Preliminary Design Report	\$1,500	Per Application	Rule 62-4.050(4)©8., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$750	Per Application	Rule 62-4.050(4)©8., F.A.C.
Preliminary Design Report	\$750	Per Application	Rule 62-4.050(4)©8., F.A.C.

County Fees

County Fees			
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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Substantial Revision involving Antideg or Increase in Permit Capacity	\$750	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision not associated with substantial modifications	\$250	Per Application	Rule 62-4.050(4)©8., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$375	Per Application	Rule 62-4.050(4)©8., F.A.C.
Group 9a - Closed-Loop Recycle Systems/No discharge - Flows >10,000 gpd			
New Permit with Preliminary Design Report	\$1,000	Per Application	Rule 62-4.050(4)©9., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$500	Per Application	Rule 62-4.050(4)©9., F.A.C.
Preliminary Design Report	\$500	Per Application	Rule 62-4.050(4)©9., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$500	Per Application	Rule 62-4.050(4)©9., F.A.C.
Substantial Revision not associated with substantial modifications	\$250	Per Application	Rule 62-4.050(4)©9., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$250	Per Application	Rule 62-4.050(4)©9., F.A.C.
Group 9b - Closed-Loop Recycle Systems/No discharge - Flows <10,000 gpd			
New Permit with Preliminary Design Report	\$200	Per Application	Rule 62-4.050(4)©9., F.A.C.
Permit Renewal or New Permit w/o Preliminary Design Report	\$100	Per Application	Rule 62-4.050(4)©9., F.A.C.
Preliminary Design Report	\$100	Per Application	Rule 62-4.050(4)©9., F.A.C.
Substantial Revision involving Antideg or Increase in Permit Capacity	\$100	Per Application	Rule 62-4.050(4)©9., F.A.C.
Substantial Revision not associated with substantial modifications	\$50	Per Application	Rule 62-4.050(4)©9., F.A.C.
Substantial Revision w/o Antideg or increase in permit capacity	\$50	Per Application	Rule 62-4.050(4)©9., F.A.C.
<u>Minor Revision</u>			
Group 10a- Minor Revision to change monitoring requirements or modify	\$100	Per Application	Rule 62-4.050(4)©10., F.A.C.
Group 10b- Minor Revision to change monitoring requirements or modify	\$250	Per Application	Rule 62-4.050(4)©10., F.A.C.
Minor Revision to correct Minor Errors	\$0	Per Application	Rule 62-4.050(4)©10., F.A.C.
Minor Revision involving Transfer of Ownership or Time Extension	\$50	Per Application	Rule 62-4.050(4)©10., F.A.C.
General Permits requiring PG or PE certification	\$500	Per Application	Rule 62-4.050(4)©13., F.A.C.
General Permits NOT requiring PG or PE certification	\$100	Per Application	Rule 62-4.050(4)©13., F.A.C.
<u>DOMESTIC WASTEWATER PERMITS</u>			
Domestic wastewater collection/transmission system serving 10 or more	\$500		62-4.050(4)(b), F.A.C.
Domestic wastewater collection/transmission system serving less than 10	\$300		62-4.050(4)(b), F.A.C.

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
General permit for Domestic wastewater collection/transmission system	\$250		62-4.050(4)(b), F.A.C.
Type I Domestic Wastewater Facility Permits (Delegated)	\$5,000		62-4.050(4)(b), F.A.C.
Type II Domestic Wastewater Facility Permits (Delegated)	\$3,000		62-4.050(4)(b), F.A.C.
Type III Domestic Wastewater Facility Permits (Delegated)	\$1,000		62-4.050(4)(b), F.A.C.
Type IV Domestic Wastewater Facility Permits (Delegated)	\$600		62-4.050(4)(b), F.A.C.
Substantial Revision for Type I Domestic Wastewater Facility (Delegated)	\$2,500		62-4.050(4)(b), F.A.C.
Substantial Revision for Type II Domestic Wastewater Facility (Delegated)	\$1,875		62-4.050(4)(b), F.A.C.
Substantial Revision for Type III & IV Domestic Wastewater Facility (Delegated)	\$600		62-4.050(4)(b), F.A.C.
Minor Revision for Type I Domestic Wastewater Facility (Delegated)	\$500		62-4.050(4)(b), F.A.C.
Minor Revision for Type II Domestic Wastewater Facility (Delegated)	\$300		62-4.050(4)(b), F.A.C.
Minor Revision for Type III & IV Domestic Wastewater Facility (Delegated)	\$100		62-4.050(4)(b), F.A.C.
Permit Transfer Fee	\$50		62-4.050(4)(b), F.A.C.
Type I&II Domestic Wastewater Facility Permits (Non-Delegated)	\$2,940		EPC Rule Chapter 1-6
Substantial Revision for Domestic Wastewater Facility (Non-Delegated)	\$1,750		EPC Rule Chapter 1-6
Minor Revision for Domestic Wastewater Facility (Non-Delegated)	\$750		EPC Rule Chapter 1-6
<u>WETLANDS PERMITS</u>			
Land Excavation permit New & Expansion	\$1,150		Chapter 1-6.05 Services-Fee Schedule
Rezoning application	\$350		Chapter 1-6.05 Services-Fee Schedule
Subdivision Preliminary	\$460		Chapter 1-6.05 Services-Fee Schedule
Subdivision Construction Plan	\$710		Chapter 1-6.05 Services-Fee Schedule
Subdivision Final Plat	\$260		Chapter 1-6.05 Services-Fee Schedule
Minor Subdivision Plans	\$320		Chapter 1-6.05 Services-Fee Schedule
Subdivision As-built verification	\$400		Chapter 1-6.05 Services-Fee Schedule
Tampa Port Authority delegated Minor Work Permit	\$650		Chapter 1-6.05 Services-Fee Schedule
Tampa Port Authority delegated Minor Work Permit - after construction	\$360		Chapter 1-6.05 Services-Fee Schedule
TPA delegated Minor Work Permit Revision -prior to construction	\$100		Chapter 1-6.05 Services-Fee Schedule
TPA non-delegated Minor Work Permit	\$150		Chapter 1-6.05 Services-Fee Schedule
TPA Standard Work Permit	\$300		Chapter 1-6.05 Services-Fee Schedule
Phosphate Mitigation Plan Modification	\$730		Chapter 1-6.05 Services-Fee Schedule
Phosphate Mining annual review & inspection	\$375		Chapter 1-6.05 Services-Fee Schedule
Phosphate Mining unit review & reclamation	\$3,500		Chapter 1-6.05 Services-Fee Schedule

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Phosphate Mitigation Review Inspections	\$310		Chapter 1-6.05 Services-Fee Schedule
Phosphate Mining Administrative Review	\$100		Chapter 1-6.05 Services-Fee Schedule
Phosphate Mining Land Alteration	\$500		Chapter 1-6.05 Services-Fee Schedule
Phosphate Mining Amendments to mining/reclamation	\$1,000		Chapter 1-6.05 Services-Fee Schedule
Development of Regional Impact	\$1,200		Chapter 1-6.05 Services-Fee Schedule
Commercial Site Development - Preliminary	\$460		chapter 1-6.05 Services-Fee Schedule
Commercial Site Development - Construction	\$710		Chapter 1-6.05 Services-Fee Schedule
Commercial Site Development - Final Plat	\$260		Chapter 1-6.05 Services-Fee Schedule
Commercial Site Development - Minor Construction	\$310		Chapter 1-6.05 Services-Fee Schedule
Commercial Site Development - As Built verification	\$400		Chapter 1-6.05 Services-Fee Schedule
Natural Resources Setback Encroachment	\$260		Chapter 1-6.05 Services-Fee Schedule
Natural Resources land alteration	\$590		Chapter 1-6.05 Services-Fee Schedule
Miscellaneous Activities in Wetlands (MAIW) permit	\$380		Chapter 1-6.05 Services-Fee Schedule
Whole Lake Treatment - less than 10ac	\$490		Chapter 1-6.05 Services-Fee Schedule
Whole Lake Treatment - greater than 10ac	\$680		Chapter 1-6.05 Services-Fee Schedule
hazard tree removal	\$50		Chapter 1-6.05 Services-Fee Schedule
Wetland Delineation less than one acre	\$200		Chapter 1-6.05 Services-Fee Schedule
Wetland Delineation 1 to 3 acres	\$270		Chapter 1-6.05 Services-Fee Schedule
Wetland Delineation 3 to 10 acres	\$460		Chapter 1-6.05 Services-Fee Schedule
Wetland Delineation 10 to 40 acres	\$810		Chapter 1-6.05 Services-Fee Schedule
Wetland Delineation 40 to 100 acres	\$1,420		Chapter 1-6.05 Services-Fee Schedule
Wetland Delineation over 100 acres	1420 +280 per 100 ac		Chapter 1-6.05 Services-Fee Schedule
Re-certification of delineation	50% of initial		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation less than .5 acre	\$720		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation .5 to 1 acre	\$1,270		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation 1 to 5 acres	\$2,100		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation 5 to 10 acres	\$2,810		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation over 10 acres	\$3,650		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation Compliance	\$2,000		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation bank credit	\$250		Chapter 1-6.05 Services-Fee Schedule
Wetland Mitigation authorization extensions	\$250		Chapter 1-6.05 Services-Fee Schedule

County Fees

County Fees			
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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Wetland Mitigation permit mod for bank withdrawal	\$100		Chapter 1-6.05 Services-Fee Schedule
Amendment to Mitigation Plan configuration/location	\$730		Chapter 1-6.05 Services-Fee Schedule
Mangrove Trimming & Alteration permit	\$400		Chapter 1-6.05 Services-Fee Schedule
mangrove Trimming & Alteration permit monitoring	\$220		Chapter 1-6.05 Services-Fee Schedule
Mangrove Other Trimming & Alteration single family - review	\$690		Chapter 1-6.05 Services-Fee Schedule
Mangrove Other Trimming - single family - up to 11 reports	\$2,050		Chapter 1-6.05 Services-Fee Schedule
Mangrove other Trimming & Alteration comm/sub review	\$2,500		Chapter 1-6.05 Services-Fee Schedule
Mangrove Other Trimming & Alteration up to 11 reports	\$2,720		Chapter 1-6.05 Services-Fee Schedule
Professional Mangrove Trimmer registration	\$50		Chapter 1-6.05 Services-Fee Schedule
Professional Mangrove Trimmer renewal	\$25		Chapter 1-6.05 Services-Fee Schedule
FDEP Delegation ERP	\$100		Chapter 1-6.05 Services-Fee Schedule
Mangrove written exemption verification	\$100		Chapter 1-6.05 Services-Fee Schedule
<u>MISCELLANEOUS CHARGES</u>			
Enforcement Costs	\$60	Per hour	Chapter 1-6.06 Services-Fee Schedule
Public Records	depends	Per hour	Chapter 1-6.06 Services-Fee Schedule
<u>Citizen Response Section</u>			
<i>Open Burning Authorization:</i>			
Open Burning Application	\$300	<2 acres	Chapter 1-6, Rules of the EPC
	300 each 3 months	initial land clearing	Chapter 1-6, Rules of the EPC
<i>Asbestos Demolition/Renovation Projects:</i>			
Demolition Projects	\$310		Chapter 1-6, Rules of the EPC; and the State Operating Agreement (SOA) between EPC and FDEP
Renovation/Abatement Projects	\$310	160 Sq Ft to 1,000 Sq Ft or 260 to 1,000 Linear Ft	Chapter 1-6, Rules of the EPC; and the State Operating Agreement (SOA) between EPC and FDEP
	\$500	>1,000 Linear Ft. or 1,000 Sq Ft	Chapter 1-6, Rules of the EPC; and the State Operating Agreement (SOA) between EPC and FDEP

County Fees

County Fees			
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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
	\$360	Annual Notification expected to exceed 160 Sq Ft or 260 Linear Ft	Chapter 1-6, Rules of the EPC; and the State Operating Agreement (SOA) between EPC and FDEP
<u>Industrial Air Permits</u>			
Construction permit for an emissions unit having potential emissions of 100 or more tons per year of any single pollutant	\$5,000	Per emissions unit based on tons per year of emissions	Rule 62-4.050(4)(a)2., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction permit for an emissions unit having potential emissions of 50 or more tons per year, but less than 100 tons per year, of any single pollutant	\$4,500	Per emissions unit based on tons per year of emissions	Rule 62-4.050(4)(a)2., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction permit for an emissions unit having potential emissions of 25 or more tons per year, but less than 50 tons per year, of any single pollutant	\$2,000	Per emissions unit based on tons per year of emissions	Rule 62-4.050(4)(a)2., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction permit for an emissions unit having potential emissions of 5 or more tons per year, but less than 25 tons per year, of any single pollutant	\$1,000	Per emissions unit based on tons per year of emissions	Rule 62-4.050(4)(a)2., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction permit for an emissions unit having potential emissions of less than 5 tons per year of each pollutant	\$250	Per emissions unit based on tons per year of emissions	Rule 62-4.050(4)(a)2., F.A.C.; and Chapter 1-6, Rules of the EPC
Non-TV Operation permit for an emissions unit required to measure actual emissions by stack sampling	\$1,500	Per emissions unit based on type of testing	Rule 62-4.050(4)(a)3., F.A.C.; and Chapter 1-6, Rules of the EPC
Non-TV Operation permit for an emissions unit required to measure actual emissions by any method other than stack sampling (such as visible emissions observation or continuous emissions monitoring)	\$1,000	Per emissions unit based on type of testing	Rule 62-4.050(4)(a)3., F.A.C.; and Chapter 1-6, Rules of the EPC
Non-TV Operation permit for an emissions unit not required to measure actual emissions	\$750	Per emissions unit based on type of testing (none required)	Rule 62-4.050(4)(a)3., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction permit for minor modifications	\$250	Per construction permit	Rule 62-4.050(4)(s)5., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction permit for time extensions on permits	\$50	Per construction permit	Rule 62-4.050(4)(s)3., F.A.C.; and Chapter 1-6, Rules of the EPC
Construction and Operation permits for transfer of ownership	\$50	Per facility	Rule 62-4.050(4)(s)3., F.A.C.; and Chapter 1-6, Rules of the EPC

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>FACILITIES MANAGEMENT SERVICES</u>			
Occupancy Fee For Non-profits occupying County-owned space	\$6	Per square foot of space occupied	Board Policy approved March 2014 (number not assigned as of 7/11/14)
<u>Support Services Section</u>			
Public Parking - 1st Hour Free	0.8	Per Half Hour	R94-0176, R94-0279, R95-160
<u>FIRE RESCUE</u>			
<u>Emergency Medical Service Fees</u>			
Ambulance Transport - Basic Life Service (BLS)	\$800	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Pre-Medevac Services- BLS	\$800	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Ambulance Transport -Advance Life Support I (ALS I)	\$800	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Pre-Medevac Services- ALS I	\$800	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Ambulance Transport -Advance Life Support II (ALS II)	\$800	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Pre-Medevac Services- ALS II	\$800	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Mileage Fee	\$12	Mile	Resolution R15-159 and BOCC Policy 03.04.19.00
Oxygen per Transport	\$25	Transport	Resolution R15-159 and BOCC Policy 03.04.19.00
Dedicated Standby per Hour (3 Hour Min.)	\$150	Hour	Resolution R15-159 and BOCC Policy 03.04.19.00

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
<u>Fire Marshal - Fire Inspection Fees</u>				
Fire Marshal Inspections - Routine Normal Fee	\$ 55.00	0-5000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 75.00	5,001-15,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 150.00	15,001-25,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 225.00	25,001-35,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 300.00	35,001-45,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 375.00	45,001-55,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 450.00	55,001-65,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 525.00	65,001-75,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 600.00	75,001-85,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 638.00	85,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Normal Fee	\$ 1.00	Cost for Each Additional 1,000 Sq Ft over 85,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal Inspections - Routine Second Reinspection	\$ 82.50	0-5000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 112.50	5,001-15,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 225.00	15,001-25,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 337.50	25,001-35,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 450.00	35,001-45,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 562.50	45,001-55,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 675.00	55,001-65,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 787.50	65,001-75,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 900.00	75,001-85,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 957.00	85,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Second Reinspection	\$ 1.50	Cost for Each Additional 1,000 Sq Ft over 85,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal Inspections - Routine Third Reinspection	\$ 165.00	0-5000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 225.00	5,001-15,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 450.00	15,001-25,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 675.00	25,001-35,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 900.00	35,001-45,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 1,125.00	45,001-55,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 1,350.00	55,001-65,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 1,575.00	65,001-75,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 1,800.00	75,001-85,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 1,914.00	85,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Routine Third Reinspection	\$ 2.00	Cost for Each Additional 1,000 Sq Ft over 85,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 68.00	0-5000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 135.00	5,001-10,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 202.00	10,001-15,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 269.00	15,001-20,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 337.00	20,001-25,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 403.00	25,001-30,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 470.00	30,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy Normal Fee	\$ 10.00	Cost for Each Additional 5,000 Sq Ft over 30,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 136.00	0-5000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 270.00	5,001-10,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 404.00	10,001-15,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 538.00	15,001-20,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 674.00	20,001-25,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 806.00	25,001-30,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 940.00	30,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal Inspections - Certificate of Occupancy First Reinspection Fee	\$ 20.00	Cost for Each Additional 5,000 Sq Ft over 30,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 45.00	0-10,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 74.00	10,001-20,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 102.00	20,001-30,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 131.00	30,001,-40,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 159.00	40,001-50,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 187.00	50,001-60,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal - Construction Plans Review Normal Fee	\$ 216.00	60,001-70,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 244.00	70,001-80,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 273.00	80,001-90,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 301.00	90,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review Normal Fee	\$ 10.00	Cost for Each Additional 5,000 Sq Ft over 90,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 45.00	0-10,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 74.00	10,001-20,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 102.00	20,001-30,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 131.00	30,001,-40,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 159.00	40,001-50,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 187.00	50,001-60,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal - Construction Plans Review First Resubmittal	\$ 216.00	60,001-70,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 244.00	70,001-80,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 273.00	80,001-90,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 301.00	90,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Construction Plans Review First Resubmittal	\$ 10.00	Cost for Each Additional 5,000 Sq Ft over 90,001 Sq Ft*	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Temporary Certificate of Occupancy (TCO) Inspection Fee	\$ 72.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Pre-Inspection Fee	\$ 75.00	0-10,000 Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Pre-Inspection Fee	\$ 150.00	10,001 or greater Sq Ft	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fire Alarm Acceptance Test and Inspection/Recertification	\$ 100.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fire Suppression System Test and Inspection	\$ 75.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Second and Subsequent Re-inspection of Fire Safety Systems	\$ 75.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Single Smoke Alarm Installation**	\$ 40.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal - Standpipe Test and Inspection/Reinspection	\$ 75.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fire Pump Test and Inspection/Recertification	\$ 175.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Knox Key Switch Inspection (mandated locations)	\$ 75.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Tents, Membrane Structures, and Other Temporary Structures	\$ 50.00	Assembly, 50 to 300 Persons	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Tents, Membrane Structures, and Other Temporary Structures	\$ 100.00	Assembly, 301 to 1,000 Persons	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Tents, Membrane Structures, and Other Temporary Structures	\$ 150.00	Assembly, greater than 1,000 Persons	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Tents, Membrane Structures, and Other Temporary Structures	\$ 50.00	Mercantile, Sales	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Tents, Membrane Structures, and Other Temporary Structures	\$ 150.00	Mercantile, Sales, High Hazard	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Sparkler Permit Fee	\$ 100.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fireworks/Pyrotechnics Display	\$ 200.00	Open Air Display	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fireworks/Pyrotechnics Display	\$ 300.00	Indoor/Covered Display Inspection	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fire Watch, Per Person/hour 4 hour Minimum	\$ 50.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
Fire Marshal - Application for Developmental Approval (A.D.A) Review	\$ 44.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Developmental Regional Impact (D.R.I.) Review	\$ 44.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Rezoning Application	\$ 22.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Developmental Review Department (D.R.D.) Reviews	\$ 15.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Miscellaneous Inspections (Non-scheduled)	\$ 60.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
Fire Marshal - Fine for Occupying a Commercial Building prior to a CO per day	\$ 75.00	Request	Ordinance 03-31; Florida Statutes §125.56(2), Florida Statutes §633.216(1); and BOCC Administrative Directive #CS-17	***
* Each additional 5,000 square feet, or portion thereof, up to the next highest project size threshold.				
** Installation to ensure the presence of a minimum of one functional alarm in each sleeping/cooking area of all commercial/landlord owned buildings				
<u>Emergency Management Fees</u>				
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - First Submission	\$31.25	Under 16 beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003	
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - Second Submission	\$62.50	Under 16 beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003	
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - Third Submission	\$93.75	Under 16 beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003	
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - First Submission	\$62.50	16 - 49 beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003	

County Fees

Click on the documents below to view the backup documentation in the appendix.

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - Second Submission	\$93.75	16 - 49 beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - Third Submission	\$125.00	16 - 49 beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - First Submission	\$93.75	50+ beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - Second Submission	\$125.00	50+ beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003
External Agencies, HealthCare Facilities' Comprehensive Emergency Management Plan (CEMP) Review Fee - Third Submission	\$156.25	50+ beds - cost per review	Florida Statutes (F.S.), Chapter 252 and Florida Administrative Code 27p-20.003
<u>GEOSPATIAL AND LAND ACQUISITION</u>			
<u>Real Property Section</u>			
<u>Vacating Petition Fees</u>			
Filing Fee	\$150	Per Petition	Real Estate Fee Schedule, Board Policy # 03.04.17.00
Public Hearing & Recording Fee	\$250	Per Petition	Real Estate Fee Schedule, Board Policy # 03.04.17.00
Zoning Review Fee	\$19	Per Petition	Development Services Fee Schedule, Board Policy # 03.04.03.00
Total - Vacating Fees	\$419		

County Fees

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
LIBRARY SERVICES			
<u>Lost or Damaged Material</u>			
The Library is solely responsible for determining necessary repairs to damaged material. If the Library determines that the cost of repair exceeds the cost of replacement, the item will be removed from circulation and the replacement cost will be charged. If the item can not be replaced, the Library will establish and charge a comparable value. All sales are final and no refunds will be issued.	Cost of repair/replacement + Tax	each item	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
<u>Photocopiers and Printers</u>			
1. Print	\$0.20	per page	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
2. Photocopy	\$0.20	per page	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
3. Microfilm	\$0.25	per page	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
4. Inter-Library Loan Photocopies	\$0.25	per page	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
	\$2.50	per delivery	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
Photocopy and printing prices include applicable sales tax. These fees may not be waived.			
<u>Commercial/Catering Kitchen Cleaning Fee</u>	\$150.00	per event	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
<u>Meeting Room Cleaning Fee</u>	\$25.00	per event	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
<u>Passport Acceptance Fee</u>	\$35.00	per event	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy

Click on the documents below to view the backup documentation in the appendix.

County Fees

Click on the documents below to view the backup documentation in the appendix.

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Returned Check Service Fee</u>			
1. \$50.00 or less	\$25	per check	s. 68.065(2), s. 125.0105, s. 832.08(5), Florida Statutes, and Hillsborough County Ordinance 96-28
2. \$50.01 to \$300.00	\$30	per check	s. 68.065(2), s. 125.0105, s. 832.08(5), Florida Statutes,
3. \$300.01 to \$800.00	\$40	per check	s. 68.065(2), s. 125.0105, s. 832.08(5), Florida Statutes,
4. \$800.01 and over	5% of check amount	per check	s. 68.065(2), s. 125.0105, s. 832.08(5), Florida Statutes,
These fees may not be waived or refunded unless the check has been returned due to a Library administrative error.			
<u>Non-Resident Library Card Fee</u>			
Charged to Non-Hillsborough County Residents. This fee may not be waived.	\$100	per year	LS 1510 - Effective October 2, 2019 - Appears in fee schedule exhibit to policy
<u>Fee Waivers:</u>			
Library supervisors may, at their discretion, authorize a waiver of overdue fines, lost or damaged material fees, or collection services fees on a patron account if the fines were improperly assessed by the Library or the patron establishes a hardship as the result of an event beyond the patron's control. The reason for each waiver shall be documented on each patron's account.			
The authorization for each fee would be identification of the County Ordinance, Resolution, Florida Statute, Board Policy, etc.			
<u>MEDICAL EXAMINER</u>			
Cremation Approval Fee	\$50.00	Per Cremation	HC Ord. 91-18 (Sep 19, 1991)- Fee increased Per BOCC Approval at BOCC meeting 03/04/20
Body to be Shipped Out of State Investigations	\$50.00	Per Investigation	HC Ord. 93-21 (Sep 13, 1993);Fee increased Per BOCC Approval at BOCC meeting 03/04/20
Specimen Processing Fee	\$100.00	Per Specimen	Per BOCC Approval at BOCC meeting 03/04/20

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE	
<u>Civil Deposition and Trial Testimony and Preparation Fee</u>				
Medical Examiner	\$585.00	Per Hour	Per BOCC Approval at BOCC meeting 03/04/20	
Forensic Toxicologist	\$292.00	Per Hour	Per BOCC Approval at BOCC meeting 03/04/20	
County Funded Cremations Fee	\$100.00	Per Cremation	Per BOCC Approval at BOCC meeting 03/04/20	
Fee Waiver				
The Chief Medical Examiner or Manager of Operations may, at their discretion, authorize a waiver of the cremation approval fee for infant cremations or other hardship circumstances.				
<u>PARKS & RECREATION</u>				
Adult Athletics				
Softball League	\$350	Team - Per Season	Board Policy - Section No. 03.04.09.00	
Flag Football League	\$500	Team or 30% of contracted league - Per Season	Board Policy - Section No. 03.04.09.00	
Basketball League	\$425	Team includes reversible jerseys - Per Season	Board Policy - Section No. 03.04.09.00	
Specialty Sports	\$300	Team or 30% of contracted league - Per Season	Board Policy - Section No. 03.04.09.00	
Senior Softball League	\$100	Team includes team shirt - Per Season	Board Policy - Section No. 03.04.09.00	
Youth Athletics				
Basketball Leagues	\$50	Person includes reversible jersey/award - Per Season	Board Policy - Section No. 03.04.09.00	
Soccer Leagues	\$25	Person includes award & shirt - Per Season	Board Policy - Section No. 03.04.09.00	
Flag Football Leagues	\$25	Person includes award & shirt - Per Season	Board Policy - Section No. 03.04.09.00	
Specialty Sports	\$25	Person includes award & shirt - Per Season	Board Policy - Section No. 03.04.09.00	
Athletic Field Rentals				
Practice with or without lights	\$60	\$30 per hour w/ a 2 hour minimum required	Board Policy - Section No. 03.04.09.00	
Tournament Rental	\$275 \$375	Day/field with temporary equipment	Day/field	Board Policy - Section No. 03.04.09.00
Tournament Reservation Deposit with late cancelation penalty	\$200	Facility reservation and deposit	Board Policy - Section No. 03.04.09.00	
Field Sponsorship/event	\$500	Field/event	Board Policy - Section No. 03.04.09.00	
Field Advertisement	\$300	Per sign, per calendar year, per location	Board Policy - Section No. 03.04.09.00	
Field Re-preparation	\$50	Per field, per time requested	Board Policy - Section No. 03.04.09.00	
Tournament Staff Fee	\$40	Per hour, per staff member	Board Policy - Section No. 03.04.09.00	
Staff Charges (Athletics)	\$40	Per hour, per staff member	Board Policy - Section No. 03.04.09.00	
Coach Certification/Background Check	\$24	Per coach, per background check, run every 2 years	Board Policy - Section No. 03.04.09.00	

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Building Rentals			
0-1600 Sq. Ft.	\$40	Hr. plus tax	Board Policy - Section No. 03.04.09.00
1601-2500 Sq. Ft.	\$45	Hr. plus tax	Board Policy - Section No. 03.04.09.00
2501-4500 Sq. Ft.	\$50	Hr. plus tax	Board Policy - Section No. 03.04.09.00
4501 Sq. Ft. and larger	\$100	Hr. plus tax	Board Policy - Section No. 03.04.09.00
Discount for Building Rentals			
Co-Sponsored	100%		Board Policy - Section No. 03.04.09.00
Non-Profits (501-C-3 and private groups)	50%		Board Policy - Section No. 03.04.09.00
Non-Profit Civic and Homeowners Associations are allowed one meeting per month at no charge			Board Policy - Section No. 03.04.09.00
Gymnasiums	\$150	\$75 per hour + tax with a 2 hour minimum per court required	Board Policy - Section No. 03.04.09.00
Staff Charges for Building and Gym Rentals	\$40	Per hour, per staff member	Board Policy - Section No. 03.04.09.00
Weight Room Fees	\$10	per month + tax	Board Policy - Section No. 03.04.09.00
Special Interest Classes/Camps/Clinics	\$10	Max charge by Special interest instructor for classes, camps, or clinics is \$10 per session. Class, camp, or clinic rates are submitted by the provider and reviewed by the director or his/her delegate.	Board Policy - Section No. 03.04.09.00
Afterschool Program	\$10-\$48	Week - Income Based	Board Policy - Section No. 03.04.09.00
Summer Camp Program	\$10-48	Week - Income Based	Board Policy - Section No. 03.04.09.00
Group Interpretive Program (10 Person Minimum)	\$5.00	\$50.00 minimum fee. \$5.00 per person with a minimum of 10 participants. If the program is off-site (not a Parks and Recreation managed location), an off site fee of \$50 is added.	Board Policy - Section No. 03.04.09.00
Night hikes, rides, skates	\$10.00	per participant per night	Board Policy - Section No. 03.04.09.00

County Fees

County Fees				
				Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE		AUTHORIZATION FOR FEE
Vendor fees (self contained portable)	\$400.00 \$50.00	Per month or day (which ever is less)	Per	Board Policy - Section No. 03.04.09.00
Non-profit fundraising special events	\$25.00	Vendor/per event		Board Policy - Section No. 03.04.09.00
Concessionaire Services (county-owned permanent facilities)		Fee is charged per concession stand. Monthly fee us based on the contract pricing for each location.		Board Policy - Section No. 03.04.09.00
Staff for Special Events	\$40	per hour, per staff member		Board Policy - Section No. 03.04.09.00
* WALKERS AND BIKE RIDERS RECEIVE FREE ENTRY INTO ANY REGIONAL PARK				
<u>PET RESOURCES</u>				
A. Redemption/Boarding /Vaccination Fees:				
Pet Redemption Fee Registered (1st Offense)	\$50	per pet		Board Policy Section Number 03.04.08.00
Pet Redemption Fee Not Registered (1st Offense)	\$100	per pet		Board Policy Section Number 03.04.08.00
Pet Redemption Fee (1st Offense- compliant & sterilized)	\$0	per pet		Board Policy Section Number 03.04.08.00
Pet Redemption Fee (2nd Offense)	\$100	per pet		Board Policy Section Number 03.04.08.00
Pet Redemption Fee (3rd Offense)	\$150	per pet		Board Policy Section Number 03.04.08.00
Daily Pet Boarding Fee	\$12	per day		Board Policy Section Number 03.04.08.00
Special Boarding Fee - Invesitgation/Quarantine - Daily (paid every 30 days)	\$20	per day		Board Policy Section Number 03.04.08.00
Chemical Capture Fee	\$25	per pet		Board Policy Section Number 03.04.08.00
Rabies Vaccination Fee (Upon Redemption Only)	\$15	per pet		Board Policy Section Number 03.04.08.00
Micro-chip Identification Fee (Upon Redemption Only)	\$25	per pet		Board Policy Section Number 03.04.08.00
B. Pet Registration Fees:				
Pet Registration/Licensing - Sterilized Cat or Dog	\$20	per pet/one year		Board Policy Section Number 03.04.08.00
Pet Registration/Licensing Reduced Senior (62+ years) Sterilized	\$5	per pet/one year		Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Intact Cat or Dog	\$40	per pet/one year		Board Policy Section Number 03.04.08.00
Pet Registration/Licensing Reduced Senior (62+ years) Intact	\$25	per pet/one year		Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Ferret	\$5	per pet/one year		Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Replacement Tag	\$5	per tag		Board Policy Section Number 03.04.08.00

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Pet Registration/Licensing - Sterilized Cat or Dog	\$35	per pet/two years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing Reduced Senior (62+ years) Sterilized	\$10	per pet/two years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Intact Cat or Dog	\$75	per pet/two years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing Reduced Senior (62+ years) Intact	\$40	per pet/two years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Replacement Tag	\$5	per tag	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Sterilized Cat or Dog	\$50	per pet/three years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing Reduced Senior (62+ years) Sterilized	\$15	per pet/three years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Intact Cat or Dog	\$110	per pet/three years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing Reduced Senior (62+ years) Intact	\$65	per pet/three years	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Replacement Tag	\$5	per tag	Board Policy Section Number 03.04.08.00
Pet Registration/Licensing - Transfer to New Owner	FREE	per pet	Board Policy Section Number 03.04.08.00
Dangerous Dog Registration/Licensing	\$500	per pet	Board Policy Section Number 03.04.08.00
C. Owner Surrender/Trapper Surrender Fees			
Surrender Fee - One Pet with Valid Pet Registration	\$20	per pet	Board Policy Section Number 03.04.08.00
Surrender Fee - One Pet with No Valid Pet Registration	\$40	per pet	Board Policy Section Number 03.04.08.00
Surrender Fee - One Litter w/ Pet less than 4 months Old	\$60	per litter	Board Policy Section Number 03.04.08.00
Surrender Fee - Out of County	\$100	per pet	Board Policy Section Number 03.04.08.00
Deceased Pet Cremation/Disposal Fee	\$25	per pet	Board Policy Section Number 03.04.08.00
D. Pet Adoption Fees: Does Not Include Tag Fee			
Dog Adoption Fee	\$85 + License	per pet	Board Policy Section Number 03.04.08.00
Puppies under six months & small dogs under 25 lbs Adoption Fee	\$125 + License	per pet	Board Policy Section Number 03.04.08.00
Senior (62+ years) Dog Adoption Fee	\$35 + License	per pet	Board Policy Section Number 03.04.08.00
Senior (62+ years) Puppy & Small Dog Adoption Fee	\$65 + License	per pet	Board Policy Section Number 03.04.08.00
Cat Adoption Fee	\$50 + License	per pet	Board Policy Section Number 03.04.08.00
Senior (62+ years) Cat Adoption Fee	\$20 + License	per pet	Board Policy Section Number 03.04.08.00
Special Pets, Exotics, High Value Pets	Director;s Discretion/Market Value	per pet	Board Policy Section Number 03.04.08.00
Dog Sterilization Deposit	\$100	per pet	Board Policy Section Number 03.04.08.00
Cat Sterilization Deposit	\$70	per pet	Board Policy Section Number 03.04.08.00
Transfer to Animal Rescue Adoption Organizations	\$10	per pet	Board Policy Section Number 03.04.08.00

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Animal Rescue Adoption Organization Sterilization Deposit	\$5	per pet	Board Policy Section Number 03.04.08.00
E. Miscellaneous Fees			
Late Fee - Dangerous Dog Registration	\$50	per pet	Board Policy Section Number 03.04.08.00
Home Quarantine Inspection Fee	\$50	per visit	Board Policy Section Number 03.04.08.00
Pet Transport Fee (pick-up or delivery)	\$50	per pet	Board Policy Section Number 03.04.08.00
Pet Tested for Rabies (Outside normal protocol)	\$125	per pet	Board Policy Section Number 03.04.08.00
Leash, Pet Carrier, Pet Signs, etc.	At Cost + Tax	each	Board Policy Section Number 03.04.08.00
Animal Control Officer Training Surcharge	\$5	per citation	Florida Statute, section 828.27 (3)(b)(1)
<u>PLANNING COMMISSION</u>			
Comp. Plan Map amendment, private	\$8,663.00	per Review	BOCC - R19-076
Comp. Plan Text amendment, private	\$11,543.00	per Review	BOCC - R19-076
Land Use Verifications and other staffer services	\$75.00	per Letter	BOCC - R19-076
Development of Regional Impact (DRI) Reviews for Plan Consistency	\$500.00	per Review	BOCC - R19-076
Port Authority Permit Review	\$1,139.00	per Review	BOCC - R19-076
Right of Way Vacations	\$253.00	per Review	BOCC - R19-076
Standard District Rezoning, base fee	\$499.00	per Review	BOCC - R19-076
Site Plan District (PD) Rezoning, base fee	\$1,473.00	per Review	BOCC - R19-076
Major Modification of Plan District	\$1,328.00	per Review	BOCC - R19-076
Special Use Applications	\$369.00	per Review	BOCC - R19-076
<u>SOLID WASTE</u>			
<u>Annual Disposal Fee Assessments</u>			
Single Family, Regular	\$102.89	Per Dwelling Unit	Resolution 20-055
Single Family, Senior Citizen	\$73.32	Per Dwelling Unit	Resolution 20-055
Condominium, Regular	\$66.30	Per Dwelling Unit	Resolution 20-055
Condominium, Senior Citizen	\$46.23	Per Dwelling Unit	Resolution 20-055

County Fees

County Fees			
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FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Annual Collection Fee Assessment</u>			
Single Family, Curbside	\$186.43	Per Dwelling Unit	Resolution 20-055
<u>Other Rates & Fees</u>			
New Customer Cart Service Fee	\$120.00	Per New Residential Service Established	Resolution 20-055
Additional Cart Service Request Fee	\$65.00	Per Individual New Cart Delivered per Customer Request	Resolution 20-055
Cart Swap Fee	\$20.00	Per Customer Requested Change-Out	Resolution 20-055
<u>Tipping Fees</u>			
<u>Municipalities</u>			
Processable, Per Ton	\$61.54	Per Ton	Resolution 20-055
Non-Processable, Per Ton	\$39.11	Per Ton	Resolution 20-055
<u>Commercial</u>			
Processable, Per Ton	\$73.22	Per Ton	Resolution 20-055
Non-Processable, Per Ton	\$62.38	Per Ton	Resolution 20-055
<u>Non-profit Recycling Residue</u>			
Processable, Per Ton	N/A	Per Ton	Resolution 20-055
Non-Processable, Per Ton	\$35.00	Per Ton	Resolution 20-055
<u>Yard/Wood Waste Processing</u>			
Processable, Per Ton	N/A	Per Ton	Resolution 20-055
Non-Processable, Per Ton	\$37.06	Per Ton	Resolution 20-055
<u>Tire Disposal</u>			
Tire Processing, Per Ton (Passenger Tires)	\$130.00	Per Ton	Resolution 20-055
Tire Processing, Per Ton (with Rims)	\$185.00	Per Ton	Resolution 20-055
Tire Processing, Per Ton (Semi-Truck/Oversized/Off-Road Tires)	\$155.00	Per Ton	Resolution 20-055

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Tire Processing, Each Tire (Passenger Tires)	\$6.00	Each	Resolution 20-055
Tire Processing, Each Rim (with Rims)	\$8.00	Each	Resolution 20-055
Tire Processing, Each Tire (Semi-Truck/Oversized)	\$14.00	Each	Resolution 20-055
Other Rates & Fees			
Mixed Load Surcharge	2 times the posted rate	2 times the posted rate	Resolution 20-055
Witness Disposal, per event	\$100.00	Per Event	Resolution 20-055
After Hours Disposal, per hour	\$300.00	Per Hour	Resolution 20-055
Recycling Registration, each	\$50.00	Each	Resolution 20-055
Vehicle/Trailer Weight, each	\$10.00	Each	Resolution 20-055
Biosolids for Composting, Per ton	\$23.13	Per Ton	Resolution 20-055
Asbestos, per ton	\$158.25	Per Ton	Resolution 20-055
Load Search Fee, per event	\$100.00	Per Event	Resolution 20-055
Scales Inoperable, by cubic yard			
Landfilling, Processable	\$43.00	Per Cubic Yard	Resolution 20-055
Landfilling, Non-Processable	\$35.00	Per Cubic Yard	Resolution 20-055
Yard/Wood Waste, Non-Processable	\$30.00	Per Cubic Yard	Resolution 20-055
Incinerator/Processable	\$43.00	Per Cubic Yard	Resolution 20-055
<u>WATER/WASTEWATER</u>			
<u>Service-Initiation Rates</u>			
<u>Water Impact Fees - Northwest Service Area</u>			
Single Family Residential	\$1,863	Per dwelling unit	FY2020C Schedule of Rates
Master Meter Residential	\$931.50	Per dwelling unit	FY2020C Schedule of Rates
Commercial	\$1,863	Per ERC	FY2020C Schedule of Rates
<u>Water Impact Fees - South/Central Service Area</u>			
Single Family Residential	\$2,214	Per dwelling unit	FY2020C Schedule of Rates
Master Meter Residential	\$1,107	Per dwelling unit	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Wastewater Impact Fee- Northwest Service Area</u>			
Single Family Residential	\$2,951	Per dwelling unit	FY2020C Schedule of Rates
Master Meter Residential	\$2,065.70	Per dwelling unit	FY2020C Schedule of Rates
Commercial	\$2,951	Per ERC	FY2020C Schedule of Rates
<u>Wastewater Impact Fee- South/Central Service Area</u>			
Single Family Residential	\$3,651	Per dwelling unit	FY2020C Schedule of Rates
Master Meter Residential	\$2,555.70	Per dwelling unit	FY2020C Schedule of Rates
Commercial	\$3,651	Per ERC	FY2020C Schedule of Rates
<u>Accrued Guaranteed Revenue Fees</u>			
<u>Residential</u>			
Potable Water	\$833	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Wastewater	\$989	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Potable Water & Wastewater	\$1,822	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
<u>Master-Metered Residential</u>			
Potable Water	\$833	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Wastewater	\$989	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Potable Water & Wastewater	\$1,822	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
<u>Commercial</u>			
Potable Water	\$833	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Wastewater	\$989	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Potable Water & Wastewater	\$1,822	Customer Class (Per ERC) All Services Areas	FY2020C Schedule of Rates
Late-Payment Charges - the first day after the payment due date	.03288% per day on unpaid balance (12% per annum), compounded monthly		FY2020C Schedule of Rates
<u>Builder Payments - Northwest Service Area</u>			
Potable Water	\$1,019	Per ERC	FY2020C Schedule of Rates
Wastewater	\$1,284	Per ERC	FY2020C Schedule of Rates
Potable Water & Wastewater	\$2,303	Per ERC	FY2020C Schedule of Rates

County Fees

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Click on the documents below to view the backup documentation in the appendix.			
Builder Payments- South/Central Service Areas			
Potable Water	\$1,054	Per ERC	FY2020C Schedule of Rates
Wastewater	\$1,354	Per ERC	FY2020C Schedule of Rates
Potable Water & Wastewater	\$2,408	Per ERC	FY2020C Schedule of Rates
Homeowner Assessable Fee - Northwest Service Area			
Potable Water	\$1,677	Per ERC	FY2020C Schedule of Rates
Wastewater	\$2,656	Per ERC	FY2020C Schedule of Rates
Potable Water & Wastewater	\$4,333	Per ERC	FY2020C Schedule of Rates
Homeowner Assessable Fee - South/Central Service Area			
Potable Water	\$1,993	Per ERC	FY2020C Schedule of Rates
Wastewater	\$3,286	Per ERC	FY2020C Schedule of Rates
Potable Water & Wastewater	\$5,279	Per ERC	FY2020C Schedule of Rates
Line-Extension Charges	Varies	Per applicant	FY2020C Schedule of Rates
			FY2020C Schedule of Rates
Meter-Installation Charges- Potable Water			
Meter-Installation (Not Tapped)			
Meter Installation	\$200	5/8" x 3/4"	FY2020C Schedule of Rates
Meter Installation	\$300	1"	FY2020C Schedule of Rates
Meter Installation	\$500	1 1/2"	FY2020C Schedule of Rates
Meter Installation	\$750	2"	FY2020C Schedule of Rates
Meter Installation: <i>For service connections larger than 2 inches, the customer shall be responsible for furnishing and installing service lines, the meter and meter box, the back-flow prevention device, and an automated meter reading device (if required), in compliance with County specifications. The connection charge represents the County's cost to tap the potable water main and inspect the meter installation.</i>	\$250	3" & larger	FY2020C Schedule of Rates
Pre-Tapped Connections			
Pre-Tapped Connections	\$60	5/8" x 3/4"	FY2020C Schedule of Rates
Pre-Tapped Connections	\$150	1"	FY2020C Schedule of Rates
Pre-Tapped Connections	\$250	1 1/2"	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Pre-Tapped Connections	\$350	2"	FY2020C Schedule of Rates
Pre-Tapped Connections: <i>For service connections larger than 2 inches, the customer shall be responsible for furnishing and installing service lines, the meter and meter box, the back-flow prevention device, and an automated meter reading device (if required), in compliance with County specifications.</i>	N/A	3" & larger	FY2020C Schedule of Rates
<u>Meter Reading Device (*) - To be implemented around April 2021</u>			
Meter Reading Device	\$120	5/8" x 3/4"	FY2020C Schedule of Rates
Meter Reading Device	\$120	1"	FY2020C Schedule of Rates
Meter Reading Device	\$120	1 1/2"	FY2020C Schedule of Rates
Meter Reading Device	\$120	2"	FY2020C Schedule of Rates
Meter Reading Device	N/A	3" & larger	FY2020C Schedule of Rates
<i>*In addition to the meter installation costs shown, automated meter reading devices, including a transmitter and an encoder, may be required, as determined by the Department Director.</i>			
<u>Reclaimed Water Connection Charges</u>			
<u>New Connection-(Not Tapped)</u>			
New Connection	\$200	5/8" x 3/4"	FY2020C Schedule of Rates
New Connection	\$300	1"	FY2020C Schedule of Rates
New Connection	\$500	1 1/2"	FY2020C Schedule of Rates
New Connection	\$750	2"	FY2020C Schedule of Rates
New Connection: <i>For service connections larger than 2 inches, the customer shall furnish and install all associated appurtenances including the tapping saddle, corporation stop, service lines, curb stop, meter box, reclaimed water meter, an automated meter reading device (if required), and any back-flow prevention assembly required for the potable water service. The connection charge represents the County's cost for review, inspection, and execution of the tap. For pre-tapped connections, the charge represents the County's cost for review and inspection only. The entire reclaimed water service with all related materials shall be dedicated to the County and shall remain the property of the County thereafter.</i>	\$250	3" & larger	FY2020C Schedule of Rates
<u>Pre-Tapped Connection</u>			
Pre-Tapped Connection	\$60	5/8" x 3/4"	FY2020C Schedule of Rates
Pre-Tapped Connection	\$150	1"	FY2020C Schedule of Rates
Pre-Tapped Connection	\$250	1 1/2"	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Pre-Tapped Connection	\$350	2"	FY2020C Schedule of Rates
Pre-Tapped Connection: <i>For service connections larger than 2 inches, the customer shall furnish and install all associated appurtenances including the tapping saddle, corporation stop, service lines, curb stop, meter box, reclaimed water meter, an automated meter reading device (if required), and any back-flow prevention assembly required for the potable water service. The connection charge represents the County's cost for review, inspection, and execution of the tap. For pre-tapped connections, the charge represents the County's cost for review and inspection only. The entire reclaimed water service with all related materials shall be dedicated to the County and shall remain the property of the County thereafter.</i>	\$100	3" & larger	FY2020C Schedule of Rates
Dual Check Credit			
Dual Check Credit	\$40	5/8" x 3/4"	FY2020C Schedule of Rates
Dual Check Credit	\$40	1"	FY2020C Schedule of Rates
The reclaimed water connection charge shall be reduced by the amount specified if the property will not be connected to the County's potable water system or if an alternate back-flow prevention device must be installed for that property by the customer.			
Meter			
Meter	\$25	5/8" x 3/4"	FY2020C Schedule of Rates
Meter	\$30	1"	FY2020C Schedule of Rates
The charge for installing a meter when required pursuant to Section 2.2.			
Meter-Reading Device - To be implemented around April 2021			
Meter-Reading Device	\$120	5/8" x 3/4"	FY2020C Schedule of Rates
Meter-Reading Device	\$120	1"	FY2020C Schedule of Rates
Meter-Reading Device	\$120	1 1/2"	FY2020C Schedule of Rates
Meter-Reading Device	\$120	2"	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Monthly User Rates</u>			
<u>Water and Wastewater User Charges</u>			
<u>Portable Water Charges</u>			
Base Facility Charge - Single-family, Master-metered and Commercial	\$9.76	per ERC	FY2020C Schedule of Rates
<u>Purchased Water Pass-Through Consumption Charge per 1,000 Gallons</u>	\$3.02	Per 1,000 Gallons	FY2020C Schedule of Rates
<u>Water-Conservation Consumption Charges</u>			
Block 1	\$0.80	0-5,000 gallons per ERC	FY2020C Schedule of Rates
Block 2	\$2.22	5,001-15,000 gallons per ERC	FY2020C Schedule of Rates
Block 3	\$3.72	15,001 - 30,000 gallons per ERC	FY2020C Schedule of Rates
Block 4	\$5.56	30,001- or more gallons per ERC	FY2020C Schedule of Rates
<u>Wastewater Charges</u>			
Base Facility Charge - Single-family, Master-metered and Commercial	\$15.77	per ERC	FY2020C Schedule of Rates
Usage Charge (per 1,000)	\$5.08	per 1,000 gallons	FY2020C Schedule of Rates
<u>Customer Service Charge</u>	\$4.69	per bill	FY2020C Schedule of Rates
<u>Reclaimed Water User Charges - Single Family Residential</u>			
<u>Based Facility Charge</u>			
Based Facility Charge- Unmetered - Initial	\$9.00	Per Single Family Residential	FY2020C Schedule of Rates
Based Facility Charge - Unmetered - Committed	\$9.00	Per Single Family Residential	FY2020C Schedule of Rates
Based Facility Charge - Metered	\$4.64	Per Single Family Residential	FY2020C Schedule of Rates
<u>Usage Charge (per 1, 000)</u>			
Block 1 - Metered	\$0.29	0 to 5,000 gallons	FY2020C Schedule of Rates
Block 2- Metered	\$0.48	5,001 to 15,000 gallons	FY2020C Schedule of Rates
Block 3 - Metered	\$0.66	Above 15,000 gallons	FY2020C Schedule of Rates

County Fees

FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Click on the documents below to view the backup documentation in the appendix.			
Reclaimed Water User Charges - Commercial & Multi- Family Based Facility Charge			
Based Facility Charge- Unmetered - Initial	\$9.00	Per Commerical & Multi-Family	FY2020C Schedule of Rates
Based Facility Charge - Unmetered - Committed	\$9.00	Per Commerical & Multi-Family	FY2020C Schedule of Rates
Based Facility Charge - Metered (General Users)	\$4.64	Per Commerical & Multi-Family	FY2020C Schedule of Rates
Based Facility Charge - Metered (Major Users)	\$4.64	Per Commerical & Multi-Family	FY2020C Schedule of Rates
Usage Charge (per 1, 000) General User			
Block 1 - Metered	\$0.13	0-5,000 gallons per ERC	FY2020C Schedule of Rates
Block 2- Metered	\$0.23	5,001-15,000 gallons per ERC	FY2020C Schedule of Rates
Block 3 - Metered	\$0.61	15,001 - 30,000 gallons per ERC	FY2020C Schedule of Rates
Usage Charge (per 1, 000) Major User			
Metered	\$0.10	per 1,000 gallons	FY2020C Schedule of Rates
Bulk- Service Charges			
Potable Water			
Purchase-Water Pass-Through Consumption Charge	Per Section 2.1.2	Per 1,000 gallons	FY2020C Schedule of Rates
Base-Consumption Charge	\$1.71	Per 1,000 gallons	FY2020C Schedule of Rates
Wastewater - (per 1,000 gallons)	\$6.22	Per 1,000 gallons	FY2020C Schedule of Rates
Miscellaneous Service Rates			
Customer-Requested Accounts			
Bench-test meter -(Customer request)	\$40	1-inch or smaller	FY2020C Schedule of Rates
Bench-test meter -(Customer request)	Actual Cost	Larger than 1-inch	FY2020C Schedule of Rates
Establish account and read/turn on for initial service	\$25	Business Hours Charge	FY2020C Schedule of Rates
Estimate line extension cost for development (credited to account if line extension constructed)	\$250	Business Hours Charge	FY2020C Schedule of Rates
Field-test meter water volume	\$25	5/8-inch	FY2020C Schedule of Rates
Field-test meter water volume	Actual Cost	Larger than 5/8- inch	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Inspect line for damage/blockage (not County caused)	\$30	Business Hours Charge	FY2020C Schedule of Rates
Inspect line for damage/blockage (not County caused)	\$45	After-Hours Charge	FY2020C Schedule of Rates
Install lateral	Actual Cost	Business Hours Charge	FY2020C Schedule of Rates
Install Low Pressure Sewer System effluent pump package (pump, pump chamber, control panel and pump controls)	\$1,150	Business Hours Charge	FY2020C Schedule of Rates
Install wet trap	\$250	Business Hours Charge	FY2020C Schedule of Rates
Make unsuccessful visit to service address (not County caused)	\$10	Business Hours Charge	FY2020C Schedule of Rates
Research account payment that was properly processed	\$10	Business Hours Charge	FY2020C Schedule of Rates
Perform emergency turn-off/turn-on	\$30	Business Hours Charge	FY2020C Schedule of Rates
Perform emergency turn-off/turn-on	\$45	After-Hours Charge	FY2020C Schedule of Rates
<u>Prepare time-payment document:</u>			
Capacity -fee affidavit	\$15	Business Hours Charge	FY2020C Schedule of Rates
Delinquent-account agreement	\$30	Business Hours Charge	FY2020C Schedule of Rates
<u>Process early payoff of assessment:</u>			
Ad valorem units	\$25	Business Hours Charge	FY2020C Schedule of Rates
Impact -fee affidavit	\$15	Business Hours Charge	FY2020C Schedule of Rates
Release of liens	\$15	Business Hours Charge	FY2020C Schedule of Rates
Re-read meter	\$20	Business Hours Charge	FY2020C Schedule of Rates
Transfer Capacity Reservation within permitted subdivision	\$45	Business Hours Charge	FY2020C Schedule of Rates
<u>Delinquent Accounts</u>			
Attempted to collect delinquent accounts at service address	\$10	Business Hours Charge	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Interrupt Service:</u>			
Wastewater	Actual Cost	Business Hours Charge	FY2020C Schedule of Rates
Water	\$15	Business Hours Charge	FY2020C Schedule of Rates
Reinstall meter	\$50	Business Hours Charge - 1-inch or smaller	FY2020C Schedule of Rates
Reinstall meter	\$75	After Hours Charge - 1-inch or smaller	FY2020C Schedule of Rates
Reinstall meter	Actual cost	Larger than 1-inch	FY2020C Schedule of Rates
Restore wastewater service, next working day	\$30	Business Hours Charge	FY2020C Schedule of Rates
<u>Restore water service:</u>			
Next working day	\$15	Business Hours Charge	FY2020C Schedule of Rates
Same day at customer request after payment in office	\$30	Business Hours Charge	FY2020C Schedule of Rates
Same day at customer request after payment in office	\$45	After Hours Charge	FY2020C Schedule of Rates
<u>Special handling:</u>			
Filing liens or actions for judgment	\$30	Business Hours Charge	FY2020C Schedule of Rates
Court costs	Per Court Order	Business Hours Charge	FY2020C Schedule of Rates
<u>Enforcement or Corrective Actions</u>			
<u>Install or replace back-flow prevention device:</u>			
Double-check	\$90	Business Hours Charge	FY2020C Schedule of Rates
Residential dual-check	\$60	Business Hours Charge	FY2020C Schedule of Rates
Reduced pressure zone	\$350	Business Hours Charge	FY2020C Schedule of Rates
Install required lateral clean-out at point of connection	\$250	Business Hours Charge	FY2020C Schedule of Rates
<u>Replace missing or damaged equipment:</u>			
Padlock	\$20	Business Hours Charge	FY2020C Schedule of Rates
Locking device	\$20	Business Hours Charge	FY2020C Schedule of Rates
Meter, any other than hydrant	Pre-tap fee plus estimated usage	Business Hours Charge	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Meter box	\$75	Business Hours Charge	FY2020C Schedule of Rates
Hydrant Meter	\$500 plus estimated usage	Business Hours Charge	FY2020C Schedule of Rates
Remove illegal connection	\$100 plus estimated usage	Business Hours Charge	FY2020C Schedule of Rates
Re-read meter due to customer obstruction	\$20	Business Hours Charge	FY2020C Schedule of Rates
Special Handling: Update records due to unauthorized meter relocation	\$30	Business Hours Charge	FY2020C Schedule of Rates
Verify illegal consumption (legal connection)	\$25 plus usage	Business Hours Charge	FY2020C Schedule of Rates
<u>Reimbursable Fees</u>			
Dishonored Checks/Reversal of ACH bank draft:	\$25	Checks up to \$50.00	FY2020C Schedule of Rates
Dishonored Checks/Reversal of ACH bank draft:	\$30	Checks \$50.01 to \$300.00	FY2020C Schedule of Rates
Dishonored Checks/Reversal of ACH bank draft:	\$40	Checks \$300.01 to \$800.00	FY2020C Schedule of Rates
Dishonored Checks/Reversal of ACH bank draft:	5% of Face Value	Checks \$800.01 & over	FY2020C Schedule of Rates
Reversal of ACH bank draft	Same as dishonored check		FY2020C Schedule of Rates
Document recording	Actual Cost		FY2020C Schedule of Rates
<u>Industrial Pretreatment Service</u>			
Accidental discharge review	\$100		FY2020C Schedule of Rates
Administrative fee for non-compliance	Per Resolution		FY2020C Schedule of Rates and Industrial Pretreatment Escalating Enforcement Procedures Resolution
Annual audit fee	\$100		FY2020C Schedule of Rates
Appeal Charge	\$100		FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Industrial investigative charge	\$100	Per Day	FY2020C Schedule of Rates
Laboratory services	Actual Cost		FY2020C Schedule of Rates
No-discharge permit fee	\$100		FY2020C Schedule of Rates
Permit application review fee	\$100		FY2020C Schedule of Rates
<u>Restricted permit administrative fee:</u>			
per day of discharge, first year	\$100		FY2020C Schedule of Rates
per week of discharge, after first year	\$100		FY2020C Schedule of Rates
Restricted permit fee	\$100		FY2020C Schedule of Rates
<u>Sample collections:</u>			
Flow-proportioned sample	\$100		FY2020C Schedule of Rates
Grab sample	\$35		FY2020C Schedule of Rates
Time-composite sample	\$75		FY2020C Schedule of Rates
24-hour pH and/or temperature recording	\$75		FY2020C Schedule of Rates
<u>High-Strength Waste Charges</u>			
<u>Parameter</u>			
Biochemical Oxygen Demand	\$0.155	per lb Normal Value (BOD) = 300 mg/l	FY2020C Schedule of Rates
Total Suspended Solids	\$0.173	per lb Normal Value (TSS) = 300 mg/l	FY2020C Schedule of Rates
Total Kjeldahl Nitrogen	\$0.361	per lb Normal Value (TKN) = 40 mg/l	FY2020C Schedule of Rates
Total Phosphorus	\$2.235	per lb Normal Value (TP) = 12 mg/l	FY2020C Schedule of Rates
<u>Fire Protection Charges</u>			
<u>Size of Service</u>			
2" & smaller	\$3.25	Monthly Charge - 2" & smaller	FY2020C Schedule of Rates
3"	\$3.40	Monthly Charge - 3"	FY2020C Schedule of Rates
4"	\$3.60	Monthly Charge - 4"	FY2020C Schedule of Rates
6"	\$8.70	Monthly Charge - 6"	FY2020C Schedule of Rates
8"	\$16.50	Monthly Charge - 8"	FY2020C Schedule of Rates
10"	\$27.50	Monthly Charge - 10"	FY2020C Schedule of Rates
12"	\$45.00	Monthly Charge - 12"	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Temporary Service Rates</u>			
<u>Temporary Hydrant and Tank Truck Meter Service Charges</u>			
<u>Install and Remove:</u>	\$50	Hydrant per 10 ERCs	FY2020C Schedule of Rates
	\$50	Tank-Truck per 10 ERCs	FY2020C Schedule of Rates
	N/A	6-Inch Construction per 40 ERCs	FY2020C Schedule of Rates
<u>Usage Charge</u>			
Pass- Through	Per Section 2.1.2		FY2020C Schedule of Rates and Purchased-Water Pass-Through Consumption Charge
Conservation:		Hydrant per 10 ERCs	FY2020C Schedule of Rates
Charges are assessed for each ERC at the Conservation Consumption Charges prescribed in Section 2.1 for potable water service.		Tank-Truck per 10 ERCs	FY2020C Schedule of Rates
		6-Inch Construction per 40 ERCs	FY2020C Schedule of Rates
<u>Reclaimed Water Service Charges</u>			
Quality of Reclaimed Water	\$5	Each truck/tank load	FY2020C Schedule of Rates
Fire-Flow Test Charges	\$100	Each fire hydrant	FY2020C Schedule of Rates
<u>Customer Deposits</u>			
<i>Waiver – A deposit shall be waived if the County receives a favorable credit score from the County’s consumer reporting agency and the customer maintains a satisfactory payment record</i>			
<u>Customer - Deposit by Service</u>			
Water	\$55	5/8" X 3/4"	FY2020C Schedule of Rates
Water	\$75	1"	FY2020C Schedule of Rates
Water	\$150	1 1/2"	FY2020C Schedule of Rates
Wastewater	\$75	5/8" X 3/4"	FY2020C Schedule of Rates
Wastewater	\$125	1"	FY2020C Schedule of Rates
Wastewater	\$225	1 1/2"	FY2020C Schedule of Rates

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
Water and Wastewater	\$120	5/8" X 3/4"	FY2020C Schedule of Rates
Water and Wastewater	\$170	1"	FY2020C Schedule of Rates
Water and Wastewater	\$375	1 1/2"	FY2020C Schedule of Rates
Water, Wastewater, and Water/Wastewater	-	2" or larger - Two times the current system-wide average monthly billing for comparable-size meters in this class.	FY2020C Schedule of Rates
		<i>Waiver – A deposit shall be waived if the County receives a favorable credit score from the County’s consumer reporting agency and the customer maintains a satisfactory payment record</i>	
<u>Residential-Renter Accounts - Deposit by Service</u>			
Water	\$90	5/8" X 3/4"	FY2020C Schedule of Rates
Water	\$125	1"	FY2020C Schedule of Rates
Water	\$245	1 1/2"	FY2020C Schedule of Rates
Wastewater	\$145	5/8" X 3/4"	FY2020C Schedule of Rates
Wastewater	\$225	1"	FY2020C Schedule of Rates
Wastewater	\$390	1 1/2"	FY2020C Schedule of Rates
Water and Wastewater	\$180	5/8" X 3/4"	FY2020C Schedule of Rates
Water and Wastewater	\$265	1"	FY2020C Schedule of Rates
Water and Wastewater	\$640	1 1/2"	FY2020C Schedule of Rates
Water, Wastewater, and Water/Wastewater	-	2" or larger - Two times the current system-wide average monthly billing for comparable-size meters in this class.	FY2020C Schedule of Rates
		<i>Deposits for commercial and master-metered residential accounts shall be based on two times the current system-wide average monthly billing for comparable accounts.</i>	
<u>Commercial and Multi-Family Residential Reclaimed Water Accounts</u>			

County Fees

County Fees			
			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
		The criteria for increasing a deposit, for the use of an alternate form of security, and for releasing deposits on such accounts are the same as the criteria applied to commercial and multi-family residential accounts for water or wastewater service	
<u>Deposit by Size</u>			
5/8" X 3/4"	\$150	5/8" X 3/4"	FY2020C Schedule of Rates
1"	\$165	1"	FY2020C Schedule of Rates
1 1/2"	\$175	1 1/2"	FY2020C Schedule of Rates
2"	\$225	2"	FY2020C Schedule of Rates
3"	\$350	3"	FY2020C Schedule of Rates
4"	\$400	4"	FY2020C Schedule of Rates
6"	\$485	6"	FY2020C Schedule of Rates
8"	\$550	8"	FY2020C Schedule of Rates
10"	\$650	10"	FY2020C Schedule of Rates
<u>Temporary Metered-Service Accounts</u>			
Deposit	\$650.00	Hydrant	FY2020C Schedule of Rates
	\$650.00	Tank-Truck	FY2020C Schedule of Rates
	\$12,000.00	Construction - 6-Inch	FY2020C Schedule of Rates

County Fees

			Click on the documents below to view the backup documentation in the appendix.
FEE DESCRIPTION	CURRENT FEE	UNIT OF MEASURE	AUTHORIZATION FOR FEE
<u>Automatic Rate Adjustments</u>			
See: FY2020C Schedule of Rates documentation		RATE INDEXING	Each October 1 through September 2025
		ADDITIONAL RATE ADJUSTMENT	Each October 1 through September 2021
		PASS-THROUGH CHARGES	Adjustment Schedule. The implementation of Pass-Through Rates for any year ("Cost Recovery") shall occur without a public hearing. Cost Recovery shall not be employed more than once in any calendar year. Any Pass-Through Rates based on Fiscal Year 2019 expenses shall be implemented as of October 1, 2020. Thereafter, Pass-Through Rates shall be implemented not later than October 1 of the year in which the Pass-Through Factor was established. Nothing herein shall preclude the County from making additional changes to the Applicable Rates in any year through adoption of a formal resolution pursuant to Division 7 of its Public Utility Connections Regulations.
		EMERGENCY WATER CONSERVATION CHARGES	If the Board of County Commissioners places emergency water conservation charges in effect via a subsequent public hearing and resolution, the Board may revoke such charges at any time without a public hearing by finding that the conditions upon which such charges were established no longer merit their imposition, provided that non-emergency water conservation rates have been established in accordance with the Public Utility Connections Regulations to replace such emergency charges. The Board may also, at any time and without a public hearing, reinstate the emergency water conservation charges last revoked in accordance with this subsection upon a finding that such charges are merited based on the current environmental and/or regulatory conditions.

Attachments to the Fee Schedule

Aging Services Authority-Copayments

[Title XXX](#)
SOCIAL WELFARE

[Chapter 430](#)
ELDER AFFAIRS

[View Entire Chapter](#)

430.204 Community-care-for-the-elderly core services; departmental powers and duties.—

(1)(a) The department shall fund, through each area agency on aging, at least one community care service system the primary purpose of which is the prevention of unnecessary institutionalization of functionally impaired elderly persons through the provision of community-based core services. Whenever feasible, an area agency on aging shall be the contracting agency of preference to engage only in the planning and funding of community-care-for-the-elderly core services for functionally impaired elderly persons.

(b) The department shall fund, through each area agency on aging in each county as defined in s. [125.011\(1\)](#), more than one community care service system the primary purpose of which is the prevention of unnecessary institutionalization of functionally impaired elderly persons through the provision of community-based core services.

(2) All existing community resources available to functionally impaired elderly persons shall be coordinated into a community care service system to provide a continuum of care to such persons as their needs change. Additional services may be provided but may not be funded from the community-care-for-the-elderly core service funds. Agencies contracting with the department shall ensure that all other funding sources available have been used prior to utilizing community-care-for-the-elderly funds. The department and agencies contracting with the department may accept gifts and grants in order to provide services within a community care service area.

(3) The use of volunteers shall be maximized to provide a range of services for the functionally impaired elderly person. The department shall provide or arrange for the provision of training and supervision of volunteers to ensure the delivery of quality services. The department or contracting agency may provide appropriate insurance coverage to protect volunteers from personal liability while acting within the scope of their volunteer assignments under a community care service area. The coverage may also include excess automobile liability protection.

(4) The department or contracting agency shall contract for the provision of the core services required by a community care service area.

(5) Entities contracting to provide core services under ss. [430.201-430.207](#) must provide a minimum of 10 percent of the funding necessary for the support of project operations. In-kind contributions, whether materials, commodities, transportation, office space, other types of facilities, or personal services, and contributions of money or services from functionally impaired elderly persons may be evaluated and counted as part or all of the required local funding.

(6) When possible, services shall be obtained under:

(a) The Florida Plan for Medical Assistance under Title XIX of the Social Security Act; or

(b) The State Plan on Aging under the Older Americans Act.

(7) Funds appropriated for community care for the elderly must be used only for the provision of community-care-for-the-elderly core services, case management, and directly related expenditures. The department may provide advance funding for the community-care-for-the-elderly program.

(8) Provider agencies are responsible for the collection of fees for services in accordance with rules adopted by the department. Provider agencies shall assess fees for services rendered in accordance with those rules. To help pay for services received from community care for the elderly, a functionally impaired elderly person shall be assessed a fee based on an overall ability to pay. The fee to be assessed shall be fixed according to a schedule established by the department in cooperation with area agencies, lead agencies, and service providers.

(9) The department shall evaluate the delivery of services within community care service areas. Accurate analysis of the costs and benefits associated with the establishment and operation of the programs as determined through a uniform cost accounting and reporting system shall be maintained to provide an assessment of the ability of these programs to:

(a) Reduce the rate of inappropriate entry and placement of functionally impaired elderly persons in institutions;

(b) Reduce the use of institutional services and facilities; and

(c) Recommend legislative and administrative action.

History.—s. 4, ch. 73-343; s. 1, ch. 76-51; s. 1, ch. 77-174; s. 18, ch. 78-433; s. 4, ch. 80-181; s. 10, ch. 81-271; s. 21, ch. 84-254; s. 18, ch. 86-220; s. 17, ch. 93-200; s. 32, ch. 95-418; s. 8, ch. 2000-337; s. 17, ch. 2001-254; ss. 10, 79, ch. 2002-402; s. 20, ch. 2003-399; s. 2, ch. 2004-246.

Note.—Former s. 409.3624; s. 410.024.

Alzheimer's Disease Initiative; Fees and Administrative Expense

Title XXX
SOCIAL WELFARE

Chapter 430
ELDER AFFAIRS

[View Entire Chapter](#)

430.503 Alzheimer’s Disease Initiative; fees and administrative expense.—

(1) Sections 430.501-430.504 may be cited as the “Alzheimer’s Disease Initiative.”

(2) Provider agencies are responsible for the collection of fees for services in accordance with rules adopted by the department. Provider agencies shall assess fees for services rendered in accordance with those rules. To help pay for services received pursuant to the Alzheimer’s Disease Initiative, a functionally impaired elderly person shall be assessed a fee based on an overall ability to pay. The fee to be assessed shall be fixed according to a schedule to be established by the department. Services of specified value may be accepted in lieu of a fee. The fee schedule shall be developed in cooperation with the Alzheimer’s Disease Advisory Committee, area agencies on aging, and service providers.

History.—s. 38, ch. 95-418.

Community Care for the Elderly-Co- payments and Contributions

58C-1.007 Co-payments and Contributions.

(1) Contracting agencies that enter into a contract to provide services under the Community Care for the Elderly program are responsible for collection of co-payments and contributions from clients receiving services.

(2) The contracting agency must determine a dollar amount that the applicant must be assessed for those services based on an overall ability to pay. Partial payments may also be assessed.

(3) Pursuant to Section 430.204(8), F.S., the dollar amount must be calculated by applying the current federal poverty guidelines published annually by the U.S. Department of Health and Human Services.

Rulemaking Authority 430.204(8) FS. Law Implemented 430.204(8) FS. History-New 3-11-81, Formerly 10A-10.07, 10A-10.007, Amended 3-28-95, 9-24-08.

Service Provider Responsibilities

58D-1.006 Service Provider Responsibilities.

Each service provider must:

- (1) Establish service priorities and coordinate the delivery of services to clients.
- (2) Employ competent and qualified staff to provide the services essential to the achievement of program goals and objectives as specified in its contract with the department or the area agency on aging.
- (3) Maintain the minimum staffing requirements established in its contract with the department or area agency on aging.
- (4) Provide case management services as applicable and as specified in its contract with the department or area agency on aging.
- (5) Provide respite or model day care services, and maintain coordination with the memory disorder clinics and the brain bank as specified in its contract with the department or area agency on aging.
- (6) Provide pre-service and in-service training for staff and volunteers as specified in its contract with the department or area agency on aging.
- (7) Monitor subcontract providers to assure quality of service delivery.
- (8) Make payments to subcontractors.
- (9) Collect co-payments for services pursuant to Section 430.503(2), F.S. Co-payments must be determined pursuant to Rule 58C-1.007, F.A.C.**
- (10) Maximize the use of volunteers in service delivery.
- (11) Develop and implement procedures for client appeals.
- (12) Ensure that quality services are delivered to clients and caregivers.
- (13) Maintain client and program records and provide reports as required by its contract with the department or area agency on aging.
- (14) Establish goals and objectives for the Alzheimer's Disease Initiative research component and submit reports as specified by the department on research activities.

Rulemaking Authority 430.08, 430.503(2) FS. Law Implemented 430.502-.503 FS. History-New 3-28-95, Amended 9-24-08.

**Aging Services Senior Adult Day Care
Centers Copayment**



Agenda Item Cover Sheet

Agenda Item N^o B-2

Meeting Date May 19, 2010

Consent Section

Regular Section

Public Hearing

Subject:
Implementation of Private Pay Revenue

Department Name: Aging Services

Contact Person: Bart Banks

Contact Phone: 813-272-6630

Sign-Off Approvals:

Manus J. O'Donnell 05/12/2010
Assisted County Administrator Date

Bart Banks 05/10/2010
Department Director Date

Eric Johnson 05/12/2010
Management and Budget - Approved as to Financial Impact Accuracy Date

Ricardo Cox 05/10/2010
County Attorney - Approved as to Legal Sufficiency Date

Staff's Recommended Board Motion:

Authorize the Department to implement a copayment for county funded senior adult day care services provided at any of the six Aging Services Senior Adult Day Care Centers effective September 1, 2010.

Costs of performing the anticipated services are included in the FY10 adopted budget, and in accordance with Board Policy - Section Number: 03.02.02.9. Upon receipt of the estimated annual private pay revenue of \$537,000, the funds will be deposited in the Countywide General Fund. Appropriation of the revenue for FY11 will be requested during the budget update process.

Financial Impact Statement:

Costs of performing the anticipated services are included in the FY10 adopted budget, and in accordance with Board Policy - Section Number: 03.02.02.9. Upon receipt of the estimated annual private pay revenue of \$537,000, the funds will be deposited in the Countywide General Fund. Appropriation of the revenue for FY11 will be requested during the budget update process.

Background:

Currently, Hillsborough County operates the only known Adult Day Care Program in the State that does not charge individuals who have an ability to pay. Therefore, it is proposed that a copayment be charged on a sliding scale basis beginning September 1, 2010. The attached copayment schedule

includes no charge to seniors provided adult day care whose incomes are at and below 125% of the Federal Poverty Level, and includes a sliding fee schedule for all other non-grant funded applicants. The implementation of this copayment schedule will provide an additional revenue source and will supplement existing revenues designated for daily operations; and will expand Aging Services' ability to offer senior adult day care and other services to those who cannot afford to pay. Elderly clients needing services whose income exceeds the Department's 125% poverty-level guidelines may apply for services on a space-available basis at any of the six Aging Services Senior Adult Day Care Centers so long as they agree to pay the applicable copayment. Increased anticipated revenue under this program is planned to be generated using existing operating capacity. There are no start-up costs to implement the private pay category as the Department is currently managing a State mandated copayment for State grant funded services. This should also allow for continuation of the services which are currently slated to be terminated during the next budget cycle

List Attachments:

Hillsborough County Aging Services Proposal for Private Pay - Adult Day Care

Hillsborough County Aging Services

Proposal for Private Pay

Adult Day Care

April 13, 2010

Submitted by: Bart Banks, Director, Aging Services

EXECUTIVE SUMMARY

Summary

Hillsborough County's Adult Day Care Program is administered by the Department of Aging Services' Senior Center Section. The Program has been in operation since 1975. Adult day care is offered at six of the County's eight senior centers and all are licensed by the Agency for Health Care Administration and operate under Rule 58A-6, Florida Administrative Code.

Adult day care centers provide a coordinated program of professional and compassionate services for functionally and/or mentally impaired adults in a community-based group setting. Services are designed to provide social and health services to adults who need supervised care in a safe place outside the home during the day.

The goal of the private pay category is to decrease the programs reliance on ad valorem dollars and expand the program's ability to provide services to those who can and cannot afford to pay for services.

The objective is to implement a copayment schedule which will provide an additional revenue source, will supplement existing revenues designated for daily operations, and will offer vital services to populations who are in need of community based services as an alternative to nursing home placement. The anticipated effective date for Adult Day Care copayments is September 1, 2010. Existing clients in the County Adult Day Care Program whose income exceeds 125% of the Federal Poverty Level will also be allowed 90 days, until September 1, 2010, before any applicable copayment will be assessed. This will allow them to pursue alternatives should they not want to be subject to the applicable copayment.

The market and business

The primary market sector for Adult Day Care is caregivers of functionally and/or mentally impaired adults who are in need of a safe and secure environment during the day for their loved ones. Adult Day Care allows caregivers to continue working and provide much needed breaks from caregiving. Unfortunately, in Hillsborough County there are only two other stand alone adult day care facilities other than the six operated by Aging Services. As the population continues to age, the need for adult day services will only expand. Currently, Hillsborough County Adult Day Care Program is the only known adult day care program in the State of Florida which does not have a private pay category.

Core product offerings

Hillsborough County Adult Day Care Program offers a blended model of four different types of adult day care: Adult Day Health, Alzheimer's Day Care, Social Adult Day Care, and Facility-based Respite.

Revenues and Expenses Summary

The Department proposes that there will be no charge to seniors whose incomes are at and below 125% of the Federal Poverty Level (PL), and proposes utilizing a sliding fee schedule for all other non-grant funded clients (Fee Schedule is Attached). Currently, Hillsborough County's Health and Social Services provides General Assistance to citizens at or below 125% of the PL, Emergency Home Energy Assistance for the Elderly (EHEAP) and Low Income Home Energy Assistance Program (LIHEAP) for those at or below 150% of the PL, and health care to citizens 100% and below the PL.

There are no start-up costs to implement the private pay category as the Department is currently managing a State mandated copayment for State funded services, including Adult Day Care.

External Analysis

According to the National Adult Day Services Association (NADSA), adult day centers provide care for approximately 150,000 clients each day. The average age of the adult day care client is 72 and two-thirds are women. Fifty-two percent of the adult day care clients nationwide have some cognitive impairment.

Daily fees for adult day care vary depending upon the services provided. The national average cost for Adult Day Care is \$67.00 per day. The national average rate for a semi-private nursing home room is \$198 per day or \$72,270 annually. Adult Day Care is approximately \$55,000 per year less than nursing home care. Therefore, Adult Day Care is a cost effective alternative to nursing home care. NADSA indicated that funding for adult day services comes from fees for service and third party payers, as well as public and philanthropic sources.

Aging Services surveyed seniors and/or their caregivers who were on the wait list for adult day care. Of the 217 surveyed, 46 responded. Twenty-eight percent or 13 of respondents indicated that they were willing and able to pay for adult day services and 72% or 33 indicated that they were either not able or willing to pay.

With the advancements in modern medicine, our aging population is living longer and is demanding more alternatives to institutional long-term care. The creation of a private pay

category will aide in Hillsborough County's preparation for the onslaught of baby boomers needing services.

**Aging Services 2010 Proposed Adult Day Care Copayment
Schedule**

No charge for clients 125% of poverty level and below.
Couple Annual Income includes applicant's & spouse's.

% Poverty Level	Single Person Annual Income	Couple Annual Income	Hourly Per Client County Program Copayment
100-125%	\$0 - \$13,538	\$0 - \$18,213	No charge
126-150%	\$13, 539-\$16,245	\$18,214-\$21,855	\$1.00/hr. or \$6/day
151-175%	\$16,246-\$18,953	\$21,856-\$25,498	\$2.50/hr. or \$15/day
176-185%	\$18,954-\$20,036	\$25,499-\$26,955	\$3.00/hr. or \$18/day
186-200%	\$20,037-\$21,660	\$26,956-\$29,140	\$3.50/hr. or \$21/day
201-225%	\$21,661-\$24,368	\$29,141-\$32,783	\$4.00/hr. or \$24/day
226-250%	\$24,369-\$27,075	\$32,784-\$36,425	\$4.50/hr. or \$27/day
251-275%	\$27,076-\$29,783	\$36,426-\$40,068	\$5.00/hr. or \$30/day
276-300%	\$29,784-\$32,490	\$40,069-\$43,710	\$5.50/hr or \$33/day
301-325%	\$32,491- \$35,198	\$43,711-\$47,353	\$6.00/hr. or \$36/day
326-350%	\$35,199-\$37,905	\$47,354-\$50,995	\$6.50/hr. or \$39/day
351-375%	\$37,906-\$40,613	\$50,996-\$54,638	\$7.00/hr. or \$42/day
375-400%	\$40,614-\$43,320	\$54,639-\$58,280	\$7.50/hr. or \$45/day
401% and above	\$43,321 & above	\$58,281 & above	\$11/hr. or \$66/day

Effective September 1, 2010

Aging Services Co-Payment for Community
Care for the Elderly and Alzheimer 's Disease Initiative
Programs



Notice of Instruction

8929 Brittany Way
Tampa, FL 33619
(813) 740-3888

Notice of Instruction Number 082820: 2020 Co-Pay Information

TO: All PSA 6 SGR Providers

FROM: Abbie Walters, Senior Contract Manager

DATE: August 28, 2020

SUBJECT: 2020 Co-Pay Information

The purpose of this notice is to disseminate updated co-payment assessment policy information and forms for clients receiving Community Care for the Elderly (CCE) and Alzheimer's Disease Initiative (ADI) services.

Pursuant to 430.204(8), the dollar amount for co-payments associated with CCE and ADI must be calculated by applying the current federal poverty guidelines published by the U.S. Department of Health and Human Services. The guidelines for 2020 are posted on their website at:

- <https://aspe.hhs.gov/2020-poverty-guidelines>

Form Updates: Effective August 1, 2020

Responsive to policy changes and Financial Eligibility Standards, the monthly income range found on the co-payment schedules for both couples and individuals have changed from the previous year.

The follow attachments are included with this notice:

- 2020 Co-Payment Financial Worksheet and Assessed Co-Payment form (Attachment 1);
- 2020 Community Care for the Elderly and Alzheimer's Disease Initiative Co-Payment Schedule for an Individual (Attachment 2);
- 2020 Community Care for the Elderly and Alzheimer's Disease Initiative Co-Payment Schedule for a Couple (Attachment 3); and
- 2020 Co-Payment Financial Worksheet Instructions (Attachment 4).

Please share this information with your staff, with instructions to begin using the updated information effective August 1, 2020.

If you have any questions, please contact your contract manager. Thank you for your cooperation.

2020 CO-PAY SCHEDULE FOR INDIVIDUAL

Monthly Income Range		Co-Pay	Percent of Income	Monthly Income Range		Co-Pay	Percent of Income
From	To			From	To		
\$0	\$1,063	\$0	0.00%	\$2,351	\$2,383	\$58	2.43%
\$1,064	\$1,096	\$19	1.73%	\$2,384	\$2,416	\$59	2.43%
\$1,097	\$1,129	\$20	1.73%	\$2,417	\$2,449	\$60	2.44%
\$1,130	\$1,162	\$21	1.77%	\$2,450	\$2,482	\$61	2.45%
\$1,163	\$1,195	\$22	1.81%	\$2,483	\$2,515	\$62	2.46%
\$1,196	\$1,228	\$23	1.84%	\$2,516	\$2,548	\$63	2.47%
\$1,229	\$1,261	\$24	1.87%	\$2,549	\$2,581	\$64	2.47%
\$1,262	\$1,294	\$25	1.90%	\$2,582	\$2,614	\$65	2.48%
\$1,295	\$1,327	\$26	1.93%	\$2,615	\$2,647	\$66	2.49%
\$1,328	\$1,360	\$27	1.96%	\$2,648	\$2,680	\$67	2.49%
\$1,361	\$1,393	\$28	1.99%	\$2,681	\$2,713	\$68	2.50%
\$1,394	\$1,426	\$29	2.01%	\$2,714	\$2,746	\$69	2.51%
\$1,427	\$1,459	\$30	2.03%	\$2,747	\$2,779	\$70	2.51%
\$1,460	\$1,492	\$31	2.06%	\$2,780	\$2,812	\$71	2.52%
\$1,493	\$1,525	\$32	2.08%	\$2,813	\$2,845	\$72	2.52%
\$1,526	\$1,558	\$33	2.10%	\$2,846	\$2,878	\$73	2.53%
\$1,559	\$1,591	\$34	2.12%	\$2,879	\$2,911	\$74	2.54%
\$1,592	\$1,624	\$35	2.14%	\$2,912	\$2,944	\$75	2.54%
\$1,625	\$1,657	\$36	2.16%	\$2,945	\$2,977	\$76	2.55%
\$1,658	\$1,690	\$37	2.17%	\$2,978	\$3,010	\$77	2.55%
\$1,691	\$1,723	\$38	2.19%	\$3,011	\$3,043	\$78	2.56%
\$1,724	\$1,756	\$39	2.21%	\$3,044	\$3,076	\$79	2.56%
\$1,757	\$1,789	\$40	2.22%	\$3,077	\$3,109	\$80	2.57%
\$1,790	\$1,822	\$41	2.24%	\$3,110	\$3,142	\$81	2.57%
\$1,823	\$1,855	\$42	2.25%	\$3,143	\$3,175	\$82	2.58%
\$1,856	\$1,888	\$43	2.26%	\$3,176 +		3% of income	3.00%
\$1,889	\$1,921	\$44	2.28%				
\$1,922	\$1,954	\$45	2.29%				
\$1,955	\$1,987	\$46	2.30%				
\$1,988	\$2,020	\$47	2.32%				
\$2,021	\$2,053	\$48	2.33%				
\$2,054	\$2,086	\$49	2.34%				
\$2,087	\$2,119	\$50	2.35%				
\$2,120	\$2,152	\$51	2.36%				
\$2,153	\$2,185	\$52	2.37%				
\$2,186	\$2,218	\$53	2.38%				
\$2,219	\$2,251	\$54	2.39%				
\$2,252	\$2,284	\$55	2.40%				
\$2,285	\$2,317	\$56	2.41%				
\$2,318	\$2,350	\$57	2.42%				

2020 CO-PAY SCHEDULE FOR COUPLE

Monthly Income Range		Co-Pay	Percent of Income	Monthly Income Range		Co-Pay	Percent of Income
From	To			From	To		
\$0	\$1,437	\$0	0.00%	\$3,006	\$3,033	\$83	2.73%
\$1,438	\$1,465	\$27	1.84%	\$3,034	\$3,061	\$84	2.74%
\$1,466	\$1,493	\$28	1.84%	\$3,062	\$3,089	\$85	2.74%
\$1,494	\$1,521	\$29	1.88%	\$3,090	\$3,117	\$86	2.75%
\$1,522	\$1,549	\$30	1.91%	\$3,118	\$3,145	\$87	2.76%
\$1,550	\$1,577	\$31	1.94%	\$3,146	\$3,173	\$88	2.77%
\$1,578	\$1,605	\$32	1.97%	\$3,174	\$3,201	\$89	2.77%
\$1,606	\$1,633	\$33	1.99%	\$3,202	\$3,229	\$90	2.78%
\$1,634	\$1,661	\$34	2.02%	\$3,230	\$3,257	\$91	2.79%
\$1,662	\$1,689	\$35	2.05%	\$3,258	\$3,285	\$92	2.79%
\$1,690	\$1,717	\$36	2.07%	\$3,286	\$3,313	\$93	2.80%
\$1,718	\$1,745	\$37	2.10%	\$3,314	\$3,341	\$94	2.81%
\$1,746	\$1,773	\$38	2.12%	\$3,342	\$3,369	\$95	2.81%
\$1,774	\$1,801	\$39	2.14%	\$3,370	\$3,397	\$96	2.82%
\$1,802	\$1,829	\$40	2.17%	\$3,398	\$3,425	\$97	2.83%
\$1,830	\$1,857	\$41	2.19%	\$3,426	\$3,453	\$98	2.83%
\$1,858	\$1,885	\$42	2.21%	\$3,454	\$3,481	\$99	2.84%
\$1,886	\$1,913	\$43	2.23%	\$3,482	\$3,509	\$100	2.84%
\$1,914	\$1,941	\$44	2.25%	\$3,510	\$3,537	\$101	2.85%
\$1,942	\$1,969	\$45	2.27%	\$3,538	\$3,565	\$102	2.86%
\$1,970	\$1,997	\$46	2.29%	\$3,566	\$3,593	\$103	2.86%
\$1,998	\$2,025	\$47	2.30%	\$3,594	\$3,621	\$104	2.87%
\$2,026	\$2,053	\$48	2.32%	\$3,622	\$3,649	\$105	2.87%
\$2,054	\$2,081	\$49	2.34%	\$3,650	\$3,677	\$106	2.88%
\$2,082	\$2,109	\$50	2.35%	\$3,678	\$3,705	\$107	2.88%
\$2,110	\$2,137	\$51	2.37%	\$3,706	\$3,733	\$108	2.89%
\$2,138	\$2,165	\$52	2.39%	\$3,734	\$3,761	\$109	2.89%
\$2,166	\$2,193	\$53	2.40%	\$3,762	\$3,789	\$110	2.90%
\$2,194	\$2,221	\$54	2.42%	\$3,790	\$3,817	\$111	2.90%
\$2,222	\$2,249	\$55	2.43%	\$3,818	\$3,845	\$112	2.91%
\$2,250	\$2,277	\$56	2.45%	\$3,846	\$3,873	\$113	2.91%
\$2,278	\$2,305	\$57	2.46%	\$3,874	\$3,901	\$114	2.92%
\$2,306	\$2,333	\$58	2.47%	\$3,902	\$3,929	\$115	2.92%
\$2,334	\$2,361	\$59	2.49%	\$3,930	\$3,957	\$116	2.93%
\$2,362	\$2,389	\$60	2.50%	\$3,958	\$3,985	\$117	2.93%
\$2,390	\$2,417	\$61	2.51%	\$3,986	\$4,013	\$118	2.94%
\$2,418	\$2,445	\$62	2.52%	\$4,014	\$4,041	\$119	2.94%
\$2,446	\$2,473	\$63	2.54%	\$4,042	\$4,069	\$120	2.94%
\$2,474	\$2,501	\$64	2.55%	\$4,070 +	3% of income		3.00%
\$2,502	\$2,529	\$65	2.56%				
\$2,530	\$2,557	\$66	2.57%				
\$2,558	\$2,585	\$67	2.58%				
\$2,586	\$2,613	\$68	2.59%				
\$2,614	\$2,641	\$69	2.60%				
\$2,642	\$2,669	\$70	2.61%				
\$2,670	\$2,697	\$71	2.62%				
\$2,698	\$2,725	\$72	2.63%				
\$2,726	\$2,753	\$73	2.64%				
\$2,754	\$2,781	\$74	2.65%				
\$2,782	\$2,809	\$75	2.66%				
\$2,810	\$2,837	\$76	2.67%				
\$2,838	\$2,865	\$77	2.68%				
\$2,866	\$2,893	\$78	2.69%				
\$2,894	\$2,921	\$79	2.70%				
\$2,922	\$2,949	\$80	2.70%				
\$2,950	\$2,977	\$81	2.71%				
\$2,978	\$3,005	\$82	2.72%				

**Code Enforcement – Foreclosure
Registration**

R18-125

RESOLUTION

R18-125

RESOLUTION NO. R18-125

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY; AMENDING RESOLUTION R14-139 TO PROVIDE FOR A CHANGE IN THE FEE FOR ALL PROPERTY REGISTRATIONS AND PROVIDE A TIME WHEN PROPERTIES BECOME SUBJECT TO CHANGES; PROVIDING AN EFFECTIVE DATE.

Upon motion by Commissioner Hagan and seconded by Commissioner Crist the following resolution was adopted by a vote of 7 to 0 with Commissioner (s) _____ voting "No".

WHEREAS, Section 125.01, Florida Statutes, authorizes the Hillsborough County Board of County Commissioners ("BOCC") to exercise regulatory powers that are not inconsistent with general or special law; and

WHEREAS, pursuant to Section 125.01, Florida Statutes, on September 2, 2009, the BOCC adopted Ordinance No. 09-59, as amended, entitled the "Abandoned Real Property Registration Ordinance" and codified in Chapter 8, Article V of the Hillsborough County Code of Ordinances and Laws ("the Code"), which requires all mortgagees within unincorporated Hillsborough County to register properties upon the filing of a lis pendens or the initiation of a foreclosure action; and

WHEREAS, Section 8-152 of the Code set the annual registration fee of One Hundred Dollars (\$100.00), which shall accompany each registration form; and

WHEREAS, Section 8-152 of the Code authorizes changes to the registration fee by means of Resolution of the BOCC without the need to amend the Code; and

WHEREAS, in 2014, the BOCC determined that increasing the annual registration fee from One Hundred Dollars (\$100.00) to Two hundred Dollars (\$200.00) was reasonable and consistent with the fees imposed by other jurisdictions and the costs of administering and enforcing this program; and

WHEREAS, consistent with Resolution R-14-139, the Code Enforcement Department has reviewed its program costs, revenue, and the overall effectiveness of the program and make the recommendation to the BOCC to change the registration frequency; and

WHEREAS, the Code Enforcement Department has determined that mortgagees should be required to register their property/ies every six months/twice a year in an effort to maintain a more comprehensive and accurate property database for tracking purposes and ensure properties are maintained in compliance with County Codes during the foreclosure process; and

WHEREAS, depending on the status of the property in question at the time registration is required, a mortgagee's registration fee amount may increase as well; and

WHEREAS, any additional funds received from the change in registration frequency shall be used in accordance with Resolution R14-139; and

WHEREAS, the BOCC has determined that the change in registration frequency, which may result in an increase in the amount mortgagees will be required to pay, is a reasonable and necessary regulatory fee for the registration of abandoned real properties in foreclosure, does not exceed the cost of the regulatory activity required of the registration of such property, and will be used and expended solely for the regulatory purpose of such registration activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, AT A REGULAR MEETING ASSEMBLED THIS 8TH DAY OF NOVEMBER, 2018:

1. New Registration Fee Requirement. The property registration fee to register properties upon the filing of a lis pendens or the initiation of a foreclosure action is hereby set at Two Hundred Dollars (\$200.00) per parcel, per registration period (every six (6) months), an amount that does not exceed the cost of the regulatory activity required for the registration of such properties.

2. Transition Schedule: Properties that are registered and current on registration fees at the time this Resolution is adopted, shall become subject to the new registration/fee requirements on their next registration cycle. Properties that are not registered and delinquent on registration fees at the time this Resolution is adopted, shall become subject to the new registration/fee requirements immediately upon adoption of this Resolution. All properties registering for the first time upon the effective date of this Resolution shall become subject to the new registration/fee requirements upon Resolution adoption.

3. Effective Date. This Resolution shall be effective upon adoption.

ADOPTED THIS 8TH DAY OF NOVEMBER, 2018.

STATE OF FLORIDA)

COUNTY OF HILLSBOROUGH)

I, **PAT FRANK**, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of the Resolution adopted by the Board at its regular meeting of November 8, 2018, as the same appears of record in Minute Book 510 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 16th day of November, 2018.

PAT FRANK,
CLERK OF THE CIRCUIT COURT

By: *Michael H. Ditt*
Deputy Clerk



**Approved By County Attorney
As To Form and Legal Sufficiency**

By: *[Signature]*
DeBora Cromartie-Mincey
Sr. Assistant County Attorney

ORDINANCE

18-33

ORDINANCE NO. 18-33

AN ORDINANCE AMENDING HILLSBOROUGH COUNTY CODE OF LAWS AND ORDINANCES, PART A, CHAPTER 8, ARTICLE V, AS PERTAINING TO ABANDONED REAL PROPERTY REGISTRATION; PROVIDING FOR A CHANGE IN REGISTRATION AND FEE REQUIREMENTS; PROVIDING FOR A LATE FEE; PROVIDING FOR OTHER MINOR CHANGES; PROVIDING FOR CONFLICT WITH LAWS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN COUNTY CODE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 125.01, Florida Statutes, the Board of County Commissioners (BOCC) of Hillsborough County has the power to adopt ordinances necessary for the exercise of its powers and prescribe fines and penalties for the violation of ordinances in accordance with law; and

WHEREAS, in 2009, the BOCC adopted an Abandoned Real Property Registration Ordinance, No. 09-59, to require mortgagees to register all abandoned real property in unincorporated Hillsborough County upon the filing of a lis pendens and/or an action to foreclose upon a mortgage and within ten (10) days after determining a property has been abandoned; and

WHEREAS, in 2012, the BOCC amended Ordinance No. 09-59 to, among other things, require registration within ten (10) date of filing a lis pendens or action to foreclose on a property regardless of whether the property is vacant and abandoned; to make the registration requirement applicable retroactively; and to exempt from the registration requirement individual units in condominium ownership in accordance with Chapter 718, Florida Statutes, or other individual units in common-interest communities where all exterior elements and common areas are jointly owned and maintenance is the joint responsibility of a community association; and

WHEREAS, in 2014, the BOCC approved outsourcing the County's Property Registration Program and awarded certain obligations thereunder to a private vendor; and

WHEREAS, in 2015, the BOCC amended Ordinance No. 09-59 to require individual units in condominium ownership, in accordance with Chapter 718, Florida Statutes, or other individual units in common-interest communities, to register with the County; finding that, while the foreclosure of an individual condominium unit and other common interest communities do not automatically trigger concerns about maintenance and upkeep of exterior and common areas because those areas remain commonly owned, it is a benefit to the county for the Code Enforcement Department to be able to identify contacts for these properties in order to address safety and aesthetic concerns that may arise concerning property that is not commonly owned; and

WHEREAS, property registrations are currently required to be completed annually and are valid for one year, but the BOCC has determined that property registrations should take place twice a year in an effort to maintain a more comprehensive and accurate property database for

tracking purposes; this change will further ensure properties are maintained in compliance with County Codes during the foreclosure process; and

WHEREAS, the registration fee is currently \$200.00 a year, however, depending on the status of the property in question at the time the second registration is due, this change in registration frequency may amount to an increase in the registration fee amount; and

WHEREAS, any excess funds to the County, as a result of this change, shall be used in accordance with the Registration Fee Resolution previously adopted by the BOCC; and

WHEREAS, the BOCC has also decided to impose a late fee, to be due in the event there is a late registration and/or registration fee submitted, and to encourage compliance with all registration deadlines; and

WHEREAS, the BOCC finds these amendments in the best interest of the citizens of Hillsborough County.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, THIS 8TH DAY OF NOVEMBER , 2018, AS FOLLOWS:

1. Section 8-151 (Definitions) of the Hillsborough County Code of Ordinances is hereby amended to read:

~~Local means within the boundaries of Hillsborough County, Florida.~~

Local Agent means the agent designated by the mortgagee upon registration as required under this article.

Owner means every person, entity, or service company, who alone or severally with others:

- (a) Has legal or equitable title to any dwelling, dwelling unit, mobile dwelling unit, building, structure, or parcel of land, vacant or otherwise, including a mobile home park;
- (b) Has care, charge or control of any dwelling, dwelling unit, mobile dwelling unit, building, structure or parcel of land, vacant or otherwise, including a mobile home park, in any capacity including but not limited to agent, executor, executrix, administrator, administratrix, trustee or guardian of the estate of the holder of legal title;
- (c) Is a mortgagee in possession of any such property, or is a mortgagee with actual control of access to the property by means, including but not limited to changing locks or putting on a lock box;
- (d) Is an agent, trustee or other person appointed by the courts and vested with possession or control of any such property;

- (e) Is a person who operates a rooming house; or
- (f) The property manager shall not be considered the Owner.

2. Section 8-152 of the Hillsborough County Code of Ordinances is hereby amended to read:

Sec. 8-152. - Registration of property in foreclosure; duty to provide written notice of property in foreclosure.

- (a) Within ten days of the filing of a lis pendens and/or an action to foreclose upon a mortgage or similar instrument, all mortgagees must register with the Hillsborough County Code Enforcement Department, on forms provided by the Department or electronically, all property in foreclosure. For property for which a lis pendens and/or an action to foreclose upon a mortgage or similar instrument has been instituted prior to the effective date of this article, as amended, and which has not yet been registered pursuant to this article, all mortgagees must register such property within 30 days of the effective date of this article, as amended. The mortgagee must designate and retain an individual or property management company as the agent responsible for the security and maintenance of the property. All registrations must state the property address; the owner's name, mailing address, and telephone number; the mortgagee's name, mailing address, and telephone number; and the agent's name, mailing address, telephone number and email address. Mailing addresses may not be a post office box. This registration must also certify that the property was inspected.
- (b) All property registrations are valid for six months. A registration fee of \$200.00, or such other amount established by the Board of County Commissioners of Hillsborough County by adoption of a resolution, shall accompany each registration form. Subsequent registrations and fees are due within 30 days of the expiration of the previous registration.
- (c) If the property is not registered or the registration fee is not paid within thirty (30) days of when the property was required to be registered or the registration fee was required to be paid, a late fee of \$25.00 shall be imposed and shall be due and payable with the late registration and/or registration fee. This section shall apply to the initial registration and registrations required by subsequent transferees, Owners, and Mortgagees of the property.
- (d) Once the property is no longer in foreclosure or is sold to a person or entity other than the mortgagee, the mortgagee must provide proof of sale or written notice of termination of the foreclosure proceedings to the Hillsborough County Code Enforcement Department.
- (e) Any mortgagee that has registered a property under this article must report any change of information contained in the registration within ten days of the change. The County will not charge an additional fee for modifications to registrations.

3. Section 8-153 of the Hillsborough County Code of Ordinances is hereby amended to read:

Sec. 8-153. – Maintenance Requirements.

- (a) All owners are responsible for maintaining their properties in foreclosure in accordance with the provisions of this article and all other applicable Hillsborough County codes and ordinances.
- (b) If the owner of the property is a company and/or mortgagee, the owner shall contract with the owner's agent to perform monthly inspections on the property, as required by Section 8-155, to verify compliance with the requirements of this article, and any other applicable laws, for the duration of the foreclosure proceedings.
- (c) Properties subject to this article must be maintained in accordance with the relevant sanitary codes, building codes, and local regulations concerning external and/or visible maintenance.
- (d) Adherence to this article does not relieve the owner of any applicable obligations set forth elsewhere in the Hillsborough County Code of Ordinances or within any covenants, conditions and restrictions and/or homeowner's association rules and regulations.

4. Section 8-154 of the Hillsborough County Code of Ordinances is hereby amended to read:

Sec. 8-154. – Security Requirements

- (a) All owners are responsible for maintaining their properties in foreclosure in a secure manner so as not to be accessible to unauthorized persons.
- (b) A "secure manner" shall include, but not be limited to, the closure and locking of windows, doors, gates and other openings of such size that may allow a child to access the interior of the property and/or structure. Broken windows shall be secured by reglazing or replacing of the window.
- (c) Any excavations, swimming pools or other attractive nuisances must be filled in with dirt or properly closed.
- (d) If the owner of the property is a company and/or mortgagee, the property shall be posted with the name and 24-hour contact telephone number of the owner's agent. The posting shall be no less than 18 inches by 24 inches, and shall be clearly visible from the street but not readily accessible to vandals. The posting shall contain the following language:

5. Section 8-155 of the Hillsborough County Code of Ordinances is hereby amended to read:

Sec. 8-155. – Inspections.

- (a) The owner's agent shall inspect the property on a monthly basis to ensure that the property is in compliance with this article.
- (b) The Hillsborough County Code Enforcement Department shall have the authority to inspect properties subject to this article for compliance and to issue notices for any violations. The Hillsborough County Code Enforcement Department shall have the discretion to determine when and how such inspections are to be made, provided that its policies are reasonably calculated to ensure that this article is enforced.

6. Conflicts.

All ordinances or parts of ordinances in conflict herewith are hereby repealed and all ordinances or parts of ordinances not in conflict herewith are hereby continued in full force and effect.

7. Severability.

If any section, phrase, sentence, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such section, phrase, sentence, or portion shall be deemed to be a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

8. Inclusion in the Hillsborough County Code.

The provisions of this Ordinance shall be included and incorporated in the Hillsborough County Code, as an addition to or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the Hillsborough County Code, once established.

9. Filing of Ordinance and Effective Date.

In accordance with the provisions of Section 125.66, Florida Statutes, as may be amended, governing ordinances, a certified copy of this Ordinance shall be filed with the Florida Department of State by the Clerk of the Board of County Commissioners within ten (10) days after the enactment of this Ordinance. This Ordinance shall take effect upon filing with the Florida Department of State.

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STATE OF FLORIDA)

COUNTY OF HILLSBOROUGH)

I, PAT FRANK, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of an ordinance adopted by the Board of County Commissioners at its meeting of November 8, 2018, as the same appears of record in Minute Book 510, of the Public Records of Hillsborough County Florida.

WITNESS my hand and official seal this 15th day of November, 2018.

PAT FRANK, CLERK OF CIRCUIT COURT

By: M. O. K. Day
Deputy Clerk

Approved By County Attorney
As To Form and Legal Sufficiency

By: [Signature]
DeBora Cromartie-Mincey
Sr. Assistant County Attorney





FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

November 15, 2018

Honorable Pat Frank
Clerk of the Circuit Court
Hillsborough County
419 Pierce Street, Room 140
Tampa, Florida 33601

Attention: Midge Dixon

Dear Mrs. Frank:

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge receipt of your electronic copy of Hillsborough County Ordinance No. 18-33, which was filed in this office on November 15, 2018.

Sincerely,

Ernest L. Reddick
Program Administrator

ELR/lb

**LOCKSMITH
APPLICATION/LICENSE FEE**

Hillsborough County, Florida, Code of Ordinances, Part A >> - HILLSBOROUGH COUNTY CODE OF ORDINANCES AND LAWS >> Chapter 10 - BUSINESSES >> **ARTICLE XIII. LOCKSMITH SERVICES BUSINESSES** >>

ARTICLE XIII. LOCKSMITH SERVICES BUSINESSES

Sec. 10-431. Title.

Sec. 10-432. Definitions.

Sec. 10-433. Powers and duties of the Consumer Protection Agency (Agency) under this article.

Sec. 10-434. Licensure requirements.

Sec. 10-435. Disqualification due to criminal background.

Sec. 10-436. Grounds for license denial or revocation.

Sec. 10-437. Due process in the event of license denial or revocation.

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Sec. 10-439. Additional license related requirements.

Sec. 10-440. Advertising requirements.

Sec. 10-441. Prohibited conduct.

Sec. 10-442. Liability insurance.

Sec. 10-443. Photo identification cards.

Sec. 10-444. Filing of complaints.

Sec. 10-445. Enforcement and penalties for violations.

Sec. 10-446. Notice of violation and request for hearing.

Sec. 10-447. Appointment of Hearing Officers.

Sec. 10-448. Hearings.

Sec. 10-449. Appeals.

Sec. 10-450. Service of notice.

Sec. 10-451. Other rights and remedies.

Sec. 10-452. Applicability.

Sec. 10-453. Allocation of fees.

Sec. 10-454. Severability.

Sec. 10-455. Resolution of conflict of laws.

Secs. 10-456—10-490. Reserved.

Sec. 10-431. Title.

This article shall be known and may be cited as the "Locksmith Services Businesses Ordinance".

(Ord. No. 13-29, § 1, 10-16-2013, eff. 11-1-2013)

Sec. 10-432. Definitions.

For purposes of this article, the following terms shall have the meanings given to them below. No attempt is made to define any words which are used in accordance with their established dictionary meaning, except when necessary to avoid misunderstanding. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, words in the singular number include words in the plural number, and the use

of any gender shall be applicable to all genders. The words "shall", "will", and "must" are mandatory and the word "may" is permissive.

- (A) *Advertise* shall mean to advise, announce, give notice of, publish, or call attention to by use of oral, written, or graphic statement made in a newspaper or other publication or on radio or television; made in any other electronic medium; contained in any notice, handbill, sign, including signage on any vehicle, flyer, catalog or letter; or printed on or contained in any tag or label attached to or accompanying any good.
- (B) *Agency* shall include references to the "Consumer Protection Agency" and shall mean the Hillsborough County Consumer Protection Agency, or any successive or replacement County agency, department, or division that may be tasked with similar responsibilities by the County Administrator.
- (C) *BOCC* shall mean the Hillsborough County Board of County Commissioners.
- (D) *Business location* shall mean a physical location where a licensee operates a locksmith services business or, if the licensee is a mobile locksmith services business, the physical location where the licensee's records are kept.
- (E) *Complainant* shall mean any person who witnesses or who is subjected to conduct in violation of this article and who files a written complaint with the Agency stating the information required by Section 10-444 of this article.
- (F) *County* shall mean Hillsborough County, Florida, a political subdivision of the State of Florida.
- (G) *County Attorney's Office* shall mean the Office of the County Attorney of Hillsborough County, Florida.
- (H) *Day(s)* shall mean calendar day(s).
- (I) *Hearing officer* shall mean the person or persons appointed pursuant to the Resolution to fulfill the duties of Hearing Officer under this article.
- (J) *Hearing procedures* shall mean the procedures adopted by the County Administrator governing noticing, scheduling, and conducting hearings before a Hearing Officer regarding denials of license applications under this article or revocations of licenses under this article, such as may be amended from time to time.
- (K) *Investigator* shall mean a person performing services in an official capacity for the Consumer Protection Agency whose duty it is to assure compliance with this article.
- (L) *Locksmith Industry Standards Training* shall mean training in locksmith industry ethics, the Life Safety Code and the Florida Fire Prevention Code; this term shall also mean training in the Florida Building Code and the Federal Americans with Disabilities Act as deemed necessary by the Agency.
- (M) *Locksmith referral service* shall mean a person who:
 - (1) refers consumers to a person who performs locksmith services for compensation in the County; and
 - (2) receives compensation from any person for making such referrals; but
 - (3) this term shall not mean any automobile club as defined in § 627.8405(1), Florida Statutes, (or the like) sending a person to provide locksmith services to one of its members.
- (N) *Locksmith services* shall mean:
 - (1) selling, installing, servicing, repairing, repinning, recombining, and adjusting locks, safes, vaults or safe-deposit boxes;
 - (2) originating, duplicating and copying keys;

- (3) opening, bypassing and neutralizing locks, safes, vaults or safe-deposit boxes by means other than intended by the manufacturer;
 - (4) creating, documenting, selling, installing, managing and servicing master key systems;
 - (5) unlocking, bypassing or neutralizing motor vehicle locks by means other than intended by the manufacturer;
 - (6) originating keys for motor vehicles, which includes, if necessary, the programming, reprogramming or bypassing of any security, transponder or immobilizer systems or subsequent technology built in by the manufacturer;
 - (7) keying, rekeying or recombining motor vehicle locks;
 - (8) this term shall not mean towing/wrecker services that may bypass automobile locks but do not advertise or perform other locksmith services;
 - (9) this term shall not mean services performed to gain entry or exit in the line of duty by a law enforcement officer, firefighter or voluntary firefighter, emergency medical technician or paramedic or other government employee or agent who performs services to gain entry or exit in an emergency situation;
 - (10) this term shall not mean services performed inside a hardware, do-it-yourself home product store or other retail establishment, such as rekeying locks purchased in the store;
 - (11) this term shall not mean services performed by an electrical or alarm system contractor registered or certified under Chapter 489, Florida Statutes, who is acting within the scope of his or her practice;
 - (12) this term shall not mean services performed by a person who lawfully acquires and uses a key duplication machine or key blanks to duplicate keys;
 - (13) this term shall not mean services performed by a property owner or agent of a property owner who maintains a file of key cutting data for a master key system on the property;
 - (14) this term shall not mean services performed by building trades personnel who:
 - (a) install locks or locking devices on a construction project that requires a building permit; or
 - (b) install locks or locking devices for home repair or improvement, if the locks are designed for installation by the customer and such home repair or improvement is part of a larger repair or replacement project;
 - (15) this term shall not mean services performed by a motor vehicle dealer as defined in Section 320.27, Florida Statutes, or by a motor vehicle repair shop.
- (O) *Locksmith services business* shall mean a person who performs or offers to perform locksmith services for compensation, or advertises or represents himself or herself as a person who performs locksmith services for compensation in the County.
- (P) *Master key system* shall mean a system of locks in which a lock is keyed so that it can be operated by its own individual key as well as by a key that operates other locks in the system which are also keyed to their own individual keys.
- (Q) *Misleading advertising* shall mean any statements made, or disseminated, in oral, written, or printed form or otherwise, to or before the public, or any portion thereof, which are known, or through the exercise of reasonable care or investigation could or might have been ascertained, to be untrue or misleading, and which are or were so made or disseminated with the intent or purpose, either directly or indirectly, of selling or disposing of personal property or services related to any locksmith services

- business, or to induce the public to enter into any obligation relating to such property or services.
- (R) *Mobile locksmith services business* shall mean a locksmith services business that operates exclusively from one or more vehicles and not from a specific physical location.
- (S) *Notice of violation* shall mean a written notice of an alleged violation of this article issued to a Respondent by the Agency or an Investigator, as more particularly described in Section 10-446 of this article.
- (T) *Ordinance* shall mean this Hillsborough County Locksmith Services Businesses Ordinance, as such may be amended from time to time.
- (U) *Person* or *persons* shall mean any individual, firm, association, joint venture, partnership, estate, trust, business trust, syndicate, fiduciary, corporation, and any other groups or combination.
- (V) *Reasonable cause* shall mean, if given the same set of facts or actions, a reasonable person would conclude that a violation of this article has occurred.
- (W) *Resolution* shall mean a resolution adopted by the Board of County Commissioners with respect to this article which sets forth the application/license fee structure, procedures applicable to the appointment of Hearing Officers and jurisdiction and powers of Hearing Officers as such resolution may be amended from time to time.
- (X) *Respondent* shall mean any person the Agency reasonably believes upon investigation to have violated this article.
- (Y) *Subcontractor* shall mean any non-employee or independent contractor a locksmith services business utilizes to perform locksmith services on its behalf.

(Ord. No. 13-29, § 2, 10-16-2013, eff. 11-1-2013)

Sec. 10-433. Powers and duties of the Consumer Protection Agency (Agency) under this article.

- (A) The Agency shall determine the particular locksmith industry standards training which must be completed by the owner of, and each person performing locksmith services on behalf of, any locksmith services business. The Agency shall also determine the time frame(s) within which such training must be completed.
- (B) The Agency shall review all locksmith services business license applications and issue licenses to each applicant meeting the requirements of the article. The Agency shall maintain a list of locksmith services businesses licensed pursuant to the article accessible to the general public.
- (C) The Agency shall provide written notice, with proof of delivery, of the denial of any locksmith services business license application, or revocation of an existing license, specifying the grounds for the denial or revocation.
- (D) The Agency shall receive and review complaints of violations of this Ordinance.
- (E) The Agency may request additional information from the Complainant for purposes of processing the complaint. For each complaint of violation(s) of the article the Agency receives, it shall evaluate and investigate the complaint and take such action it deems appropriate as provided for in the Ordinance.
- (F) The Agency may, on its own initiative, investigate potential violations of which it becomes aware, regardless of the absence of a written or verbal complaint.

(Ord. No. 13-29, § 3, 10-16-2013, eff. 11-1-2013)

Sec. 10-434. Licensure requirements.

- (A) A person may not perform or offer to perform locksmith services for compensation, or advertise or represent himself or herself as a locksmith services business in the County, unless the person is licensed by the Agency or employed by a person licensed by the Agency. An application for licensure must be submitted to the Agency in the format prescribed by the Agency. Locksmith services businesses in operation upon enactment of the article must submit an application for licensure to the Agency no more than 90 days after the effective date of the article, and may continue operating during the application process. Any such existing locksmith services business that is denied a license by the Agency may continue operating after its application for a license is denied and while the locksmith services business pursues any available appellate rights contained in Sections 10-437 and 10-449 of the article.
- (B) Each locksmith services business must have a Florida Department of Revenue Sales Tax Certificate, a current, valid Hillsborough County or other applicable business tax receipt and sufficient commercial general liability insurance as required under Section 10-442 of the article.
- (C) The owner and all of the employees of the locksmith services business who perform locksmith services must meet the qualification standards regarding criminal background contained in Section 10-435 of the article.
- (D) Each locksmith services business must disclose on the application its physical address and the addresses of any additional business locations.
- (E) The owner and all of the employees of the locksmith services business who perform locksmith services must timely complete the locksmith industry standards training required by the Agency.
- (F) Each application must be accompanied by:
 - (1) Payment of a nonrefundable application/license fee, as provided for in the Resolution.
 - (2) A set of fingerprints and sufficient information in the manner prescribed by the Agency to enable the Agency to run criminal background checks on the owner of the locksmith services business and each person employed to perform locksmith services on the locksmith services business' behalf.
 - (3) Attestation that the locksmith services business owner and all persons employed by the locksmith services business to perform locksmith services on its behalf have completed, or will complete, by the applicable deadline set by the Agency, all locksmith industry standards training required by the Agency.

(Ord. No. 13-29, § 4, 10-16-2013, eff. 11-1-2013)

Sec. 10-435. Disqualification due to criminal background.

- (A) A person required to undergo a criminal background check pursuant to this article must not have been convicted of or pled guilty or nolo contendere to any disqualifying felony seven years prior to the date on which the locksmith services business license application was signed. Disqualifying felonies include embezzlement, identity theft, burglary, robbery, murder, arson, sexual abuse or battery, aggravated assault or battery, exploitation of an elderly person or disabled adult, or any felony level economic crime related to fraud, stolen property, obtaining property by false pretenses or theft. Additionally, any person required to undergo a criminal background check pursuant to this Ordinance must not have been designated a sexual predator pursuant to § 775.21, Florida Statutes.
- (B)

Within 60 days of receipt of an application and all information necessary to complete the aforementioned criminal background checks, the Agency shall provide the Applicant and disqualified person written notification of any disqualification. Within ten days of receipt of such notification, the Applicant must contact the Agency with any other information pertinent to the disqualification.

- (C) Within ten days of receipt of notification of disqualification under this section, the Applicant and/or disqualified person may seek review of such disqualification by the Agency for non-violent economic felonies. Any such request for review must be made in writing to the Agency. In order for the Agency to grant an exemption, the disqualifying felony must have occurred more than four years prior to the date on which the locksmith services business license application was signed. The Applicant and/or disqualified person seeking an exemption has the burden of providing sufficient evidence that the disqualified person will not present a danger to the public if an exemption is granted. The Agency will consider the following criteria when determining whether or not to grant an exemption: the circumstances surrounding the disqualifying felony for which an exemption is sought; whether the disqualified person successfully completed any parole and/or probation associated with the disqualifying felony for which an exemption is sought; whether the criminal history of the disqualified person contains additional convictions for, or pleas of guilty or nolo contendere to, any offenses listed in Section 10-435(A) of the Ordinance at either a misdemeanor or felony level; whether the disqualified person has completed any rehabilitation program related to the disqualifying felony for which an exemption is sought; or any other evidence or circumstances indicating that the disqualified person will not present a danger to the public if an exemption is granted.

(Ord. No. 13-29, § 5, 10-16-2013, eff. 11-1-2013)

Sec. 10-436. Grounds for license denial or revocation.

The Agency may deny, suspend, revoke or refuse to renew the license of a locksmith services business based upon a determination that the locksmith services business or any person employed by the locksmith services business to perform locksmith services on its behalf:

- (A) Failed to meet the requirements for licensure as provided in the article;
- (B) Is disqualified based upon criminal background check pursuant to the Ordinance and does not obtain an exemption;
- (C) Has had a judgment entered against the business or person in any action brought under the Florida Deceptive and Unfair Trade Practices Act in Part 11 of Chapter 501;
- (D) Failed to provide information and/or documents associated with the license application process outlined in the article;
- (E) Made false statements or misrepresentations associated with license applications or inquiries regarding information requested/provided during the license application process outlined in the article;
- (F) Engaged in prohibited conduct as provided in Section 10-441 of the article; or
- (G) Failed to comply with an Order of the Hillsborough County Code Enforcement Board or Special Magistrate; or
- (H) Failed to comply with an Order of a Hearing Officer.

(Ord. No. 13-29, § 6, 10-16-2013, eff. 11-1-2013)

Sec. 10-437. Due process in the event of license denial or revocation.

The locksmith services business whose application has been denied or revoked may contest such denial or revocation by requesting a hearing before a Hearing Officer. In order to contest, the locksmith services business must submit a written request to the Agency within ten days of the delivery date of the notice of denial or revocation. If a request to contest is timely submitted, a hearing shall be scheduled, noticed and conducted in accordance with Section 10-448 of the article and the Hearing Procedures adopted by the County Administrator. If no request to contest is timely submitted, the locksmith services business shall be deemed to have waived his or her right to contest the denial or revocation and must cease operations as a locksmith services business.

(Ord. No. 13-29, § 7, 10-16-2013, eff. 11-1-2013)

Sec. 10-438. License renewal requirements.

Each locksmith services business license must be renewed biennially on or before the license's expiration date. To apply for renewal of a license, the licensee must submit each of the following to the Agency:

- (A) An application for licensure as prescribed by the Agency;
- (B) Payment of the nonrefundable biennial license/application fee, calculated as outlined in the Resolution; and
- (C) A set of fingerprints and sufficient information in the manner prescribed by the Agency to enable the Agency to run criminal background checks on each person employed by the locksmith services business to perform locksmith services on its behalf who has not yet undergone a criminal background check by the Agency in accordance with the Ordinance.
- (D) Attestation that the locksmith services business owner and all persons employed by the locksmith services business to perform locksmith services on its behalf have completed, or will complete, by the applicable deadline set by the Agency, all locksmith industry standards training required by the Agency.

(Ord. No. 13-29, § 8, 10-16-2013, eff. 11-1-2013)

Sec. 10-439. Additional license related requirements.

- (A) A licensee must notify the Agency in writing no later than ten days after changing a locksmith services business location.
- (B) No later than ten days after a person employed by the locksmith services business to perform locksmith services on its behalf begins his or her duties with the licensee, the licensee must submit a set of the person's fingerprints and sufficient information in the manner prescribed by the Agency to enable the Agency to run a criminal background check on the person.
- (C) A licensee must maintain all records related to its initial and renewal applications for licensure for four years from the date such application for licensure is signed.
- (D) A locksmith services business must display a copy of its locksmith services business license at each business location in a manner easily readable by the general public. A mobile locksmith services business shall keep a copy of the license in each service vehicle for immediate presentation upon request by a law enforcement officer, Agency employee or member of the general public.

(Ord. No. 13-29, § 9, 10-16-2013, eff. 11-1-2013)

Sec. 10-440. Advertising requirements.

Each licensee must include the license number and name of the locksmith services business as they appear on the license issued by the Agency in each form of advertising, including but not limited to, on each vehicle used to perform locksmith services, and on each work order, invoice, sales receipt and other business form.

(Ord. No. 13-29, § 10, 10-16-2013, eff. 11-1-2013)

Sec. 10-441. Prohibited conduct.

It shall be a violation of the article and an unfair, deceptive and/or unconscionable act or practice for a person to:

- (A) Perform or offer to perform locksmithing services in the County without a license unless the person is employed by a locksmith services business licensed by the Agency under the article;
- (B) Advertise or utilize any address within the County as a provider of locksmith services unless the address is a business location of a licensee pursuant to the article;
- (C) Promote, advertise or sell locksmith services in the County that are not associated with a properly licensed locksmith services business;
- (D) Use a telephone number, answering service, website or email address to promote, advertise or sell locksmith services in the County without prominently and conspicuously disclosing the mailing address of the licensed locksmith services business location providing the locksmith services;
- (E) Advertise that a business name, address and/or telephone number is associated with the provision of locksmith services in the County when that address and/or telephone number is not associated with a locksmith services business licensed under the article;
- (F) Engage in misleading advertising of locksmith services;
- (G) Fail to provide information and/or documents associated with the license application process outlined in the article;
- (H) Make false statements or misrepresentations associated with license applications or inquiries regarding information requested/provided during the license application process outlined in the article; or
- (I) Utilize the services of any subcontractor to perform locksmith services on its behalf if the subcontractor is not an employee of a locksmith services business licensed by the Agency;
- (J) Employ a person who has been convicted of or pled guilty or nolo contendere to any disqualifying offense within the last seven years to perform locksmithing services without first obtaining an exemption from the Agency;
- (K) Employ a person who has not successfully completed locksmith industry standards training required by the Agency after the time for the person's completion of that training has elapsed;
- (L) Operate a locksmith services business at a location other than the one(s) appearing on the license issued by the Agency.
- (M) Fail to comply with an Order of Hillsborough County Code Enforcement Board and/or Special Magistrate;
- (N) Fail to comply with an Order of a Hearing Officer;

It shall be a violation of the article and an unfair, deceptive and/or unconscionable act or practice for a locksmith referral service to:

- (O) Refer consumers to any locksmith services business that is not licensed pursuant to this article;
- (P) Refer consumers to any locksmith services business without first verifying any such locksmith services business is included on the list of licensees maintained by the Agency;
- (Q) Advertise any address within the County, or associated telephone number, as a provider of locksmith services unless the address is a business location of a licensee pursuant to the article;
- (R) Advertise any address within the County as a provider of locksmith services without including in the advertisement the locksmith services business name and license number as both appear on the license issued to that locksmith services business by the Agency pursuant to the article.

(Ord. No. 13-29, § 11, 10-16-2013, eff. 11-1-2013)

Sec. 10-442. Liability insurance.

- (A) A locksmith services business must maintain current and valid commercial general liability insurance coverage of at least \$500,000.00 per incident for loss or damages resulting from the negligence of the locksmith services business or any person it employs to perform locksmith services, other employees or agents.
- (B) The insurance coverage must be issued by an insurance company or carrier licensed to transact business in this state under the Florida Insurance Code.

(Ord. No. 13-29, § 12, 10-16-2013, eff. 11-1-2013)

Sec. 10-443. Photo identification cards.

Each locksmith services business shall issue a photo identification card to each person employed by the licensee to perform locksmith services on its behalf. All such photo identification cards must include the name and photograph of the person, the name of the locksmith services business and its license number. Each person employed by the licensee to perform locksmith services on its behalf must display the photo identification card on his or her person at all times while performing locksmith services.

(Ord. No. 13-29, § 13, 10-16-2013, eff. 11-1-2013)

Sec. 10-444. Filing of complaints.

- (A) Any person who witnesses or who is subjected to an unlawful practice or conduct in violation of this article may file a written complaint with the Agency.
- (B) If a person files a written complaint with the Agency, the complaint shall contain as much of the following information as is available:
 - (1) Name and address of the person alleged to have committed the offense;
 - (2) Date of the alleged offense;
 - (3) General statement of the facts of the alleged offense;
 - (4) Name and signature of the Complainant; and
 - (5) Such other information as required by the Agency.

- (C) The Agency may, on its own initiative, investigate any potential violation of which it becomes aware regardless of the absence of a written or verbal complaint.

(Ord. No. 13-29, § 14, 10-16-2013, eff. 11-1-2013)

Sec. 10-445. Enforcement and penalties for violations.

- (A) This article may be enforced administratively as a code enforcement violation pursuant to Chapter 14, Article II of the Hillsborough County Code of Ordinances and Laws, as amended.
- (B) A duly appointed Special Magistrate, or Code Enforcement Board of Hillsborough County, upon determining that a violation of this Ordinance has occurred, shall order the violator(s) to pay a fine not to exceed \$250.00 for a first violation and \$500.00 for a repeat violation as that term is defined in Chapter 14, Article II of the Hillsborough County Code of Ordinances and Laws, as amended. In any order finding a violation of this Ordinance, the Special Magistrate or Code Enforcement Board shall order that, in addition to the above referenced fine, a daily fine not to exceed \$1,000 per day for a first violation and not to exceed \$5,000.00 per day for a repeat violation shall be assessed for failure to comply with the order within 30 calendar days of its execution. All orders not complied with within 30 days shall be recorded in the Public Records of Hillsborough County and shall become a lien on any real or personal property owned or later acquired by the violator.
- (C) Nothing contained herein shall prevent the county from taking such other lawful action in law and equity as may be necessary to remedy any violation of, or refusal to comply with, any part of this article including but not limited to:
- (1) Pursuit of injunctive and/or declaratory relief in a court of competent jurisdiction;
 - (2) Initiating an action to recover any and all damages that may result from a violation of, or a refusal to comply with, any part of this article; or
 - (3) Utilizing any other action or enforcement method allowable by law.

(Ord. No. 13-29, § 15, 10-16-2013, eff. 11-1-2013)

Sec. 10-446. Notice of violation and request for hearing.

- (A) An Investigator may issue the Respondent a Notice of Violation if the Investigator determines that there is Reasonable Cause to believe that a locksmith services business, a person not licensed as a locksmith services business, or a locksmith referral service has violated this article.
- (B) The Notice of Violation may include a reasonable time, not to exceed 30 days for Respondent to correct the violation(s).
- (C) The Notice of Violation shall include a statement that, if the violation is not corrected, the Agency/Investigator shall notify the Code Enforcement Board or Special Magistrate and request a hearing pursuant to Chapter 14, Article II of the Hillsborough County Code of Ordinances and Laws, as amended.
- (D) Each Notice of Violation issued shall also state the following:
- (1) The name and business address of the Respondent.
 - (2) The location of the offense.
 - (3) The date and approximate time the violation was observed by the Investigator and/or determined by the Investigator to have been committed.
 - (4) The date of issuance.
 - (5) The facts constituting Reasonable Cause for the violation.

- (6) Citation to the specific section or sections of the article violated.
 - (7) The name and title of the Investigator issuing the Notice of Violation.
 - (8) The maximum amount of the civil penalty which may be imposed during any hearing before the Code Enforcement Board or Special Magistrate.
- (E) Multiple violations of this article may be cited on a single Notice of Violation form.
- (F) Service of a Notice of Violation to a Respondent shall be in writing and sent in accordance with Section 10-450 of this article.

(Ord. No. 13-29, § 16, 10-16-2013, eff. 11-1-2013)

Sec. 10-447. Appointment of Hearing Officers.

Hearing Officers referred to in this article shall be appointed in accordance with the Resolution. Such Hearing Officers shall have jurisdiction to conduct hearings on denials of locksmith services business applications and license revocations and shall have all of the powers granted to them in the Resolution to include the power to issue subpoenas for production of documents or attendance of witnesses at a hearing.

(Ord. No. 13-29, § 17, 10-16-2013, eff. 11-1-2013)

Sec. 10-448. Hearings.

- (A) Hearings before a Hearing Officer shall be scheduled, noticed and conducted in accordance with the Hearing Procedures adopted by the County Administrator.
- (B) The written request to contest a denial of a license application or revocation of a license or the Notice of Violation shall serve as the Agency's complaint in a hearing before a Hearing Officer under this article.
- (C) The decision of the Hearing Officer shall be final and binding on both the Agency and the Respondent.
- (D) The County Attorney's Office may provide legal representation to the Agency in proceedings before the Hearing Officer.

(Ord. No. 13-29, § 18, 10-16-2013, eff. 11-1-2013)

Sec. 10-449. Appeals.

Either the Agency or a Respondent may appeal an order of the Hearing Officer to the circuit court within 30 days following the issuance of the order. The responsibility for, and the costs associated with, preserving a written record of the hearing for appeal and providing such written record to the circuit court shall rest with the party appealing the order.

(Ord. No. 13-29, § 19, 10-16-2013, eff. 11-1-2013)

Sec. 10-450. Service of notice.

Any notice required or permitted by this article shall be in writing and sent by certified mail, return receipt requested, or hand delivery with proof of delivery, to the last known address of the Respondent, except notices for code violations shall be provided in the manner prescribed by Chapter 14, Article II of the Hillsborough County Code of Ordinances and Laws, as amended.

(Ord. No. 13-29, § 20, 10-16-2013, eff. 11-1-2013)

Sec. 10-451. Other rights and remedies.

Nothing herein shall prevent any person from exercising any right or seeking any private remedy or redress to which one might otherwise be entitled.

(Ord. No. 13-29, § 21, 10-16-2013, eff. 11-1-2013)

Sec. 10-452. Applicability.

It is hereby intended that this article shall constitute a uniform law applicable in all of the unincorporated areas of Hillsborough County, Florida, and to all incorporated areas of Hillsborough County where there is no existing conflict of law or municipal ordinance.

(Ord. No. 13-29, § 22, 10-16-2013, eff. 11-1-2013)

Sec. 10-453. Allocation of fees.

Fees collected pursuant to this article shall be used exclusively to pay for the County's administrative costs including but not limited to the application process, inspections, enforcement activities and any associated training.

(Ord. No. 13-29, § 23, 10-16-2013, eff. 11-1-2013)

Sec. 10-454. Severability.

If any portion of this article is for any reason held invalid or declared to be unconstitutional, inoperative or void by any court of competent jurisdiction, such holdings shall not affect the validity of the remainder of this article.

(Ord. No. 13-29, § 24, 10-16-2013, eff. 11-1-2013)

Sec. 10-455. Resolution of conflict of laws.

In all instances where Florida law, as evidenced by the Florida Administrative Code, Florida Statutes, applicable case law or otherwise, mandates standards or requirements that are stricter than the provisions of this article, or where a matter is addressed by Florida law that is not addressed by this article, then said law shall govern. In situations where this article addresses a matter in a manner that is stricter than that of Florida law, the provisions of this article shall control.

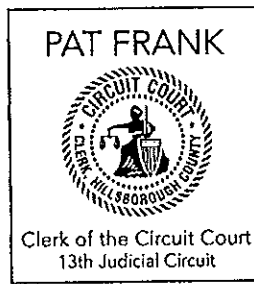
(Ord. No. 13-29, § 25, 10-16-2013, eff. 11-1-2013)

Secs. 10-456—10-490. Reserved.

R13-164

RESOLUTION


R13-164



MEMORANDUM

DATE: October 21, 2013

TO: Danielle Green, Senior Assistant County Attorney

FROM:  Kimberly Richards, Associate Director, BOCC Records/VAB

SUBJECT: Resolution – Providing for an Application/License Fee Structure, Establishing the Appointment Process for Hearing Officers for Locksmith Services Businesses Ordinance 13-29; Establishing the Jurisdiction and Powers of Hearing Officers

Attached is an executed copy of subject resolution, Resolution R13-164, approved by the Board on October 16, 2013.

We are providing a copy to you for further handling.

md

Attachment

cc: Board files (orig.)
Appropriate Parties via County Attorney's Office
Daniel Klein, Chief Deputy Clerk to the BOCC
Jack Brooks, Director, CCC Accounting
Michelle Sekouri, County Administrator's Office
Jana Foxworth, County Attorney's Office
Nancy Milam, County Attorney's Office
Sharon Sweet, BOCC Records



Agenda Item Cover Sheet

Agenda Item N^o. D-2

Meeting Date October 16, 2013

Consent Section
 Regular Section
 Public Hearing

Subject:
 Public Hearing to consider enactment of the Locksmith Services Businesses Ordinance, Resolution Providing Application/License Fee Structure, Hearing Officer Appointment Process and Hearing Officers' Jurisdiction and Powers

Department Name: County Attorney's Office/County Attorney's Office

Contact Person: Danielle R. Green **Contact Phone:** 813-307-3174

Sign-Off Approvals:			
	Jennie Tarr		10/02/2013
	<small>Merging County Attorney</small>		<small>Date</small>
Charles Fletcher	10/03/2013	NA	
<small>County Attorney</small>	<small>Date</small>	<small>Joint Department Director</small>	<small>Date</small>
Tom Fesler	10/03/2013	Danielle R. Green	10/02/2013
<small>Management and Budget - Approved as to Financial Impact Accuracy</small>	<small>Date</small>	<small>Assistant County Attorney</small>	<small>Date</small>

Staff's Recommended Board Motion:

- (1) Conduct a public hearing to consider enactment of the Locksmith Services Business Ordinance, and
- (2) Adopt a Resolution providing an application/license fee structure, hearing officer appointment process and hearing officers' jurisdiction and powers.

The proposed new Ordinance is not anticipated to result in any financial impact on the County. The fees collected pursuant to the proposed Ordinance will fund administrative costs associated with the license application and renewal process. It is anticipated the costs associated with enforcement of the proposed Ordinance against violators can be absorbed within the approved budget.

Financial Impact Statement:

The proposed new Ordinance is not anticipated to result in any financial impact on the County. The fees collected pursuant to the proposed Ordinance will fund administrative costs associated with the license application and renewal process. It is anticipated the costs associated with enforcement of the proposed Ordinance against violators can be absorbed within the approved budget.

Background:

On April 17, 2013, the Board of County Commissioners (BOCC) directed the County Attorney's Office to research how other governments in Florida regulate the locksmith industry and to seek input from

Hagan/Miller 7 to 0
 ORD# 13-29
 *R13-164 (10216)

locksmith industry representatives regarding potential licensing, background check requirements and any other related issues.

On June 19, 2013, the BOCC considered the County Attorney's report regarding those matters, as well as remarks during the Public Comment portion of the meeting by Steve Wyman, President of the Florida West Coast Locksmith Association, who indicated the Association membership supported enactment of an ordinance regulating the locksmith industry.

At the same June 19, 2013 meeting the BOCC authorized the County Attorney's Office to draft an ordinance that would regulate the locksmith industry.

BOCC discussions regarding potential regulation of the locksmith industry covered multiple concerns including: (1) misleading advertising; (2) utilizing addresses of unsuspecting residents and businesses to give the false impression of a locksmith business location; and (3) the misuse of locksmithing knowledge and equipment could pose potential dangers to public health, safety and welfare.

The proposed Ordinance requires each business providing locksmith services in Hillsborough County to apply for and obtain a license through the Consumer Protection Agency. The proposed application process includes criminal background checks for owners and employees who perform locksmith services. The proposed Ordinance requires owners and employees performing locksmith services to complete locksmith industry standards training on topics such as ethics and the Life Safety and Florida Fire Prevention Codes. The proposed Ordinance imposes a tiered, biennial application/license fee based on the number of persons the business employs.

The proposed Ordinance prohibits (not an exhaustive list) the unlicensed provision of locksmith services, misleading advertisement and utilizing an address to sell locksmith services when that address is not associated with a business licensed under the Ordinance. The proposed Ordinance requires all persons employed by a licensee to perform locksmith services to wear a photo identification card bearing the business name and license number.

The proposed Ordinance allows for hearings to contest denials of license applications and revocations of licenses. The proposed Ordinance provides for appointment of hearing officers by the County Administrator. The proposed Ordinance also indicates the hearing officer selection process and jurisdiction and powers of hearing officers will be set by BOCC Resolution.

Under the proposed Ordinance, the Consumer Protection Agency is designated to receive and investigate complaints of violations of the proposed Ordinance. The proposed Ordinance provides an administrative hearing process to contest notices of violations.

List Attachments:

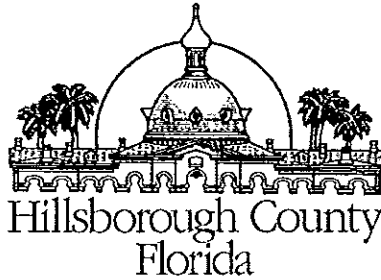
Proposed Ordinance and Resolution

Office of the County Attorney

Chip Fletcher, County Attorney

BOARD OF COUNTY COMMISSIONERS

KEVIN BECKNER
VICTOR D. CRIST
KEN HAGAN
AL HIGGINBOTHAM
LESLEY "LES" MILLER, JR.
SANDRA L. MURMAN
MARK SHARPE




CHIEF ADMINISTRATIVE COUNSEL
Hank Ennis

GENERAL COUNSEL
Mary Helen Farris

CHIEF ASSISTANT COUNTY ATTORNEYS
Christine M. Beck
Robert E. Brazel
Susan J. Fernandez
Jennie Granahan Tarr

MEMORANDUM

To: Beverly Miller, BOCC Records

From:  Danielle R. Green, Senior Assistant County Attorney

Subject: Regulation Locksmith Services Businesses Resolution

Date: October 16, 2013

I am enclosing the above-referenced Resolution as adopted by the Board of County Commissioners on October 16, 2013.

If you have any questions, please feel free to contact me at (813) 307-3174.

DRG:jlf

Enclosure

RECEIVED
2013 OCT 16 PM 3:04
CLERK TO
THE BOARD (A)

RESOLUTION NO. R13-164

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY; PROVIDING FOR DEFINITIONS; PROVIDING FOR AN APPLICATION/LICENSE FEE STRUCTURE; ESTABLISHING THE APPOINTMENT PROCESS FOR HEARING OFFICERS FOR THE HILLSBOROUGH COUNTY LOCKSMITH SERVICES BUSINESSES ORDINANCE; ESTABLISHING THE JURISDICTION AND POWERS OF HEARING OFFICERS; PROVIDING AN EFFECTIVE DATE.

Upon motion by Commissioner Hagan and seconded by Commissioner Miller the following resolution was adopted by a vote of 7 to 0 with Commissioner (s) _____ voting "No".

WHEREAS, the Hillsborough County Board of County Commissioners ("BOCC") has enacted the Hillsborough County Locksmith Services Businesses Ordinance (the "Ordinance") which requires locksmith services businesses to obtain a license from Hillsborough County's Consumer Protection Agency in order to provide locksmith services in Hillsborough County and prohibits certain conduct related to the advertisement and provision of locksmith services; and

WHEREAS, the Ordinance provides that applicants for a locksmith services business license must pay a fee based on an application/license fee structure, which shall be established by and set forth in a resolution adopted by the BOCC; and

WHEREAS, the Ordinance provides applicants whose applications for licenses are denied and licensees whose licenses are revoked the opportunity to exercise their right to due process before a Hearing Officer; and

WHEREAS, the Ordinance provides that such Hearing Officers shall be appointed pursuant to the provisions of, and shall have all of the powers ascribed to them in a resolution adopted by the BOCC; and

WHEREAS, the BOCC desires to establish procedures applicable to the appointment of Hearing Officers and jurisdiction and powers of Hearing Officers.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, AT A REGULAR MEETING ASSEMBLED THIS 16th DAY OF October, 2013:

1. DEFINITIONS. Any term used in this Resolution which is defined in the Ordinance shall have the same meaning given to it in the Ordinance.
2. LICENSE APPLICATION FEES.

The nonrefundable biennial application/license fee associated with an application for a locksmith license shall be calculated as follows:

- A. Applicants who employ 1 to 5 people shall remit an application/license fee in the amount of \$500.00;

- B. Applicants who employ 6 to 10 people shall remit an application/license fee in the amount of \$750;
 - C. Applicants who employ 11 or more people shall remit an application/license fee in the amount of \$1,000.00.
3. **APPOINTMENT OF HEARING OFFICERS.** The appointment of Hearing Officers to hear and decide administrative reviews pursuant to the Locksmith Services Businesses Ordinance shall be made in accordance with the following procedures:
- A. The appointment of Hearing Officers shall be made by the County Administrator. The County Administrator shall determine the requisite number of Hearing Officers.
 - B. The County Administrator may appoint any existing Hearing Officer to consider matters related to this Ordinance if he or she was previously chosen by County Administrator appointment to serve as Hearing Officer during proceedings pursuant to one or more other County ordinances.
 - C. To be eligible for appointment as a Hearing Officer, applicants must be members in good standing with The Florida Bar who are not employees of the County.
 - D. Each Hearing Officer shall be appointed for an initial three-year term and may be reappointed for one additional consecutive renewal term. The first year of a Hearing Officer's term shall commence on the date of the initial appointment by the County Administrator and each subsequent term year shall commence on the anniversary of the initial appointment date. If a Hearing Officer is re-appointed, the renewal term shall also commence on the anniversary of the initial appointment date, irrespective of the date of re-appointment by the County Administrator. Notwithstanding the foregoing, a Hearing Officer shall continue to serve in such capacity beyond the expiration date of such Hearing Officer's initial term or renewal term until such time as the Hearing Officer resigns, the Hearing Officer is removed by the County Administrator, the County Administrator appoints a replacement, or the Hearing Officer is re-appointed by the County Administrator for a renewal term as provided above, whichever occurs first.
 - E. Hearing Officers may be removed by the County Administrator for: suspension or loss of the Hearing Officer's license to practice law issued by The Florida Bar; failure to appear at a hearing, unless such failure is due to an emergency; excessive conflicts; or, excessive unavailability. The Consumer Protection Agency shall advise the County Administrator if any of the circumstances giving rise to removal of a Hearing Officer have occurred.
 - F. Hearing Officers appointed pursuant to the Ordinance and this Resolution may be reasonably compensated as authorized by the County Administrator in an Administrative Directive.

4. JURISDICTION AND POWERS OF HEARING OFFICERS.

- A. Hearing Officers shall have jurisdiction to hear and decide administrative reviews pursuant to the Ordinance.
- B. Hearing Officers shall have the power to:
 - 1. Issue subpoenas to witnesses to appear at hearings;
 - 2. Subpoena written documents in connection with hearings;
 - 3. Take testimony under oath;
 - 4. Question witnesses at a hearing;
 - 5. Continue, reschedule and/or stay hearings;
 - 6. Conduct a hearing despite a party's absence, if the party has been noticed as provided for in the Ordinance; and
 - 7. Issue findings of fact and conclusions of law.

5. EFFECTIVE DATE. This Resolution shall become effective on the date the Ordinance becomes effective.

ADOPTED THIS 16th DAY OF October, 2013.


STATE OF FLORIDA)
COUNTY OF HILLSBOROUGH)

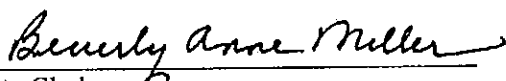
I, PAT FRANK, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of the Resolution adopted by the Board at its regular meeting of October 16, 2013, as the same appears of record in Minute Book 449 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 17th day of October, 2013.

APPROVED BY COUNTY ATTORNEY

PAT FRANK
Clerk of Circuit Court

BY: 
Approved as to Form and
Legal Sufficiency

BY: 
Deputy Clerk



PAIN MANAGEMENT
CLINIC

LICENSE & APPLICATION FEE

Hillsborough County, Florida, Code of Ordinances, Part A >> - HILLSBOROUGH COUNTY CODE OF ORDINANCES AND LAWS >> Chapter 10 - BUSINESSES >> ARTICLE IX. PAIN MANAGEMENT CLINICS >>

ARTICLE IX. PAIN MANAGEMENT CLINICS

Sec. 10-265. Title.

Sec. 10-266. Legislative findings and authority.

Sec. 10-267. Purpose and intent.

Sec. 10-268. Definitions.

Sec. 10-269. License required.

Sec. 10-270. License application process and requirements.

Sec. 10-271. Grounds for license denial or revocation.

Sec. 10-272. Additional license compliance requirements.

Sec. 10-273. Review of license denial or revocation.

Sec. 10-274. License renewals.

Sec. 10-275. Violation and inspections.

Sec. 10-276. Service of notice; public records.

Sec. 10-277. Enforcement and penalties.

Sec. 10-278. Allocation of fees and fines.

Sec. 10-279. Severability.

Secs. 10-280---10-306. Reserved.

Sec. 10-265. Title.

This article shall be known and may be cited as the "Pain Management Clinic Ordinance."

(Ord. No. 10-8E, § 1, 5-20-2010)

Sec. 10-266. Legislative findings and authority.

- (a) The recitals set forth in the whereas clauses in Ord. No. 10-8E are incorporated herein. The BOCC finds and declares there exists an emergency need to enact an ordinance requiring the regulation of certain pain management clinics operating in Hillsborough County and to prevent the opening of any new clinics. ^[2]
- (b) This article is enacted pursuant to F.S. § 125.66, and under the home rule powers of Hillsborough County and is in the best interest of the health, peace, safety and general welfare of the people of Hillsborough County.

(Ord. No. 10-8E, § 2, 5-20-2010)

Sec. 10-267. Purpose and intent.

The purpose and intent of this article is to promote the health, safety and general welfare of the residents of Hillsborough County through the regulation of certain pain management clinics (as defined below) currently in operation and to prevent the opening of any additional pain management clinics.

(Ord. No. 10-8E, § 3, 5-20-2010)

Sec. 10-268. Definitions.

Applicant means the owner or a person or person(s) authorized by the owner to complete an application for a license to operate a pain management clinic.

Chronic nonmalignant pain means pain unrelated to cancer, which persists beyond the usual course of the disease or injury that is the cause of the pain, for more than 90 days after surgery.

Code Enforcement Officer means any employee designated as a code enforcement officer pursuant to F.S. § 125.69 or F.S. § 162.21.

Department means the Department designated by the County Administrator to administer the mandates of this article.

License means a certificate issued pursuant to this article by the Department, on an annual basis, authorizing the operation of a specific pain management clinic location in Hillsborough County and which contains the State's required registration number on its face, if applicable. Each license shall at a minimum identify on its face, the clinic's name and physical address, the responsible physician's name, the clinic owner's name and address and the property owner's name and address. Each license shall have a unique number identification on its face.

Operating or to operate a pain management clinic means to conduct the affairs of or manage the operations of a pain management clinic including, but not limited to, any one or more of the following:

- (1) Scheduling or accepting appointment(s) solely for initial pain management services or to obtain prescription drugs for pain management including controlled substances listed in Schedule I, Schedule II, Schedule III, Schedule IV, or Schedule V of F.S. § 893.03 or any other state, or the United States;
- (2) Prescribing, dispensing or administering any controlled substances listed in Subsection (1) of this definition;
- (3) Accepting cash payments for pain management services or controlled substances listed in Subsection (1) of this definition;
- (4) Advertising in any medium including road or other signage as a pain management or pain control clinic or business or words of similar import;
- (5) Evaluating patients for pain management drug treatment without the equipment necessary or without having copies in the medical record of diagnostic testing such as x-rays, scans, or other tests to substantiate with a reasonable degree of certainty the need for prescription pain medication;
- (6) Leasing or owning property for use as or in connection with a pain management clinics or business; or
- (7) Employing or contracting with any person for compensation to work in connection with the provision of medical services at a pain management clinic.

Pain management clinic means any privately owned pain management clinic, facility or office which advertises in any medium for any type of pain management services, or which employs a physician who is primarily engaged in the treatment of pain, and is required to register with the Florida Department of Health pursuant to F.S. § 458.309 or F.S. § 459.005. For the purposes of this article, a physician will be considered primarily engaged in the treatment of pain, by prescribing or

dispensing controlled substance medications when the majority of the patients seen are prescribed or dispensed controlled substance medications for the treatment of chronic nonmalignant pain. Also included in this definition are centers designating themselves as a pain research center and, which may or may not be required to be registered with the State even though controlled substance medications are dispensed or prescribed to patients. Pain management clinic does not include clinics:

- (1) Licensed as a facility pursuant to F.S. Ch. 395;
- (2) Where the majority of the physicians who provide services in the clinic primarily provide surgical services;
- (3) Owned by a publicly held corporation whose shares are traded on a national exchange or on the over-the-counter market and whose total assets at the end of the corporation's most recent fiscal quarter exceeded \$50,000,000.00;
- (4) Affiliated with an accredited medical school at which training is provided for medical students, residents, or fellows;
- (5) That do not prescribe or dispense controlled substances for the treatment of pain; or
- (6) Owned by a corporate entity exempt from federal taxation under 26 USC 501(c)(3) or (4).

Person means an individual, partnership, corporation, association or other legal entity.

(Ord. No. 10-8E, § 4, 5-20-2010; Ord. No. 10-19, § 1, 10-8-2010)

Sec. 10-269. License required.

Beginning June 15, 2010, no pain management clinic, as defined in this article, may operate in Hillsborough County without first obtaining a pain management clinic license issued by the Department; except that any pain management clinic who has filed an application and paid the application fee may continue operating until the Department renders a decision to either grant or deny the license and notifies the clinic of the decision. The clinic must obtain its license, if approved, from the Department within ten business days of notification by the Department. Licenses shall be granted only for clinics that satisfy the requirements of this article, were open and operational prior to June 15, 2010, and have satisfied all other requirements of this article including the payment of the applicable application and license fees.

(Ord. No. 10-8E, § 5, 5-20-2010; Ord. No. 10-19, § 2, 10-8-2010)

Sec. 10-270. License application process and requirements.

- (a) *Application required.* Any pain management clinic, as defined in Section 10-268, must complete an application available from the Department which shall at a minimum require the applicant to provide the following information:
 - (1) The registration number from the State Department of Health as required F.S. § 458.309 or F.S. § 459.005, if the clinic must be registered in accordance with State law;
 - (2) Proof satisfactory to the Department that the applicant is or has been conducting business in Hillsborough County as a pain management clinic at the registered location for which the applicant is seeking a Hillsborough County license prior to and up through June 14, 2010;
 - (3)

Designation of the physician who shall be responsible for complying with all requirements related to registration and operation of the clinic and the physician's DEA number. The designated physician must have a full, active, and unencumbered license under F.S. Ch. 456 or F.S. Ch. 459 and shall practice at the clinic location for which the physician has assumed responsibility. Within ten days after termination or absence of a designated physician, the clinic must notify the Department of the identity of another designated physician for the clinic or forfeit the clinic's license;

- (4) A list of all persons associated with the management or operation of the clinic, whether paid or unpaid, part-time or full-time, including all contract labor and independent contractors. This list includes, but is not limited to all owners, operators, employees and volunteers. For persons listed, the following additional information must be provided:
 - a. The person's title;
 - b. A current home address, telephone number and date of birth;
 - c. A list of all criminal convictions whether misdemeanor or felony;
 - d. A copy of a current Florida driver's license or a government issued photo I.D.;
 - e. A set of fingerprints;
 - f. A list of any and all arrests for an offense that constitutes a felony for receipt, possession, delivery, distribution, selling, manufacturing or purchasing of illicit drugs, including any controlled substance listed in Schedule I, Schedule II, Schedule III, Schedule IV, or Schedule V of F.S. § 893.03, or any other state, or the United States. This list must include the arrest dates, the location of the alleged crime and the case number(s). If the case has been finalized, the result of the case as to guilty, not guilty, a withhold of adjudication or entry into an intervention program must be provided to staff. The arrest alone is not grounds for denial or revocation of the pain management clinic license, but failure to disclose and update any portion of the required information within 30 days after the arrest or results is grounds for denial or revocation of a pain management clinic license;
 - g. A list of any and all past disciplinary actions and new disciplinary actions initiated against any physician or other licensed health care practitioners, including the initiation date, location and case number of the disciplinary action and the final result of the disciplinary action. The mere fact that a disciplinary action has been initiated does not alone constitute grounds for denial or revocation of the pain management clinic license. Failure to fully disclose past disciplinary actions and any new disciplinary actions along with updates throughout the proceedings and the final result within 30 days after receipt of the disciplinary action is grounds for denial or revocation of a pain management clinic license;
- (5) The property owner's name, address, telephone number and a copy of a Florida driver's license or a government issued photo I.D., if the property owner is different than the clinic owner;
- (6) A copy of a valid business tax receipt required pursuant to F.S. Ch. 205, issued before June 15, 2010. For renewals, a copy of the current valid business tax receipt required by F.S. Ch. 205 must be provided;
- (7) Whether the pain management clinic dispenses controlled substances at the pain management clinic site;
- (8)

A floor plan of the pain management clinic showing the location and size of the waiting area, location and size of the patient rooms and location of any type of diagnostic equipment. In addition, if any controlled substances are dispensed at the site or are stored at the site and the location and method of security for any controlled substances kept on the clinic's premises;

- (9) Any other information the individuals designated in the Department by the County Administrator to review applications and issue licenses on behalf of the County, (hereinafter "Staff") deems necessary; and
- (10) A sworn and notarized statement from both the designated physician and the clinic owner attesting to the veracity and accuracy of the information provided in the application.

In the event that any information provided in the application changes, a new updated application must be filed with the Department in accordance with Section 10-273 within ten days of the change.

(b) *Application fee and requirements.*

- (1) Each application for a pain management clinic license shall be accompanied by a nonrefundable application fee in the amount of \$1,500.00. The application fee is in addition to the \$1,500.00 annual license fee. Any changes to the application or license fees authorized by this article may be accomplished by resolution of the BOCC without the need to revise this article.
- (2) It is the applicant's sole responsibility to provide accurate contact information when submitting the application to the Department. If the application for a pain management clinic license is not properly completed, in the sole discretion of the Department, the Department shall notify the designated contact person listed in the application. A completed application must be received by the Department within 15 business days of receipt of the deficiency notice from the Department in order to avoid assessment of another application fee. Failure to timely respond within the 15 days shall result in a denial of the application as incomplete. A new application must then be submitted that is accompanied by the full nonrefundable application fee, in order to request a license.

(c) *[Inspections.]* The Department shall perform inspection(s) of the facility as necessary to determine whether or not the application submitted is accurate in all respects and to verify a physician licensed under F.S. Ch. 456 or F.S. Ch. 459 is on the premises during all times medications are dispensed or prescribed.

(d) *[License necessary to operate in County; pain management clinic license.]* Beginning June 15, 2010, no pain management clinic may operate in Hillsborough County without a valid Hillsborough County License (as defined herein) except as provided in Section 10-269. In addition, it shall be a violation of this article for the property owner where the clinic is situated to allow an unlicensed pain management clinic to open or operate without a valid pain management clinic license, except as provided in Section 10-269

(Ord. No. 10-8E, § 6, 5-20-2010; Ord. No. 10-19, § 3, 10-8-2010; Ord. No. 11-6, § 1, 6-6-2011)

Sec. 10-271. Grounds for license denial or revocation.

The Staff shall deny or revoke a pain management clinic license upon the occurrence of one or more of the following:

- (1) An application contains material false information or missing information;
- (2) The clinic is not registered, if required, with the State in accordance with F.S. § 458.309 or F.S. § 459.005, or has had its registration suspended or revoked by the State;

- (3) A copy of a valid business tax receipt issued prior to June 15, 2010, is not submitted with the initial application for each clinic location and kept current during any licensure period;
- (4) The clinic was not open and fully operational immediately prior to June 15, 2010;
- (5) Failure to allow for inspection of the clinic at any time by a code enforcement officer, law enforcement officer, or any other person authorized to enforce ordinance violations in Hillsborough County at any time the clinic is open or occupied;
- (6) Failure to abide by any provision of this article;
- (7) Allowing any person to work or volunteer at the clinic, whether paid or unpaid, who has been convicted of or plead guilty or nolo contendere to (even if sealed or expunged) an offense that constitutes a felony for receipt, possession, delivery, distribution, selling, manufacturing or purchase of illicit drugs, including any controlled substance listed in Schedule I, Schedule II, Schedule III, Schedule IV, or Schedule V of F.S. § 893.03, or any other state, or the United States;
- (8) The facility is owned or operated by any person or has any contractual or employment relationship with a physician or other licensed health care practitioner as defined by F.S. § 456.001(4):
 - a. Whose Drug Enforcement Administration number has been revoked;
 - b. Whose application for a license to prescribe, dispense, supply, sell, give, compound or administer a controlled substance has been denied or revoked by any jurisdiction;
 - c. Who has been convicted of or plead guilty or nolo contendere to (even if sealed or expunged) an offense that constitutes a felony for receipt, possession, delivery, distribution, selling, manufacturing or purchase of illicit drugs, including any controlled substance listed in Schedule I, Schedule II, Schedule III, Schedule IV, or Schedule V of F.S. § 893.03 or any other state, or the United States; or
 - d. Whose license has been suspended or revoked or has had other action taken as a result of physician or other licensed health care provider's abuse of drugs or alcohol, or from the improper prescribing, dispensing, administering, supplying, selling, giving, mixing, or otherwise preparing any controlled substance listed in Schedule I, Schedule II, Schedule III, Schedule IV, or Schedule V of F.S. § 893.03 or any other state, or the United States;

The Staff may grant an exception to Subsections (7) and (8) of this section, if more than ten years have elapsed since the adjudication date;
- (9) The fact that an appeal is pending for any items listed in Subsections (7) and (8) of this section, has no effect on the Staff's obligation to deny or revoke a pain management clinic license;
- (10) If the payment for the application fee or license fee is invalid or uncollectible for any reason;
- (11) The owner or operator of a clinic whose license or permit related to the ownership or management of a medical clinic that provided pain management services for chronic non-malignant pain in another jurisdiction has been denied or revoked;
- (12) Failure to disclose and update information within 30 days as required by Section 10-270, Subsection (a)(4)f;
- (13) Failure to disclose and update information within 30 days as required by Section 10-270, Subsection (a)(4)g.

(Ord. No. 10-8E, § 7, 5-20-2010; Ord. No. 10-19, § 4, 10-8-2010; Ord. No. 11-6, § 2, 6-6-2011)

Sec. 10-272. Additional license compliance requirements.

- (a) A valid Hillsborough County pain management clinic license issued pursuant to this article must be prominently displayed in a common public area of the pain management clinic no later than June 15, 2010, except as provided in Section 10-269
- (b) In the event any information contained in the license application changes, a new updated application must be filed with the Department within ten days of the change. Failure to do so will result in license revocation and penalty as provided for in Section 10-277
- (c) A pain management clinic license is non-transferable and cannot be assigned. Whenever ownership or management of a pain management clinic changes, a new application must be filed for a new license and all applicable fees paid.
- (d) A valid business tax receipt must be maintained by the pain management clinic.
- (e) Any code enforcement officer, law enforcement officer, or any other persons authorized to enforce County ordinances must be allowed access for inspections of the clinic premises at any time someone is present.
- (f) The designated physician shall secure all prescription pads so that only authorized persons may access them. Beginning on June 15, 2010, every written prescription must include the clinic's name, address and Hillsborough County's license number.
- (g) The pain management clinic shall not limit the form of payment for services, prescriptions or drugs to cash only.
- (h) The hours of operation of the pain management clinic shall be limited to 7:00 a.m. to 9:00 p.m. Monday through Saturday.
- (i) Except as provided herein, the clinic must continue operations without a lapse of more than 60 consecutive calendar days or the clinic will be considered abandoned. Any operation lapse exceeding 60 consecutive calendar days shall result in revocation of the license by the Staff for abandonment, unless an extension is requested and approved by the Staff before the 60 consecutive calendar days lapse. An extension will only be granted by the Staff upon "good cause," shown by the clinic. Circumstances in which "good cause" is shown includes, but is not limited to:
 - (1) Extensive clinic renovations or repairs;
 - (2) Absence of the responsible medical director for charitable reasons;
 - (3) Illness or death; and/or
 - (4) Other causes stated in the hearing procedure policy.

(Ord. No. 10-8E, § 8, 5-20-2010; Ord. No. 10-25, § 1, 11-8-2010; Ord. No. 11-6, § 3, 6-6-2011)

Sec. 10-273. Review of license denial or revocation.

- (a) The Staff shall provide written notice, with proof of delivery, of the denial of any new or renewal license, or revocation of an existing license, specifying in writing the grounds for the denial or revocation.
- (b) The applicant whose application has been denied (except for an incomplete application) may request a formal review of the denial before the County's hearing officer if the denial was erroneous. The applicant must submit a written request for review indicating the specific alleged error or errors made by the County along with any and all facts and documents that support the applicant's position that the County erred. The request must be received by Hillsborough County's Consumer Protection Agency within ten business days of the delivery

date of the denial notice. The review shall be performed by an independent hearing officer appointed by the County to perform license reviews and hearings. The hearing officer shall review the applicant's request and all supporting documents to determine if by the preponderance of the evidence, sufficient cause exists to grant a hearing on the request. In the event applicant's request and supporting documents do not state a prima facie case error has occurred, the hearing officer may summarily dismiss the request and notify applicant in writing of the dismissal. Whenever, in the opinion of the hearing officer, an applicant's request and supporting documentation establishes a prima facie case of error, a hearing will be set and conducted for the hearing officer to rule upon the matter.

- (c) The licensee whose license has been revoked may request a hearing before the hearing officer. The applicant must submit a written request for hearing, which must be received by Hillsborough County's Consumer Protection Agency within ten business days of the delivery date of the revocation notice. A hearing will be set and conducted by an independent hearing officer appointed by the County to perform reviews and hearings. The standard of review is clear and convincing evidence the facts support the revocation.
- (d) The County Administrator shall adopt a policy establishing review and hearing procedures. Reviews and hearings will be conducted in accordance with that policy. In addition to other powers of the hearing officer as set forth under the County Administrator's policy, the hearing officer shall have the power to issue subpoenas for the production of documents and attendance of witnesses at a hearing, upon the written request of either the Staff or applicant or licensee. The decision of the hearing officer shall be final. Any clinic whose license is revoked or denied (except for an incomplete license application), shall be subject to the moratorium provisions of this article and may not re-apply for licensure until or unless the revocation or denial is overturned on appeal by a court of competent jurisdiction.
- (e) In addition, the owner(s) and the physician(s) listed on the application, for the revoked or denied license, regardless of the clinic's name, may not be an applicant for a license at another clinic while the moratorium is in effect or for a period of five years, whichever is longer, unless the denial is solely based on an incomplete application or the application is for renewal of a clinic license at a different address and the owner(s) and/or physician(s) were listed on the license application immediately preceding the renewal request.
- (f) Any license that has been denied or revoked may not be reissued to the clinic location, regardless of the clinic's name, while the moratorium is in effect or for a period of five years, whichever is longer; except that when a denial is solely based on an incomplete application, there is no prohibition against reapplying as provided for elsewhere in this article.

(Ord. No. 10-8E, § 9, 5-20-2010; Ord. No. 10-19, § 5, 10-8-2010; Ord. No. 11-6, § 4, 6-6-2011)

Sec. 10-274. License renewals.

Licenses required for pain management clinics shall be valid for only one year. At least 30 days prior to expiration of the license, a renewal application must be submitted, along with a non-refundable renewal application fee of \$1,500.00. Provided the pain management clinic named in the renewal application and all information on the application are in compliance with this article, a renewal license shall be issued by the Department, after payment of an annual license fee of \$1,500.00. Renewal licenses shall only be issued to businesses that were previously licensed and who timely file a renewal application.

(Ord. No. 10-8E, § 10, 5-20-2010)

Sec. 10-275. Violation and inspections.

It shall be unlawful for any person to violate any provision of this article or to operate a pain management clinic without a valid County-issued pain management clinic license. Any code enforcement officer, law enforcement officer, or any other persons authorized to enforce County ordinances may enter the clinic premises and conduct an inspection to determine compliance with this article at any time someone is present on the premises.

(Ord. No. 10-8E, § 11, 5-20-2010)

Sec. 10-276. Service of notice; public records.

- (a) Any notice required by this article shall be in writing and sent by certified mail or hand delivery to the mailing address set forth on the application for the pain management clinic license, except that notices for Code violations shall be provided in the manner prescribed by Chapter 14, Article II of this Code. The mailing address set for the in the application shall be considered the correct mailing address.
- (b) Any information contained in an application under this article is subject to the public records law, F.S. Ch. 119, unless specifically exempted by law.

(Ord. No. 10-8E, § 12, 5-20-2010)

Sec. 10-277. Enforcement and penalties.

The County's code enforcement officers, law enforcement or any other person authorized to enforce County ordinances may enforce the provisions of this article. Any enforcement action or legal remedy available under controlling State law, including, but not limited to, prosecution as a misdemeanor with a fine not exceeding \$500.00 or by imprisonment for a term not exceeding 60 days, or by both fine and imprisonment, may be imposed as a penalty. When enforced by a code enforcement officer, the enforcement provisions and procedures contained in Chapter 14, Article II of this Code, as may be amended, are incorporated herein by reference and will apply. Nothing contained herein shall prevent the County from taking such other lawful action in law and equity as may be necessary to remedy any violation of, or refusal to comply with, any part of this article, including but not limited to:

- (1) Revoking of the County pain management clinic license; or
- (2) Pursuing injunctive or declaratory relief in a court of competent jurisdiction; or
- (3) Initiating any action to recover any and all damages that may result from a violation of or refusal to comply with any part of this article; or
- (4) Utilizing any other action or enforcement method allowable by law.

(Ord. No. 10-8E, § 13, 5-20-2010; Ord. No. 10-19, § 6, 10-8-2010)

Sec. 10-278. Allocation of fees and fines.

Fees collected pursuant to this article shall be used exclusively to pay for the County's administrative costs, including but not limited to the application process, inspections and enforcement activities. To the extent allowed by State law, the Clerk of the Circuit Court, as accountant for the BOCC, is hereby directed to deposit civil fines collected pursuant to this article into the Victim Assistance, Consumer Protection, Crime Prevention and Youth Advocacy Trust Fund.

(Ord. No. 10-8E, § 14, 5-20-2010)

Sec. 10-279. Severability.

If any section, subsection, sentence, clause, phrase or provision of this article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not be construed to render the remaining provisions of this article invalid or unconstitutional.

(Ord. No. 10-8E, § 15, 5-20-2010)

Secs. 10-280—10-306. Reserved.

FOOTNOTE(S):

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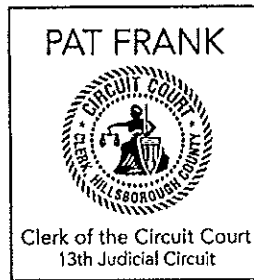
Editor's note— The whereas clauses referred to in subsection (a) above are as follows: (Back)

Whereas, the Hillsborough County Board of County Commissioners ("BOCC") has been advised by the Hillsborough County Sheriff's Office, that a pattern of illegal drug use and distribution has been linked to pain management clinics operating in Hillsborough County; and Whereas, the illegal narcotic activity and significant increased crime associated with such clinics has created an urgent situation requiring immediate action to reduce the threat to the health, safety and welfare of Hillsborough County citizens; and Whereas, the Florida Legislature has identified identical concerns regarding the increased use and frequency of injury and deaths occurring through use of pain management clinics by persons obtaining prescription drugs for improper purposes and enacted the Prescription Drug Monitoring Program scheduled to go into effect December 1, 2010, and the Prescription Drug Monitoring Act, which requires physicians and other persons dispensing prescription drugs through pain management clinics, facilities or offices, to register with the State Department of Health in order to conduct such business; and Whereas, many counties and municipalities in Florida have established moratoriums on new pain management businesses to curb negative impacts created by these clinics, such as illegal prescription drug trafficking and sales of illegal drugs around the clinics, loitering by pain clinic customers while waiting in long lines to receive drugs and loitering in areas surrounding the clinics; and Whereas, the illegal activities associated with certain pain management clinics creates an emergency situation necessitating immediate regulation of such clinics in Hillsborough County; and Whereas, the Hillsborough County Sheriff's Office has advised that two to five deaths occur each week in Hillsborough County which are directly attributable to prescription drug abuse; and Whereas, the BOCC has determined that licensing of existing businesses operating as pain management clinics within the jurisdiction of Hillsborough County, will provide local oversight of these businesses and hinder illegal activities related to these clinics; and Whereas, it is not the intent of this Ordinance to interfere with legitimate medical clinics or the legal use of controlled substances; and Whereas, THE BOCC finds and declares a need to impose regulations on pain management clinics and to limit the number of pain management clinics licensed to operate in Hillsborough County.

R13-111

RESOLUTION

R13-111



MEMORANDUM

DATE: July 22, 2013

TO: Danielle Green, Senior Assistant County Attorney

FROM: Julia Poupart, Director, BOCC Records/VAB/Official Records *Julia Poupart*

SUBJECT: Resolution – Providing for a Reduced Application Fee for Pain Management Clinic Licenses, Reducing the Fee From One Thousand Five Hundred Dollars (\$1500.00) to Five Hundred Dollars (\$500.00)

Attached is an executed copy of subject resolution, Resolution R13-111, approved by the Board on July 17, 2013.

We are providing a copy to you for further handling.

md

Attachment

cc: Board files (orig.)
Appropriate Parties via County Attorney's Office
Jana Foxworth, County Attorney's Office
Debra A. Cole, Hillsborough County Sheriff's Office
Kevin Jackson, Government Services Administration, Consumer Protection
Nancy Milam, County Attorney's Office
Sharon Sweet, BOCC Records



Agenda Item Cover Sheet

Agenda Item N^o: A-25

Meeting Date July 17, 2013

Consent Section

Regular Section

Public Hearing

Subject:

Resolution Reducing the Pain Management Clinic License Application Fee

Department Name: County Attorney's Office/County Attorney's Office

Contact Person: Danielle Green/Kevin Jackson

Contact Phone: 813-272-5670

Sign-Off Approvals:

Jennie Tarr

07/05/2013

Managing County Attorney

Date

Charles Fletcher

07/08/2013

County Attorney

Date

NA

Jurat Department Director

Date

Tom Fesler

07/08/2013

Danielle R. Green

07/05/2013

Managerial and Budget - Approved as to Financial Impact Accuracy

Date

Assistant County Attorney

Date

Staff's Recommended Board Motion:

Approve the Resolution Reducing the Pain Management Clinic License Application Fee to Five Hundred Dollars (\$500.00) from One Thousand Five Hundred Dollars (\$1500.00). Currently there are twenty-nine (29) pain management clinics licensed in Hillsborough County. Approval of this agenda item will result in a \$29,000 reduction (from \$43,500 to \$14,500) in the FY 14 revenue generated from Pain Management Clinic License Application Fees.

Financial Impact Statement:

Currently there are twenty-nine (29) pain management clinics licensed in Hillsborough County. Approval of this agenda item will result in a \$29,000 reduction (from \$43,500 to \$14,500) in the FY 14 revenue generated from Pain Management Clinic License Application Fees. (BCR10005)

Background:

On May 19, 2010, the Hillsborough County Board of County Commissioners ("BOCC") adopted Ordinance No. 10-8E, as amended, entitled the "Pain Management Clinic Ordinance", which required all Pain Management Clinics to apply for and obtain a pain management clinic license. At that time, the application fee for a pain management clinic license was set at \$1500.00, and the license fee was set at \$1500.00. Since the Pain Management Clinic Ordinance's adoption in 2010, staff costs for administering and enforcing the pain management clinic application process under the Ordinance have declined. This

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Beckner out

R13-111 (10216)

decline in costs is due to the following factors: 1) nearly 50% fewer pain management clinics are applying for a license; 2) clinics that do apply for a license demonstrate greater compliance with the Ordinance provisions; and 3) through the use of additional technology, applications are processed more efficiently. In light of this reduction in application costs only, staff recommends reducing the application fee from \$1500.00 to \$500.00. This proposed reduction is reasonable and consistent with the current costs of administration and enforcement of the application process under the Ordinance.

Currently there are twenty-nine (29) pain management clinics licensed in Hillsborough County. The BOCC has placed a moratorium on the establishment of additional clinics. Until the BOCC releases the moratorium no additional clinics will be licensed. Section 6(B) of the Pain Management Clinic Ordinance authorizes changes to the application fee by means of resolution, without the need to amend the Ordinance. Therefore, staff recommends adoption of this Resolution for the reasons stated above.

List Attachments:

Proposed Resolution; Ordinance 10-8E, as amended.

RESOLUTION NO. R 13-111

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY; PROVIDING FOR A REDUCED APPLICATION FEE FOR PAIN MANAGEMENT CLINIC LICENSES; PROVIDING AN EFFECTIVE DATE.

Upon motion by Commissioner Miller and seconded by Commissioner Murman the following resolution was adopted by a vote of 6 to 0 with Commissioner (s) _____ voting "No".

WHEREAS, on May 19, 2010, the Hillsborough County Board of County Commissioners ("BOCC") adopted Ordinance No. 10-8E, as amended, entitled the "Pain Management Clinic Ordinance", which requires all Pain Management Clinics as defined by the Ordinance to apply for and obtain a pain management clinic license in order to operate as a Pain Management Clinic in Hillsborough County; and

WHEREAS, the Pain Management Clinic Ordinance sets the application fee for a pain management clinic license at One Thousand Five Hundred Dollars (\$1500.00); and

WHEREAS, Section 6(B) of the Pain Management Clinic Ordinance authorizes changes to the application fee by means of Resolution of the BOCC without the need to revise the Pain Management Clinic Ordinance; and

WHEREAS, since the Pain Management Clinic Ordinance's adoption in 2010, staff costs for administering and enforcing the pain management clinic application process under the Ordinance have declined; and

WHEREAS, the BOCC has determined that reducing the application fee from One Thousand Five Hundred Dollars (\$1500.00) to Five Hundred Dollars (\$500.00) is reasonable and consistent with the cost of administering and enforcing the pain management clinic application process under the Pain Management Clinic Ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, AT A REGULAR MEETING ASSEMBLED THIS 17th DAY OF July, 2013:

1. The application fee for a pain management clinic license is hereby set at \$500.00.
2. Effective Date. This Resolution shall be effective upon adoption.

ADOPTED THIS 17th DAY OF July, 2013.

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

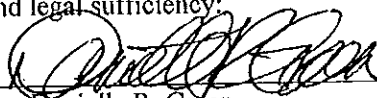
I, Pat Frank, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board at its regular meeting of July 17, 2013, as the same appears of record in Minute Book 446 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 19th day of July, 2013.

PAT FRANK, Clerk of the Circuit Court

Beverly Anne Miller
Deputy Clerk

Approved as to form
and legal sufficiency:


By: Danielle R. Green
Senior Assistant County Attorney



Communications

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY - SECTION NUMBER: 02.08.00.00

SUBJECT: VIDEOTAPE AND CABLECAST POLICY

EFFECTIVE DATE: FEBRUARY 17, 1993

SUPERSEDES: ADMINISTRATIVE DIRECTIVE #133

Purpose:

To provide guidelines for the videotape and cablecast of local government meetings on the County's Government Access Channel.

Policy:

It shall be the policy of the Board of County Commissioners (BOCC) that the Communications Department will videotape and cablecast local government meetings to the public on the local cable television systems. These meetings will be scheduled for cablecast on the County's Government Access Television Channel depending upon the time available on the channel.

Responsibility:

County Administrative shall apply the following priorities to determine which local government meeting will be cablecast live or taped for delayed cablecast; subject to the availability of staff.

- A. All regular, special, workshop and public hearing meetings of the BOCC.
- B. The meetings of other governing bodies with decision-making powers rather than advisory authority which are held in the Board Room and when the meeting:
 - o is of general interest to the public;
 - o has a minimal impact on the current operating budget; and,
 - o does not conflict with a scheduled BOCC meeting.
- C. The meetings of governing or other public bodies with decision-making powers rather than advisory authority which are not held in the Board Room and when the meeting:
 - o is of general interest to the public; and
 - o costs are either shared with the County or reimbursed by the governing body.
- D. The meetings of other public bodies with advisory authority which are not held in the Board Room and when the meeting:
 - o is of general interest to the public; and
 - o costs are either shared with the County or reimbursed by the governing body.

CONSERVATION & ENVIRONMENTAL LANDS
MANAGEMENT



Agenda Item Cover Sheet

Agenda Item N^o: B-6

Meeting Date April 02, 2014

- Consent Section
 Regular Section
 Public Hearing

Subject:
Revision of BOCC Policy No. 03.04.09.00 - Parks, Recreation & Conservation Fees

Department Name: Parks And Recreation Services

Contact Person: Jack Carlisle **Contact Phone:** 635-3502

Sign-Off Approvals:

<p style="text-align: center;">Dexter Barge</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Assistant County Administrator</small></p>	<p>03/27/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>	<p style="text-align: center;">Jack Carlisle</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Department Director</small></p>	<p>03/26/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>
<p style="text-align: center;">Tom Fesler</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Management and Budget – Approved as to Financial Impact Accuracy</small></p>	<p>03/27/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>	<p style="text-align: center;">Charlotte Diggs</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>County Attorney – Approved as to Legal Sufficiency</small></p>	<p>03/26/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>

Staff's Recommended Board Motion:

Approve revision to BOCC Policy 03.04.09.00 "Fee Schedule and Fee Waiver Policy" which enables the Director of Parks, Recreation and Conservation Department to reduce or waive fees of \$500 or less when the requestor is a nonprofit and has demonstrated a good faith justification for the reduction or waiver, as per attached BOCC Policy. In addition, in light of the proposed Film Ordinance, eliminate all Parks fees for Commercial Photography.

The revised policy also eliminates fees where provided by ordinance, resolution, Board policy, or use agreement authorized by the BOCC. All other fees where the user or group requests a reduction or waiver must be approved by the Board of County Commissioners.

This revision will not affect the Parks, Recreation and Conservation FY14 Operating budget.

Financial Impact Statement:

This revision will not affect the Parks, Recreation & Conservation FY14 Operating budget.

Background:

On March 5, 2014, the Board of County Commissioners directed staff to provide information regarding park fee discount policies and criteria under which park fees may be waived up to \$500 by the Director

of Parks, Recreation and Conservation Department. Accordingly, the revised BOCC Policy 03.04.09.00 is attached. The proposed Film Ordinance does not charge a fee for permitted film activities. Accordingly, the Parks fees for Commercial Photography should be eliminated to ensure consistency with the proposed film ordinance. The revised policy also allows for fees not to be charged as a provision of an ordinance, resolution, Board policy, or use agreement authorized by the BOCC. All other fees where the user or group requests a reduction or waiver must be approved by the Board of County Commissioners.

List Attachments:

Proposed revised Fee Schedule & Waiver Policy (Board Policy No.03.04.09.00)

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY – SECTION NO.: 03.04.09.00

**SUBJECT: FEE SCHEDULE AND FEE WAIVER POLICY FOR
HILLSBOROUGH COUNTY PARKS, RECREATION
AND CONSERVATION DEPARTMENT**

EFFECTIVE DATE: April 2, 2014

SUPERSEDES: August 18, 2010

Purpose:

To establish a user fee schedule for the Parks, Recreation and Conservation Department, and to maintain consistency in application of a fee waiver and/or reduction policy.

Policy:

The Board of County Commissioners retains authority to review and approve a user fee schedule for services in Parks, Recreation and Conservation for athletics, managed parks, and recreation. Hillsborough County Code of Ordinances and Laws Chapter 38, Article II, Section 38-35 enables the Department Director to reduce and/or waive fees totaling \$500.00 or less that are assessed in accordance with this user fee schedule.

In this instance, the Department Director will review written requests for fee reductions or waivers and the following factors shall be considered in determining whether there is a good faith justification for the reduction or waiver:

- Whether the request is from a certified non-profit 501(C)(3) or community service organization serving the residents of Hillsborough County;
- Whether the County or community where the event will take place receives a benefit from the event;
- Whether the County is co-sponsoring the event;
- Whether a financial hardship is established by the requesting party;
- Whether the requesting party is another governmental agency; and
- Whether it is determined that the event or program will have no significant impact on the park facilities or department activities.

In applying these factors as part of any review of a request to reduce or waive a fee, the Department Director shall employ a policy of review that is uniform, consistent, non discriminatory and compliant with applicable law.

Responsibility:

It is the responsibility of the Parks, Recreation and Conservation Department to periodically review and recommend to the Board of County Commissioners revisions in the user fee schedule for services offered. Once approved, the Department shall be responsible to implement and control this fee schedule.

August 9, 2009 Fee Schedule attached.

Approved By: Board of County Commissioners

Approval Date: _____

PARKS, RECREATION AND CONSERVATION USER FEE SCHEDULE
(Revised August 18, 2009)

RECREATION FEES

Services	Fees
Adult Athletics	
Softball League	\$350/team
Flag Football League	\$500/team or 30% of contracted league
Basketball League	\$425/team includes reversible jerseys
Specialty Sports	\$300/team or 30% of contracted league
Senior Softball League	\$100/team includes team shirt
Youth Athletics	
Basketball Leagues	\$50/person includes reversible jersey/award
Soccer Leagues	\$25/person includes award & shirt
Flag Football Leagues	\$25/person includes award & shirt
Specialty Sports	\$25/person includes award & shirt
Athletic Field Rentals	
Practice with or without lights	\$60/2 hr. minimum
Tournament Rental	\$275/day/field \$375/day/field with temporary equipment
Tournament Reservation Deposit with late cancelation penalty	\$200 facility reservation and deposit
Field Sponsorship/ event	\$500/field/event
Field Advertisement	\$300/sign/year
Field Re-preparation	\$50
Tournament Staff Fee	\$40/hr./staff
Staff Charges (Athletics)	\$40/hr./staff
Coach Certification/Background Check	\$24/two years

RECREATION FEES (Con'td)

Services	Fees
Building Rentals	
0-1600 Sq. Ft.	\$40/hr. plus tax
1601-2500 Sq. Ft.	\$45/hr. plus tax
2501-4500 Sq. Ft.	\$50/hr. plus tax
4501 Sq. Ft. and larger	\$100/hr. plus tax
Discount for Building Rentals	
Co-Sponsored	100%
Non-Profits (501-C-3 and private groups)	50%
Non-profit Civic and Homeowners Assoc. are allowed one meeting per month at no charge	
Gymnasiums	\$150/hr. plus tax 2 hr. min./Court
Staff Charges for Building and Gym Rentals	\$40/hr.
Weight Room Fees	\$10/month
Special Interest Classes/Camps/Clinics	\$10/instructional hr. maximum Rate set by Director Market Based
Afterschool Program	\$10-\$48/week Income Based
Summer Camp Program	\$10-\$48/week Income Based

REGIONAL PARK FEES

Services	Fees
Regional Park Entry*	\$2.00/vehicle Up to 8 persons \$1/person over 8
Regional Parks Annual Pass* (includes entry fee to all County Regional Parks)	\$50 Individual \$100 family (up to 8) \$5.00 lost tag replacement
Lithia Springs Swimming	\$2.00/person
Camping	
Family w/electricity	\$24.00/night
Senior Citizen - family sites	\$18.00/night
Primitive Youth Group Camping Minimum of 6	\$2.00/person/night
Shelter Rental	
Seating less than 30 people	\$40.00
Seating 31 to 60 people	\$70.00
Seating 61 to 150	\$125.00
Seating over 150	\$225.00
Eureka Springs Pavilion	\$150.00
Horse Arena Fees	
Horse Show/Rodeo (day)	\$200.00 non-profits \$500.00 for-profits
Commercial Photography	
Still Photography	\$35.00 half day \$75.00 full day
Motion Pictures	\$300.00 half day \$500.00 full day

REGIONAL PARK FEES (Cont'd)

Services	Fees
After Hours Park Usage	
After hours fishing permit	\$30.00 per year
After hours facility usage	\$40.00 per hr. per staff (2 hr. minimum)
Classroom Rental	\$20.00 per hr. (2 hr. minimum)
Open Space/Field Rental	\$25/hr. or \$200.00/event
Canoe/Kayak Rental Fees	
Local rental (one park) for up to four hours	\$25.00 per vessel
Trip rental (drop off different location) for up to four hours	\$30.00 per vessel
Hourly rate/fee for each additional hour	\$10.00 per vessel
Lost/Damaged Equipment Fees	
Damaged/Lost Canoe Paddle Replacement Fee	\$12.00 per paddle
Damaged/Lost Kayak Paddle Replacement Fee	\$35.00 per paddle
Lost Whistle/Key Replacement Fee	\$5 per whistle/key
Boat Ramp Fee	\$5.00 per boat/trailer \$100.00/annual
Team Adventure	\$125.00 general public \$250.00 corporate
Group Interpretive Program (10 person Minimum)	\$5.00/person Off site - add \$50.00
Night hikes, rides, skates	\$10.00 per person
Vendor fees (self contained portable)	\$400.00 per month or \$50.00 per day (which ever is less)
Non-profit fundraising special events	\$25/vendor/per event
Concessionaire Services (county-owned permanent facilities)	Negotiated flat rate based on anticipated gross revenue
Staff for Special Events	\$40/hr. per staff member

*Walkers and Bike riders receive free entry into any regional parks

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY: SECTION NUMBER:10.08.00.00

SUBJECT: Annual Regional Park Entrance Passes – Discounts for Active Duty and Honorably Discharged Veterans and Lifetime Park Entrance Passes for honorably discharged veterans with service-connected disabilities and Lifetime Family Passes for surviving spouses and parents of veterans fallen in combat.

EFFECTIVE DATE: March 21, 2012

SUPERSEDES: NEW

Purpose:

The purpose of this policy is to provide Annual Regional Park Entrance Passes at discounted fees or at no cost for Hillsborough County veterans and surviving spouses and parents.

Policy:

To allow for the issuance of annual regional park entrance passes at a 25% discount for active duty members and honorably discharged veterans of the US Armed Forces, National Guard, or reserve components thereof and to provide lifetime family annual regional park entrance passes at no charge for honorably discharged veterans who have service-connected disabilities, and lifetime family entrance passes for the surviving spouse and parents of deceased members of the Armed Forces, National Guard, or reserve components thereof who have fallen in combat. Satisfactory written documentation is required for issuance of these passes. The following written documentation will be considered in determining eligibility:

- **25% discount on Annual Entrance Passes for active duty and honorably discharged veterans of the United States Armed Forces, National Guard or reserve units of the U.S. Armed Forces or National Guard.**
 - Current military identification card showing the bearer as active duty, reserve, or retired member of a branch of the U.S. Armed Forces, or
 - Personal identification (i.e.: driver license, etc.) indicating Hillsborough County residency and
 - Most recent DD Form 214, Certificate of Release or Discharge from Active Duty, showing the named individual's Character of Service as Honorable, or
 - Other current official documentation from the Department of Defense, Department of Homeland Security, Department of Veterans Affairs or an

appropriate branch of one of those agencies, naming the bearer as active duty, reserve, veteran, or retired member of the U.S. Armed Forces.

- **Free Lifetime Family Park Entrance Passes for honorably discharged United States veterans who have service-connected disabilities.**
 - Personal identification (i.e.: driver license) indicating Hillsborough County residency and
 - Current official documentation from the Department of Defense, Department of Homeland Security, Department of Veterans Affairs or an appropriate branch of one of those agencies, naming the bearer as having sustained a service-related disability, and
 - Most recent DD Form 214, Certificate of Release or Discharge from Active Duty, showing the named individual's Character of Service as Honorable, or
 - Other current official documentation from the Department of Defense, Department of Homeland Security, Department of Veterans Affairs or an appropriate branch of one of those agencies, naming the bearer as veteran, or retired military.

- **Free Lifetime Family Entrance Passes for surviving spouses and parents of deceased members of the United States Armed Forces, National Guard or reserve units of the U.S. Armed Forces or National Guard who have fallen in combat.**
 - Personal identification (i.e.: driver license) indicating Hillsborough County residency and
 - The DD Form 1300, Report of Casualty, showing the Place of Casualty was a combat or war zone on the Date of Casualty, the Circumstances indicate that the casualty was due to enemy action and the Interested Person/Remarks indicates the bearer is the spouse or parent of the military member who has fallen in combat, or
 - The final DD Form 214, Certificate of Release or Discharge from Active Duty, showing the date of death as the same date as the date of separation, and
 - A marriage certificate or license, birth or death certificate, or adoption papers showing the bearer as the spouse or parent of the military member who has fallen in combat.

Responsibilities:

It is the responsibility of the Veteran's Affairs Office and the Parks, Recreation and Conservation Department to ensure compliance with this policy.

Approved By: Board of County Commissioners

Date: March 21, 2012

**BOARD OF COUNTY
COMMISSIONERS HILLSBOROUGH
COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY: SECTION NUMBER: 10.09.00.00

SUBJECT: Annual Regional Park Entrance and/or Boat Launch Passes – Discounts for Active Duty Hillsborough County First Responders as defined in Policy 10.06.00.00 and Lifetime Park Entrance and/or Boat Launch Passes at no charge for surviving dependents of First Responders as defined in Policy 10.06.00.00 residing in Hillsborough County

Annual Regional Park Entrance Passes – Discounts for Current Employees of Hillsborough County Board of County Commissioners and Hillsborough County residents age 65 and older.

EFFECTIVE DATE: November 6, 2019

SUPERSEDES: June 5, 2019

Purpose:

The purpose of this policy is to provide Annual Regional Park Entrance and/or Boat Launch Passes at discounted fees or at no cost for Hillsborough County First Responders and Annual Regional Park Entrance Passes at discounted fees for Hillsborough County Board of County Commissioners' employees and Hillsborough County residents age 65 and older.

Policy:

To allow for the issuance of annual regional park entrance and/or boat launch passes at a 25% discount for active duty members of First Responders as defined in Policy 10.06.00.00 who live or work in Hillsborough County, and free lifetime family annual regional park entrance and/or boat launch passes for the surviving dependents of deceased First Responders killed in the line of duty as defined in policy 10.06.00.00 who reside in Hillsborough County. To allow for employees of the Hillsborough County Board of County Commissioners a 25% discount on annual regional park entrance passes for current full-time employees or Hillsborough County residents age 65 and older, satisfactory written documentation is required for issuance of these passes. The following written documentation will be considered in determining eligibility:

- 25% discount on Annual Regional Park Entrance and/or Boat Launch Passes for active duty First Responders as defined in Policy 10.06.00.00 who work in Hillsborough County or reside in Hillsborough County and work as a First Responder outside Hillsborough County
 - Personal identification (e.g. driver's license, etc.) indicating Hillsborough County residency and/or,
 - Employment identification indicating employment with Hillsborough County Law Enforcement or Public Safety as defined in Policy 10.06.00.00.

- Free Lifetime Annual Regional Park Entrance and/or Boat Launch Passes for surviving dependents of deceased members killed in the line of duty as defined in Policy 10.06.00.00 who reside in Hillsborough County
 - Personal identification (e.g. driver's license, etc.) indicating Hillsborough County residency and,
 - A marriage certificate or license, birth or death certificate, or adoption papers showing the bearer as a legal dependent of the qualifying member who has fallen in the line of duty
 - For boat launch passes, a current boat registration in the name of the surviving dependent(s)

- 25% discount on Annual Regional Park Entrance Passes for current Full-Time Employees of Hillsborough County Board of County Commissioners
 - Personal identification (e.g. driver's license, etc.)
 - Employment identification indicating current employment with Hillsborough County Board of County Commissioners

- 25% discount on Annual Regional Park Entrance Passes for Hillsborough County residents age 65 and older

Recipients must provide proof of **age** by showing one of the following:

- Florida Driver's License
- Birth certificate; or
- A Florida Senior Citizen Hunting and Fishing Certificate.

Recipients must provide proof of **residency** by showing one of the following:

- Permanent Florida Driver License;
- Hillsborough County voter registration; or
- Other official document that will serve as a declaration of residency in Hillsborough County.

Responsibilities:

It is the responsibility of the Conservation and Environmental Lands Management Department to ensure compliance with this policy.

Approved By: Board of County Commissioners
Approval Date: November 6, 2019

Hillsborough County Conservation Park Passes

Hillsborough County’s annual conservation pass program and annual boat ramp pass program allow participants to enjoy the area’s best parks and surrounding waters year around without having to pay a fee each time they visit.

	FULL PRICE	50% DISCOUNT	25% DISCOUNT	FREE
INDIVIDUAL	\$50.00	See Details Below	See Details Below	N/A
FAMILY	\$100.00	See Details Below	See Details Below	See Details Below
BOAT RAMP	\$100.00	See Details Below	See Details Below	See Details Below
AFTER HOURS FISHING	\$30.00	N/A	N/A	N/A

Individual Annual Parks Pass- \$50

Allows one person into the Conservation Parks for 1 year from purchase.

Individual Pass 25% Discount (\$37.50)	Available to:		
	First Responders	-Law Enforcement -EMT -Firefighter	-Hillsborough County -Tampa -Temple Terrace -Plant City
	Military	-Active Duty -Reserve -Veteran	-US Armed Forces -US National Guard -Armed Forces and National Guard Reserves
	Hillsborough County BOCC Employees*	-All current full time employees under the Board of County Commissioners	
	All must provide Proof of Hillsborough County Residency in the form of:	First Responders & Hillsborough County BOCC Employees must provide:	Military must provide:
	*25% Discount on annual passes applicable to County employees under the BOCC only. Does not include other County agencies.	-Florida Driver’s License -Hillsborough County Voters Registration -Other official documents indicating residency	Employment ID
As per BOCC Board Policy 10.09.00.00 effective 04/04/12 and 10.08.00.00 effective 03/21/2012			

Hillsborough County Conservation Park Passes

Individual Pass 50% Discount (\$25.00)	Available to:			
	Economically Disadvantaged Citizens	Hillsborough County Resident who participates in the Food Stamp program.		
	100% Disabled Citizens	Hillsborough County Residents that are 100% disabled.		
	All must provide Proof of Hillsborough County Residency in the form of:	Economically Disadvantaged Citizens:	100% Disabled Citizens:	
	-Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency	-Proof of participation in the Food Stamp Program	-SSA disability award -Current documentation from Federal Agency showing bearer is 100% disabled -Current Medicare card -Florida Totally & Permanently Disabled hunting and fishing cert. -Civil Service Retirement approval letter showing 100% disabled -Dept. of Revenue form 416	
As per BOCC Board Policy 10.10.00.00 effective 12/05/12				

Hillsborough County Conservation Park Passes

Family Annual Parks Pass- \$100

Allows up to 8 people in one vehicle into the Conservation Parks for 1 year from purchase.

Family Pass 25% Discount (\$75.00)	Available to:		
	First Responders	-Law Enforcement -EMT -Firefighter	-Hillsborough County -Tampa -Temple Terrace -Plant City
	Military	-Active Duty -Reserve -Veteran	-US Armed Forces -US National Guard -Armed Forces and National Guard Reserves
	Hillsborough County BOCC Employees*	-All current full time employees under the Board of County Commissioners	
	All must provide Proof of Hillsborough County Residency in the form of:	First Responders & Hillsborough County BOCC Employees must provide :	Military must provide:
	Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency	Employment ID	-Military ID -DD Form 214 -Other DoD documentation showing proof of service --FL driver's license with V for veteran
As per BOCC Board Policy 10.09.00.00 effective 04/04/12 and 10.08.00.00 effective 03/21/2012			

*25% Discount on annual passes applicable to County employees under the BOCC only. Does not include other County agencies.

Hillsborough County Conservation Park Passes

Family Pass 50% Discount (\$50.00)	Available to:			
	Economically Disadvantaged Citizens	Hillsborough County Resident who participates in the Food Stamp program		
	100% Disabled Citizens	Hillsborough County Residents that are 100% disabled.		
	All must provide Proof of Hillsborough County Residency in the form of:	Economically Disadvantaged Citizens:	100% Disabled Citizens:	
	-Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency	-Proof of participation in the Food Stamp Program	-SSA disability award -Current doc. From Federal Agency showing bearer is 100% disabled -Current Medicare card -Florida Totally & Permanently Disabled hunting and fishing cert. -Civil Service Retirement approval letter showing 100% disabled -Dept. of Revenue form 416	
As per BOCC Board Policy 10.10.00.00 effective 12/05/12				

Hillsborough County Conservation Park Passes

Family Pass 100% Discount (\$FREE)	Available to:			
	Veterans with a service connected disability	Honorably discharged United States Veterans who have service connected disabilities and reside in Hillsborough County.		
	Surviving spouses and parents of those who have fallen in combat	Surviving spouses and parents of deceased members of the United States Armed Forces, National Guard or reserve units of the U.S. Armed Forces and National Guard who have fallen in combat and reside in Hillsborough County		
	Surviving dependents of deceased first responders killed in the line of duty	Surviving dependents (surviving child, spouse, or parent) of local First Responders (Hillsborough County, Tampa, Plant City, Temple Terrace) who were killed in the line of duty (as defined in Policy 10.06.00.00) and reside in Hillsborough County.		
	All must provide Proof of Hillsborough County Residency in the form of:	Veterans with a service connected disability:	Surviving spouses and parents of those who have fallen in combat:	Surviving dependents of deceased first responders killed in the line of duty:
	-Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency	-Current official document from DoD, Homeland Security, Veterans Affairs, or appropriate branch indicating a service-related disability AND -DD 214 - Other DoD documentation showing proof of service-connected disability	-DD form 1300 Report of Casualty, showing Place of Casualty, Date of Casualty, and Circumstances. -The final DD 214 showing date of death as same date as date of separation AND -marriage certificate/license, birth or death certificate, or adoption papers	-Marriage certificate/license, birth or death certificate, or adoption papers proving to be a legal dependent of the qualifying member who has fallen in the line of duty
As per BOCC Board Policy 10.10.00.00 effective 12/05/12 and BOCC Board Policy 10.08.00.00 effective 03/21/12				

Hillsborough County Conservation Park Passes

Boat Ramp Pass- \$100

Allows one vehicle to park at the below boat ramps for 1 year from purchase.

Boat Ramp Pass 25% Discount (\$75.00) Must provide current boaters registration in qualifiers name for discount	Available to:		
	First Responders	-Law Enforcement -EMT -Firefighter	-Hillsborough County -Tampa -Temple Terrace -Plant City
	Military	-Active Duty -Reserve -Veteran	-US Armed Forces -US National Guard -Armed Forces and National Guard Reserves
	All must provide Proof of Hillsborough County Residency in the form of:	First Responders must provide :	Military must provide:
	Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency	-Employment ID	-Military ID -DD Form 214 -Other DoD documentation showing proof of service -FL driver's license with V for veteran
As per BOCC Board Policy 10.08.00.00 effective 06/05/19			

Hillsborough County Conservation Park Passes

Boat Ramp Pass 50% Discount (\$50.00) Must provide current boaters registration in qualifiers name for discount	Available to:	
	100% Disabled Citizens	Hillsborough County Resident who is 100% disabled.
	All must provide Proof of Hillsborough County Residency in the form of:	100% Disabled Citizens:
	<ul style="list-style-type: none"> -Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency 	<ul style="list-style-type: none"> -SSA disability award -Current doc. from Federal Agency showing bearer is 100% disabled -Current Medicare card -Florida Totally & Permanently Disabled hunting and fishing cert. -Civil Service Retirement approval letter showing 100% disabled -Dept. of Revenue form 416
As per BOCC Board Policy 10.10.00.00 effective 06/05/2019		

Hillsborough County Conservation Park Passes

Boat Ramp Pass 100% Discount (\$FREE)	Available to:			
	Veterans with a service connected disability	Honorably discharged United States Veterans who have service connected disabilities and reside in Hillsborough County.		
	Surviving spouses and parents of those who have fallen in combat	Surviving spouses and parents of deceased members of the United States Armed Forces, National Guard or reserve units of the U.S. Armed Forces and National Guard who have fallen in combat and reside in Hillsborough County		
	Surviving dependents of deceased first responders killed in the line of duty	Surviving dependents (surviving child, spouse, or parent) of local First Responders (Hillsborough County, Tampa, Plant City, Temple Terrace) who were killed in the line of duty (as defined in Policy 10.06.00.00) and reside in Hillsborough County.		
Must provide current boaters registration in qualifiers name for discount	All must provide Proof of Hillsborough County Residency in the form of:	Veterans with a service connected disability:	Surviving spouses and parents of those who have fallen in combat:	Surviving dependents of deceased first responders killed in the line of duty:
	-Florida Driver's License -Hillsborough County Voters Registration -Other official documents indicating residency	-Current official document from DoD, Homeland Security, Veterans Affairs, or appropriate branch indicating a service-related disability AND -DD 214 - Other DoD documentation showing proof of service-connected disability	-DD form 1300 Report of Casualty, showing Place of Casualty, Date of Casualty, and Circumstances. -The final DD 214 showing date of death as same date as date of separation AND -marriage certificate/license, birth or death certificate, or adoption papers	-Marriage certificate/license, birth or death certificate, or adoption papers proving to be a legal dependent of the qualifying member who has fallen in the line of duty
As per BOCC Board Policy 10.08.00.00 effective 06/05/19				

Hillsborough County Conservation Park Passes

Afterhours Fishing Permit- \$30

Edward Medard Conservation Park, E.G. Simmons Conservation Park, and Apollo Beach Nature Preserve offer afterhours fishing permits each for \$30. Purchasers must have a current annual pass in order to purchase an afterhours fishing permit for Edward Medard or E.G. Simmons. The Apollo Beach afterhours fishing permit can be purchased at E.G. Simmons.

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY – SECTION NUMBER 10.10.00.00:

SUBJECT: Camping discounts for senior citizens (Hillsborough County residents and non-residents) aged 55 to 64 equal to 25% of the base family camp site fee rate; Camping discounts for senior citizens (Hillsborough County residents only) aged 65 and older equal to 50% of the base family camp site fee rate; Camping discounts for 100% disabled citizens equal to 50% of the base family camp site fee rate; and allow for the issuance of annual regional park entrance passes at a 50% discount for economically disadvantaged citizens and 100% disabled citizens

EFFECTIVE DATE: December 5, 2012

SUPERSEDES: New

Purpose:

The purpose of this policy is to provide camping discounts for senior citizens over the age of 55 and 100% disabled citizens and to allow for the issuance of discounted annual regional park entrance passes for economically disadvantaged citizens and 100% disabled citizens.

Policy:

To provide camping discounts for senior citizens over the age of 55 and 100% disabled citizens and to allow for the issuance of discounted annual regional park entrance passes for economically disadvantaged citizens and 100% disabled citizens.

Senior citizens (Hillsborough County residents and non-residents) aged 55 to 64 receive camping discounts equal to 25% of the base family camp site fee rate; Senior citizens (Hillsborough County residents only) aged 65 and older receive camping discounts equal to 50% of the base family camp site fee rate; 100% disabled citizens receive camping discounts equal to 50% of the base family camp site fee rate.

Registered Campers are not charged an entry fee.

Satisfactory written documentation is required for issuance of these discounts. The following written documentation will be considered in determining eligibility:

Recipients must provide proof of age by showing one of the following:

1. Florida Drivers License;

2. Birth certificate; or
3. A Florida Senior Citizen Hunting and Fishing Certificate.

Recipients must provide proof of **residency** by showing one of the following:

- a. Permanent Florida Driver License;
- b. Hillsborough County voter registration; or
- c. Other official document that will serve as a declaration of residency in Hillsborough County.

Recipients must show proof of **disability** by showing one of the following:

1. SSA disability award document;
2. Current document from a federal agency which states the bearer is 100% disabled;
3. A current Medicare card; or
4. A Florida Totally and Permanently Disabled Person Hunting and Fishing Certificate.
5. Civil Service Retirement System approval letter showing 100% disability; or
6. Department of Revenue Form 416, Physician's Certification of Total and Permanent Disability.

Allow for the issuance of annual regional park entrance passes at a 50% discount for economically disadvantaged citizens and 100% disabled citizens.

Recipients must provide proof of **residency** by showing one of the following:

1. Permanent Florida Driver License;
2. Hillsborough County voter registration; or
3. Other official document that will serve as a declaration of residency in Hillsborough County.

Recipients must show proof that they are currently participating in a Food Stamp Program, or

Recipients must show proof of **disability** by showing one of the following:

1. SSA disability award document;
2. Current document from a federal agency which states the bearer is 100% disabled;
3. A current Medicare card; or
4. A Florida Totally and Permanently Disabled Person Hunting and Fishing Certificate.
5. Civil Service Retirement System approval letter showing 100% disability; or

6. Department of Revenue Form 416, Physician's Certification of Total and Permanent Disability.

Responsibilities:

It is the responsibility of the Parks, Recreation and Conservation Department to ensure compliance with this policy.

Approved By: Board of County Commissioners

Approval Date: December 5, 2012

Hillsborough County, Florida, Code of Ordinances, Part A >> - HILLSBOROUGH COUNTY CODE OF ORDINANCES AND LAWS >> Chapter 10 - BUSINESSES >> ARTICLE XIV. MOTION AND STILL PHOTOGRAPHY PRODUCTION PERMITTING >>

ARTICLE XIV. MOTION AND STILL PHOTOGRAPHY PRODUCTION PERMITTING

Sec. 10-491. Title.

Sec. 10-492. Authority.

Sec. 10-493. Definitions.

Sec. 10-494. Permit required; suspension and/or revocation; violation; enforcement and abatement.

Sec. 10-495. Application for permit and prerequisites to issuance.

Sec. 10-496. Standards for issuance of permits; rules and procedures.

Sec. 10-497. Exemption from other County ordinances.

Sec. 10-498. Fees and costs for extraordinary services.

Sec. 10-499. Use of County equipment or personnel in filming activities.

Sec. 10-500. Film Commissioner assistance for filming on private venues.

Sec. 10-501. Moratoria.

Sec. 10-502. Territorial effect/intergovernmental cooperation.

Sec. 10-491. Title.

This article shall be known as the "Hillsborough County Motion and Still Photography Production Permitting Ordinance."

(Ord. No. 14-11, § 1, 4-3-2014)

Sec. 10-492. Authority.

Hillsborough County is a Charter County and this article is enacted under the home rule powers of the County, pursuant to Fla. Const. Art. VIII, § 1(g).

(Ord. No. 14-11, § 2, 4-3-2014)

Sec. 10-493. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Completed application shall mean an application submitted to Hillsborough County by the Film Commissioner which contains each and every required submission set out in Section 10-495(b).

County Administrator shall mean the County Administrator; and additionally, employees of the office of the County Administrator.

County equipment shall mean any tangible property, other than real property, purchased by public funds and utilized in the normal course and scope of providing governmental service by the County.

County facility is any public street, sidewalk, place or building owned or controlled by or under the jurisdiction of the County including, but not limited to, County parks and recreation facilities.

Motion photography shall mean the commercial taking or making of a motion picture, television, videotape or film production (to include all activity attendant to staging or shooting motion pictures, television shows, commercial still photography, video tapes, computer based programs or other visual reproduction technology) utilizing County equipment or County facilities or productions on private property. This term shall include, and a production permit shall be required for, such productions on private property, not at a studio:

- (1) Involving the erection of tents or other temporary structures.
- (2) Involving the use of pyrotechnics, explosives, or other incendiary devices or any stunts which could impact the public.
- (3) Emitting noise sufficient to violate Hillsborough County's Noise Ordinance #12-12, Hillsborough County Code of Ordinances and Laws, Chapter 36, Article VI, Division 2.
- (4) Involving vehicles, personnel or equipment which would impact a County facility or the public.

This term shall not include the activities titled exemptions as further defined and set out in Section 10-494(f) below. "Motion photography" as defined herein may include "still" photography productions for which a permit will be required unless exempted under Section 10-494(f) below.

Motion or still photography production permit (also referred to herein as "production permit" or "permit") is the permit required herein.

Still photography means the process of staging, shooting and producing non-moving images.

Studio shall mean a major entertainment company or motion picture company or independently owned facility that is fully enclosed and is used to make films.

Tampa Hillsborough Film Commissioner is the Executive Director for the Tampa Hillsborough Film and Digital Media Commission ("Film Commission") and may be referred to as the "Film Commissioner."

(Ord. No. 14-11, § 3, 4-3-2014)

Sec. 10-494. Permit required; suspension and/or revocation; violation; enforcement and abatement.

- (a) No person knowingly shall advertise, engage in, participate in, and/or start any motion or still photography production unless a production permit shall first have been obtained from the County Administrator or his/her designee. Violation of this section shall be punishable as provided for by law and persons engaged in motion or still photography production activities without a permit or otherwise in violation of a permit, shall be subject to enforcement by the Hillsborough County Sheriff's Office or code compliance officers.
- (b) Failure to comply with the terms and conditions of the production permit, once issued, shall be grounds for immediate suspension of the production by the County Administrator or designee until such time as the noncompliance is remedied. The suspension shall be initially communicated orally, followed by a written suspension order. Continued failure to comply with the terms and conditions of the production permit may result in revocation of the permit. Continuation of the production in violation of the suspension and/or revocation shall be punishable as provided for by law.
- (c) It shall be unlawful for any person in charge of, or responsible for, any motion or still photography production for which a permit is required to knowingly fail to comply with any condition of the permit and such failure to comply shall be punishable as provided for by law.
- (d) In addition to the penalties hereinabove provided, any condition caused or permitted to exist in violation of any of the provisions of this article shall be deemed a public nuisance and may be abated by the County as provided by law, and each day that such condition continues shall be regarded as a new and separate offense.
- (e) Permits shall be maintained at the site on which the motion or still photography production occurs. Upon the request of any police officer or code compliance officer of the County, the owner, lessee of the property or representative of the production company shall produce such permit for inspection.

- (f) Exemptions: No permit shall be required for the following:
- (1) News media: The provisions of this chapter shall not apply to or affect reporters, photographers or camerapersons in the employ of a newspaper, news service, or similar entity engaged in on-the-spot print media, publishing or broadcasting, of news events concerning those persons, scenes or occurrences which are in the news and of general public interest or the production of documentaries or "live" coverage of sporting events.
 - (2) Personal/family video: The recording of visual images (motion or still photography) solely for private personal use, and not for commercial use which involves five or fewer people using only hand carried and self contained equipment.
 - (3) Studio filming: Filming activities (motion or still photography) conducted at a studio.
 - (4) Pro bono public service announcements for a governmental purpose: Public service announcements recorded at the request of the County by either a private or a public entity for which there is no fee or charge.
 - (5) Still photography: The recording of non-moving visual images which involves five or fewer people using only hand carried and self contained equipment.
 - (6) In addition to the foregoing, to the extent that the filming activity in question is being conducted in an area subject to the jurisdiction of a superior governmental agency, including, but not limited to, the Federal Aviation Administration or United States Coast Guard, any applicable regulations of those agencies shall prevail, to the extent they conflict with any provision of this article.
- (g) Notwithstanding the exempt status of the filming activities above, persons or entities engaged in filming in, on or over County owned or controlled property must comply with all other applicable local, State and Federal laws, and shall conduct the activities so as not to interfere with the peaceful use or enjoyment of the property by all others entitled to be present at the time.

(Ord. No. 14-11, § 4. 4-3-2014)

Sec. 10-495. Application for permit and prerequisites to issuance.

- (a) Any person seeking the issuance of a motion or still photography production permit shall file an application on forms prepared by the County Administrator. The completed application shall be submitted to the County Administrator or his/her designee. Said application shall be filed not more than 180 days before, and not less than seven working days before the commencement of production. The application shall be signed, under oath, by an authorized representative of the applicant. The application process shall be automated to the fullest extent practicable so that it may be completed on line. In light of the time constraints and costs of delay associated with filming activities, the County Administrator shall ensure that all completed permit applications receive expedited review. The Film Commissioner shall be a resource to applicants to facilitate the application process as set out herein. The County Administrator or his/her designee shall then be responsible for the issuance or denial of the permit.
- (b) The application shall contain the following information:
- (1) Location(s) of the production and whether it is for motion or still photography.
 - (2) Duration and type of the production.
 - (3) Proof of liability insurance coverage in the amount of at least \$1,000,000.00 with the County and the property owner of the location of the production named as an additional insured.
 - (4) Special effects to be utilized, especially stunts and incendiary or explosive devices with proof of \$5,000,000.00 liability insurance therefore. In addition, the application shall list the person in charge (pyrotechnician or stunt coordinator) of such special effects together with his qualifications and licensure by the applicable Federal and/or State agencies.
 - (5) Necessity for closures of public streets or sidewalks and for what duration.
 - (6) Proposed utilization of County equipment.
 - (7) Number and type of vehicles and/or equipment and number of personnel to be on location with the production.
 - (8)

A written summary or explanation of the portion of the production to be shot within unincorporated areas of the County.

- (9) An agreement to pay for extraordinary services provided by the County or other Constitutional Officers.
- (10) Certificate to the County Administrator that all affected, private property owners and tenants have been notified of the filming and that arrangements have been made to cause the least disruption as possible for the property owners and tenants.
- (11) Written consent of any private property owners of any property where equipment, cast or crew will enter on said private property.
- (12) Certificate that the film shall not be a pornographic film. The term "pornographic," for the purposes of this article, means film or tape of activities of one or more of the following:
 - a. Acts of human masturbation, actual sexual intercourse, sodomy, bestiality and in a graphically sexual context the following: masochism, sadism or sadomasochism;
 - b. Depiction of human genitals in a state of sexual stimulation or arousal.
- (13) Any additional information that shall be reasonably deemed necessary by the County Administrator.
- (14) Hold harmless agreement. The applicant shall execute a hold harmless agreement in favor of the County saving, defending and holding harmless the County, its agents, employees and representatives, from any claim arising as a result of the activities of the applicant, his agents, representatives or employees, within the County. This agreement shall be executed by an individual and/or entity capable financially and otherwise of honoring the terms thereof, and the agreement shall be in a manner and form acceptable to the County and deemed to provide the protection necessary to the County as intended by this section.
- (15) Approval of the Hillsborough County Sheriff's Office;
- (16) Approval of Hillsborough County Fire Rescue;
- (17) Approval of the Hillsborough County Fire Marshal;
- (18) Approval of the Hillsborough County Public Works Department;
- (19) Approval of the Hillsborough County Risk Management Department;
- (20) Approval of the Hillsborough County Real Estate and Facilities Services Department;
- (21) Approval of the Hillsborough County Parks, Recreation and Conservation Department but only in the event that the permitted activity would occur in a County park. In addition, any park fees for still or motion photography shall be waived; and
- (22) Verification by the Film Commissioner that the application is complete.

With regard to Subsections (15)—(21) above, those County Representatives and Constitutional Officers shall review and provide approval or denial of the permit application or identify issues needed for resolution of the permit request within five working days of receiving the application.

(Ord. No. 14-11, § 5, 4-3-2014)

Sec. 10-496. Standards for issuance of permits; rules and procedures.

- (a) The County Administrator or his/her designee shall issue a permit for motion or still photography production as provided herein if, from a consideration of the application and from other information as may otherwise be obtained, it appears that:
 - (1) The production activity to be permitted will not unduly interrupt the safe and orderly movements of pedestrian or vehicular traffic in or contiguous to the location of the production activity.
 - (2) The conduct of the production activity will not require the diversion of so great a number of deputies of the Hillsborough County Sheriff, personnel of the Fire Marshal, or personnel of Hillsborough County Fire Rescue in order to properly police the production activity area and the areas contiguous thereto as to prevent normal police and fire protection from being furnished to other parts of the County.

- (3) The concentration of persons, animals and/or vehicles and/or the intrinsic nature of the production activity will not interfere unduly with the fire, police and other emergency services and protection to areas contiguous to the production activity area and other areas of the County.
 - (4) The conduct of the production activity is not reasonably likely to cause injury to persons or property or to provoke disorderly conduct as defined in F.S. § 877.03.
 - (5) Adequate sanitary and other required health facilities are, or will be made available, in or adjacent to the production activity area.
 - (6) The conduct of the production activity will not result in noise of a level inappropriate for the areas surrounding the assembly.
 - (7) Neither the conduct of the production activity nor the inherent nature of the production activity may present a threat or an undue hampering to the public health, welfare and safety of the County or the property and/or personnel of the County.
- (b) Permit applications for filming activities may be denied for the following reasons:
- (1) The activity requested represents an unreasonable threat to the land, property or other assets or resources of the County.
 - (2) The activity requested will create an unreasonable danger of death, injury or disruption of wildlife, or of damage or destruction to trees or similar plant life.
 - (3) The activity will require an unreasonable burden on County staff or staff of other governmental agencies to supervise the activity. At the discretion of the County Administrator, this restriction may be excepted if the applicant agrees to pay for the additional staff supervisory costs.
 - (4) The activity will unreasonably deprive average visitors or patrons of the use of the County property or facility for an extended period of time.
 - (5) The activity would require entry into or access to areas of County property or facilities which are closed to the general public, or which would allow activities not permitted to the average visitor or patron. At the discretion of the County Administrator, this restriction may be excepted if the applicant agrees to pay for additional staff supervisory costs, and/or complies with such other terms or conditions the County Administrator determines are necessary to safely allow the activity to occur while not damaging County property or facilities.
- (c) The Board of County Commissioners may adopt, from time to time, by resolution, such rules and procedures as are necessary or proper to implement the process of the issuance of motion photography production permits; provided, however, that such rules and procedures shall conform to the standards set forth hereinabove.

(Ord. No. 14-11, § 6, 4-3-2014)

Sec. 10-497. Exemption from other County ordinances.

- (a) Once a production permit has been issued, and notwithstanding any other provisions of Hillsborough County's Code of Ordinances to the contrary, no other County permits shall be required for any of the activities forming a part of a permitted motion photography production.
- (b) Provisions of the rules and regulations of the County Parks, Recreation and Conservation Department, or provisions of the rules and regulations of any other division or department of the County government, insofar as certain acts are required or prohibited, may be suspended by the County Administrator, or his/her designee, in connection with the conduct of a permitted motion photography production activity pursuant to this section.

(Ord. No. 14-11, § 7, 4-3-2014)

Sec. 10-498. Fees and costs for extraordinary services.

No permitting fees will be attached to obtaining a permit for motion or still photography production. Where fees are applicable for County facilities usage, the County Administrator may waive the fees. In the event that these fees are not waived and only in the event that film production activities occurred in the unincorporated Hillsborough

County, the County Administrator shall have the authority to use funds from any film production incentive fund, when available, to cover these costs.

However, the County shall recover reasonably estimated expenses for extraordinary services rendered in connection with a production. Such costs shall include, but not be limited to, charges for personnel and/or equipment committed in support of the production which are outside the normal scope of government services. Based on the information contained in the permit application and such consultations as may be required between the applicant and appropriate County officials, an estimate of these costs will be provided to the applicant and submitted by the applicant with his application for the permit when such is filed with the County Administrator. The County Administrator may require prepayment of all or a portion of these estimated costs prior to issuance of the permit. At the conclusion of the production, expenses below or in excess of the estimates will be refunded by the County or paid by the applicant, respectively. Any film incentive fund will not be used to offset these extraordinary services unless authorized by the Board of County Commissioners.

(Ord. No. 14-11, § 8, 4-3-2014)

Sec. 10-499. Use of County equipment or personnel in filming activities.

- (a) Should the producers of a film project request the use of County staff, equipment or other resources to appear in any scenes or still photos, the County Administrator shall examine the nature and topic of the project in question and make a determination whether to honor the request. Such requests shall only be honored if they are of a limited nature, and would further one or more public purposes, including contributing to local economic development, helping foster a local film-making industry, improving tourism to the County, creating positive economic spinoff effects, exposing a local viewing audience to the dedication and professionalism of County staff, or other similar public purposes.
- (b) To the extent the County Administrator authorizes the limited use of County staff, equipment or resources in such a manner, the County risk manager shall review the proposed involvement and may, after consultation with the County Administrator place such terms and conditions on the participation as that official deems necessary to protect the County's financial interests and the health and safety of its staff and citizens.
- (c) The producers of the film project shall, when any use of County staff, equipment or resources is granted, agree to give suitable credit to the County (and/or any other participating agencies) within the printed film credits.

(Ord. No. 14-11, § 9, 4-3-2014)

Sec. 10-500. Film Commissioner assistance for filming on private venues.

In addition to facilitating filming activities in, on or over government property, the Film Commissioner is authorized to assist persons or entities seeking to conduct filming activities in or on privately owned property or facilities within the County. Such assistance may include identification of suitable locations, maintenance of lists of private property owners or businesses which have expressed willingness to permit such activities, and ensuring such persons or business entities receive public credit from the County and the film producers for their willingness to support the filming activity.

(Ord. No. 14-11, § 10, 4-3-2014)

Sec. 10-501. Moratoria.

The County Administrator, at his sole discretion, is authorized to place a temporary moratorium on the issuance of motion photography or still production permits for locations and/or neighborhoods which have experienced overuse as a result of high volume and/or heavy impact filming or for extraordinary neighborhood impacts that have caused complaint. The moratorium shall remain in effect for a maximum period of six months, but may be renewed for additional six-month periods if, in the discretion of the County Administrator, the impact of the prior filming activities in the area warrants extension.

(Ord. No. 14-11, § 11, 4-3-2014)

Sec. 10-502. Territorial effect/intergovernmental cooperation.

This article shall be effective throughout Hillsborough County, including County-owned or controlled lands within any municipality, except that where a provision hereof is in direct and irreconcilable conflict with any provision of a municipal ordinance, that provision will not be effective within that municipality.

- (a) To facilitate an easy to use, efficient and inexpensive permitting process for commercial filming activities, the County's municipalities and districts are encouraged to adopt and make use of the provisions of this article for motion and still photography production activities on their properties.
- (b) The Film Commissioner is authorized to facilitate the permitting process, counsel and advise private persons and entities in motion photography activities, and provide such assistance to municipalities as they may grant to the Film Commissioner by resolution or other lawful means; provided that the Film Commission shall not be delegated any governmental decision making authority, governmental responsibility, nor any governmental function. The County shall not assert or collect any fee or charge for the Film Commissioner's work or for any other reason from any municipality or district which elects to adopt the provisions of this article.

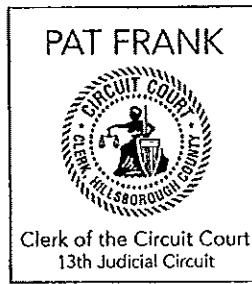
(Ord. No. 14-11, § 12, 4-3-2014)

Development Services Fee Resolution

R13-160

RESOLUTION

R13-160



MEMORANDUM

DATE: October 21, 2013

TO: Roy Mazur, Manager, Development Review, Development Services

FROM: *KJR* Kimberly Richards, Associate Director, BOCC Records/VAB

SUBJECT: Resolution -- Amending the Development Services Department Fee Schedule Regarding New Streamlined Process for Review of a "De Minimis Natural Resources" Residential Subdivision

Attached is an executed copy of subject resolution, Resolution R13-160, approved by the Board on October 16, 2013.

We are providing a copy to you for further handling.

md

Attachment

cc: Board files (orig.)
Appropriate Parties via Development Review
Carolyn Kamermayer, Development Review
Adam Gormly, Senior Assistant County Attorney
Estelle Rodriguez, County Attorney's Office
Nancy Milam, County Attorney's Office
Sharon Sweet, BOCC Records



Agenda Item Cover Sheet

Agenda Item N^o: A-20

Meeting Date October 16, 2013

Consent Section

Regular Section

Public Hearing

Subject:
Development Review Procedures Manual and Development Services Division Fee Schedule Amendments Relating to Natural Resources Reviews

Department Name: Development Services

Contact Person: Roy Mazur Contact Phone: 813-276-8364

Sign-Off Approvals:

<u>Lucia Garsys</u> <u>10/10/2013</u> <small>Assistant County Administrator Date</small>	<u>Michael Williams</u> <u>10/10/2013</u> <small>Department Director Date</small>
<u>Tom Fesler</u> <u>10/10/2013</u> <small>Management and Budget - Approved as to Financial Impact Accuracy Date</small>	<u>Adam Gormly</u> <u>10/10/2013</u> <small>County Attorney - Approved as to Legal Sufficiency Date</small>

Staff's Recommended Board Motion:

A) Adopt a resolution amending the Development Review Procedures Manual providing for a new streamlined process for review of a "De Minimis Natural Resources" residential subdivision.

B) Adopt a resolution amending the Development Services Department Fee Schedule providing a fee for the "De Minimis Natural Resources" subdivision to a flat \$250; and reducing the fee for single-family/duplex natural resources reviews from \$145 to \$60 to align the fees to reflect a previously streamlined process.

The impact on the Unincorporated Area General Fund Revenues, at this point, is unclear due to the uncertainty of the industry activity and the volume of the subdivision reviews required. There is anticipation of a continued increase in building activity which may offset some or all of the reduction in revenue associated with these reduced fees.

Financial Impact Statement:

The impact on the Unincorporated Area General Fund Revenues, at this point, is unclear due to the uncertainty of the industry activity and the volume of the subdivision reviews required. There is anticipation of a continued increase in building activity which may offset some or all of the reduction in revenue associated with these reduced fees.

Based on FY13 activity, it is estimated the County may collect between \$12,000 - \$20,000 fewer

Murman/Miller 6 to 0
Sharpe out

MANUAL - R13-159 (1 ORIG)
* FEE SCHEDULE - R13-160 (1 ORIG)

revenue dollars annually through the "De Minimis Natural Resources" proposal. It is estimated the County may collect approximately \$285,000 fewer revenue dollars by reducing the fee for the Natural Resource review of single family lots. The fee schedule reductions reflect a reduction in the County's time/costs to provide the services for which the fees are charged.

Background:

The development review process set out in the County Land Development Code (LDC) includes standards that promote the preservation of natural resources which includes minimizing the removal of existing vegetation from a site. The Development Review Procedures Manual (DRPM) sets out the application submittal requirements and review procedures for developments to comply with the LDC. Currently, residential subdivisions are subject to a review to ensure the entire site complies with the LDC's tree preservation requirements. The proposed changes will not diminish the Natural Resource protection required in the LDC.

Staff is proposing an amendment to the DRPM that would provide an option for a residential subdivision review which allows an engineer to certify that no more than 5% of a site is covered by tree canopy. The amendment to the DRPM would provide for the continued protection of trees or other natural resources currently required by the LDC. The amendment would allow for the identification of "De Minimis Natural Resources" residential subdivisions that, due to the minimal tree canopy coverage, would significantly reduce staff effort for the review and inspection of the sites.

Attached is an example of a site that would qualify as a De Minimus Natural Resources residential subdivision.

Residential subdivisions of up to 400 lots are currently charged \$32 per lot or a flat fee of \$11,200 for subdivisions over 400 lots regardless of the tree coverage or natural resource elements on the subject property. Due to the reduced staff time necessary for review and inspection of "De Minimis Natural Resources" subdivisions, staff is proposing an amendment to the Development Services Department Fee Schedule to provide for a flat fee of \$250 for De Minimis Natural Resources residential subdivisions.

In addition, staff is proposing an amendment to the Development Services Department Fee Schedule to provide for a reduced natural resources review fee charged at the building permit stage for single family/duplex homes. Due to previously streamlining of the natural resources review and inspection procedures, the county has been able to reduce its cost to provide these services. Currently, every single family/duplex home constructed is charged a \$145 fee for review and inspections of natural resources / landscaping requirements. Staff is proposing to reduce the fee to \$60 which aligns the fee with the actual time/cost for review under the streamlined process.

List Attachments:

Site Example, Proposed Resolutions Amending the DRPM and Development Services Department Fee Schedule

RESOLUTION # R13-160

**A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF HILLSBOROUGH COUNTY,
FLORIDA ADOPTING AN AMENDED FEE
SCHEDULE FOR THE DEVELOPMENT SERVICES
DEPARTMENT**

Upon motion by Commissioner Murman, seconded by
Commissioner Miller, the following Resolution was adopted by a vote of
6 to 0; Commissioner(s) _____ voting "No."

WHEREAS, the Legislature of the State of Florida has in Chapter 125, Florida Statutes, authorized local governments to adopt ordinances and regulations to protect the public health, safety, and general welfare of its citizens; and

WHEREAS, the Legislature of the State of Florida has in Chapter 163, Florida Statutes, authorized local governments to adopt land development regulations that are consistent with and implement their adopted comprehensive plan; and

WHEREAS, the Board of County Commissioners of Hillsborough County has adopted Ordinance 92-5, as amended, the Land Development Code, in order to establish standards, regulations and procedures for review of proposed zoning and development activity within Hillsborough County; and

WHEREAS, the Board of County Commissioners of Hillsborough County has established a fee schedule for zoning and development activities reflected in Board Policy 03.04.03.00; and

WHEREAS, the Board of County Commissioners of Hillsborough County has adopted Board Policy 03.02.02.09 relating to identification of the full cost of providing services for which fees are charged and setting cost recovery goals for such fees; and

WHEREAS, the attached fee schedule contains fee revisions regarding certain natural resources reviews for De Minimis Natural Resources residential subdivisions and single-family/duplex projects; and

WHEREAS, the Board of County Commissioners has reviewed the revised natural resources review fees and finds that they represent a reasonable assessment of the full costs of providing the services for which the fees are charged.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY
COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, ASSEMBLED THIS
16th DAY OF OCTOBER, 2013:**

1. All applications and requests for service filed pursuant to established procedures shall be accompanied by fees as set forth in **Exhibit "A"** attached hereto and incorporated herein by this reference.

2. The provisions of this Resolution shall supersede and repeal the fee schedule for the Development Services Department adopted by Resolution R12-171 and the fee schedule set forth in Exhibit "A" shall replace the previously adopted fee schedule pursuant to Board of County Commissioners Policy 03.04.03.00.
3. This Resolution shall become effective upon adoption.

STATE OF FLORIDA)
COUNTY OF HILLSBOROUGH)

I, Pat Frank, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board of County Commissioners of Hillsborough County, Florida on October 16, 2013, as the same appears of record in Minute Book 449, of the Public Records of Hillsborough County Florida.

WITNESS my hand and official seal this 17th day of October 2013.

PAT FRANK, CLERK OF CIRCUIT COURT

By: Beverly Anne Miller
Deputy Clerk

APPROVED BY COUNTY ATTORNEY
AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]





Exhibit "A"
DEVELOPMENT SERVICES DEPARTMENT
DETAILED FEE SCHEDULE
Effective: 10/16/2013

A. ZONING PROCESS	FEE	COMMENTS
Standard District Rezoning Application (average site – 6 acres)	\$1,586.00	
Revised Application Review-Second Resubmittal	\$275.00	
EPC Review	\$300.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$22.00	
Fast Track Surcharge	25% of Fee	
Site Plan District (PD) Rezoning Application (average site – 25 acres)	\$2,832.00	
Revised Application Submittal-Second Resubmittal	\$350.00	
Grand Oaks Protection	\$150.00	
EPC Review	\$300.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$22.00	
Major Modification of Plan District	\$3,265.00	
Revised Application Review-Second Resubmittal	\$390.00	
EPC Review May Apply	\$300.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$22.00	
Written Zoning Verification (including Alcoholic Beverage Verification)	\$152.00	
Written Zoning Interpretation	\$796.00	
Non-Conformities Review	\$569.00	
Non-Conforming Lot Review	\$246.00	
Minor Modification of Plan District Zoning (PRS)	\$1,770.00	
PRS Revised Application-Second Resubmittal	\$175.00	
Minor Change of Plan District-Zoning	\$385.00	
Appeal to Land Use Hearing Officer of Administrators Decision	\$360.00	
Variance Application	\$877.00	
Wetlands Setback Variance (EPC)	\$270.00	
Revised Application Review	\$25.00	

A. ZONING PROCESS (Continued)	FEE	COMMENTS
Review for Conditional Uses* *Formerly Specified Uses	\$253.00	
Special Use Applications Revised Application Review-Second Resubmittal If necessary: EPC Review Planning Commission Review Fire Dept Review Outside Expert Review to Confirm Compliance with LDC Section 6.11.29.E for Communications Facility, Wireless Application	\$1,719.00 \$70.00 \$300.00 \$150.00 \$22.00 \$4,000.00	
Special Use (No Waiver Required)	\$224.00	
Appeal of Land Use Hearing Officer Decision to Board of Adjustment	\$202.00	
Vested Rights Order (Original Determination)	\$543.00	
Vested Rights Review (Extension)	\$322.00	
Notice of Petition-Sign Posting (Effective 10/01/00)	\$107.50	
Additional Signs (each)	\$25.00	
Affordable Housing Validation	\$76.00	
Street/Rights-of-Way Vacation (Zoning Review)	\$19.00	
Fee Waiver Review	\$230.00	
Land Development Code Amendment	\$1,495.00	
B. DRI PROCESS	FEE	COMMENTS
Developments of Regional Impact (DRI)		
Simple	\$9,290.00	
EPC Review	\$1,200.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$44.00	
Moderate	\$12,345.00	
EPC Review	\$1,200.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$44.00	
Complex	\$18,580.00	
EPC Review	\$1,200.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$44.00	
Supplemental Fee	Variable	

B. DRI PROCESS (continued)	FEE	COMMENTS
DRI Annual Report Review	\$495.00	
EPC Review	\$1200.00	
Areawide DRI	\$27,870.00	
EPC Review	\$1,200.00	
Binding Letter Review	\$495.00	
DRI Amendment Development Order Includes: Notice of Proposed Change Abandonment of DRI Essentially Built-Out Agreement		
Incremental DRI Review		
Simple	\$495.00	
Complex	\$5,880.00	
Supplemental Fee	Variable	
Substantial Deviation of Approved Development Order for DRI		
Simple	\$5,880.00	
EPC Review May Apply	\$1,200.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$44.00	
Moderate	\$7,760.00	
EPC Review May Apply	\$1,200.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$44.00	
Complex	\$11,640.00	
EPC Review May Apply	\$1,200.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$44.00	
Sustainable Communities DRI Transportation/Other Analysis Review	Variable	
Supplemental Fee	Variable	

B. DRI PROCESS (continued)	FEE	COMMENTS
Incremental/Subsequent DRI Review		
Simple	\$4,645.00	
EPC Review May Apply	\$1,200.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$44.00	
Moderate	\$6,172.00	
EPC Review May Apply	\$1,200.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$44.00	
Complex	\$9,290.00	
EPC Review May Apply	\$1,200.00	
Planning Commission Review May Apply	\$150.00	
Fire Dept Review May Apply	\$44.00	
C. FLORIDA QUALITY DEVELOPMENT	FEE	COMMENTS
Florida Quality Development	\$12,345.00	
EPC Review	\$1,200.00	
D. COMMUNITY DEVELOPMENT DISTRICT	FEE	COMMENTS
Community Development District Petition	\$10,000.00	Less than 1000 acres
Additional Processing Cost		Established by Department Director
Supplemental Fee		Established by Department Director
Fee Adjustment		Established by Department Director up to 50% of initial application fee; otherwise, set by BOCC
E. DEVELOPMENT AGREEMENT PROCESS	FEE	COMMENTS
Development Agreement Application	\$2,500.00	Less than 5 acres
	\$6,200.00	5 to 100 acres
	\$9,800.00	More than 100 acres
Supplemental Fee		Established by Department Director
Fee Adjustment		Established by Department Director up to 50% of initial application fee; otherwise, set by BOCC

F. SUBDIVISION PROCESS	FEE		COMMENTS
Subdivision Preliminary Plat	<u>Submittal</u>	<u>Resubmittal</u>	
Natural Resources Stormwater Transportation Zoning Water/Wastewater Service Application Concurrency EPC Review Fire Dept Review Grand Oaks Protection Stormwater Master Plan	\$750.00 \$650.00 \$400.00 \$450.00 \$450.00 \$100.00 \$370.00 \$15.00 \$300.00 \$1500.00	*\$200.00 *\$200.00 *\$100.00 -0- -0- -0- -0- -0- -0- *\$500.00	
Subdivision Construction Plan	<u>Submittal</u>	<u>Resubmittal</u>	
Natural Resources Natural Resources De minimis Natural Resources	\$32.00/Lot \$11,200.00 \$250	*\$25.00/Lot *\$25.00/Lot *\$250	1 to 400 Lots Over 400 Lots Flat Fee for multiple lots on same subdivision, must have <=5% of total area under tree canopy. Replaces the per lot review charge.
Stormwater Stormwater Stormwater Construction Inspections Transportation Transportation Transportation Construction Inspections Minor Review-Natural Resources Minor Review- Stormwater Minor Review-Transportation Natural Resources-Townhouse Stormwater-Townhouse Transportation-Townhouse Utilities Review Utilities Reservation of Capacity Utilities Minor Review Certificate of Capacity (Stormwater, Transportation, Solid Waste, Parks) Zoning EPC Review Fire Dept Review Grand Oaks Protection	\$56.00/Lot \$21,600.00 \$11.00/Lot \$27.00/Lot \$9,600.00 \$9.00/Lot \$250.00 \$250.00 \$250.00 \$192.00/Bldg. \$336.00/Bldg. \$163.00/Bldg \$575.00 \$150.00 \$250.00 \$45.00 \$300.00 \$490.00 \$15.00 \$300.00	*\$25.00/Lot *\$25.00/Lot *\$15.00/Lot *\$15.00/Lot *\$250.00 *\$250.00 *\$250.00 -0- -0- -0- -0- \$150.00 \$490.00 -0- -0-	1 to 400 Lots Over 400 Lots 1 to 400 Lots Over 400 Lots 1 to 400 Lots Over 400 Lots
Subdivision Final Plat (Full BOCC Acceptance)	<u>Submittal</u>	<u>Resubmittal</u>	
Basic Fee	\$860.00	\$500.00	

EPC Review	\$200.00	-0-
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*2nd Resubmittal

F. SUBDIVISION PROCESS (continued)	FEE		COMMENTS
Subdivision Final Plat (BOCC Chairperson Acceptance)	\$350.00		
EPC Review	\$200.00		
Fire Dept Review	\$15.00		
Grand Oaks Protection	\$150.00		
Board Acceptance of Improvements	\$135.00		
Certified Parcel Review	\$25.00 per lot		
EPC Review Of Certified Parcels and Minor Subdivisions	\$230.00		
Review & Processing of Waivers of the Subdivision Regulations (LUHO)	\$600.00		
EPC Review	\$270.00		
Additional for Projects in IPD District	\$130.00		
As-Builts – EPC Verification	\$300.00		
G. SITE DEVELOPMENT PROCESS	FEE		COMMENTS
Preliminary Site Development	<u>Submittal</u>	<u>Resubmittal</u>	
Natural Resources	\$900.00	*\$300.00	
Stormwater	\$650.00	*\$200.00	
Transportation	\$310.00	*\$100.00	
Zoning	\$450.00	-0-	
Water/Wastewater Service Applications	\$450.00	-0-	
Concurrency	\$100.00	-0-	
EPC Review	\$500.00	-0-	
Fire Dept Review	\$15.00	-0-	
Grand Oaks Protection	\$150.00	-0-	
Site Development Construction Plan	<u>Submittal</u>	<u>Resubmittal</u>	
Natural Resources	\$900.00	*\$325.00	
Stormwater	\$795.00	*\$200.00	
Stormwater Construction Inspections	\$960.00		Per Site
Transportation	\$285.00	*\$100.00	
Transportation Construction Inspections	\$960.00		Per Site
Zoning	\$200.00	\$100.00	
Stormwater Master Plan	\$1500.00	*\$500.00	
Utilities Review	\$575.00	-0-	
Utilities Reservation of Capacity	\$150.00	-0-	
Utilities Minor Review	\$250.00	-0-	
Certificate of Capacity (Stormwater, Transportation, Solid Waste, Parks)	\$45.00	-0-	
EPC Review	\$500.00	\$500.00	
Fire Dept Review	\$15.00	-0-	
Grand Oaks Protection	\$150.00	-0-	

*2nd Resubmittal

G. SITE DEVELOPMENT PROCESS (continued)	FEE	COMMENTS
Minor Site Development Review Natural Resources Stormwater Transportation Grand Oaks Protection EPC Review Outside Expert Review to Confirm Compliance with LDC Section 6.11.29.E for Communications Facility, Wireless Application (Conditional Use Only)	Submittal \$200.00 \$200.00 \$200.00 \$200.00 \$150.00 \$500.00 \$2,800.00	
Review & Processing of Extensions of Subdivision/Site Development Projects	\$175.00	
Reinspections (NR, Drainage, Paving, Zoning Compliance) Natural Resources Drainage Paving Zoning Compliance	\$50.00 \$50.00 \$50.00 \$50.00	
Review & Processing of Water/Wastewater Service Applications	\$450.00	
Preliminary Determination of Capacity Review	\$150.00	
Reservation of Capacity Process	\$150.00	
Review & Processing of Applications for Easement Access	\$100.00	
H. LAND ALTERATION PROCESS	FEE	COMMENTS
Tree Inspection and Removal Permit Grand Oaks Protection	\$20.00 \$15.00	Plus \$10/Acre for each acre in Excess of 5 acres (\$30 average)
Grubbing Permit	\$350.00	
Natural Resources Other Projects EPC Administrative Waiver EPC Review & Processing Applications to LUHO EPC Other Review Grand Oaks Protection	\$450.00 \$270.00 \$270.00 \$270.00 \$150.00	
Natural Resources Single Family/Duplex Projects	\$60.00	
Single Family/Duplex Blanket Landscape Permit	\$60.00	
Grand Oaks Protection	\$55.00	
Review & Processing Applications to Land Use Hearing Officer EPC Review may apply	\$195.00 \$270.00	
Review & Processing Application for Land Excavation Operating Permit (average site – 55 acres) EPC Review	\$525.00 \$870.00	
Amendment to a Land Excavation Permit EPC Review Fee for Additional Acreage	\$975.00 \$870.00	

EPC Review for Extension of Time or Renewal	\$650.00	
Land Excavation Special Use Permit	\$2,725.00	
EPC Review	\$300.00	
H. LAND ALTERATION PROCESS (continued)	FEE	COMMENTS
Land Excavation Inspection Fee (Effective 1/17/10)	\$.04	Per Cubic Yard
I. PHOSPHATE PROCESS	FEE	COMMENTS
Phosphate Mining Permit	\$3,504.00	Plus \$.10/Acre or Portion thereof plus cost of Legal Ads
New or Reclamation – EPC Fee	\$3,500.00	
Renewal or Extension – EPC Fee	\$100.00	
Amendment of Phosphate Mining Permit	\$3,804.00	Plus \$.10/Acre or Portion thereof plus cost of Legal Ads
EPC Review – Changes Within Existing Mining Unit	\$1,000.00	
EPC Review – Addition of Adjacent Acreage	**\$500.00	
Annual Review Related to Permitted Phosphate Mining	\$250.00	Plus \$.10/Acre or Portion thereof plus cost of Legal Ads
EPC Review	\$375.00	
Mining or Mining-Related Activities/Waivers to Phosphate Mining Regulations	\$1,030.00	
Combination of the Phosphate Mining DRI Annual Report Review and the Phosphate Mining Annual Report	\$4,135.00	
J. UPLAND WILDLIFE PROCESS	FEE	COMMENTS
Upland Wildlife Habitat Verification	\$25.00	
Upland Wildlife Habitat Delineation when performed independent of Site Plan Review	\$25.00	
Upland Wildlife Habitat Management Plan Review with plan prepared by Staff	\$150.00	
K. WELLHEAD RESOURCE PROCESS	FEE	COMMENTS
Wellhead Protection Review – Minor (e.g., well installation)	\$175.00	
Wellhead Protection Review – Major and Expansion of a Non-Conformity	\$1,500.00	
L. PUBLICATION PROCESS	FEE	COMMENTS
Annual Petition Index Subscription	\$25.00	
M. SEXUALLY ORIENTED BUSINESS LICENSES	FEE	COMMENTS
Sexually Oriented Business License	\$850.00	
Sexually Oriented Business Employee License	\$150.00	
Sexually Oriented Business License Renewal	\$850.00	
Sexually Oriented Business Employee License Renewal	\$150.00	
N. BACKFLOW PREVENTION INSPECTIONS		
Home Sites	\$35.00	
Commercial Sites	\$40.00	
O. PROPORTIONATE FAIR SHARE AGREEMENTS	FEE	COMMENTS
Small Agreement 0-1,000 trips	\$2,000.00	0-1,000 trips
Medium Agreement 1,001-10,000 trips	\$4,000.00	1,001 – 10,000 trips
Large Agreement 10,000 above trips	\$6,400.00	10,000 – above trips

**Minimum of \$500 or Straight Line Pro-Rata Fee whichever is greater calculated using the following formula: the number of acres of land to be added to an approved mining unit divided by 2500, multiplied by the fee required by Rule 1-6.05.5 (Rules of the EPC Commission)

R19-075

RESOLUTION

R19-075

RESOLUTION # R19-075

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, ADOPTING A FEE SCHEDULE FOR THE DEVELOPMENT SERVICES DEPARTMENT

Upon motion by Commissioner Overman, seconded by Commissioner Kemp, the following resolution was adopted by a vote of 7 to 0; Commissioner(s) _____ voting "No."

WHEREAS, the Board of County Commissioners of Hillsborough County has established a fee schedule for the Development Services Department reflected in Board Policy 03.04.03.00; and

WHEREAS, Hillsborough County contracted with Fiscal Choice Consulting, LLC to review the cost of services provided by County Administration, and to make recommendations on reasonable fees for these services; and

WHEREAS, the Board of County Commissioners finds that revisions to the existing fee schedule for the Development Services Department should be initiated in order to increase the recovery of the costs of services provided; and

WHEREAS, based on the results of the analysis conducted by Fiscal Choice Consulting, the proposed fee schedule is found to provide for the recovery of one hundred percent (100%) of the costs associated with providing these services; and

WHEREAS, the proposed fee schedule for the services provided by County Administration is found to provide for user fees that are reasonable and consistent with the costs of the administrative provision of these services.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, ASSEMBLED THIS 5th DAY OF JUNE, 2019:

Section 1. All applications and requests for service filed pursuant to established procedures shall be accompanied by fees as set forth in Attachment "A" attached hereto and incorporated herein by this reference.

Section 2. The provisions of this Resolution shall supersede and repeal the fee schedule for the Development Services Department adopted by Resolution R14-142 and the proposed fee schedule for the Development Services Department attached hereto as attachment "A" is hereby adopted by the Board of County Commissioners, and shall replace the fee schedule set forth in Board Policy 03.04.03.00.

Section 3. This fee schedule shall be reviewed every three years.

Section 4. This resolution shall become effective upon January 1, 2020.

State of Florida)
County of Hillsborough)

I, Pat Frank, Clerk of the Circuit Court and Ex Officio Clerk to the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Board of County Commissioners at a regular meeting held on June 5, 2019, as the same appears of record in Minute Book 517 of the Public Records of Hillsborough County, Florida.

Witness my hand and official seal this 14th day of June, 2019.

Pat Frank, Clerk of Circuit Court

By: *Michael H. Ditt*
Deputy Clerk



Approved as to Form and
Legal Sufficiency

By: *John J. Lundy*
Senior Assistant County Attorney

ATTACHMENT A

Hillsborough County, Florida
Development Services
Schedule of Fees

	Billed service name	Fee
ZP1	Std District Rezoning, Base fee	\$4,355.48
ZP2	Std District Rezoning, Revised Application Review - 2nd Resubmittal	\$275.00
ZP3	Fast Track Surcharge 25% of fee	\$0.00
ZP4	Site Plan District (PD) Rezoning, Base fee	\$7,656.01
ZP5	Site Plan District (PD) Rezoning, Revised Application Review - 2nd Resubmittal	\$1,876.30
ZP6	Site Plan District (PD) Rezoning, Grand Oaks Protection	\$35.29
ZP7	Major Modification of Plan District	\$7,419.23
ZP8	Major Modification of Plan District, Revised Application Review - 2nd Resubmittal	\$1,949.15
ZP9	Written Zoning Verification (including ABC verification)	\$250.92
ZP10	Written Zoning Interpretation	\$1,274.78
ZP11	Non-Conformities Review	\$615.28
ZP12	Non-Conforming Lot Review	\$274.64
ZP13	Minor Modification of Plan District Zoning (PRS)	\$4,026.65
ZP14	PRS Revised Application-Second Resubmittal	\$175.00
ZP15	Minor Change of Plan District-Zoning	\$405.22
ZP16	Appeal to Land Use Hearing Officer of Administrator's Decision	\$270.13
ZP17	Variance Application	\$1,878.32
ZP18	Wetlands Setback Variance	\$270.00
ZP19	Variance Application, Revised Application Review	\$25.00
ZP20	Review for Conditional Uses	\$428.12
ZP21	Special Use Applications	\$2,909.71
ZP22	Special Use Applications, Revised Application Review - 2nd Resubmittal	\$70.00
ZP23	Outside Expert Review to Confirm Compliance with LDC Sec. 6.11.29.E for Communications Facility, Wireless Application	\$4,000.00
ZP24	Special Use (No Waiver Required)	\$397.70
ZP25	Appeal of Land Use Hearing Officer Decision to Board of Adjustment	\$284.98
ZP26	Vested Rights Review (Original Determination)	\$543.00
ZP27	Vested Rights Review (Extension)	\$201.77
ZP28	Notice of Petition - Sign Posting	\$107.50
ZP29	Additional Signs (each)	\$25.00
ZP30	Affordable Housing Validation	\$305.87
ZP31	Streets / Rights-of-way Vacation (Zoning Review)	\$264.10
ZP32	Fee Waiver Review	\$164.96
ZP33	Privately Initiated Land Development Code Amendment	\$1,495.00
FQD1	Florida Quality Development	\$12,345.00
DA1	Development Agreement Application, < 5 acres	\$989.12
DA2	Development Agreement Application, 5 to 100 acres	\$6,200.00
DA3	Development Agreement Application, > 100 acres	\$9,800.00
DA4	Development Agreement Application, Supplemental Fee	\$14.17
DA5	Development Agreement Application, Fee Adjustment	\$0.00
S1	Subdivision, Preliminary Plat: Natural Resources, Submittal	\$509.88
S2	Subdivision, Preliminary Plat: Natural Resources, Resubmittal	\$136.30
S3	Subdivision, Preliminary Plat: Stormwater, Submittal	\$369.07
S4	Subdivision, Preliminary Plat: Stormwater, Resubmittal	\$200.00
S5	Subdivision, Preliminary Plat: Transportation, Submittal	\$111.85
S6	Subdivision, Preliminary Plat: Transportation, Resubmittal	\$100.00
S7	Subdivision, Preliminary Plat: Zoning, Submittal	\$529.39
S8	Subdivision, Preliminary Plat: Water / Wastewater Service Application, Submittal	\$373.83
S9	Subdivision, Preliminary Plat: Concurrency, Submittal	\$99.23
S10	Subdivision, Preliminary Plat: Grand Oaks Protection, Submittal	\$479.27
S11	Subdivision, Preliminary Plat: Stormwater Master Plan, Submittal	\$1,500.00
S12	Subdivision, Preliminary Plat: Stormwater Master Plan, Resubmittal	\$500.00

Hillsborough County, Florida

Development Services

Schedule of Fees

	Billed service name	Fee
S13a	Subdiv Construction Plan, Natural Resources, Submittal, (1 to 50 lots)	\$562.47
S13b	Subdiv Construction Plan, Natural Resources, Submittal, (51 to 100 lots)	\$558.33
S13c	Subdiv Construction Plan, Natural Resources, Submittal, (101+ lots)	\$666.20
S14a	Subdiv Construction Plan, Natural Resources, Resubmittal, (1 to 50 lots)	\$192.64
S14b	Subdiv Construction Plan, Natural Resources, Resubmittal, (51 to 100 lots)	\$220.03
S14c	Subdiv Construction Plan, Natural Resources, Resubmittal, (101+ lots)	\$263.18
S17	Subdiv Construction Plan, De Minimis Natural Resources, Submittal	\$250.00
S18	Subdiv Construction Plan, De Minimis Natural Resources, Resubmittal	\$250.00
S19a	Subdiv Construction Plan, Stormwater, Submittal, (1 to 50 lots)	\$1,726.11
S19b	Subdiv Construction Plan, Stormwater, Submittal, (51 to 100 lots)	\$1,747.47
S19c	Subdiv Construction Plan, Stormwater, Submittal, (101+ lots)	\$2,218.50
S20a	Subdiv Construction Plan, Stormwater, Resubmittal, (1 to 50 lots)	\$597.33
S20b	Subdiv Construction Plan, Stormwater, Resubmittal, (51 to 100 lots)	\$533.62
S20c	Subdiv Construction Plan, Stormwater, Resubmittal, (101+ lots)	\$626.66
S23a	Subdiv Construction Plan, Stormwater Construction Inspections (1 to 50 lots)	\$901.22
S23b	Subdiv Construction Plan, Stormwater Construction Inspections (51 to 100 lots)	\$1,221.23
S23c	Subdiv Construction Plan, Stormwater Construction Inspections (101+ lots)	\$4,070.77
S24a	Subdiv Construction Plan, Transportation, Submittal, (1 to 50 lots)	\$1,333.82
S24b	Subdiv Construction Plan, Transportation, Submittal, (51 to 100 lots)	\$2,549.02
S24c	Subdiv Construction Plan, Transportation, Submittal, (101+ lots)	\$4,073.84
S25a	Subdiv Construction Plan, Transportation, Resubmittal, (1 to 50 lots)	\$487.11
S25b	Subdiv Construction Plan, Transportation, Resubmittal, (51 to 100 lots)	\$935.32
S25c	Subdiv Construction Plan, Transportation, Resubmittal, (101+ lots)	\$1,357.75
S28a	Subdiv Construction Plan, Transportation Inspections, (1 to 50 lots)	\$814.66
S28b	Subdiv Construction Plan, Transportation Inspections, (51 to 100 lots)	\$1,221.23
S28c	Subdiv Construction Plan, Transportation Inspections, (101+ lots)	\$4,070.77
S29	Subdiv Construction Plan, Minor Review - Natural Resources	\$366.52
S30	Subdiv Construction Plan, Minor Review - Stormwater	\$250.00
S31	Subdiv Construction Plan, Minor Review - Transportation,	\$250.00
S32	Subdiv Construction Plan, Natural Resources-Townhouse, Submittal, per bldg	\$334.54
S33	Subdiv Construction Plan, Natural Resources-Townhouse, Resubmittal, per bldg	\$193.06
S34	Subdiv Construction Plan, Stormwater-Townhouse, Submittal per bldg	\$302.81
S35	Subdiv Construction Plan, Stormwater-Townhouse, Resubmittal, per bldg	\$597.94
S36	Subdiv Construction Plan, Transportation-Townhouse, Submittal, per bldg	\$231.15
S37	Subdiv Construction Plan, Transportation-Townhouse, Resubmittal, per bldg	\$92.96
S38	Subdiv Construction Plan, Utility Reviews	\$440.50
S39	Subdiv Construction Plan, Utility Reservation of Capacity	\$301.56
S40	Subdiv Construction Plan, Utility Minor Review	\$149.34
S41	Subdiv Construction Plan, Certificate of Capacity (Stormwater, Transportation, Solid Waste, Parks)	\$35.79
S42	Subdiv Construction Plan, Zoning, Submittal	\$639.72
S43	Subdiv Construction Plan, Zoning, Resubmittal	\$297.25
S44	Subdiv Construction Plan, Grand Oaks Protection	\$414.73
S45	Subdivision Final Plat (Full BOCC Acceptance), submittal	\$426.13
S46	Subdivision Final Plat (Full BOCC Acceptance), resubmittal	\$49.93
S47	Subdivision Final Plat (BOCC Chairperson Acceptance)	\$135.80
S48	Subdivision Final Plat (BOCC Chairperson Acceptance), Grand Oaks Protection	\$150.00
S49	Board Acceptance of Improvements, Subdivision	\$135.00
S50	Certified Parcel Review per lot	\$299.32
S51	Review & Processing of Waivers of the Subdivision Regulations (LUHO)	\$600.00
S52	Review & Processing of Waivers of the Subdivision Regulations (LUHO) Additional for Projects in IPD District	\$130.00
SD1	Site Devel., Preliminary Site Development, Natural Resources, submittal	\$364.56

Hillsborough County, Florida

Development Services

Schedule of Fees

	Billed service name	Fee
SD2	Site Devel., Preliminary Site Development, Natural Resources, resubmittal	\$300.00
SD3	Site Devel., Preliminary Site Development, Stormwater, submittal	\$366.11
SD4	Site Devel., Preliminary Site Development, Stormwater, resubmittal	\$200.00
SD5	Site Devel., Preliminary Site Development, Transportation, submittal	\$111.73
SD6	Site Devel., Preliminary Site Development, Transportation, resubmittal	\$100.00
SD7	Site Devel., Preliminary Site Development, Zoning, submittal	\$685.25
SD8	Site Devel., Preliminary Site Development, Water / Wastewater Service Applications	\$373.71
SD9	Site Devel., Preliminary Site Development, Concurrency	\$108.26
SD10	Site Devel., Preliminary Site Development, Grand Oaks Protection	\$358.27
SD11	Site Devel., Site Development Construction Plan, Natural Resources, submittal	\$372.86
SD12	Site Devel., Site Development Construction Plan, Natural Resources, resubmittal	\$172.03
SD13	Site Devel., Site Development Construction Plan, Stormwater, submittal	\$637.32
SD14	Site Devel., Site Development Construction Plan, Stormwater, resubmittal	\$298.82
SD14.5	Site Devel., Site Development Construction Plan, Stormwater Construction Inspections, per site	\$960.00
SD15	Site Devel., Site Development Construction Plan, Transportation, submittal	\$172.66
SD16	Site Devel., Site Development Construction Plan, Transportation, resubmittal	\$71.93
SD17	Site Devel. Construction Plan, Transportation Construction Inspections per site	\$170.03
SD18	Site Devel., Site Development Construction Plan, Zoning, submittal	\$471.37
SD19	Site Devel., Site Development Construction Plan, Zoning, resubmittal	\$187.17
SD20	Site Devel., Site Development Construction Plan, Stormwater Master Plan, submittal	\$1,500.00
SD21	Site Devel., Site Development Construction Plan, Stormwater Master Plan, resubmittal	\$500.00
SD22	Site Devel., Site Development Construction Plan, Utilities Review	\$232.24
SD23	Site Devel., Site Development Construction Plan, Utilities Reservation of Capacity	\$24.75
SD24	Site Devel., Site Development Construction Plan, Utilities Minor Review	\$168.74
SD25	Site Devel. Construction Plan, Certificate of Capacity (Stormwater, Transportation, Solid Waste, Parks)	\$35.79
SD26	Site Devel., Site Development Construction Plan, Grand Oaks Protection	\$382.47
SD27	Site Devel., Minor Site Development Review	\$200.00
SD28	Site Devel., Minor Site Development Review, Natural Resources	\$362.34
SD29	Site Devel., Minor Site Development Review, Stormwater	\$311.45
SD30	Site Devel., Minor Site Development Review, Transportation	\$168.74
SD31	Site Devel., Minor Site Development Review, Grand Oaks Protection	\$507.55
SD32	Outside Expert Review to Confirm Compliance with LDC Sec. 6.11.29.E for Communications Facility, Wireless Application	\$2,800.00
SD33	Site Devel., Review & Processing of Extensions of Subdivision / Site Development Projects	\$175.00
SD34	Site Devel., Reinspections - Natural Resources	\$50.00
SD35	Site Devel., Reinspections - Drainage (900 inspection)	\$50.00
SD36	Site Devel., Reinspections - Paving (900 inspection)	\$50.00
SD37	Site Devel., Reinspections - Zoning Compliance (900 inspection)	\$50.00
SD38	Site Devel., Review & Processing of Water / Wastewater Service Applications	\$450.00
SD39	Site Devel., Preliminary Determination of Capacity Review	\$150.00
SD40	Site Devel., Reservation of Capacity Process	\$150.00
SD41	Site Devel., Review & Processing of Applications for Easement Access	\$100.00
LA1	Land Alteration:, Tree Inspection and Removal Permit, Base fee	\$81.65
LA2	Land Alteration:, Tree Inspection and Removal Permit, per acre in excess of 5 acres	\$24.93
LA3	Land Alteration:, Tree Inspection and Removal Permit, Grand Oaks Protection	\$155.97
LA4	Land Alteration:, Grubbing Permit	\$215.94
LA5	Land Alteration:, Natural Resources Other Projects	\$272.47
LA6	Land Alteration:, Natural Resources Other Projects, Grand Oaks Protection	\$150.00
LA7	Land Alteration:, Natural Resources Single Family / Duplex Projects	\$60.00
LA8	Land Alteration:, Natural Resources Single Family / Duplex Projects, self certification	\$32.30
LA9	Land Alteration:, Single Family / Duplex Blanket Landscape Permit	\$89.29

Hillsborough County, Florida

Development Services

Schedule of Fees

	Billed service name	Fee
LA10	Land Alteration:, Single Family / Duplex Blanket Landscape Permit, Grand Oaks Protection	\$55.00
LA11	Land Alteration:, Review & Processing Applications to Land Use Hearing Officer	\$195.00
LA12	Land Alteration:, Review & Processing Application for Land Excavation Operating Permit	\$525.00
LA13	Land Alteration:, Amendment to a Land Excavation Permit	\$975.00
LA14	Land Alteration:, Land Excavation Special Use Permit,	\$2,725.00
LA15	Land Excavation Inspection fee per cu yd	\$0.04
P1	Phosphate, Phosphate mining permit, Base fee	\$3,504.00
P2	Phosphate, Phosphate mining permit, Per acre fee	\$0.10
P3	Phosphate, Amendment of Phosphate Mining Permit, Base fee	\$2,916.88
P4	Phosphate, Amendment of Phosphate Mining Permit, Per acre fee	\$0.10
P5	Phosphate, Annual Review Related to Permitted Phosphate Mining, Base fee	\$2,916.88
P6	Phosphate, Annual Review Related to Permitted Phosphate Mining, Per acre fee	\$0.10
P7	Phosphate, Mining or Mining-Related Activities / Waivers to Phosphate Mining Regulations,	\$1,030.00
P8	Phosphate, Combination of the Phosphate Mining DRI Annual Report Review and the Phosphate Mining Annual Report,	\$4,135.00
UW1	Upland Wildlife Habitat verification	\$25.00
UW2	Upland Wildlife Habitat delineation when performed independent of the Site Plan Review	\$25.00
UW3	Upland Wildlife Habitat Management Plan with plan prepared by Staff	\$150.00
W1	Wellhead Protection Review - Minor (e.g., well installation)	\$175.00
W2	Wellhead Protection Review - Major and Expansion of a Non-Conformity	\$1,500.00
AP1	Annual Petition Index Subscription	\$25.00
SX1	Sexually Oriented Business License	\$728.11
SX2	Sexually Oriented Business Employee License	\$150.00
SX3	Sexually Oriented Business License Renewal	\$686.60
SX4	Sexually Oriented Business Employee License Renewal	\$431.48
B1	Backflow Prevention inspections - Home sites	\$35.00
B2	Backflow Prevention inspections - Commercial sites	\$40.00
PF1	Proportionate Fair Share Agreement: Small (0-1,000 trips)	\$2,000.00
PF2	Proportionate Fair Share Agreement: Medium (1,001 - 10,000 trips)	\$4,000.00
PF3	Proportionate Fair Share Agreement: Large (> 10,000 trips)	\$6,400.00
0	As-built	\$388.75
NSA-1	Subdivision, Preliminary Plat: Street & Addresses	\$29.54
NSA-2	Subdiv Construction Plan: Street & Adresses	\$38.41
NSA-3	Subdivision Final Plat: Street & Addresses	\$53.70
NSA-4	Subdivision Minor; Street & Addresses	\$20.68
NSA-6	Site Preliminary: Street & Addresses	\$145.68
NSA-7	Site Construction:Street & Addresses	\$199.48
NSU-1	Subdivsion Final Plat: Survey	\$1,019.38
NSU-2	Subdivsion Final Plat: Survey- Resub	\$306.82
NSU-3	Subdivision Minor: Survey (mylar)	\$106.96
NSU-4	Subdivision Minor Plat	\$1,019.38
NSU-5	Plat no improvements; Survey (minor, resubmittal)	\$306.82
NSU-6	Plat no improvements; Minor plat, mylar	\$106.96
NSU-7	No Improvement - plats	\$1,019.38
NSU-8	No improvement - plat resubmittal	\$306.82
NSU-9	No improvement - mylar	\$106.96

R19-076

RESOLUTION

R19-076

RESOLUTION # R19-076

A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF HILLSBOROUGH COUNTY,
FLORIDA, ADOPTING A FEE SCHEDULE FOR
COMPREHENSIVE PLAN AMENDMENTS

Upon motion by Commissioner Kemp, seconded by Commissioner
Smith, the following resolution was adopted by a vote of 7 to 0;
Commissioner(s) _____ voting "No."

WHEREAS, the Board of County Commissioners has adopted the *Future of Hillsborough
Comprehensive Plan for Unincorporated Hillsborough County* by Ordinance 89-28, as amended;
and

WHEREAS, Section 163.3174(3), Florida Statutes, provides that the Board of County
Commissioners shall adopt a schedule of fees to be charged by the Local Planning Agency; and

WHEREAS, the Board of County Commissioners of Hillsborough County establishes the
fees charged by the Planning Commission for planning reviews and services it conducts in its role as
the Local Planning Agency for unincorporated Hillsborough County; and

WHEREAS, the Board of County Commissioners adopted a fee schedule for amendments to
the Comprehensive Plan for unincorporated Hillsborough County in 1986, which has been
subsequently amended, most recently by Resolution R10-068; and

WHEREAS, Hillsborough County contracted with Fiscal Choice Consulting to review the
cost of services provided by the Planning Commission and associated reviews by County
Administrator Departments, and to make recommendations on reasonable fees for the services
provided; and

WHEREAS, the Planning Commission has reviewed the findings and the recommendations
made by Fiscal Choice Consulting for changes to the fee schedule for Planning Commission
services; and

WHEREAS, the Planning Commission finds that revisions to the existing fee
Schedule for Planning Commission services should be initiated in order to increase the recovery of
the costs to conduct reviews for consistency with the Future of Hillsborough Comprehensive Plan for
Unincorporated Hillsborough County; and

WHEREAS, based on the results of the analysis conducted by Fiscal Choice Consulting, the

proposed fee schedule is found to provide for the recovery of approximately one-hundred percent (100%) of the costs associated with providing these services; and

WHEREAS, the proposed fee schedule for the services provided by the Planning Commission and associated reviews by County Administrator Departments is found to provide for user fees that are reasonable and consistent with the costs of the administrative provision of these services; and

WHEREAS, upon the effective date of this resolution, the fee schedule provided in Resolution R10-068 shall be repealed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, ASSEMBLED THIS 5th DAY OF JUNE, 2019:

Section 1. That the proposed fee schedule for the Planning Commission attached hereto as attachment "A" is hereby adopted by the Board of County Commissioners.

Section 2. That the fee schedule attached hereto as attachment "A" shall be called the "*Planning Commission Fee Schedule for Unincorporated Hillsborough County.*"

Section 3. That the fee schedule shall be reviewed every three years.

Section 4. This resolution shall become effective upon January 1, 2020.

State of Florida)
County of Hillsborough)

I, Pat Frank, Clerk of the Circuit Court and Ex Officio Clerk to the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Board of County Commissioners at a regular meeting held on June 5, 2019, as the same appears of record in Minute Book 517 of the Public Records of Hillsborough County, Florida.

Witness my hand and official seal this 14th day of June, 2019.

Pat Frank, Clerk of Circuit Court

By: Michael K. Dit
Deputy Clerk



Approved as to Form and
Legal Sufficiency

By: John J. Lopez
Senior Assistant County Attorney

Attachment "A"

Adopted Planning Commission Fees (effective January 1, 2020)

Application Type	Current Price	Adopted Fee (100% of Cost)
Comp. Plan Map amendment, private	\$1,000	\$8,663
Comp Plan Text amendment, private	\$1,000	\$11,543
Continuance of a Plan Amendment (New)	\$0	\$351
Land Use verification letter and other staff services	\$30	\$75
Development of Regional Impact Reviews for Plan Consistency	\$500	\$500
Port Authority Permit Review	\$200	\$1,139
Right of Way vacations	\$30	\$253
Standard District Rezoning, base fee	\$150	\$499
Site Plan District (PD) Rezoning, Base fee	\$150	\$1,473
Major Modification of Plan District	\$150	\$1,328
Special Use Applications	\$150	\$369

COMMISSION

Lesley "Les" Miller, Jr., Chair
Victor D. Crist, Vice-Chair

Ken Hagan
Al Higginbotham
Pat Kemp
Sandra L. Murman
Stacy White



EXECUTIVE DIRECTOR

Janet L. Dougherty

DIVISION DIRECTORS

Hooshang Boostani, P.E.
Sam Elrabi, P.E.
Andy Schipfer, P.E.
Richard Tschantz, Esq.
Sterlin Woodard, P.E.

Effective July 1, 2018

**WETLANDS MANAGEMENT
DEVELOPMENT SERVICES REVIEW FEES**

Land excavation permits: New and expansion \$1150

Rezoning application \$350

Subdivision applications

1. Preliminary \$460
2. Construction \$710
3. Final plat/Platted subdivision \$260
4. Minor subdivision plans/Certified Parcels \$320
5. As-built verification \$400

Development of regional impact \$1200

Commercial site development application

1. Preliminary \$460
2. Construction \$710
3. Final Plat \$260
4. Minor construction \$310
5. As-built verification \$400

Natural Resources

1. Setback encroachment \$260 ✓
2. Land alteration \$590 - N/A

EPC Fees collected by the Hillsborough County Development Services Department for EPC.

For Subdivision/Commercial Preliminary & Construction Plan reviews there is no charge for the first resubmittal, and each subsequent resubmittal will be 50% of the initial review fee.

For a complete list of the EPC Schedule please visit:

<http://www.epchc.org/home/showdocument?id=1724>

Environmental Excellence in a Changing World

Roger P. Stewart Center

3629 Queen Palm Drive, Tampa, FL 33619 - (813) 627-2600 - www.epchc.org

R19-079

RESOLUTION

R19-079

1. That the above described public utility easement is hereby closed, vacated, and abandoned, and the right of the public and the County in and to the easement as shown on the plat of said subdivision is hereby renounced, disclaimed, and terminated.
2. That the petitioner and successors in title shall indemnify and hold harmless Hillsborough County from any claims, damages, expenses and costs that result from damage to or destruction of any improvement, structure or property located within the above described easement being vacated herein as a result of the exercise by Hillsborough County of its rights within any remaining public easement not vacated herein.
3. That notice of said adoption of this Resolution be published in one issue of a newspaper of general circulation published in Hillsborough County, Florida, such publication to be made within thirty days of the adoption of this Resolution.
4. That this Resolution shall be filed in the offices of the Circuit Court Clerk and duly recorded on the public records of Hillsborough County, Florida.

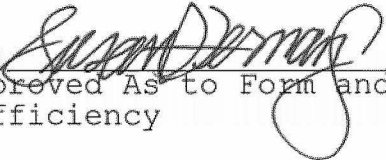
STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

I, PAT FRANK, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Board at its regular meeting of June 11, 2019, as the same appears of record in Minute Book 517, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 13th day of June, 2019.

PAT FRANK, CLERK

APPROVED BY COUNTY ATTORNEY

BY: 
Approved As to Form and Legal
Sufficiency

BY: 
Deputy Clerk



ALL BEARINGS ARE PLAT BEARINGS AS SHOWN ON PLAT BOOK 43, PAGE 33.

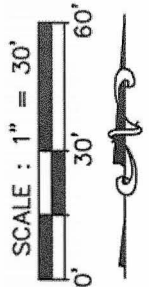
EXHIBIT "A"

SECTION 26 - TOWNSHIP 28 SOUTH - RANGE 17 EAST
HILLSBOROUGH COUNTY - FLORIDA

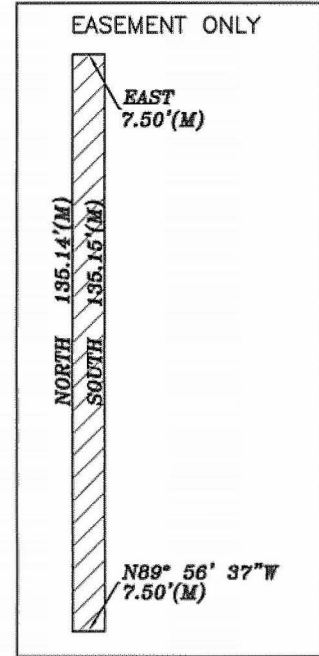
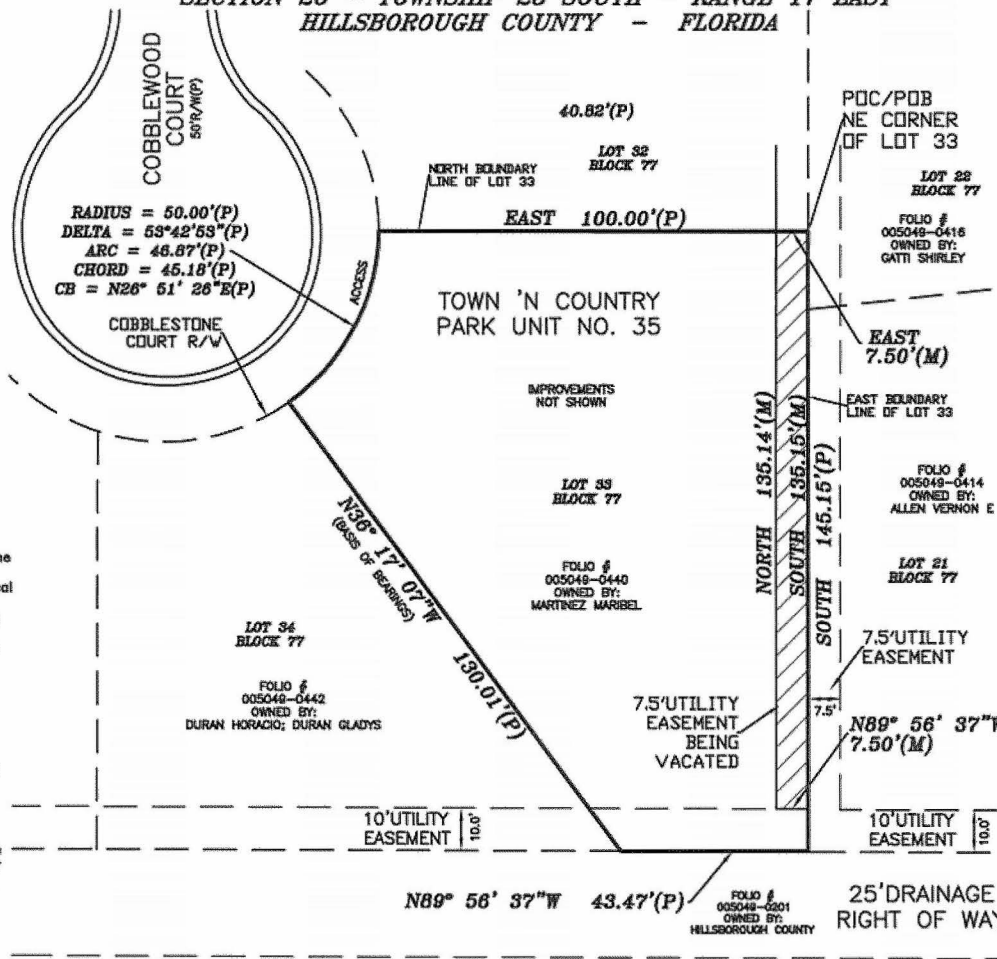
SPECIFIC PURPOSE SURVEY

THE PURPOSE OF THIS SURVEY IS TO VACATE THE UTILITY EASEMENT ON THE EAST SIDE OF LOT 33

ADDRESS:
7003 COBBLEWOOD COURT
TAMPA, FLORIDA 33615



*SCALE IS 1:30 ON 11"x17" SHEET
SURVEY REQUESTED ON 8.5"x11" SHEET



LEGAL DESCRIPTION OF UTILITY EASEMENT BEING VACATED:
(WRITTEN BY TERMINUS SURVEYING, LLC)

Commence at the Northeast corner of Lot 33, Block 77, TOWN 'N COUNTRY PARK UNIT NO. 35, according to the Plat thereof as recorded in plat book 43, Page(s) 33, of the Public Records of Hillsborough County, Florida, said point also being the Point of Beginning; thence run South along the East boundary line of said Lot 33 a distance of 135.15 feet; thence run North, parallel to the East boundary line of Lot 33, a distance of 7.50 feet; thence run North, parallel to the North boundary line of Lot 33, a distance of 135.14 feet, to a point on the North boundary line of Lot 33; thence run East along the North boundary line of Lot 33 a distance of 7.50 to the Point of Beginning.

AREA: ±1,014 S.F. (as per Plat)

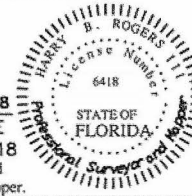
*TERMINUS SURVEYING, LLC., HAS WRITTEN A NEW LEGAL DESCRIPTION AT TIME OF SURVEY ON HEREIN PROPERTY. TERMINUS SURVEYING LLC., TAKES NO RESPONSIBILITY FOR RECORDING SAID INFORMATION.

- NOTES:
- 1) This is not a "BOUNDARY SURVEY"
 - 2) The Specific Purpose Survey as shown hereon, was made without benefit of abstract of Title. The undersigned and Terminus Surveying LLC, makes no guarantees or representations regarding easements, claims of Boundary line disputes, agreements, reservations or any other similar matters which may appear in the public records of the local county courthouse.
 - 3) This Specific Purpose Survey was prepared for the exclusive use and benefit of the parties listed hereon. Liability to third parties may not be transferred or assigned. Additions or deletions to survey maps or reports by other than the signing party or parties is prohibited without the written consent of the signing party or parties.
 - 4) Specific Purpose Surveys by no means represent a determination on whether properties will or will not flood. The Land within the Boundaries of the local County/City Building Department has information regarding flooding and restrictions on development.
 - 5) Additions or deletions to survey map or reports by other than the signing party or parties is prohibited without written consent of the signing party or parties.
 - 6) This Specific Purpose Survey does not depict ownership. The purpose of this Survey Sketch is to establish the perimeter Boundary lines of the land or lands described in the legal description as shown on this Survey Sketch and is not to establish ownership.
 - 7) No underground foundations, installations or improvements have been located except as shown.
 - 8) There are no visible encroachments other than shown.
 - 9) Ownership of fences were not verified at time of survey.
 - 10) All measurements are in feet and tenths, unless otherwise noted.

LEGEND (NOT TO SCALE)	
(C) CALCULATED LEGAL DESCRIPTION MEASURED	FCM FOUND CONCRETE MONUMENT
(L) LEGAL DESCRIPTION MEASURED	FIR FOUND IRON ROD
(P) PLAT	FND FOUND NAIL & DISC
CB CHORD BEARING	FPP FOUND (PINCHED) IRON PIPE
CCR CERTIFIED CORNER RECORD	FRIS FOUND RAILROAD SPRIG
LB LICENSED BUSINESS ELEVATION	SGR SET CAPPED IRON ROD (1/2" LB #207)
FPE FINISHED FLOOR ELEVATION	SND SET NAIL & DISK (LB #207)
ORB OFFICIAL RECORDS BOOK	WC WITNESS CORNER
PC PLAT BOOK	
PC POINT OF CURVATURE	A/C AIR CONDITIONER
PAE PLAT	ASP ASPHALT
PLS PROFESSIONAL LAND SURVEYOR	EWB EMBROIDERED WIRE FENCE
POB POINT OF BEGINNING	CONC CONCRETE
POC POINT OF COMMENCEMENT	CLP CHAIN LINK FENCE
PSM PROFESSIONAL SURVEYOR AND MAPPER	COV COVERED
RLS REGISTERED LAND SURVEYOR	D/W DRIVEWAY
	EDP EDGE OF PAVEMENT
FOIP FOUND CAPPED IRON PIPE	F-T F-TYPE CURB & GUTTER
FOIR FOUND CAPPED IRON ROD	MES METERED END SECTION
	OHE OVERHEAD UTILITY LINE
	PVC VINYL FENCE
	R/W RIGHT-OF-WAY
	S/W SIDEWALK
	TOB TOP OF BANK
	TOE TOP OF SLOPE
	TYP TYPICAL
	VGS VALLEY CURB & GUTTER
	WF WOOD FENCE
	AC AIR CONDITIONER
	CL CENTER LINE
	CO CLEANOUT
	CA COVERED AREA
	DM DRAINAGE MANHOLE
	EB ELECTRIC BOX
	FR FIRE HYDRANT
	GV GAS VALVE
	GA GUY ANCHOR
	GI GRATE INLET
	HP HANDICAP PARKING
	LP LIGHT POLE
	ML MAILBOX
	MW MONITORING WELL
	RW RECLAIMED WATER VALVE
	SM SANITARY MANHOLE
	SI SIGN
	SE SPOT ELEVATION
	TE TELEPHONE BOX
	TR TRANSFORMER
	UP UTILITY POLE
	UPD UTILITY PEDESTAL
	VB VERIZON BOX
	WM WATER METER
	WV WATER VALVE
	WELL
	YD YARD DRAIN
	YL YARD LIGHT

This Survey was made under my direct supervision and complies with the Standards of Practice as set forth in Chapter 5J-17 Florida Administrative Code. Pursuant to Section 472.027 Florida Statutes.

H. B. ROGERS III
HARRY B. ROGERS III DATE 11/14/18
Professional Surveyor & Mapper #6418
This Survey is not valid without the signature and the original raised seal of a Florida Surveyor & Mapper.



CERTIFIED TO: - MARIBEL MARTINEZ	CREW CHIEF: J.T.	Revisions:
	FIELD DATE: 11/9/18	Minor Revisions
	DRAWN: DS 11/14/18	12/27/18
	CHECKED: HBR	01/09/19
JOB # 181153		Field Book: T10
		Page: 72

2752 Jason Street
Tampa, Florida 33619
(813) 681-4481
www.FloridaSurveyor.com
www.TerminusSurveying.com

Publisher's Affidavit

LA GACETA

PUBLISHED WEEKLY
Tampa, Hillsborough County, Florida

State of Florida

County of Hillsborough,

Before the undersigned authority personally appeared

Patrick Manteiga

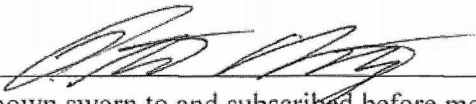
who under oath says he is the Publisher of La Gaceta, a weekly newspaper published in Tampa, Hillsborough County, Florida, that the attached copy of advertisement, being a


NOTICE OF HEARING FOR CLOSING AND
VACATING

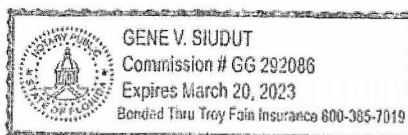
in the matter of VACATING PETITION V19-0011

In the Thirteenth Judicial Circuit Court, was
published in said newspaper in the issues of 05/17 - 05/24/2019

Affiant further says that the said La Gaceta is a newspaper published in Tampa, in said Hillsborough County, Florida, and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each week and has been entered as second class mailing matter at the post office in Tampa, in said Hillsborough County, Florida, for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.


personally known sworn to and subscribed before me
on this 24TH day of MAY, A.D. 2019





NOTICE OF HEARING FOR CLOSING AND VACATING
Notice is hereby given that a Public Hearing will be held by the Board of County Commissioners of Hillsborough County, Florida, 2nd Floor, County Center, 601 East Kennedy Boulevard, Tampa, Florida, at 9:00 A.M., Tuesday, June 11, 2019, to determine whether or not:
Vacating Petition V19-0011, vacate a portion of a 7.5-foot wide utility easement within Lot 33, Block 77, the plat of Town of Country Park Unit No. 35, as recorded in PB 43, PG 33, of the public records of Hillsborough County Florida, folio no. 005049-0440, lying in Section 26, Township 28 South, Range 17 East shall be closed, vacated, discontinued and abandoned, and any rights of Hillsborough County, Florida, and the public in and to any lands in connection therewith renounced and disclaimed.
5/17-5/24/19 .2T

R20-114

RESOLUTION

R20-114

RESOLUTION R20-114

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA AMENDING RESOLUTION R17-150, RELATING TO THE FEE SCHEDULE FOR BUILDING AND CONSTRUCTION SERVICES, PROVIDING FOR UPDATES TO THE FEE SCHEDULE

Upon motion by Commissioner Murman, seconded by Commissioner Overman, the following Resolution was adopted by a vote of 7 to 0, with Commissioner(s) _____ voting "No":

WHEREAS, the Legislature of the State of Florida has in Chapter 125, Florida Statutes, authorizes local governments to adopt ordinances and regulations to protect the public health, safety, and general welfare of its citizens; and

WHEREAS, the Legislature of the State of Florida in Sections 125.56 and 553.80, Florida Statutes, has authorized local government regulation of building construction and adoption of fee schedules for permitting, inspection and enforcement of the Florida Building Code; and

WHEREAS, the Board of County Commissioners has adopted ordinances and regulations regarding activities including but not limited to building construction and inspection and administration of competency tests and renewal of licenses for construction trades and has included procedures for submission and review of applications and inspections; and

WHEREAS, the Board of County Commissioners has established a fee schedule for Building and Construction Services, formerly known as the Building Services Division, as reflected in Board Policy 03.04.16.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, AT ITS REGULAR MEETING ASSEMBLED THIS 16th DAY OF November, 2020:

1. All building and construction related permit applications and applications for service regulated by the Florida Building Code filed pursuant to established procedures shall be accompanied by the fees as set forth in the schedule attached hereto as Exhibit "A".

2. The current Building and Construction Services Appendix I Fee Table for all construction types is replaced with two separate and distinct fee tables, one for New Construction and a separate one for Alterations; alterations will now equate to 60% of the cost of new construction costs.

3. The fees collected pursuant to this Resolution for activities necessary to administer and enforce the Florida Building Code shall be used exclusively to pay for the

administration and enforcement of such code and shall not be diverted to any other purpose.

4. The provisions of this Resolution shall supersede and repeal the provisions of Resolution R17-150 and the fee schedule set forth in Exhibit A shall replace the fee schedule set forth in Board Policy 03.04.16.00.

5. This resolution shall take effect on November 16, 2020.

STATE OF FLORIDA)
COUNTY OF HILLSBOROUGH)

I, PAT FRANK, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board of County Commissioners of Hillsborough County, Florida at its regular meeting of November 16, 2020, as the same appears of record in Minute Book 534, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 21st day of December 2020.

PAT FRANK, CLERK OF CIRCUIT COURT

By: 
Deputy Clerk



APPROVED BY COUNTY ATTORNEY

By: 

Approved as to Form and Legal Sufficiency

DEVELOPMENT SERVICES DEPARTMENT
BUILDING AND CONSTRUCTION SERVICES
PERMIT FEE SCHEDULE

EXHIBIT A

Item Description	Residential Fees	Commercial Fees
General		
Non-Refundable Plan Review	25% of the Permit Fee	25% of the Permit Fee
Expired Permit Reinstatement	50% of the Permit Fee	50% of the Permit Fee
Permit Transfer	10% of the Permit Fee	10% of the Permit Fee
Re-Inspection/Partial Inspection	\$77	\$77
Permit Refund	See Permit Fee Refund Policy	See Permit Fee Refund Policy
Building Permits		
New Construction and Additions	See Appendix I	See Appendix I
Alterations and Renovations	See Appendix II	See Appendix II
Building (General) For all building-related activities not addressed in Appendix I	\$77 (Maximum one(1) Inspection)	\$77 (Maximum one(1) Inspection)
Private Provider Plan Review and Inspection	\$255	20% of the otherwise applicable fee
Private Provider Inspection Only	\$255 plus 25% of the otherwise applicable fee	45% of the otherwise applicable fee
Electrical Permits		
New Construction and Additions	See Appendix I	See Appendix I
Alterations and Renovations	See Appendix II	See Appendix II
Electrical (General) For all electrical-related activities not addressed in Appendix I	\$77 (Maximum one(1) Inspection)	\$77 (Maximum one(1) Inspection)
Stand Alone - New Residential Electrical Low Voltage	\$65	N/A
Multi-Family Electrical	\$77 plus \$35 per unit	\$77 plus \$35 per unit
Mechanical Permits		
New Construction and Additions	See Appendix I	See Appendix I
Alterations and Renovations	See Appendix II	See Appendix II
Mechanical (General) For all mechanical-related activities not addressed in Appendix I	\$77 (Maximum one(1) Inspection)	\$77 (Maximum one(1) Inspection)
HVAC Equal Change-outs (Commercial & Residential)	\$77 (Maximum one(1) Inspection)	\$77 (Maximum one(1) Inspection)
Multi Family Mechanical	\$77 plus \$35 per unit	\$77 plus \$35 per unit
Plumbing Permits		
New Construction and Additions	See Appendix I	See Appendix I
Alterations and Renovations	See Appendix II	See Appendix II
Plumbing (General) For all plumbing-related activities not addressed in Appendix I	\$77 (Maximum one(1) Inspection)	\$77 (Maximum one(1) Inspection)
Multi Family Plumbing	\$77 plus \$35 per unit	\$77 plus \$35 per unit
Plumbing (On-Site Piping)	\$77	\$77
Plumbing (Lawn Sprinkler)	\$77	\$77
Gas Permits		
Gas (General) For all gas-related	\$77 (Maximum one(1) Inspection)	\$77 (Maximum one(1) Inspection)
LP Gas Tank Set	\$77	\$128
Manufactured/Modular Home Permits		
Setup in Park or Private Property	\$412	\$412
Park Pedestals	\$15 per Pedestal	\$15 per Pedestal
Sign Permits		
Signs - Building	N/A	\$180
Signs - Pole	N/A	\$180
Signs - Monument	N/A	\$180
Signs - Entry Feature	N/A	\$180
Signs - Miscellaneous/Temporary	N/A	\$47
Signs - Billboards	N/A	\$180
Appeal to Land Use Hearing Officer	N/A	\$205

DEVELOPMENT SERVICES DEPARTMENT
BUILDING AND CONSTRUCTION SERVICES
PERMIT FEE SCHEDULE

EXHIBIT A

Item Description	Residential Fees	Commercial Fees
Miscellaneous		
Supplemental Plan Review (SPR)	\$51	\$51
Temporary Power Release (prior to final electrical inspection)	\$77	\$77
Certificate of Completion	\$51	\$51
Conditional (Temporary) Certificate of Occupancy	\$154	\$154
ATF (After-The-Fact) Code Compliance Review	\$225 + Double Penalty fee for ATF Permit	\$225 + Double Penalty fee for ATF Permit
Appeal to the Building Board of Adjustments, Appeals and Examiners	\$205	\$205
Request for Building Official Determination	\$405	\$405
Fire Restoration Inspection	\$128	\$128
Stop Work Order Release	\$125	\$125
Commercial Stocking Authorization	N/A	\$154
Private Provider Set-Up and Review	\$205	\$205
Preliminary Plan Review Meeting	\$411	\$411
Plan Revisions/Lost Plans - First Page	\$51	\$51
Plan Revisions/Lost Plans - Subsequent Page	\$25	\$25
After-Hours Inspection (2 hour Minimum)	\$205	\$205
Aluminum Screen Room/Pool Cage (SPR + 1 Inspection)	\$128	\$128
Aluminum Screen Room/Pool Cage (SPR + 2 Inspection)	\$205	\$205
Aluminum Screen Room (SPR + 3 Inspections)	\$282	\$282
Pool/Spa (SPR + 3 Inspections)	\$359	\$359
Utility Shed (Under 400 sq. Ft.)	\$156	\$156
Roofing	\$130 up to 2000 Sq.Ft. + \$10 for each additional 1000 Sq.Ft.	\$220 up to 2000 Sq.Ft. + \$15 for each additional 1000 Sq.Ft.
Roofing - (Wind Borne Debris Protection Region - Supplemental Plan Review Required)	\$181 up to 2000 Sq.Ft. + \$10 for each additional 1000 Sq.Ft.	\$271 up to 2000 Sq. Ft. + \$15 for each additional 1000 Sq.Ft.
Demolition	\$77	\$154
Privacy Wall (SPR + 3 Inspections)	\$282	\$282
Exterior Door and Window Replacement (1 Inspection)	\$77	\$77
Garage Door Replacement (1 Inspection)	\$77	\$77
Retaining Wall (SPR + 2 Inspections)	\$205	\$205
Stucco & Exterior Plaster	\$154	\$154
Dumpster Enclosure	N/A	\$205
Carport (SPR + 3 Inspections)	\$282	\$282
House Move (4 Inspection Maximum)	\$359	N/A
Wood Deck (2 Inspection Maximum)	\$154	\$154
Custom Reporting	\$40	\$40

NOTE: Fees for permits or services not specified above will be calculated by the Building Official or his/her designee utilizing the most current MAXIMUS NEXUS methodology based on the estimated actual cost to perform the work.

Hillsborough County, Florida
Schedule of New Construction Fees (Plan Check & Inspection Combined)
(All Construction Types)
Appendix I

FBC Class	FBC Occupancy Type	FBC Construction Types:			FBC Construction Types:		FBC Construction Types:	
		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Large Assembly	2,500	\$2,949	\$41	\$2,458	\$35	\$1,966	\$28
		5,000	\$3,984	\$16	\$3,320	\$13	\$2,656	\$11
		10,000	\$4,788	\$14	\$3,990	\$12	\$3,192	\$9
		25,000	\$6,894	\$7	\$5,745	\$6	\$4,596	\$5
		50,000	\$8,658	\$17	\$7,215	\$14	\$5,772	\$12
A-2	Rest/Club/Bar	1,250	\$2,127	\$83	\$1,773	\$69	\$1,418	\$55
		2,500	\$3,165	\$29	\$2,638	\$24	\$2,110	\$19
		5,000	\$3,892	\$20	\$3,243	\$16	\$2,594	\$13
		12,500	\$5,358	\$5	\$4,465	\$4	\$3,572	\$3
A-3	Small Assembly Buildings Including Church educational <100	2,500	\$3,635	\$51	\$3,029	\$42	\$2,423	\$34
		5,000	\$4,903	\$20	\$4,086	\$16	\$3,269	\$13
		10,000	\$5,889	\$17	\$4,908	\$14	\$3,926	\$12
		25,000	\$8,483	\$9	\$7,069	\$7	\$5,655	\$6
B	Banks	2,500	\$4,223	\$5	\$3,519	\$4	\$2,815	\$3
		12,500	\$4,725	\$14	\$3,938	\$12	\$3,150	\$9
		25,000	\$6,480	\$5	\$5,400	\$4	\$4,320	\$4
		50,000	\$7,815	\$5	\$6,513	\$4	\$5,210	\$3
		125,000	\$11,213	\$2	\$9,344	\$2	\$7,475	\$2
		250,000	\$14,138	\$6	\$11,781	\$5	\$9,425	\$4
B	Offices	1,000	\$2,592	\$8	\$2,160	\$6	\$1,728	\$5
		5,000	\$2,902	\$25	\$2,418	\$21	\$1,935	\$16
		10,000	\$4,134	\$9	\$3,445	\$7	\$2,756	\$6
		20,000	\$5,019	\$7	\$4,183	\$6	\$3,346	\$5
		50,000	\$7,133	\$4	\$5,944	\$3	\$4,755	\$3
		100,000	\$9,135	\$9	\$7,613	\$8	\$6,090	\$6
E-1	Preschool/School (50+ Occupancy)	5,000	\$4,077	\$29	\$3,398	\$24	\$2,718	\$19
		10,000	\$5,510	\$11	\$4,591	\$9	\$3,673	\$7
		20,000	\$6,621	\$10	\$5,518	\$8	\$4,414	\$6
		50,000	\$9,533	\$5	\$7,944	\$4	\$6,355	\$3
		100,000	\$11,970	\$12	\$9,975	\$10	\$7,980	\$8
E-2, E-3	Preschool/School (<50 Occupancy)	500	\$3,274	\$229	\$2,728	\$191	\$2,183	\$152
		1,000	\$4,418	\$89	\$3,681	\$74	\$2,945	\$59
		2,000	\$5,308	\$78	\$4,423	\$65	\$3,538	\$52
		5,000	\$7,643	\$39	\$6,369	\$32	\$5,096	\$26
F-1	Manuf/Indust/Mod Hazard	2,000	\$1,404	\$2	\$1,170	\$2	\$936	\$1
		10,000	\$1,583	\$8	\$1,319	\$7	\$1,055	\$5
		20,000	\$2,371	\$3	\$1,976	\$3	\$1,581	\$2
		40,000	\$2,986	\$2	\$2,488	\$2	\$1,990	\$1
		100,000	\$4,164	\$1	\$3,470	\$1	\$2,776	\$1
		200,000	\$5,520	\$3	\$4,600	\$2	\$3,680	\$2
F-2	Manuf/Indust/Low Hazard	2,000	\$1,755	\$3	\$1,463	\$2	\$1,170	\$2
		10,000	\$1,979	\$10	\$1,649	\$8	\$1,319	\$7
		20,000	\$2,964	\$4	\$2,470	\$3	\$1,976	\$3
		40,000	\$3,732	\$2	\$3,110	\$2	\$2,488	\$2
		100,000	\$5,205	\$2	\$4,338	\$1	\$3,470	\$1
		200,000	\$6,900	\$3	\$5,750	\$3	\$4,600	\$2

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

Hillsborough County, Florida
Schedule of New Construction Fees (Plan Check & Inspection Combined)
(All Construction Types)
Appendix I

FBC Class	FBC Occupancy Type	FBC Construction Types:			FBC Construction Types:		FBC Construction Types:	
		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
H-1	High Explosive Hazardous Rooms	500	\$2,153	\$222	\$1,794	\$185	\$1,435	\$148
		1,000	\$3,262	\$72	\$2,718	\$60	\$2,175	\$48
		2,000	\$3,985	\$54	\$3,321	\$45	\$2,657	\$36
		5,000	\$5,611	\$34	\$4,676	\$28	\$3,741	\$22
		10,000	\$7,289	\$73	\$6,074	\$61	\$4,859	\$49
H-7	Health Hazard Materials	500	\$2,096	\$239	\$1,747	\$199	\$1,397	\$160
		1,000	\$3,293	\$65	\$2,744	\$54	\$2,195	\$44
		2,000	\$3,946	\$57	\$3,288	\$48	\$2,630	\$38
		5,000	\$5,664	\$35	\$4,720	\$30	\$3,776	\$24
		10,000	\$7,434	\$74	\$6,195	\$62	\$4,956	\$50
I-1.1	Child Care Nurseries—Full-Time (5+)	500	\$1,844	\$10	\$1,537	\$9	\$1,229	\$7
		2,500	\$2,054	\$40	\$1,711	\$33	\$1,369	\$26
		5,000	\$3,044	\$14	\$2,537	\$12	\$2,030	\$9
		10,000	\$3,755	\$10	\$3,129	\$8	\$2,503	\$7
		25,000	\$5,271	\$6	\$4,393	\$5	\$3,514	\$4
		50,000	\$6,840	\$14	\$5,700	\$11	\$4,560	\$9
I-2	Nursing Home/Assisted Living/Convalescent Hospital	1,000	\$1,304	\$4	\$1,087	\$3	\$870	\$3
		5,000	\$1,463	\$15	\$1,219	\$13	\$975	\$10
		10,000	\$2,217	\$4	\$1,847	\$4	\$1,478	\$3
		20,000	\$2,656	\$4	\$2,213	\$3	\$1,771	\$3
		50,000	\$3,865	\$2	\$3,221	\$2	\$2,577	\$2
		100,000	\$5,000	\$5	\$4,167	\$4	\$3,334	\$3
I-3	Mental Hospital/Jail	10,000	\$4,624	\$1	\$3,853	\$1	\$3,082	\$1
		50,000	\$5,178	\$5	\$4,315	\$4	\$3,452	\$3
		100,000	\$7,752	\$2	\$6,460	\$1	\$5,168	\$1
		200,000	\$9,480	\$1	\$7,900	\$1	\$6,320	\$1
		500,000	\$13,320	\$1	\$11,100	\$1	\$8,880	\$1
		1,000,000	\$17,400	\$2	\$14,500	\$1	\$11,600	\$1
M	New Retail/Not Business Occ	2,500	\$1,878	\$2	\$1,565	\$2	\$1,252	\$2
		12,500	\$2,108	\$8	\$1,756	\$7	\$1,405	\$5
		25,000	\$3,116	\$3	\$2,597	\$3	\$2,078	\$2
		50,000	\$3,885	\$2	\$3,238	\$2	\$2,590	\$1
		125,000	\$5,419	\$1	\$4,516	\$1	\$3,613	\$1
		250,000	\$7,050	\$3	\$5,875	\$2	\$4,700	\$2
R-2	Apartment Bldg	8,000	\$3,073	\$19	\$2,561	\$16	\$2,049	\$13
		16,000	\$4,577	\$6	\$3,814	\$5	\$3,052	\$4
		32,000	\$5,583	\$5	\$4,653	\$4	\$3,722	\$3
		80,000	\$7,843	\$3	\$6,536	\$3	\$5,229	\$2
		160,000	\$10,272	\$6	\$8,560	\$5	\$6,848	\$4
R-1	Apartment Bldg—Repeat Unit	8,000	\$2,976	\$19	\$2,480	\$15	\$1,984	\$12
		16,000	\$4,458	\$7	\$3,715	\$5	\$2,972	\$4
		32,000	\$5,499	\$5	\$4,582	\$4	\$3,666	\$3
		80,000	\$7,661	\$3	\$6,384	\$2	\$5,107	\$2
		160,000	\$10,003	\$6	\$8,336	\$5	\$6,669	\$4

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Hillsborough County, Florida
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		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
R-1	Hotels & Motels	7,500	\$4,466	\$2	\$3,722	\$2	\$2,977	\$1
		37,500	\$5,009	\$7	\$4,174	\$5	\$3,339	\$4
		75,000	\$7,470	\$2	\$6,225	\$2	\$4,980	\$2
		150,000	\$9,216	\$2	\$7,680	\$1	\$6,144	\$1
		375,000	\$12,960	\$1	\$10,800	\$1	\$8,640	\$1
		750,000	\$16,830	\$2	\$14,025	\$2	\$11,220	\$2
R-3	Single Family Dwellings	1,500	\$1,814	\$1	\$1,511	\$1	\$1,209	\$0
		2,000	\$1,817	\$2	\$1,514	\$2	\$1,211	\$1
		3,000	\$1,835	\$22	\$1,529	\$18	\$1,223	\$14
		4,000	\$2,051	\$4	\$1,709	\$3	\$1,367	\$3
		5,000	\$2,090	\$6	\$1,742	\$5	\$1,394	\$4
		6,000	\$2,149	\$36	\$1,791	\$30	\$1,433	\$24
R-3	Dwellings - Custom, Models	7,000	\$2,537	\$2	\$2,114	\$2	\$1,691	\$1
		8,000	\$2,557	\$19	\$2,131	\$16	\$1,705	\$13
		10,000	\$2,946	\$10	\$2,455	\$9	\$1,964	\$7
		13,000	\$3,260	\$2	\$2,717	\$2	\$2,174	\$2
		14,000	\$3,284	\$19	\$2,737	\$16	\$2,190	\$13
		15,000	\$3,474	\$23	\$2,895	\$19	\$2,316	\$15
R-3	Townhomes	1,000	\$1,821	\$1	\$1,518	\$1	\$1,214	\$1
R-2.4	Group Care (5+, <16)	2,500	\$1,453	\$9	\$1,211	\$7	\$969	\$6
		5,000	\$1,675	\$14	\$1,396	\$11	\$1,117	\$9
		10,000	\$2,352	\$5	\$1,960	\$4	\$1,568	\$3
S-1	Moderate Hazard Storage	5,000	\$5,524	\$3	\$4,603	\$3	\$3,683	\$2
		25,000	\$6,184	\$10	\$5,153	\$8	\$4,123	\$6
		50,000	\$8,573	\$4	\$7,144	\$3	\$5,715	\$2
		100,000	\$10,350	\$3	\$8,625	\$2	\$6,900	\$2
		250,000	\$14,813	\$2	\$12,344	\$1	\$9,875	\$1
		500,000	\$18,750	\$4	\$15,625	\$3	\$12,500	\$3
S-1	Other Mod Hazard Storage	1,000	\$3,405	\$10	\$2,838	\$8	\$2,270	\$7
		5,000	\$3,812	\$30	\$3,177	\$25	\$2,541	\$20
		10,000	\$5,290	\$11	\$4,408	\$9	\$3,526	\$7
		20,000	\$6,391	\$9	\$5,326	\$8	\$4,261	\$6
		50,000	\$9,144	\$5	\$7,620	\$4	\$6,096	\$3
S-2	Low Hazard Storage	2,000	\$1,354	\$2	\$1,129	\$2	\$903	\$1
		10,000	\$1,518	\$65	\$1,265	\$54	\$1,012	\$43
		20,000	\$7,989	\$26	\$6,658	\$22	\$5,326	\$17
U-1	Private Garage/Shed	500	\$231	\$38	\$192	\$32	\$154	\$26
	Lab/R&D	2,000	\$5,242	\$8	\$4,368	\$7	\$3,494	\$5
		10,000	\$5,867	\$22	\$4,889	\$19	\$3,911	\$15
		20,000	\$8,097	\$8	\$6,748	\$7	\$5,398	\$6
		40,000	\$9,774	\$7	\$8,145	\$6	\$6,516	\$5
		100,000	\$13,995	\$4	\$11,663	\$3	\$9,330	\$2
		200,000	\$17,730	\$9	\$14,775	\$7	\$11,820	\$6

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		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
	Agricultural Bldg	1,500	\$3,087	\$6	\$2,573	\$5	\$2,058	\$4
		7,500	\$3,456	\$18	\$2,880	\$15	\$2,304	\$12
		15,000	\$4,808	\$7	\$4,006	\$6	\$3,205	\$4
		30,000	\$5,811	\$6	\$4,842	\$5	\$3,874	\$4
	Mercantile Big Box	25,000	\$9,094	\$1	\$7,578	\$1	\$6,063	\$1
		125,000	\$10,181	\$3	\$8,484	\$3	\$6,788	\$2
		250,000	\$14,325	\$1	\$11,938	\$1	\$9,550	\$1
		500,000	\$17,400	\$1	\$14,500	\$1	\$11,600	\$1
	Residential Additions	100	\$909	\$18	\$758	\$15	\$606	\$12
		500	\$982	\$98	\$818	\$81	\$654	\$65
		1,000	\$1,470	\$42	\$1,225	\$35	\$980	\$28
		2,000	\$1,894	\$12	\$1,578	\$10	\$1,262	\$8
		5,000	\$2,240	\$22	\$1,867	\$18	\$1,494	\$15

SHELL BUILDINGS

Shell	New Commercial	2,000	\$5,123	\$9	\$4,269	\$7	\$3,415	\$6
		10,000	\$5,805	\$27	\$4,838	\$23	\$3,870	\$18
		20,000	\$8,520	\$10	\$7,100	\$8	\$5,680	\$7
		40,000	\$10,506	\$7	\$8,755	\$6	\$7,004	\$5
		100,000	\$14,835	\$4	\$12,363	\$4	\$9,890	\$3
		200,000	\$19,290	\$10	\$16,075	\$8	\$12,860	\$6

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Hillsborough County, Florida
Schedule of Tenant Improvement - Alterations (Plan Check & Inspection Combined)
(All Construction Types)
Appendix II

FBC Class	FBC Occupancy Type	FBC Construction Types:			FBC Construction Types:		FBC Construction Types:	
		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Large Assembly**	2,500	\$1,769.40	\$24.84	\$1,474.80	\$20.70	\$1,179.60	\$16.56
		5,000	\$2,390.40	\$9.65	\$1,992.00	\$8.04	\$1,593.60	\$6.43
		10,000	\$2,872.80	\$8.42	\$2,394.00	\$7.02	\$1,915.20	\$5.62
		25,000	\$4,136.40	\$4.24	\$3,447.00	\$3.53	\$2,757.60	\$2.82
		50,000	\$5,194.80	\$10.39	\$4,329.00	\$8.66	\$3,463.20	\$6.92
A-2	Rest/Club/Bar**	1,250	\$1,276.20	\$49.82	\$1,063.80	\$41.52	\$850.80	\$33.22
		2,500	\$1,899.00	\$17.44	\$1,582.80	\$14.53	\$1,266.00	\$11.63
		5,000	\$2,335.20	\$11.73	\$1,945.80	\$9.77	\$1,556.40	\$7.82
		12,500	\$3,214.80	\$2.85	\$2,679.00	\$2.38	\$2,143.20	\$1.90
A-3	Small Assembly Buildings** Including Church educational <100	2,500	\$2,181.00	\$30.44	\$1,817.40	\$25.37	\$1,453.80	\$20.29
		5,000	\$2,941.80	\$11.84	\$2,451.60	\$9.86	\$1,961.40	\$7.89
		10,000	\$3,533.40	\$10.37	\$2,944.80	\$8.65	\$2,355.60	\$6.92
		25,000	\$5,089.80	\$5.18	\$4,241.40	\$4.32	\$3,393.00	\$3.46
B	Banks**	2,500	\$2,533.80	\$3.02	\$2,111.40	\$2.51	\$1,689.00	\$2.01
		12,500	\$2,835.00	\$8.42	\$2,362.80	\$7.02	\$1,890.00	\$5.62
		25,000	\$3,888.00	\$3.20	\$3,240.00	\$2.67	\$2,592.00	\$2.14
		50,000	\$4,689.00	\$2.72	\$3,907.80	\$2.27	\$3,126.00	\$1.81
		125,000	\$6,727.80	\$1.40	\$5,606.40	\$1.17	\$4,485.00	\$0.94
		250,000	\$8,482.80	\$3.40	\$7,068.60	\$2.83	\$5,655.00	\$2.26
B	Offices**	1,000	\$1,555.20	\$4.65	\$1,296.00	\$3.88	\$1,036.80	\$3.10
		5,000	\$1,741.20	\$14.79	\$1,450.80	\$12.32	\$1,161.00	\$9.86
		10,000	\$2,480.40	\$5.31	\$2,067.00	\$4.43	\$1,653.60	\$3.54
		20,000	\$3,011.40	\$4.23	\$2,509.80	\$3.52	\$2,007.60	\$2.82
		50,000	\$4,279.80	\$2.41	\$3,566.40	\$2.00	\$2,853.00	\$1.60
		100,000	\$5,481.00	\$5.48	\$4,567.80	\$4.57	\$3,654.00	\$3.65
E-1	Preschool/School (50+ Occupancy) **	5,000	\$2,446.20	\$17.19	\$2,038.80	\$14.33	\$1,630.80	\$11.46
		10,000	\$3,306.00	\$6.67	\$2,754.60	\$5.56	\$2,203.80	\$4.45
		20,000	\$3,972.60	\$5.83	\$3,310.80	\$4.85	\$2,648.40	\$3.88
		50,000	\$5,719.80	\$2.93	\$4,766.40	\$2.44	\$3,813.00	\$1.95
		100,000	\$7,182.00	\$7.18	\$5,985.00	\$5.99	\$4,788.00	\$4.79
E-2, E-3	Preschool/School (<50 Occupancy) **	500	\$1,964.40	\$137.23	\$1,636.80	\$114.36	\$1,309.80	\$91.49
		1,000	\$2,650.80	\$53.41	\$2,208.60	\$44.51	\$1,767.00	\$35.60
		2,000	\$3,184.80	\$46.72	\$2,653.80	\$38.93	\$2,122.80	\$31.14
		5,000	\$4,585.80	\$23.39	\$3,821.40	\$19.49	\$3,057.60	\$15.59
F-1	Manuf/Indust/Mod Hazard **	2,000	\$842.40	\$1.34	\$702.00	\$1.12	\$561.60	\$0.89
		10,000	\$949.80	\$4.73	\$791.40	\$3.94	\$633.00	\$3.16
		20,000	\$1,422.60	\$1.84	\$1,185.60	\$1.54	\$948.60	\$1.23
		40,000	\$1,791.60	\$1.18	\$1,492.80	\$0.98	\$1,194.00	\$0.79
		100,000	\$2,498.40	\$0.82	\$2,082.00	\$0.68	\$1,665.60	\$0.54
		200,000	\$3,312.00	\$1.66	\$2,760.00	\$1.38	\$2,208.00	\$1.10
F-2	Manuf/Indust/Low Hazard **	2,000	\$1,053.00	\$1.67	\$877.80	\$1.40	\$702.00	\$1.12
		10,000	\$1,187.40	\$5.92	\$989.40	\$4.93	\$791.40	\$3.94
		20,000	\$1,778.40	\$2.30	\$1,482.00	\$1.92	\$1,185.60	\$1.54
		40,000	\$2,239.20	\$1.48	\$1,866.00	\$1.23	\$1,492.80	\$0.98
		100,000	\$3,123.00	\$1.02	\$2,602.80	\$0.85	\$2,082.00	\$0.68
		200,000	\$4,140.00	\$2.07	\$3,450.00	\$1.73	\$2,760.00	\$1.38

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		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
H-1	High Explosive Hazardous Rooms **	500	\$1,291.80	\$133.15	\$1,076.40	\$110.96	\$861.00	\$88.76
		1,000	\$1,957.20	\$43.37	\$1,630.80	\$36.14	\$1,305.00	\$28.91
		2,000	\$2,391.00	\$32.52	\$1,992.60	\$27.10	\$1,594.20	\$21.68
		5,000	\$3,366.60	\$20.14	\$2,805.60	\$16.78	\$2,244.60	\$13.42
		10,000	\$4,373.40	\$43.73	\$3,644.40	\$36.44	\$2,915.40	\$29.15
H-7	Health Hazard Materials **	500	\$1,257.60	\$143.62	\$1,048.20	\$119.69	\$838.20	\$95.75
		1,000	\$1,975.80	\$39.16	\$1,646.40	\$32.63	\$1,317.00	\$26.11
		2,000	\$2,367.60	\$34.37	\$1,972.80	\$28.64	\$1,578.00	\$22.91
		5,000	\$3,398.40	\$21.24	\$2,832.00	\$17.70	\$2,265.60	\$14.16
		10,000	\$4,460.40	\$44.60	\$3,717.00	\$37.17	\$2,973.60	\$29.74
I-1.1	Child Care Nurseries—Full-Time (5+) **	500	\$1,106.40	\$6.29	\$922.20	\$5.24	\$737.40	\$4.19
		2,500	\$1,232.40	\$23.78	\$1,026.60	\$19.82	\$821.40	\$15.85
		5,000	\$1,826.40	\$8.53	\$1,522.20	\$7.10	\$1,218.00	\$5.68
		10,000	\$2,253.00	\$6.07	\$1,877.40	\$5.05	\$1,501.80	\$4.04
		25,000	\$3,162.60	\$3.77	\$2,635.80	\$3.14	\$2,108.40	\$2.51
		50,000	\$4,104.00	\$8.21	\$3,420.00	\$6.84	\$2,736.00	\$5.47
I-2	Nursing Home/Assisted Living/Convalescent Hospital **	1,000	\$782.40	\$2.38	\$652.20	\$1.99	\$522.00	\$1.59
		5,000	\$877.80	\$9.05	\$731.40	\$7.54	\$585.00	\$6.03
		10,000	\$1,330.20	\$2.63	\$1,108.20	\$2.20	\$886.80	\$1.76
		20,000	\$1,593.60	\$2.42	\$1,327.80	\$2.02	\$1,062.60	\$1.61
		50,000	\$2,319.00	\$1.36	\$1,932.60	\$1.13	\$1,546.20	\$0.91
		100,000	\$3,000.00	\$3.00	\$2,500.20	\$2.50	\$2,000.40	\$2.00
I-3	Mental Hospital/Jail **	10,000	\$2,774.40	\$0.83	\$2,311.80	\$0.70	\$1,849.20	\$0.55
		50,000	\$3,106.80	\$3.09	\$2,589.00	\$2.57	\$2,071.20	\$2.06
		100,000	\$4,651.20	\$1.04	\$3,876.00	\$0.86	\$3,100.80	\$0.69
		200,000	\$5,688.00	\$0.77	\$4,740.00	\$0.64	\$3,792.00	\$0.51
		500,000	\$7,992.00	\$0.49	\$6,660.00	\$0.41	\$5,328.00	\$0.32
		1,000,000	\$10,440.00	\$1.04	\$8,700.00	\$0.87	\$6,960.00	\$0.70
M	New Retail/Not Business Occ **	2,500	\$1,126.80	\$1.37	\$939.00	\$1.15	\$751.20	\$0.92
		12,500	\$1,264.80	\$4.84	\$1,053.60	\$4.04	\$843.00	\$3.23
		25,000	\$1,869.60	\$1.85	\$1,558.20	\$1.54	\$1,246.80	\$1.23
		50,000	\$2,331.00	\$1.23	\$1,942.80	\$1.02	\$1,554.00	\$0.82
		125,000	\$3,251.40	\$0.79	\$2,709.60	\$0.65	\$2,167.80	\$0.52
		250,000	\$4,230.00	\$1.69	\$3,525.00	\$1.41	\$2,820.00	\$1.13
R-2	Apartment Bldg **	8,000	\$1,843.80	\$11.28	\$1,536.60	\$9.40	\$1,229.40	\$7.52
		16,000	\$2,746.20	\$3.77	\$2,288.40	\$3.14	\$1,831.20	\$2.51
		32,000	\$3,349.80	\$2.83	\$2,791.80	\$2.35	\$2,233.20	\$1.88
		80,000	\$4,705.80	\$1.82	\$3,921.60	\$1.52	\$3,137.40	\$1.21
		160,000	\$6,163.20	\$3.85	\$5,136.00	\$3.21	\$4,108.80	\$2.57
R-1	Apartment Bldg—Repeat Unit **	8,000	\$1,785.60	\$11.12	\$1,488.00	\$9.26	\$1,190.40	\$7.41
		16,000	\$2,674.80	\$3.90	\$2,229.00	\$3.25	\$1,783.20	\$2.60
		32,000	\$3,299.40	\$2.70	\$2,749.20	\$2.25	\$2,199.60	\$1.80
		80,000	\$4,596.60	\$1.76	\$3,830.40	\$1.46	\$3,064.20	\$1.17
		160,000	\$6,001.80	\$3.75	\$5,001.60	\$3.13	\$4,001.40	\$2.50

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

Hillsborough County, Florida
Schedule of Tenant Improvement - Alterations (Plan Check & Inspection Combined)
(All Construction Types)
Appendix II

FBC Class	FBC Occupancy Type	FBC Construction Types:			FBC Construction Types:		FBC Construction Types:	
		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
R-1	Hotels & Motels **	7,500	\$2,679.60	\$1.09	\$2,233.20	\$0.91	\$1,786.20	\$0.73
		37,500	\$3,005.40	\$3.94	\$2,504.40	\$3.28	\$2,003.40	\$2.63
		75,000	\$4,482.00	\$1.40	\$3,735.00	\$1.16	\$2,988.00	\$0.93
		150,000	\$5,529.60	\$1.00	\$4,608.00	\$0.83	\$3,686.40	\$0.67
		375,000	\$7,776.00	\$0.62	\$6,480.00	\$0.52	\$5,184.00	\$0.41
		750,000	\$10,098.00	\$1.34	\$8,415.00	\$1.12	\$6,732.00	\$0.90
R-3	Single Family Dwellings **	1,500	\$1,088.40	\$0.36	\$906.60	\$0.30	\$725.40	\$0.24
		2,000	\$1,090.20	\$1.12	\$908.40	\$0.93	\$726.60	\$0.74
		3,000	\$1,101.00	\$12.94	\$917.40	\$10.79	\$733.80	\$8.63
		4,000	\$1,230.60	\$2.37	\$1,025.40	\$1.97	\$820.20	\$1.58
		5,000	\$1,254.00	\$3.54	\$1,045.20	\$2.95	\$836.40	\$2.36
		6,000	\$1,289.40	\$21.49	\$1,074.60	\$17.91	\$859.80	\$14.33
R-3	Dwellings - Custom, Models **	7,000	\$1,522.20	\$1.22	\$1,268.40	\$1.02	\$1,014.60	\$0.82
		8,000	\$1,534.20	\$11.66	\$1,278.60	\$9.72	\$1,023.00	\$7.78
		10,000	\$1,767.60	\$6.29	\$1,473.00	\$5.24	\$1,178.40	\$4.19
		13,000	\$1,956.00	\$1.44	\$1,630.20	\$1.20	\$1,304.40	\$0.96
		14,000	\$1,970.40	\$11.38	\$1,642.20	\$9.48	\$1,314.00	\$7.58
		15,000	\$2,084.40	\$13.90	\$1,737.00	\$11.58	\$1,389.60	\$9.26
R-3	Townhomes **	1,000	\$1,092.60	\$0.54	\$910.80	\$0.45	\$728.40	\$0.36
R-2.4	Group Care (5+, <16) **	2,500	\$871.80	\$5.33	\$726.60	\$4.44	\$581.40	\$3.55
		5,000	\$1,005.00	\$8.12	\$837.60	\$6.77	\$670.20	\$5.41
		10,000	\$1,411.20	\$2.90	\$1,176.00	\$2.42	\$940.80	\$1.94
S-1	Moderate Hazard Storage **	5,000	\$3,314.40	\$1.98	\$2,761.80	\$1.65	\$2,209.80	\$1.32
		25,000	\$3,710.40	\$5.74	\$3,091.80	\$4.78	\$2,473.80	\$3.82
		50,000	\$5,143.80	\$2.14	\$4,286.40	\$1.78	\$3,429.00	\$1.42
		100,000	\$6,210.00	\$1.79	\$5,175.00	\$1.49	\$4,140.00	\$1.19
		250,000	\$8,887.80	\$0.95	\$7,406.40	\$0.79	\$5,925.00	\$0.63
		500,000	\$11,250.00	\$2.25	\$9,375.00	\$1.88	\$7,500.00	\$1.50
S-1	Other Mod Hazard Storage **	1,000	\$2,043.00	\$6.10	\$1,702.80	\$5.08	\$1,362.00	\$4.06
		5,000	\$2,287.20	\$17.74	\$1,906.20	\$14.78	\$1,524.60	\$11.82
		10,000	\$3,174.00	\$6.61	\$2,644.80	\$5.51	\$2,115.60	\$4.40
		20,000	\$3,834.60	\$5.51	\$3,195.60	\$4.59	\$2,556.60	\$3.67
		50,000	\$5,486.40	\$2.94	\$4,572.00	\$2.45	\$3,657.60	\$1.96
S-2	Low Hazard Storage **	2,000	\$812.40	\$1.23	\$677.40	\$1.03	\$541.80	\$0.82
		10,000	\$910.80	\$38.83	\$759.00	\$32.36	\$607.20	\$25.88
		20,000	\$4,793.40	\$15.62	\$3,994.80	\$13.01	\$3,195.60	\$10.41
U-1	Private Garage/Shed **	500	\$138.60	\$23.09	\$115.20	\$19.24	\$92.40	\$15.39
	Lab/R&D **	2,000	\$3,145.20	\$4.69	\$2,620.80	\$3.91	\$2,096.40	\$3.13
		10,000	\$3,520.20	\$13.39	\$2,933.40	\$11.15	\$2,346.60	\$8.92
		20,000	\$4,858.20	\$5.03	\$4,048.80	\$4.19	\$3,238.80	\$3.35
		40,000	\$5,864.40	\$4.22	\$4,887.00	\$3.52	\$3,909.60	\$2.81
		100,000	\$8,397.00	\$2.24	\$6,997.80	\$1.87	\$5,598.00	\$1.49
		200,000	\$10,638.00	\$5.32	\$8,865.00	\$4.43	\$7,092.00	\$3.55

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Hillsborough County, Florida
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(All Construction Types)
Appendix II

FBC Class	FBC Occupancy Type	FBC Construction Types:			FBC Construction Types:		FBC Construction Types:	
		I A, I B			II A, III A, IV, VA		II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
	Agricultural Bldg **	1,500	\$1,852.20	\$3.68	\$1,543.80	\$3.07	\$1,234.80	\$2.46
		7,500	\$2,073.60	\$10.81	\$1,728.00	\$9.01	\$1,382.40	\$7.21
		15,000	\$2,884.80	\$4.01	\$2,403.60	\$3.34	\$1,923.00	\$2.68
		30,000	\$3,486.60	\$3.33	\$2,905.20	\$2.78	\$2,324.40	\$2.22
	Mercantile Big Box **	25,000	\$5,456.40	\$0.65	\$4,546.80	\$0.55	\$3,637.80	\$0.44
		125,000	\$6,108.60	\$1.99	\$5,090.40	\$1.66	\$4,072.80	\$1.33
		250,000	\$8,595.00	\$0.74	\$7,162.80	\$0.62	\$5,730.00	\$0.49
		500,000	\$10,440.00	\$0.59	\$8,700.00	\$0.49	\$6,960.00	\$0.39

SHELL BUILDINGS

Shell	New Commercial **	2,000	\$3,073.80	\$5.12	\$2,561.40	\$4.27	\$2,049.00	\$3.41
		10,000	\$3,483.00	\$16.29	\$2,902.80	\$13.58	\$2,322.00	\$10.86
		20,000	\$5,112.00	\$5.96	\$4,260.00	\$4.97	\$3,408.00	\$3.97
		40,000	\$6,303.60	\$4.33	\$5,253.00	\$3.61	\$4,202.40	\$2.89
		100,000	\$8,901.00	\$2.68	\$7,417.80	\$2.23	\$5,934.00	\$1.78
		200,000	\$11,574.00	\$5.79	\$9,645.00	\$4.82	\$7,716.00	\$3.86

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

CONTRACTOR LICENSE FEES

Applications, Reciprocity, Renewals, Delinquent, and Miscellaneous Fees

Fee Type	Fee Amount
1. New applicant for testing	\$185.00*
2. Reciprocity Applicant	\$185.00*
3. Re-instatement Application	\$185.00*
4. Journey Electrician Application	\$150.00
5. Journey Plumber Application	\$150.00
6. Local Registered and Specialty Contractor License	\$70.00 per year
7. Journeyman Electrician**	\$35.00 per year
8. Journeyman Plumber**	\$35.00 per year
9. Delinquent Fee*** (Contractors)	\$70.00 per year
10. Delinquent Fee*** (All Journeyman)	\$35.00 per year
11. Renewals** (All Contractors)	70.00 per year

* Plus \$95.00 for Background Report and Credit Report (nationwide search report)

** May issue a 2-year license at twice the 1-year fee.

*** Delinquent fees shall be prorated at one twelfth of the annual renewal fee for each month or portion thereof that the license is delinquent up to a maximum of \$140.00

Miscellaneous Fees	Fee Amount
1. Exam Forms for Exam Retesting	\$30.00
2. Letter of Reciprocity	\$30.00
3. Affidavit of Licensure	\$25.00
4. Replacement License	\$10.00

**Building and Construction Services –
Fee Schedule**

R17-150

RESOLUTION

R17-150

RESOLUTION NO. R17-150

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA AMENDING RESOLUTION R16-157, RELATING TO THE FEE SCHEDULE FOR BUILDING AND CONSTRUCTION SERVICES, PROVIDING FOR REVISIONS TO THE ADOPTED FEES RELATED TO PRIVATE PROVIDER FEES

Upon motion by Commissioner White, seconded by Commissioner Miller, the following Resolution was adopted by a vote of 6 to 0, with Commissioner(s) _____ voting "No":

WHEREAS, the Legislature of the State of Florida has in Chapter 125, Florida Statutes, authorized local governments to adopt ordinances and regulations to protect the public health, safety, and general welfare of its citizens; and

WHEREAS, the Legislature of the State of Florida in Sections 125.56 and 553.80, Florida Statutes, has authorized local government regulation of building construction and adoption of fee schedules for permitting, inspection and enforcement of the Florida Building Code; and

WHEREAS, the Board of County Commissioners has adopted ordinances and regulations regarding activities including but not limited to building construction and inspection and administration of competency tests and renewal of licenses for construction trades and has included procedures for submission and review of applications and inspections; and

WHEREAS, the Board of County Commissioners has established a fee schedule for Building and Construction Services, formerly known as the Building Services Division, as reflected in Board Policy 03.04.16.00; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, AT ITS REGULAR MEETING ASSEMBLED THIS 6th DAY OF DECEMBER, 2017:

1. All building and construction related permit applications and applications for service regulated by the Florida Building Code filed pursuant to established procedures shall be accompanied by the fees as set forth in the schedule attached hereto as Exhibit A.

2. The fees collected pursuant to this Resolution for activities necessary to administer and enforce the Florida Building Code shall be used exclusively to pay for the administration and enforcement of such code and shall not be diverted to any other purpose.

3. The provisions of this Resolution shall supersede and repeal the provisions of Resolution R16-157 and the fee schedule set forth in Exhibit A shall replace the fee schedule set forth in Board Policy 03.04.16.00.

4. This resolution shall become effective on January 1, 2018.

STATE OF FLORIDA)
COUNTY OF HILLSBOROUGH)

I, Pat Frank, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board of County Commissioners of Hillsborough County, Florida at its regular meeting of December 6, 2017, as the same appears of record in Minute Book 499, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 13th day of December 2017.

PAT FRANK, CLERK OF CIRCUIT COURT

By: Miranda K. Pitt
Deputy Clerk



APPROVED BY COUNTY ATTORNEY
AS TO FORM AND LEGAL SUFFICIENCY

By: [Signature]
Assistant County Attorney

**DEVELOPMENT SERVICES DEPARTMENT
BUILDING AND CONSTRUCTION SERVICES
PERMIT FEE SCHEDULE**

EXHIBIT A

ITEM DESCRIPTION	FEES
GENERAL:	
Non-Refundable Plan Review	25% of the permit fee
Expired Permit Reinstatement	50% of the original permit fee
Permit Transfer	10% of the original permit fee
Re-Inspection/Partial Inspection	\$77.00
Permit Refund	See Permit Fee Refund Policy
BUILDING PERMITS:	
New, Renovations and Additions	See Appendix I
Building (General) For all building-related activities not addressed in Appendix I	\$77.00 (maximum one (1) inspection)
Private Provider Plan Review and Inspection - Residential	\$255.00
Private Provider Inspection Only - Residential	\$255.00 plus 25% of the otherwise applicable fee
Private Provider Plan Review and Inspection – Commercial	20% of the otherwise applicable fee
Private Provider Inspection Only – Commercial	45% of the otherwise applicable fee
ELECTRICAL PERMITS:	
New, Renovations and Additions (included in Building Permits above)	See Appendix I
Stand Alone-New Residential Electrical	\$130.00
Electrical (General) For all electrical-related activities not addressed in Appendix I	\$77.00 (maximum one (1) inspection)
Stand Alone- New Residential Low Voltage	\$65.00
Multi-Family Electrical	\$77.00 plus \$35.00 per unit
Manufactured/Modular Home Electrical	\$77.00
Pool Electrical	\$77.00
MECHANICAL PERMITS:	
New, Renovations and Additions (included in Building Permits above)	See Appendix I
Stand Alone - New Residential Mechanical	\$65.00
Mechanical (General) For all mechanical-related activities not addressed in Appendix I	\$77.00 (maximum one (1) inspection)
HVAC Equal Change-outs (Commercial & Residential)	\$77.00 (maximum one (1) inspection)
Multi-Family Mechanical	\$77.00 plus \$35.00 per unit
Manufactured/Modular Home Mechanical	\$77.00
PLUMBING PERMITS:	
New, Renovations and Additions (included in Building Permits above)	See Appendix I
Stand Alone- New Residential Plumbing	\$184.00
Plumbing (General) For all plumbing-related activities not addressed in Appendix I	\$77.00 (maximum one (1) inspection)
Multi-Family Plumbing	\$77.00 plus \$35.00 per unit
Manufactured/Modular Home Plumbing	\$77.00
Plumbing (On-Site Piping)	\$77.00
Plumbing (Lawn Sprinkler)	\$77.00
GAS PERMITS:	
Gas (General) For all gas-related	\$77.00 (maximum one (1) inspection)
LP Gas Tank Set	\$77.00
MANUFACTURED/MODULAR HOME PERMITS:	
Supplemental Plan Review (SPR)	\$51.00
Setup in Park or Private Property	\$130.00
Park Pedestals	\$15.00 per pedestal

**DEVELOPMENT SERVICES DEPARTMENT
BUILDING AND CONSTRUCTION SERVICES
PERMIT FEE SCHEDULE**

EXHIBIT A

ITEM DESCRIPTION	FEES
SIGN PERMITS:	
Signs – Building	\$180.00
Signs – Pole	\$180.00
Signs – Monument	\$180.00
Signs – Entry Feature	\$180.00
Signs – Miscellaneous / Temporary	\$47.00
Signs – Billboards	\$180.00
Appeal to Land Use Hearing Officer	\$205.00
MISCELLANEOUS:	
Supplemental Plan Review (SPR)	\$51.00
Temporary Power Release (prior to final electrical inspection)	\$77.00
Certificate of Completion	\$51.00
Conditional (Temporary) Certificate of Occupancy	\$154.00
ATF (After-The-Fact) Code Compliance Review	\$225.00 + double penalty fee for ATF permit
Appeal to the Building Board of Adjustments, Appeals and Examiners	\$205.00
Request for Building Official Determination	\$405.00
Fire Restoration Inspection	\$128.00
Stop Work Order Release	\$125.00
Commercial Stocking Authorization	\$154.00
Private Provider Set-Up and Review	\$205.00
Preliminary Plan Review Meeting	\$411.00
Plan Revisions/Lost Plans - first page	\$51.00
Plan Revisions/Lost Plans - subsequent page	\$25.00
After-Hours Inspection (2 hours minimum)	\$205.00
Aluminum Screen Room/Pool Cage (SPR + 1 inspection)	\$128.00
Aluminum Screen Room/Pool Cage (SPR + 2 inspections)	\$205.00
Aluminum Sun Room (SPR + 3 inspections)	\$282.00
Residential Pool/Spa (SPR + 3 inspections)	\$282.00
Utility Shed (under 400 sq. ft.)	\$105.00
Roofing – Residential	\$130.00 up to 2000 s.f. + \$10.00 for each additional 1000 s.f.
Roofing - Commercial	\$220.00 up to 2000 s.f. + \$15.00 for each additional 1000 s.f.
Roofing – Residential (Wind Borne Debris Protection Region – Supplemental Plan Review Required)	\$181.00 up to 2000 s.f. + \$10.00 for each additional 1000 s.f.
Roofing – Commercial (Wind Borne Debris Protection Region – Supplemental Plan Review Required)	\$271.00 up to 2000 s.f. + \$15.00 for each additional 1000 s.f.
Demolition – Residential	\$77.00
Demolition - Commercial	\$154.00
Privacy Wall (SPR + 3 inspections)	\$282.00
Exterior Door and Window Replacement (1 inspection)	\$77.00
Garage Door Replacement (1 inspection)	\$77.00
Retaining Wall (SPR + 2 inspections)	\$205.00
Stucco & Exterior Plaster	\$154.00
Dumpster Enclosure	\$205.00
Carport (SPR + 3 inspections)	\$282.00
House Move (4 inspections maximum)	\$308.00
Wood Deck (2 inspections maximum)	\$154.00
Custom Reporting	\$40.00

NOTE: Fees for permits or services not specified above will be calculated by the Building Official or his/her designee utilizing the most current MAXIMUS NEXUS methodology based on the estimated actual cost to perform the work.

Hillsborough County, Florida
Schedule of New Construction Fees (Plan Check & Inspection Combined)
(All Construction Types)
Appendix I

FBC Class	FBC Occupancy Type	FBC Construction Types: I A, I B			FBC Construction Types: II A, III A, IV, VA		FBC Construction Types: II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
A-1	Large Assembly							
-		2,500	\$2,949	\$41.40	\$2,458	\$34.50	\$1,966	\$27.60
-		5,000	\$3,984	\$16.08	\$3,320	\$13.40	\$2,656	\$10.72
-		10,000	\$4,788	\$14.04	\$3,990	\$11.70	\$3,192	\$9.36
-		25,000	\$6,894	\$7.06	\$5,745	\$5.88	\$4,596	\$4.70
-		50,000	\$8,658	\$17.32	\$7,215	\$14.43	\$5,772	\$11.54
A-2	Rest/Club/Bar							
-		1,250	\$2,127	\$83.04	\$1,773	\$69.20	\$1,418	\$55.36
-		2,500	\$3,165	\$29.06	\$2,638	\$24.22	\$2,110	\$19.38
-		5,000	\$3,892	\$19.55	\$3,243	\$16.29	\$2,594	\$13.03
-		12,500	\$5,358	\$4.75	\$4,465	\$3.96	\$3,572	\$3.17
A-3	Small Assembly Buildings							
-	Including Church educational <100	2,500	\$3,635	\$50.73	\$3,029	\$42.28	\$2,423	\$33.82
-		5,000	\$4,903	\$19.73	\$4,086	\$16.44	\$3,269	\$13.15
-		10,000	\$5,889	\$17.29	\$4,908	\$14.41	\$3,926	\$11.53
-		25,000	\$8,483	\$8.64	\$7,069	\$7.20	\$5,655	\$5.76
A	Tenant Improvements							
-		1,250	\$2,664	\$74.98	\$2,220	\$62.48	\$1,776	\$49.98
-		2,500	\$3,601	\$29.09	\$3,001	\$24.24	\$2,401	\$19.39
-		5,000	\$4,328	\$25.37	\$3,607	\$21.14	\$2,886	\$16.91
-		12,500	\$6,231	\$12.74	\$5,193	\$10.62	\$4,154	\$8.50
-		25,000	\$7,824	\$31.30	\$6,520	\$26.08	\$5,216	\$20.86
B	Banks	2,500	\$4,223	\$5.03	\$3,519	\$4.19	\$2,815	\$3.35
-		12,500	\$4,725	\$14.04	\$3,938	\$11.70	\$3,150	\$9.36
-		25,000	\$6,480	\$5.34	\$5,400	\$4.45	\$4,320	\$3.56
-		50,000	\$7,815	\$4.53	\$6,513	\$3.78	\$5,210	\$3.02
-		125,000	\$11,213	\$2.34	\$9,344	\$1.95	\$7,475	\$1.56
-		250,000	\$14,138	\$5.66	\$11,781	\$4.71	\$9,425	\$3.77
B	Offices	1,000	\$2,592	\$7.75	\$2,160	\$6.46	\$1,728	\$5.17
-		5,000	\$2,902	\$24.65	\$2,418	\$20.54	\$1,935	\$16.43
-		10,000	\$4,134	\$8.85	\$3,445	\$7.38	\$2,756	\$5.90
-		20,000	\$5,019	\$7.05	\$4,183	\$5.87	\$3,346	\$4.70
-		50,000	\$7,133	\$4.01	\$5,944	\$3.34	\$4,755	\$2.67
-		100,000	\$9,135	\$9.14	\$7,613	\$7.61	\$6,090	\$6.09
B	B Occupancy Tenant Improvements	2,000	\$4,094	\$6.08	\$3,412	\$5.07	\$2,730	\$4.06
-		10,000	\$4,581	\$16.29	\$3,818	\$13.58	\$3,054	\$10.86
-		20,000	\$6,210	\$6.30	\$5,175	\$5.25	\$4,140	\$4.20
-		40,000	\$7,470	\$5.45	\$6,225	\$4.54	\$4,980	\$3.63
-		100,000	\$10,740	\$2.76	\$8,950	\$2.30	\$7,160	\$1.84
-		200,000	\$13,500	\$6.75	\$11,250	\$5.63	\$9,000	\$4.50

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		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
D	Day Care Tenant Improvements							
-	-	1,250	\$2,300	\$69.83	\$1,917	\$58.19	\$1,534	\$46.55
-	-	2,500	\$3,173	\$26.24	\$2,644	\$21.87	\$2,115	\$17.50
-	-	5,000	\$3,829	\$22.08	\$3,191	\$18.40	\$2,553	\$14.72
-	-							
E-1	Preschool/School (50+ Occupancy)							
-	-	5,000	\$4,077	\$28.65	\$3,398	\$23.88	\$2,718	\$19.10
-	-	10,000	\$5,510	\$11.12	\$4,591	\$9.26	\$3,673	\$7.41
-	-	20,000	\$6,621	\$9.71	\$5,518	\$8.09	\$4,414	\$6.47
-	-	50,000	\$9,533	\$4.88	\$7,944	\$4.06	\$6,355	\$3.25
-	-	100,000	\$11,970	\$11.97	\$9,975	\$9.98	\$7,980	\$7.98
E-2, E-3	Preschool/School (<50 Occupancy)							
-	-	500	\$3,274	\$228.72	\$2,728	\$190.60	\$2,183	\$152.48
-	-	1,000	\$4,418	\$89.01	\$3,681	\$74.18	\$2,945	\$59.34
-	-	2,000	\$5,308	\$77.86	\$4,423	\$64.88	\$3,538	\$51.90
-	-	5,000	\$7,643	\$38.99	\$6,369	\$32.49	\$5,096	\$25.99
-	-							
E	E Occupancy Tenant Improvements							
-	-	500	\$3,068	\$208.28	\$2,557	\$173.56	\$2,045	\$138.85
-	-	1,000	\$4,110	\$82.07	\$3,425	\$68.39	\$2,740	\$54.71
-	-	2,000	\$4,930	\$72.76	\$4,109	\$60.63	\$3,287	\$48.51
-	-	5,000	\$7,113	\$35.76	\$5,928	\$29.80	\$4,742	\$23.84
-	-	10,000	\$8,901	\$89.01	\$7,418	\$74.18	\$5,934	\$59.34
F-1	Manuf/Indust/Mod Hazard							
-	-	2,000	\$1,404	\$2.23	\$1,170	\$1.86	\$936	\$1.49
-	-	10,000	\$1,583	\$7.88	\$1,319	\$6.57	\$1,055	\$5.26
-	-	20,000	\$2,371	\$3.07	\$1,976	\$2.56	\$1,581	\$2.05
-	-	40,000	\$2,986	\$1.96	\$2,488	\$1.64	\$1,990	\$1.31
-	-	100,000	\$4,164	\$1.36	\$3,470	\$1.13	\$2,776	\$0.90
-	-	200,000	\$5,520	\$2.76	\$4,600	\$2.30	\$3,680	\$1.84
F-2	Manuf/Indust/Low Hazard							
-	-	2,000	\$1,755	\$2.79	\$1,463	\$2.33	\$1,170	\$1.86
-	-	10,000	\$1,979	\$9.86	\$1,649	\$8.21	\$1,319	\$6.57
-	-	20,000	\$2,964	\$3.84	\$2,470	\$3.20	\$1,976	\$2.56
-	-	40,000	\$3,732	\$2.46	\$3,110	\$2.05	\$2,488	\$1.64
-	-	100,000	\$5,205	\$1.70	\$4,338	\$1.41	\$3,470	\$1.13
-	-	200,000	\$6,900	\$3.45	\$5,750	\$2.88	\$4,600	\$2.30
H-1	High Explosive Hazardous Rooms							
-	-	500	\$2,153	\$221.91	\$1,794	\$184.93	\$1,435	\$147.94
-	-	1,000	\$3,262	\$72.29	\$2,718	\$60.24	\$2,175	\$48.19
-	-	2,000	\$3,985	\$54.20	\$3,321	\$45.16	\$2,657	\$36.13
-	-	5,000	\$5,611	\$33.56	\$4,676	\$27.96	\$3,741	\$22.37
-	-	10,000	\$7,289	\$72.89	\$6,074	\$60.74	\$4,859	\$48.59

Hillsborough County, Florida
Schedule of New Construction Fees (Plan Check & Inspection Combined)
(All Construction Types)
Appendix I

FBC Class	FBC Occupancy Type	FBC Construction Types: I A, I B			FBC Construction Types: II A, III A, IV, VA		FBC Construction Types: II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
H-7	Health Hazard Materials							
-		500	\$2,096	\$239.37	\$1,747	\$199.48	\$1,397	\$159.58
-		1,000	\$3,293	\$65.27	\$2,744	\$54.39	\$2,195	\$43.51
-		2,000	\$3,946	\$57.28	\$3,288	\$47.73	\$2,630	\$38.19
-		5,000	\$5,664	\$35.40	\$4,720	\$29.50	\$3,776	\$23.60
-		10,000	\$7,434	\$74.34	\$6,195	\$61.95	\$4,956	\$49.56
H	H Occupancy Tenant Improvements							
-		500	\$2,058	\$235.58	\$1,715	\$196.31	\$1,372	\$157.05
-		1,000	\$3,236	\$63.98	\$2,697	\$53.31	\$2,157	\$42.65
-		2,000	\$3,876	\$56.34	\$3,230	\$46.95	\$2,584	\$37.56
-		5,000	\$5,566	\$31.73	\$4,638	\$26.44	\$3,711	\$21.15
-		10,000	\$7,152	\$71.52	\$5,960	\$59.60	\$4,768	\$47.68
I-1.1	Child Care Nurseries—Full-Time (5+)	500	\$1,844	\$10.48	\$1,537	\$8.73	\$1,229	\$6.98
-		2,500	\$2,054	\$39.64	\$1,711	\$33.03	\$1,369	\$26.42
-		5,000	\$3,044	\$14.21	\$2,537	\$11.84	\$2,030	\$9.47
-		10,000	\$3,755	\$10.11	\$3,129	\$8.42	\$2,503	\$6.74
-		25,000	\$5,271	\$6.28	\$4,393	\$5.23	\$3,514	\$4.18
-		50,000	\$6,840	\$13.68	\$5,700	\$11.40	\$4,560	\$9.12
I-2	Nursing Home/Assisted Living/Convalescent Hospital	1,000	\$1,304	\$3.97	\$1,087	\$3.31	\$870	\$2.65
-		5,000	\$1,463	\$15.08	\$1,219	\$12.57	\$975	\$10.05
-		10,000	\$2,217	\$4.39	\$1,847	\$3.66	\$1,478	\$2.93
-		20,000	\$2,656	\$4.03	\$2,213	\$3.36	\$1,771	\$2.69
-		50,000	\$3,865	\$2.27	\$3,221	\$1.89	\$2,577	\$1.51
-		100,000	\$5,000	\$5.00	\$4,167	\$4.17	\$3,334	\$3.33
I-3	Mental Hospital/Jail	10,000	\$4,624	\$1.39	\$3,853	\$1.16	\$3,082	\$0.92
-		50,000	\$5,178	\$5.15	\$4,315	\$4.29	\$3,452	\$3.43
-		100,000	\$7,752	\$1.73	\$6,460	\$1.44	\$5,168	\$1.15
-		200,000	\$9,480	\$1.28	\$7,900	\$1.07	\$6,320	\$0.85
-		500,000	\$13,320	\$0.82	\$11,100	\$0.68	\$8,880	\$0.54
-		1,000,000	\$17,400	\$1.74	\$14,500	\$1.45	\$11,600	\$1.16
I	I Occupancy Tenant Improvements	4,000	\$3,218	\$2.40	\$2,682	\$2.00	\$2,146	\$1.60
-		20,000	\$3,602	\$9.42	\$3,002	\$7.85	\$2,402	\$6.28
-		40,000	\$5,486	\$2.99	\$4,572	\$2.49	\$3,658	\$1.99
-		80,000	\$6,682	\$2.23	\$5,568	\$1.86	\$4,454	\$1.49
-		200,000	\$9,360	\$1.44	\$7,800	\$1.20	\$6,240	\$0.96
-		400,000	\$12,240	\$3.06	\$10,200	\$2.55	\$8,160	\$2.04
M	New Retail/Not Business Occ	2,500	\$1,878	\$2.29	\$1,565	\$1.91	\$1,252	\$1.53
-		12,500	\$2,108	\$8.07	\$1,756	\$6.73	\$1,405	\$5.38
-		25,000	\$3,116	\$3.08	\$2,597	\$2.56	\$2,078	\$2.05
-		50,000	\$3,885	\$2.05	\$3,238	\$1.70	\$2,590	\$1.36
-		125,000	\$5,419	\$1.31	\$4,516	\$1.09	\$3,613	\$0.87
-		250,000	\$7,050	\$2.82	\$5,875	\$2.35	\$4,700	\$1.88

Hillsborough County, Florida
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FBC Class	FBC Occupancy Type	FBC Construction Types: I A, I B			FBC Construction Types: II A, III A, IV, VA		FBC Construction Types: II B, III B, V B	
		Project Size Threshold	Base Cost@ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
M	M Occupancy Tenant Improvements	10,000	\$5,630	\$1.71	\$4,691	\$1.43	\$3,753	\$1.14
-	-	50,000	\$6,315	\$6.36	\$5,263	\$5.30	\$4,210	\$4.24
-	-	100,000	\$9,495	\$2.12	\$7,913	\$1.76	\$6,330	\$1.41
-	-	200,000	\$11,610	\$1.61	\$9,675	\$1.34	\$7,740	\$1.07
-	-	500,000	\$16,425	\$0.98	\$13,688	\$0.81	\$10,950	\$0.65
-	-	1,000,000	\$21,300	\$2.13	\$17,750	\$1.78	\$14,200	\$1.42
R-2	Apartment Bldg							
-	-	8,000	\$3,073	\$18.80	\$2,561	\$15.67	\$2,049	\$12.54
-	-	16,000	\$4,577	\$6.29	\$3,814	\$5.24	\$3,052	\$4.19
-	-	32,000	\$5,583	\$4.71	\$4,653	\$3.92	\$3,722	\$3.14
-	-	80,000	\$7,843	\$3.04	\$6,536	\$2.53	\$5,229	\$2.02
-	-	160,000	\$10,272	\$6.42	\$8,560	\$5.35	\$6,848	\$4.28
R-1	Apartment Bldg—Repeat Unit							
-	-	8,000	\$2,976	\$18.53	\$2,480	\$15.44	\$1,984	\$12.35
-	-	16,000	\$4,458	\$6.50	\$3,715	\$5.42	\$2,972	\$4.34
-	-	32,000	\$5,499	\$4.50	\$4,582	\$3.75	\$3,666	\$3.00
-	-	80,000	\$7,661	\$2.93	\$6,384	\$2.44	\$5,107	\$1.95
-	-	160,000	\$10,003	\$6.25	\$8,336	\$5.21	\$6,669	\$4.17
R-1	Hotels & Motels	7,500	\$4,466	\$1.81	\$3,722	\$1.51	\$2,977	\$1.21
-	-	37,500	\$5,009	\$6.56	\$4,174	\$5.47	\$3,339	\$4.38
-	-	75,000	\$7,470	\$2.33	\$6,225	\$1.94	\$4,980	\$1.55
-	-	150,000	\$9,216	\$1.66	\$7,680	\$1.39	\$6,144	\$1.11
-	-	375,000	\$12,960	\$1.03	\$10,800	\$0.86	\$8,640	\$0.69
-	-	750,000	\$16,830	\$2.24	\$14,025	\$1.87	\$11,220	\$1.50
R-3	Single Family Dwellings	1,500	\$1,814	\$0.60	\$1,511	\$0.50	\$1,209	\$0.40
-	-	2,000	\$1,817	\$1.86	\$1,514	\$1.55	\$1,211	\$1.24
-	-	3,000	\$1,835	\$21.57	\$1,529	\$17.98	\$1,223	\$14.38
-	-	4,000	\$2,051	\$3.95	\$1,709	\$3.29	\$1,367	\$2.63
-	-	5,000	\$2,090	\$5.90	\$1,742	\$4.91	\$1,394	\$3.93
-	-	6,000	\$2,149	\$35.82	\$1,791	\$29.85	\$1,433	\$23.88
R-3	Dwellings - Custom, Models	7,000	\$2,537	\$2.04	\$2,114	\$1.70	\$1,691	\$1.36
-	-	8,000	\$2,557	\$19.44	\$2,131	\$16.20	\$1,705	\$12.96
-	-	10,000	\$2,946	\$10.48	\$2,455	\$8.73	\$1,964	\$6.99
-	-	13,000	\$3,260	\$2.40	\$2,717	\$2.00	\$2,174	\$1.60
-	-	14,000	\$3,284	\$18.96	\$2,737	\$15.80	\$2,190	\$12.64
-	-	15,000	\$3,474	\$23.16	\$2,895	\$19.30	\$2,316	\$15.44
R-3	Townhomes							
-	-	1,000	\$1,821	\$0.90	\$1,518	\$0.75	\$1,214	\$0.60
-	-							
-	-							
-	-							
-	-							

Hillsborough County, Florida
Schedule of New Construction Fees (Plan Check & Inspection Combined)
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		Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
R-2.4	Group Care (5+, <16)							
-	-	2,500	\$1,453	\$8.88	\$1,211	\$7.40	\$969	\$5.92
-	-	5,000	\$1,675	\$13.54	\$1,396	\$11.28	\$1,117	\$9.02
-	-	10,000	\$2,352	\$4.84	\$1,960	\$4.03	\$1,568	\$3.23
-	-							
R	R Occupancy Tenant Improvements							
-	-	400	\$1,392	\$6.16	\$1,160	\$5.13	\$928	\$4.10
-	-	800	\$1,416	\$4.62	\$1,180	\$3.85	\$944	\$3.08
-	-	1,600	\$1,453	\$8.21	\$1,211	\$6.84	\$969	\$5.47
-	-	4,000	\$1,650	\$8.02	\$1,375	\$6.68	\$1,100	\$5.34
-	-	8,000	\$1,971	\$24.64	\$1,642	\$20.53	\$1,314	\$16.42
S-1	Moderate Hazard Storage	5,000	\$5,524	\$3.30	\$4,603	\$2.75	\$3,683	\$2.20
-	-	25,000	\$6,184	\$9.56	\$5,153	\$7.96	\$4,123	\$6.37
-	-	50,000	\$8,573	\$3.56	\$7,144	\$2.96	\$5,715	\$2.37
-	-	100,000	\$10,350	\$2.98	\$8,625	\$2.48	\$6,900	\$1.98
-	-	250,000	\$14,813	\$1.58	\$12,344	\$1.31	\$9,875	\$1.05
-	-	500,000	\$18,750	\$3.75	\$15,625	\$3.13	\$12,500	\$2.50
S-1	Other Mod Hazard Storage	1,000	\$3,405	\$10.16	\$2,838	\$8.47	\$2,270	\$6.77
-	-	5,000	\$3,812	\$29.56	\$3,177	\$24.63	\$2,541	\$19.70
-	-	10,000	\$5,290	\$11.02	\$4,408	\$9.18	\$3,526	\$7.34
-	-	20,000	\$6,391	\$9.18	\$5,326	\$7.65	\$4,261	\$6.12
-	-	50,000	\$9,144	\$4.90	\$7,620	\$4.08	\$6,096	\$3.26
-	-							
S-2	Low Hazard Storage	2,000	\$1,354	\$2.05	\$1,129	\$1.71	\$903	\$1.37
-	-	10,000	\$1,518	\$64.71	\$1,265	\$53.93	\$1,012	\$43.14
-	-	20,000	\$7,989	\$26.03	\$6,658	\$21.69	\$5,326	\$17.35
-	-							
-	-							
-	-							
S	S Occupancy Tenant Improvements							
-	-	1,000	\$4,046	\$157.26	\$3,372	\$131.05	\$2,698	\$104.84
-	-							
-	-							
-	-							
-	-							
U-1	Private Garage/Shed							
-	-	500	\$231	\$38.48	\$192	\$32.06	\$154	\$25.65
-	-							
-	-							
-	-							
-	-							

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		Project Size Threshold	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *	Base Cost @ Threshold Size	Cost for Each Additional 100 sf *
-	Lab/R&D	2,000	\$5,242	\$7.81	\$4,368	\$6.51	\$3,494	\$5.21
-		10,000	\$5,867	\$22.31	\$4,889	\$18.59	\$3,911	\$14.87
-		20,000	\$8,097	\$8.39	\$6,748	\$6.99	\$5,398	\$5.59
-		40,000	\$9,774	\$7.04	\$8,145	\$5.86	\$6,516	\$4.69
-		100,000	\$13,995	\$3.74	\$11,663	\$3.11	\$9,330	\$2.49
-		200,000	\$17,730	\$8.87	\$14,775	\$7.39	\$11,820	\$5.91
-	Agricultural Bldg	1,500	\$3,087	\$6.14	\$2,573	\$5.12	\$2,058	\$4.10
-		7,500	\$3,456	\$18.02	\$2,880	\$15.02	\$2,304	\$12.01
-		15,000	\$4,808	\$6.69	\$4,006	\$5.57	\$3,205	\$4.46
-		30,000	\$5,811	\$5.55	\$4,842	\$4.63	\$3,874	\$3.70
-								
-	Mercantile Big Box	25,000	\$9,094	\$1.09	\$7,578	\$0.91	\$6,063	\$0.73
-		125,000	\$10,181	\$3.32	\$8,484	\$2.76	\$6,788	\$2.21
-		250,000	\$14,325	\$1.23	\$11,938	\$1.03	\$9,550	\$0.82
-		500,000	\$17,400	\$0.98	\$14,500	\$0.82	\$11,600	\$0.65
-								
-	Misc. Tenant Improvements	25,000	\$8,408	\$2.47	\$7,006	\$2.06	\$5,605	\$1.65
-		125,000	\$10,875	\$4.53	\$9,063	\$3.78	\$7,250	\$3.02
-		250,000	\$16,538	\$1.25	\$13,781	\$1.04	\$11,025	\$0.83
-		500,000	\$19,650	\$0.98	\$16,375	\$0.82	\$13,100	\$0.65
-								
-	Residential Additions	100	\$909	\$18.09	\$758	\$15.08	\$606	\$12.06
-		500	\$982	\$97.70	\$818	\$81.41	\$654	\$65.13
-		1,000	\$1,470	\$42.35	\$1,225	\$35.29	\$980	\$28.23
-		2,000	\$1,894	\$11.56	\$1,578	\$9.63	\$1,262	\$7.70
-		5,000	\$2,240	\$22.01	\$1,867	\$18.34	\$1,494	\$14.67
-								
SHELL BUILDINGS								
Shell	New Commercial	2,000	\$5,123	\$8.53	\$4,269	\$7.11	\$3,415	\$5.69
-		10,000	\$5,805	\$27.15	\$4,838	\$22.63	\$3,870	\$18.10
-		20,000	\$8,520	\$9.93	\$7,100	\$8.28	\$5,680	\$6.62
-		40,000	\$10,506	\$7.22	\$8,755	\$6.01	\$7,004	\$4.81
-		100,000	\$14,835	\$4.46	\$12,363	\$3.71	\$9,890	\$2.97
-		200,000	\$19,290	\$9.65	\$16,075	\$8.04	\$12,860	\$6.43

* Each additional 100 square feet, or portion thereof, up to the next highest project size threshold.

CONTRACTOR LICENSE FEES

Applications, Reciprocity, Renewals, Delinquent, and Miscellaneous Fees

Fee Type	Fee Amount
1. New applicant for testing	\$185.00*
2. Reciprocity Applicant	\$185.00*
3. Re-instatement Application	\$185.00*
4. Journey Electrician Application	\$150.00
5. Journey Plumber Application	\$150.00
6. Local Registered and Specialty Contractor License	\$70.00 per year
7. Journeyman Electrician**	\$35.00 per year
8. Journeyman Plumber**	\$35.00 per year
9. Delinquent Fee*** (Contractors)	\$70.00 per year
10. Delinquent Fee*** (All Journeyman)	\$35.00 per year
11. Renewals** (All Contractors)	70.00 per year

* Plus \$95.00 for Background Report and Credit Report (nationwide search report)

** May issue a 2-year license at twice the 1-year fee.

*** Delinquent fees shall be prorated at one twelfth of the annual renewal fee for each month or portion thereof that the license is delinquent up to a maximum of \$140.00

Miscellaneous Fees	Fee Amount
1. Exam Forms for Exam Retesting	\$30.00
2. Letter of Reciprocity	\$30.00
3. Affidavit of Licensure	\$25.00
4. Replacement License	\$10.00



DEVELOPMENT SERVICES DEPARTMENT

Right Of Way Permitting

Permit Fee Schedule

Fees are required to supplement the costs associated with reviewing and processing Right of Way Use Permit applications and the inspection of work performed. Fees for right of way use permits are set by the Hillsborough County Board of County Commissioners and shall be paid by the permittee upon submission and approval of the ROW Use Permit application. Checks, money orders, cash, or other acceptable forms of payment will be made payable to the **Hillsborough County Board of County Commissioners** for the exact fee amount. Payments shall be made through the cashier located at "The Center" for development Services located on the 19th Floor of the County Center Building at 601 E. Kennedy Blvd. Tampa, Florida.

For more information about fees, please contact a member of the Right of Way Permitting staff.

BASE APPLICATION FEE

The base application fee is intended to supplement the county's cost associated with the clerical, administrative, and engineering cost to process each permit, regardless of the permit application's approval or disapproval.

- All permit application requests require a \$50 base fee.

\$50

Access (Driveway) Application Fees (in addition to the base fee)

Symbol Legend:	< less than	> greater than	≤ less or equal to	∅ diameter
Access Type I	Residential: Average daily traffic < 50 vehicles			\$50
Access Type II	Commercial: 50 < Average daily traffic < 1,500 vehicles			\$75
Access Type III	Commercial: Average daily traffic > 1,500 vehicles			\$125

ROW Application Fees (in addition to the base fee)

No Roadway Crossings	\$150
<ul style="list-style-type: none"> Open trench or trenchless work parallel to roadway 	
Open Trench Roadway Encroachment or Crossing	\$250
<ul style="list-style-type: none"> Digging open trench in, across, or encroaching on road 	
Trenchless Roadway Crossing ≤ 2" ∅	\$100
<ul style="list-style-type: none"> Crossing road, no open trench in road, boring under ROW with pipe or conduit ≤ 2" ∅ 	
Trenchless Roadway Crossing > 2" ∅	\$200
<ul style="list-style-type: none"> Crossing road, no open trench in road, boring under ROW with pipe/conduit > 2" ∅ 	
Open Trench Construction Fee	\$1 per linear foot
<ul style="list-style-type: none"> Open trench work parallel to roadway for excavations exceeding 10 linear feet Not to exceed \$500 	
Supplemental large facility project (SFLP)	\$1,000
<ul style="list-style-type: none"> Structure > 75' high or pole > 24" ∅ 	

SPECIALTY FEES

Special Activity Fee - (in addition to the base fee)	\$300 per permit
<ul style="list-style-type: none"> Certain special activities which require full time inspections during the course of the activity (directional drilling, jack and bore under major roadways, bodies of water, structures, etc.) 	
Re-Inspection Fees - (For projects requiring re-inspections in excess of the 5 allotted)	
<ul style="list-style-type: none"> 1st re-inspection 2nd re-inspection 3rd re-inspection Each additional re-inspection 	\$150 \$300 \$600 \$900

Annual General Use Permit	Per square mile of service area Maximum fee	\$27.50 \$25,000
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CONTRACTOR LICENSE FEES

Applications, Reciprocity, Renewals, Delinquent, and Miscellaneous Fees

Fee Type	Fee Amount
1. New applicant for testing	\$185.00*
2. Reciprocity Applicant	\$185.00*
3. Re-instatement Application	\$185.00*
4. Journey Electrician Application	\$150.00
5. Journey Plumber Application	\$150.00
6. Local Registered and Specialty Contractor License	\$70.00 per year
7. Journeyman Electrician**	\$35.00 per year
8. Journeyman Plumber**	\$35.00 per year
9. Delinquent Fee*** (Contractors)	\$70.00 per year
10. Delinquent Fee*** (All Journeyman)	\$35.00 per year
11. Renewals** (All Contractors)	70.00 per year

* Plus \$95.00 for Background Report and Credit Report (nationwide search report)

** May issue a 2-year license at twice the 1-year fee.

*** Delinquent fees shall be prorated at one twelfth of the annual renewal fee for each month or portion thereof that the license is delinquent up to a maximum of \$140.00

Miscellaneous Fees	Fee Amount
1. Exam Forms for Exam Retesting	\$30.00
2. Letter of Reciprocity	\$30.00
3. Affidavit of Licensure	\$25.00
4. Replacement License	\$10.00

LOCAL SPECIALTY & REGISTERED CONTRACTORS

Conversion to Birth Month / Renewal Fee for Licenses

Expiration Date (Based on Contractor's Birth Month)	Number of Months License is Valid*	Renewal Fee
January	4	\$23.36
February	5	\$29.20
March	6	\$35.04
April	7	\$40.88
May	8	\$46.72
June	9	\$52.56
July	10	\$58.40
August	11	\$64.24
September	12	\$70.00
October	13	\$75.84
November	14	\$81.68
December	15	\$87.52

* Renewal fee is \$70.00 for 12 months and may be adjusted \$5.84 per month for each month to be added or subtracted

STATE CERTIFIED AND REGISTERED CONTRACTORS

First Letter of Contractor's Last Name	Renewal Month	Months Renewed*	Administrative/Renewal Fee
A - F	September	12	\$70.00
G - M	October	13	\$75.84
N - T	November	14	\$81.68
U - Z	December	15	\$87.52

* Renewals are processed after August 31 in order to ensure that the contractor's state license has been renewed. Administrative/Renewal Fee is \$70.00 for 12 months plus \$5.84 for each additional month if needed.

ORDINANCE

16-8

ORDINANCE 16- 8

AN ORDINANCE TITLED THE HILLSBOROUGH COUNTY MOBILITY FEE PROGRAM ORDINANCE, CREATING A MOBILITY FEE FOR NEW DEVELOPMENT IN UNINCORPORATED HILLSBOROUGH COUNTY; PROVIDING FOR SHORT TITLE AND AUTHORITY; PROVIDING FOR INTENT AND PURPOSE; PROVIDING FOR FINDINGS; PROVIDING FOR ADOPTION OF MOBILITY FEE STUDY; PROVIDING FOR SEVERABILITY; PROVIDING FOR APPLICABILITY AND EFFECTIVE DATE; PROVIDING FOR DEFINITIONS; PROVIDING FOR RULES OF CONSTRUCTION; PROVIDING FOR ADMINISTRATION; PROVIDING FOR EXEMPTIONS AND EXISTING USES; PROVIDING FOR MOBILITY FEES ASSESSED AND COLLECTED, EFFECT ON OTHER REGULATIONS AND APPROVALS; PROVIDING FOR AMOUNT OF MOBILITY FEES; PROVIDING FOR PHASE-IN OF MOBILITY FEES; PROVIDING FOR INDEPENDENT MOBILITY FEE CALCULATION STUDIES; PROVIDING FOR MOBILITY FEE ALTERNATIVE SATISFACTION AGREEMENTS; PROVIDING FOR MOBILITY FEE BENEFIT DISTRICTS; PROVIDING FOR MOBILITY FEE TRUST FUNDS; PROVIDING FOR EXPENDITURES FROM TRUST FUNDS; PROVIDING FOR MOBILITY FEE REFUNDS; PROVIDING FOR ENFORCEMENT AND PENALTIES; PROVIDING FOR ANNUAL REVIEW AND AUDIT REQUIREMENTS; PROVIDING FOR PERIODIC UPDATE TO MOBILITY FEE STUDY; PROVIDING FOR ANNUAL INDEXING PROCEDURE; PROVIDING FOR MOBILITY FEE HEARING OFFICER; AND PROVIDING FOR APPEALS.

WHEREAS, it is the intent of the Board of County Commissioners of Hillsborough County to replace the County's transportation impact assessment program with a mobility plan and mobility fee program that allows new impact-generating development to mitigate its proportionate impacts on the mobility network through payment of a one-time regulatory fee, consistent with Florida law; and

WHEREAS, the purpose of the mobility plan and mobility fee program is to link the provision of the mobility facility capital improvements needed to serve new growth to the policies in the Future of Hillsborough Comprehensive Plan; and

WHEREAS, the Board of County Commissioners of Hillsborough County finds that this Ordinance implements the tools and techniques encouraged by the State Legislature in Section 163.3180(5)(i), Florida Statutes; and

WHEREAS, providing a safe and efficient mobility network is in the best interest of the public health, safety, and welfare of the citizens of Hillsborough County;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, THAT THERE IS HEREBY ADOPTED "THE HILLSBOROUGH COUNTY MOBILITY FEE PROGRAM ORDINANCE", AS SET FORTH HEREIN, TO BE INCORPORATED INTO THE HILLSBOROUGH COUNTY CODE OF ORDINANCES:

CHAPTER 40 - PLANNING AND DEVELOPMENT

ARTICLE III. – MOBILITY FEES

DIVISION 1. - GENERALLY

- Sec. 40-68. - Short title and authority.
- Sec. 40-69. - Intent and purpose.
- Sec. 40-70. - Findings.
- Sec. 40-71. - Adoption of mobility fee study.
- Sec. 40-72. - Severability.

DIVISION 2. – MOBILITY FEE PROGRAM

- Sec. 40-73. - Applicability; effective date.
- Sec. 40-74. - Definitions.
- Sec. 40-75. - Rules of construction.
- Sec. 40-76. - Administration.
- Sec. 40-77. - Exemptions and existing uses.
- Sec. 40-78. - Mobility fees assessed and collected; effect on other regulations and approvals.
- Sec. 40-79. - Amount of mobility fees.
- Sec. 40-80. - Phase-in of mobility fees.
- Sec. 40-81. - Independent mobility fee calculation studies.
- Sec. 40-82. - Mobility fee alternative satisfaction agreements.
- Sec. 40-83. - Mobility fee benefit districts.
- Sec. 40-84. - Mobility fee trust funds.
- Sec. 40-85. - Expenditures from trust funds.
- Sec. 40-86. - Mobility fee refunds.
- Sec. 40-87. - Enforcement and penalties.
- Sec. 40-88. - Annual review and audit requirements.
- Sec. 40-89. - Periodic update to mobility fee study.
- Sec. 40-90. - Annual indexing procedure.
- Sec. 40-91. - Mobility fee hearing officer
- Sec. 40-92. - Appeals

Appendix A: Independent Mobility Fee Calculation Guidelines and Procedures
Appendix B: Transportation Impact Fee Offset Transferability

ARTICLE III. – MOBILITY FEES

DIVISION 1. - GENERALLY

Sec. 40-68. - Short title and authority.

- (a) This article shall be known and may be cited as “The Hillsborough County Mobility Fee Program Ordinance.”
- (b) The Board of County Commissioners of Hillsborough County is authorized and empowered by law to adopt The Hillsborough County Mobility Fee Program Ordinance by **Ord. 16-___**.

Sec. 40-69. – Intent and purpose.

It is the intent of the Board to replace the County’s transportation impact assessment program with a mobility plan and mobility fee program that allows new impact-generating development to mitigate its proportionate impacts on the mobility network through payment of a one-time regulatory fee, consistent with Florida law. The purpose of the mobility plan and mobility fee program is to link the provision of the mobility facility capital improvements needed to serve new growth to the policies in the Future of Hillsborough Comprehensive Plan.

Sec. 40-70. - Findings.

The Board of County Commissioners of Hillsborough County finds that:

- (1) This article implements the tools and techniques encouraged by the State Legislature in Section 163.3180(5) (i), Florida Statutes; including:
 - a. Adoption of long-term strategies to facilitate development patterns that support multimodal solutions;
 - b. Adoption of area-wide, multimodal level of service standards not dependent on any single road section function;
 - c. Discounting impacts of development in urban areas;
 - d. Establishing a mobility fee program that promotes urban area development, multimodal transportation districts, and affordable housing in appropriate geographic areas of Hillsborough County.
- (2) The provisions of this article are supported by the Future of Hillsborough Comprehensive Plan; ensure that developments of regional impact are assessed for their impacts under Section 380.06, Florida Statutes; are authorized by Section 163.3202(3), Florida Statutes; provide for the coordination of new development and the provision of mobility facility capital improvements; will support the provision of a safe and efficient mobility network, as provided in Section 125.01(1)(l), (m), and (w), Florida Statutes; are in the best interest of the public health, safety, and welfare of the citizens of Hillsborough County; and are necessarily and reasonably related to the public health, safety, and welfare.

- (3) Providing a safe and efficient mobility network is the responsibility of Hillsborough County, as provided in Section 125.01(1)(l), (m), and (w), Florida Statutes, *inter alia*, and is in the best interest of the public health, safety, and welfare of the citizens of Hillsborough County.
- (4) The County's available funding sources are inadequate, based upon present projections, to provide for the construction of those mobility facility capital improvements required to accommodate projected residential and nonresidential growth. Mobility fee revenues collected pursuant to this article shall be used solely to implement the needs of the mobility plan and to mitigate the impact that new residential and nonresidential growth is projected to create on the mobility network. The collection and expenditure of mobility fees, pursuant to this article and the mobility fee study, will not increase the system level of service.
- (5) In order to maintain compliance with the intent and purpose of this article and applicable law, the County had prepared a mobility fee study which calculates the costs for new development to mitigate its impacts on the mobility network, based on localized and most recent data.
- (6) The mobility fee study establishes a rational nexus between the mobility fees assessed by this article and the demand new development is projected to create for new mobility facilities and the benefit that new development will receive through the implementation of the mobility plan.
- (7) The mobility fee assessment and benefit districts established for the assessment and expenditure of mobility fee revenues are based on the travel demand and behaviors evaluated in the mobility fee study.
- (8) The incorporated municipalities in Hillsborough County have established independent means of planning for, providing, and funding mobility facility capital improvements to serve new growth and that, based on the findings of the mobility fee study and the mobility plan, any benefits accruing to the municipalities from the implementation of the County's mobility plan therefore will be incidental and de minimis.
- (9) Mobility fees shall not be used to collect more than is necessary to fund such mobility facilities, shall not be used to deny, time, or phase an application for site plan approval, plat approval, final subdivision approval, building permits, or the functional equivalent of such approvals, provided that the applicant agrees to pay mobility fees required by this article. The mobility fees imposed by this article are based upon the data and methodologies set forth in the mobility fee study, which establishes a fair and proportionate allocation of costs and recognizes past and future payments from new development for mobility facilities on the mobility network.
- (10) This article prohibits revenues collected from mobility fees from being used to replace existing mobility facilities and limits their use only to new capital

improvements necessitated by new development. In addition, mobility fee rates are calculated to exclude existing deficiencies to the mobility network.

- (11) In order to maintain compliance with the intent and purpose of this article and applicable law, the Administrator shall annually review the available sources of revenue and mobility facility needs and identify any non-mobility fee funding sources that have become available for funding improvements required by growth.
- (12) It is fair and equitable to phase in the assessment of mobility fees over a five-year period.
- (13) It is fair and equitable to allow certain previously-approved development projects to proceed for a reasonable period under the provisions of article II of Chapter 40, as provided herein.
- (14) The provisions of this article are in compliance with dual rational nexus test standards, Section 163.3180(5)(i), Florida Statutes, and other requirements of law.

Sec. 40-71. - Adoption of mobility fee study.

The Board hereby adopts the mobility fee study entitled the "Hillsborough County Mobility Fee Study".

Sec. 40-72. - Severability.

If any section, phrase, sentence or portion of this article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

DIVISION 2. - MOBILITY FEE PROGRAM

Sec. 40-73. - Applicability; effective date.

- (a) *Generally.* Except as provided in subsection (b), this article shall apply uniformly to impact-generating development within the boundaries of unincorporated Hillsborough County.
- (b) *Effective date.* This article shall become effective upon filing with the Department of State. Assessment of mobility fees as prescribed herein shall begin on January 1, 2017.

Sec. 40-74. - Definitions.

For purposes of this article, the following words shall be defined as provided by this section.

Administrator means the Hillsborough County Administrator or his or her designee.

Bicycle/pedestrian facility means a bicycle/pedestrian capital improvement primarily intended to be utilized by pedestrians and bicycles, including sidewalks, multiuse paths

and trails used for commuting purposes, as well as the necessary infrastructure to support the construction of such facilities, including drainage areas, wetland/floodplain mitigation areas, boardwalks, landscaping, bike racks, shelters/kiosks, benches, and signage.

Board means the Board of County Commissioners of Hillsborough County, Florida.

Capital improvements mean capacity-adding improvements to a mobility facility that have a useful life of at least five (5) years; land; and capital expenses incidental to the completion of capital improvements, which include the costs of planning, engineering, design, permitting, construction inspection, construction, costs of land acquisition, and financing costs. Capital improvements do not include maintenance, operating, marketing/advertising costs associated with the provision of mobility facilities, or site-access improvements.

Development means the act of building, engineering, mining, or other operations in, on, over, or under land or the making of any material change in the use of any building or other land or the subdivision of land into two or more lots or tracts

DRI means a Development of Regional Impact, pursuant to Section 380.06, Florida Statutes.

Grandfathered development projects means projects that have achieved certain, specified stages of development, as provided in section 40-77(a)(6), that shall remain subject to transportation impact fees under article II in lieu of being subject to mobility fees under this article.

Impact-generating development means development that increases the demand on the mobility network over and above the existing use of the structure or land at the time of application for a building permit. Impact-generating development shall not include temporary uses governed pursuant to section 2.02.05 of the Land Development Code. "Demand on the mobility network" includes development that attracts or generates additional demand for mobility facilities on the mobility network in excess of those associated with the existing land use.

Low income means an annual household income between fifty percent (50%) and eighty percent (80%) of the income limit by number of persons per household for the most recent year provided by the State Housing Incentives Partnership (SHIP) program for the Tampa-St. Petersburg-Clearwater Metropolitan Statistical Area.

Mobility facility means a bicycle/pedestrian facility, roadway facility, or transit facility on the mobility network.

Mobility fee applicant or applicant means a person or entity submitting a complete application for a building permit for an impact-generating development after the effective date of this article.

Mobility fee assessment districts means the districts within which mobility fees are assessed, as provided in the mobility fee rate schedule. The map of Mobility Fee Assessment Districts located in section 40-79(b) indicates the rural and urban mobility fee assessment districts, and the location of the Residential Planned 2 (RP-2) designated

areas of the Future of Hillsborough Comprehensive Plan, in which the urban assessment district rate shall be applied for development in conformance with the Planned Village requirements of the Future of Hillsborough Comprehensive Plan and the Hillsborough County Land Development Code, and the rural assessment district rate shall be applied for development that does not comply with these standards.

Mobility fee benefit district means a geographic area within which collected mobility fees are spent and within which approved mobility fee reimbursements may be made, in accordance with the provisions of this article. There are five (5) mobility fee benefit districts, which are illustrated on the map in section 40-83.

Mobility fee hearing officer means a hearing officer authorized to hear appeals of administrative determinations pursuant to this article.

Mobility fee rate schedule means the schedule of mobility fees contained in the mobility fee study, adopted by ordinance of the Board, or as amended pursuant to the indexing procedure described in section 40-90 of this article. The Administrator shall maintain and publish the mobility fee rate schedule and the schedule shall remain on file and available to the public.

Mobility fee study means the study entitled the Hillsborough County Mobility Fee Study, dated April 26, 2016.

Mobility fee trust fund means a fund established and maintained for the deposit and earmarking of mobility fee revenues collected pursuant to the provisions of this article. Transportation trust funds, established by article II of this chapter, are distinct from mobility fee trust funds and shall be governed by the provisions of article II.

Mobility fee alternative satisfaction agreement means an agreement providing for the construction of a capital improvement as an alternative means of satisfying a mobility fee assessment, pursuant to this Sec. 40-82 of this article.

Mobility network means the mobility facilities included in the mobility plan.

Mobility plan means the mobility facility capital improvements included on the County's six-year capital improvement program or the Hillsborough Area Regional Transit Authority's Transit Development Plan, which implement the mobility policies in the County Comprehensive Plan.

Rational nexus means the legal test established by the Florida Supreme Court, upon which all impact fee ordinances in Florida are based. This complex test of constitutionality, which has been explained in greater detail by various court opinions, requires, in summary, that in order to be constitutional, an impact fee assessment ordinance must provide that (1) the amount of impact fees charged bears a reasonable relationship to the cost of providing public facilities necessitated by new development; and (2) the impact fees collected are earmarked and spent to construct public facilities reasonably benefiting the development paying the fee.

Roadway facility means a roadway capital improvement to collectors and arterials, including, but not limited to, through lanes; turn lanes; bridges; drainage facilities incident

to roadway construction; purchase and installation of traffic signalization and control devices; construction of new curbs, medians, and shoulders; land and right-of way for roadway facilities; relocation of utilities to accommodate roadway construction; and construction of such capital improvements in new alignments.

Site-access improvements mean improvements required for an impact-generating development's minimum mobility, safety, and circulation design standards applicable to the development's standard access management, pursuant to federal, state or local laws or regulations. Site-access improvements may include, but are not limited to, acceleration-deceleration lanes, traffic signalization, median cuts or other improvements in the public right-of-way designed to facilitate access, and capital improvements constructed solely to provide access to the project.

Transit facility means transit capital improvements including, but not limited to, buses, park and ride lots, bicycle racks, shelters/kiosks, pull out bays, and regional transit and service facilities, as well as the necessary infrastructure to support the construction of such facilities, such as drainage areas, intersection geometric improvements, wetland/floodplain mitigation areas, landscaping, benches, signage/signalization, and bicycle/pedestrian facilities constructed to provide direct access to a transit stop.

Very low income means an annual household income below fifty percent (50%) of the income limit by number of persons per household for the most recent year provided by the State Housing Incentives Partnership (SHIP) program for the Tampa-St. Petersburg-Clearwater Metropolitan Statistical Area.

Sec. 40-75. - Rules of construction.

For the purpose of administration and enforcement of this article, the following rules of construction shall apply to the text of this article unless otherwise stated herein:

- (1) The word "shall" is always mandatory and not discretionary; and the word "may" is permissive.
- (2) Words used in the present tense shall include the future, one gender shall include all genders, and the singular shall include the plural and the plural the singular, unless the context clearly indicates the contrary.
- (3) The word "person" includes an individual, a corporation, a partnership, an incorporated association, or other similar entity.
- (4) "And" indicates that all connected terms, conditions, provisions, or events shall apply.
- (5) "Or" indicates that the connected items, conditions, provisions or events may apply singularly or in any combination.
- (6) "Either...or" indicates that the connected items, conditions, provisions, or events shall apply singularly, but not in combination.

- (7) Any headings contained in this article are for ease of reference only and shall not be construed as limiting, defining, or otherwise affecting the meaning of any term or condition herein.

Sec. 40-76. - Administration.

- (a) *Interpretation.* The Administrator shall have the authority to make all interpretations of the text and application of this article. Interpretations by the Administrator shall comply with the procedures, forms, official records, and appeal requirements of this article. Administrative interpretations are appealable to a mobility fee hearing officer.
- (b) *False information.* Knowingly furnishing false information to the Administrator or other County official who is charged with the administration of this article on any matter relating to the administration of this article shall constitute a violation hereof, subject to the penalties set forth herein.

Sec. 40-77. - Exemptions and existing uses.

- (a) *Exemptions.* The following shall be exempted from payment of mobility fees under this article. The burden of demonstrating that an application is exempt from a mobility fee obligation under this article shall be on the applicant. Failure by the applicant to demonstrate to the satisfaction of the Administrator that the subject exemption criteria under this subsection are met shall result in the application being assessed mobility fees.
- (1) Certain accessory buildings. The construction of accessory buildings or structures that will not increase demand for mobility facilities on the mobility network, resulting in a change of use classification in the mobility fee rate schedule for the principal building or structure.
 - (2) Certain alterations to structures. Alteration or expansion of a structure where such alteration or expansion will not increase the demand for mobility facilities on the mobility network, resulting in a change of use classification in the mobility fee rate schedule for the existing structure.
 - (3) Replacement of certain destroyed structures. The replacement of a destroyed or damaged building or structure with a new building or structure that will not increase demand for mobility facilities on the mobility network, and therefore will not result in a change of classification in the mobility fee rate schedule over that attributable to the destroyed or damaged structure.
 - (4) Certain public buildings. The construction of publicly owned buildings or structures, which are used solely for governmental purposes.
 - (5) Replacement of existing uses. In those instances when new construction is replacing an existing legally permitted use onsite, the County shall, when computing the mobility fee for the proposed use, subtract the amount representing the impact attributable to the existing use, according to the mobility fee rate schedule. Such existing use exemptions shall be applicable only once, at the time of initial replacement of the existing use, and shall not be "tracked" or carried

forward, or otherwise treated in the same manner as mobility facility contributions pursuant to section 40-82. The Administrator shall prescribe the documentation required as evidence of impacts attributable to the existing use.

- (6) Grandfathered development projects. Projects that have achieved certain specified stages of development prior to the adoption date of this article shall remain subject to transportation impact fees under article II in lieu of being subject to mobility fees under this article. The burden of demonstrating that the eligibility requirements for grandfathering of development projects under this subsection have been met shall be on the applicant. The project types that are eligible for grandfathering, as well as the length of the grandfathering period, are as follows:
- a. Projects approved by April 26, 2016. Any project with an approved preliminary site plan, approved preliminary plat, or approved construction plan, by April 26, 2016 shall qualify as a grandfathered development project. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II until April 26, 2021 or until expiration of the project's certificate of capacity, whichever occurs first; thereafter, the project shall be subject to mobility fees under this article. However, projects grandfathered under this subsection that have single- or two-family residential plats approved by the Board prior to expiration of the project's certificate of capacity shall remain subject to transportation impact fees under article II until April 26, 2021.
 - b. Projects under review by April 26, 2016. Any project that had submitted a completed application, as defined by the Development Review Procedures Manual, for a preliminary site plan, preliminary plat, or construction plan, by April 26, 2016 shall qualify as a grandfathered development project. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II until April 26, 2021 or until expiration of the project's certificate of capacity, whichever occurs first; thereafter, the project shall be subject to mobility fees under this article. However, projects grandfathered under this subsection that have single- or two-family residential plats approved by the Board prior to expiration of the project's certificate of capacity shall remain subject to transportation impact fees under article II until April 26, 2021.
 - c. Specifically approved phases of Developments of Regional Impact (DRI) or development subject to a valid, unexpired binding letter of vested rights issued by the State Land Planning Agency pursuant to Section 380.06, Florida Statutes, by April 26, 2016. Any phase of a DRI which is specifically approved as of April 26, 2016, for which the DRI development order approved pursuant to Section 380.06, Florida Statutes, is current and valid as of April 26, 2016, or any development subject to a valid, unexpired binding letter of vested rights issued by the State Land Planning Agency pursuant to Section 380.06, Florida Statutes, shall qualify as a grandfathered development project. For purposes of this ordinance, a specifically approved phase of a DRI is a phase for which

a transportation analysis of the public transportation facilities needed to accommodate the impacts of the proposed development or phase thereof has been approved by the County and the mitigation for the proposed development or phase of development has been determined and incorporated into the DRI development order. Specifically approved DRI phases and development subject to a valid, unexpired binding letter of vested rights issued by the State Land Planning Agency pursuant to Section 380.06, Florida Statutes, that are determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II until the expiration of the specifically approved DRI development order phase or binding letter of vested rights pursuant to Section 380.06, Florida Statutes. Non-statutory time extensions of eligible DRI development orders or phases thereof shall not act to extend the grandfathering period described herein. Failure to maintain compliance with the transportation mitigation obligations of a grandfathered DRI development order shall serve to terminate the grandfathering period described herein, and said DRI development order or phase thereof shall immediately become subject to mobility fee assessment under this article.

- d. Development agreements approved by April 26, 2016. Any development agreement approved pursuant to the Florida Local Government Development Agreement Act, Ch. 163, Florida Statutes, by April 26, 2016 shall qualify as a grandfathered development project. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II until expiration of the development agreement. Non-statutory time extensions of eligible development agreements shall not act to extend the grandfathering period described herein. Failure to maintain compliance with the transportation mitigation obligations of the development agreement shall serve to terminate the grandfathering period described herein, and said development agreement shall immediately become subject to mobility fee assessment under this article.
- e. Development agreements under review by April 26, 2016. Any prospective development agreement pursuant to the Florida Local Government Development Agreement Act, Chapter 163, Florida Statutes, that submitted a completed application, as defined by the Development Review Procedures Manual, by April 26, 2016, and that receives Board approval prior to January 1, 2017, shall qualify as a grandfathered development project. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II until April 26, 2021 or until expiration of the development agreement, whichever occurs first; thereafter, the project shall be subject to mobility fees under this article. Non-statutory time extensions of eligible development agreements shall not act to extend the grandfathering period described herein, and such development agreements shall become subject to mobility fee assessment on April 26, 2021. Failure to maintain compliance with

the transportation mitigation obligations of the development agreement shall serve to terminate the grandfathering period described herein, and said development agreement shall immediately become subject to mobility fee assessment under this article.

- f. Proportionate share agreements approved by April 26, 2016. A project with a proportionate share agreement pursuant to Section 163.3180(5)(h)1., Florida Statutes, under which the proportionate share payment has been received by the County in accordance with the agreement by April 26, 2016 shall qualify as a grandfathered development project. Only the project specified in the proportionate share agreement that was the subject of the transportation analysis submitted as the basis for the proportionate share agreement shall qualify as a grandfathered development project; however, revised projects shall still remain eligible, provided that said revisions do not increase the total AM or total PM number of peak hour trips generated by the development project, and provided that the revised project is in the same land use category (e.g. residential, office, commercial, etc.) as the originally approved development project, as reflected on the mobility fee rate schedule. Projects so qualified shall remain subject to transportation impact fees under article II until April 26, 2021, and thereafter shall be subject to mobility fees under this article.
- g. Proportionate share agreements under review by April 26, 2016. A project that submitted a completed application (defined as an application, an application fee payment, and completed signed and sealed traffic study) for a proportionate share agreement pursuant to Section 163.3180(5)(h)1., Florida Statutes, by April 26, 2016, and that receives Board approval of said agreement and submits its proportionate share payment to the County in accordance with said agreement by January 1, 2017, shall qualify as a grandfathered development project. Only the project specified in the proportionate share agreement that was the subject of the transportation analysis submitted as the basis for the proportionate share agreement qualify as a grandfathered development project; however, revised projects shall still remain eligible, provided that said revisions do not increase the total AM or total PM number of peak hour trips generated by the development project, and provided that the revised project is in the same land use category (e.g. residential, office, commercial, etc.) as the originally approved development project, as reflected on the mobility fee rate schedule. Projects so qualified shall remain subject to transportation impact fees under article II until April 26, 2021, and thereafter shall be subject to mobility fees under this article.
- h. Equity adjustment projects. Any project that had a single- or two-family residential plat approved by the Board between June 2, 2011 and April 26, 2016 shall qualify as a grandfathered development project. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article

II until April 26, 2021; thereafter, the project shall be subject to mobility fees under this article.

- i. Building permit under review. Any project that submitted a completed application, in accordance with the Hillsborough County Construction Code Ordinance, for a building permit prior to January 1, 2017 shall qualify as a grandfathered development project. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II until the expiration of the building permit.
- j. Preexisting contracts prior to April 26, 2016. Projects with contracts for the sale or development of land, including contracts that have merged into a deed by operation of law, that were executed prior to April 26, 2016 may qualify as grandfathered development projects under certain circumstances. Projects determined by the Administrator to be eligible as grandfathered development projects under this subsection shall remain subject to transportation impact fees under article II for the duration of the subject contract, or until April 26, 2021 if merged into a deed, and shall thereafter be subject to mobility fees under this article. Extensions or modifications of said contract shall not operate to extend the grandfathering period. In order to qualify as a grandfathered development project under this subsection, all of the following conditions must be met:
 1. The applicant must provide a copy of the executed contract for the sale or development of the subject property to the Administrator, which may be redacted for trade secrets and proprietary confidential business information; and
 2. Said contract was executed prior to April 26, 2016 and is accompanied by evidence indicating such execution. Notarization of signatures with a specified date prior to April 26, 2016 shall be considered sufficient evidence; and
 3. Said contract was entered into in good faith, and was not merely entered into as a means of grandfathering against mobility fee assessment; and
 4. The applicant must submit signed and notarized statements from all parties to the contract that said contract remains valid for the subject property; and
 5. The applicant must submit a signed and notarized statement that earnest money for the transaction has been paid for said contract; and
 6. (i) Said contract specifically addressed the responsibility for payment of impact fees, and the applicant can demonstrate that the assessment of mobility fees under this article will result in an immediate diminishment in the value of the subject contract to the extent of rendering it materially devoid of profit to a contracting party; or (ii) said contract relates to a project that has been rezoned by Hillsborough County before January 1, 2016 for

specific uses that exceed the thresholds for a DRI, and includes non-refundable deposits in excess of \$200,000 that have been paid under said contract before April 26, 2016. Any project meeting the criteria set out in part (ii) of this subsection shall be deemed a grandfathered development project under this article for such period of time as is necessary to avoid impairment of said contract, and as provided in a development agreement approved by the Board by January 1, 2017.

- k. Preexisting County approvals and agreements. Any project with an approval from, or an agreement with, the County that was approved prior to April 26, 2016, and that expressly exempted said project from mobility fee assessment shall qualify as a grandfathered development project and shall remain subject to transportation impact fees under article II for the duration of the subject agreement or approval. Extensions or modifications of any such agreement or approval shall not operate to extend the grandfathering period.
- (b) *Application for exemption or existing use calculation.* A person seeking an exemption allowed by this section shall file an application with the Administrator no later than thirty (30) days after the date of issuance of the building permit. The Administrator may extend this timeframe based upon a finding of excusable delay. Said application shall be in a form prescribed by the County.
- (c) *Denial by administrator.* Should the Administrator deny an application for exemption under this section, the reasons for said denial shall be clearly stated, in writing, to the applicant.
- (d) *Appeals: standard of review.* If the Administrator denies an application for exemption under this section, the applicant may, within thirty (30) days of the date of the Administrator's written denial, appeal said denial to the mobility fee hearing officer pursuant to the procedure described in section 40-92. In said appeal, the applicant must clearly state the grounds on which they are appealing the Administrator's denial, and those grounds must correspond with the review criteria established in this section that were utilized by the Administrator in evaluating the denied application. The mobility fee hearing officer shall perform a *de novo* review of the application for exemption and the Administrator's written denial, and shall reach a final decision based on the applicable provisions of this section.

Sec. 40-78. - Mobility fees assessed and collected; effect on other regulations and approvals

- (a) *Satisfaction of mobility fee obligations.*
 - (1) Payment of fees. Impact-generating development shall be required to pay mobility fees in the amounts set forth in the mobility fee rate schedule unless otherwise exempted by this article.

- (2) Alternative satisfaction of mobility fees or offsets in lieu of fees.
- a. *Mobility fee alternative satisfaction agreements.* At the sole discretion of the Board, mobility fees may be satisfied through the alternative process described in section 40-82.
 - b. *Transportation impact fee offsets.* Transportation impact fee offsets issued pursuant to article II may, at the sole option of the offset account holder, be used to satisfy mobility fee assessments, provided that said offsets have been duly registered with the Administrator for purposes of satisfying mobility fee obligations. Registration of impact fee offsets for use under this article must be executed through a form provided by the Administrator. Once said offsets are registered for use under this article, they may only be utilized to satisfy mobility fee assessments under this article and are no longer redeemable to satisfy transportation impact fee assessments under article II, and they shall no longer be subject to the provisions of article II. Once registered for use under this article, impact fee offsets may be used in mobility fee benefit districts, as described in section 40-83, and as provided by Appendix B to this article.
- (b) *Assessment of mobility fees.* At the time of issuance of a building permit, the applicant shall be given a statement indicating the amount of the mobility fees due and payable as provided by this section. At the request of the applicant, the County will provide an estimate of mobility fees due sooner than building permit issuance. However, such estimates are not binding, as they are subject to change as a result of changes in development plans, this article, the fee structure, or in other circumstances that may arise prior to issuance of the building permit.
- (c) *Collection of mobility fees.*
- (1) At certificate of occupancy. Except as provided by subsection (c)(2), mobility fees are due and payable at the time of issuance of the certificate of occupancy for impact-generating development. No certificate of occupancy for any impact-generating development requiring the payment of a mobility fee pursuant to this article shall be issued until payment or verification of an applicable exemption or waiver under this article has been made.
 - (2) At time other than certificate of occupancy. Mobility fees shall be due and payable as follows:
 - a. *Development not requiring certificate of occupancy.* Impact-generating development which does not require a certificate of occupancy shall pay the mobility fee prior to the time of receipt of a building permit; and
 - b. *Release of electrical power before issuance of certificate of occupancy.* Applicants seeking a release of permanent electrical power prior to the issuance of a certificate of occupancy, shall pay the mobility fee in full prior to the time of such release of permanent power. In cases where the Administrator finds that there is a reasonable possibility that the release of temporary electrical power could be used as permanent power without further

authorization by the County, the mobility fee shall be paid prior to release of temporary power.

- c. *Mobile home parks special payment provisions.* In the case of a mobile home park, the owner of the park shall be responsible for the payment of the mobility fee for each lot or space in the mobile home park. The assessment is payable at the time any lot or space is occupied for the first time.
- (d) *Deposit of mobility fee revenues.* Upon collection, the Administrator will ensure that mobility fee revenues are deposited into and maintained in the appropriate mobility fee trust funds as provided in section 40-84.
- (e) *Effect on other regulations and approvals.* Satisfaction of mobility fee obligations pursuant to this section shall satisfy only those obligations imposed by this article, and shall not relieve the mobility fee applicant from the obligation to comply with other County code requirements, including the Land Development Code, or any other applicable statute, ordinance, or regulation.

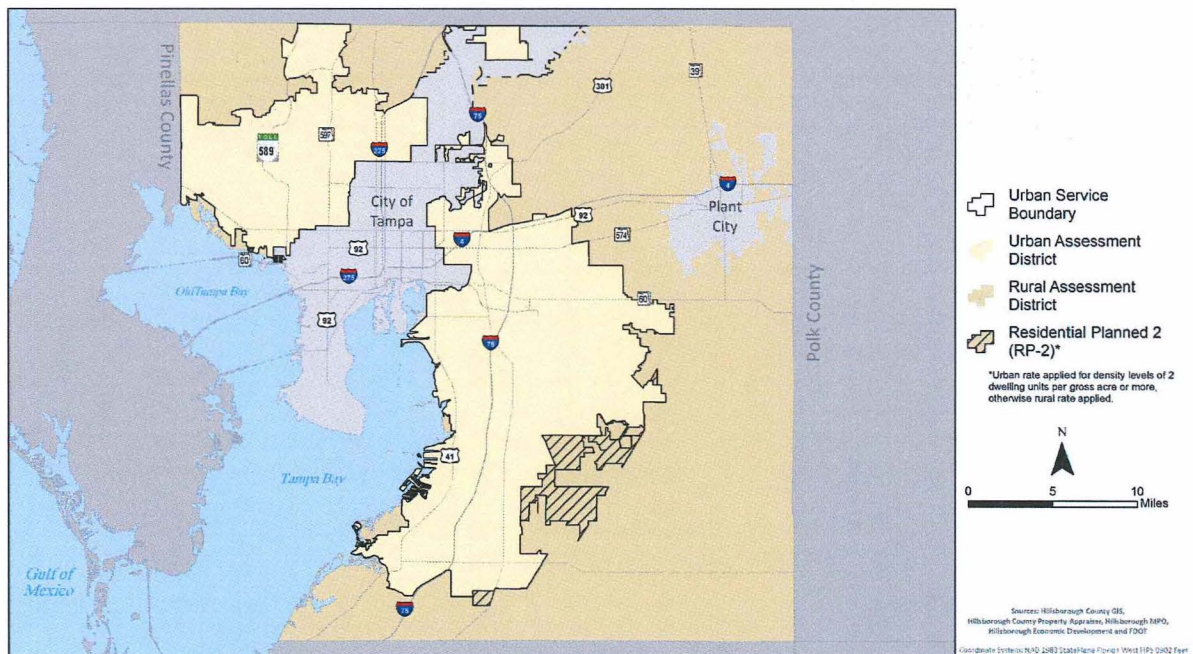
Sec. 40-79. – Amount of mobility fees.

- (a) Generally. Mobility fee applicants required to pay mobility fees pursuant to section 40-78 may satisfy the requirement to pay mobility fees by paying in full the amounts set forth the mobility fee rate schedule or by paying, in full, amounts determined by an independent mobility fee calculation accepted by the County pursuant to section 40-81. Mobility fees are assessed according to the listed land use in the mobility fee rate schedule, which is determined by the Administrator as most similar to the land use proposed.

In order to address the possible approval and implementation of a 0.5% sales tax subsequent to the adoption of this article, the mobility fee study includes five pairs of mobility fee rate schedules in order to account for the change to the credit component portion of the mobility fee study should said sales tax be implemented. Should the 0.5% sales tax not be implemented, the amount of mobility fees assessed pursuant to this article shall be those shown in tables D-1 (urban area) and D-2 (rural area) of the mobility fee rate schedule. Should the 0.5% sales tax be implemented for a period of twenty-five years, the amount of mobility fees assessed pursuant to this article shall be those shown in tables D-3 (urban area) and D-4 (rural area) of the mobility fee rate schedule. Should the 0.5% sales tax be implemented for a period of twenty years, the amount of mobility fees assessed pursuant to this article shall be those shown in tables D-5 (urban area) and D-6 (rural area) of the mobility fee rate schedule. Should the 0.5% sales tax be implemented for a period of thirty years, the amount of mobility fees assessed pursuant to this article shall be those shown in tables D-7 (urban area) and D-8 (rural area) of the mobility fee rate schedule. Should the 0.5% sales tax be implemented for a period of ten years, the amount of mobility fees assessed pursuant to this article shall be those shown in tables D-9 (urban area) and D-10 (rural area) of the mobility fee rate schedule. The amount of mobility fee assessment shall be subject to additional adjustment by the phase-in of mobility fee schedule described in section 40-80, as applicable, and the annual indexing procedure described in section 40-90.

(b) Mobility fee assessment districts. In order to effectuate the intent and purpose of this article, mobility fee assessment districts have been established, providing for two assessment rates for development subject to the mobility fee. A mobility fee applicant shall be assessed the fee amount based on whether the proposed impact-generating development is located in the urban assessment district or the rural assessment district, or is a development in conformance with the Planned Village standards of Policy 33.3 of the Comprehensive Plan and Part 5.04.00 of the Land Development Code, within the Residential Planned 2 (RP-2) designated areas. Pursuant to Policy 33.5 of the Comprehensive Plan, development within an RP-2 area which meets the minimum requirements of the Planned Village standards shall be permitted to develop at a density of two (2) dwelling units per gross acre, and Planned Village developments may utilize Transfer of Development Rights to achieve a density of four (4) dwelling units per gross acre, consistent with the Transfer of Development Rights Program outlined in the Comprehensive Plan and Land Development Code. The Residential Planned 2 (RP-2) designated areas are indicated on the Mobility Fee Assessment Districts map in this subsection. Development in conformance with the Planned Village standards of Policy 33.3 of the Comprehensive Plan and Part 5.04.00 of the Land Development Code within the Residential Planned 2 (RP-2) areas shall be assessed the rate applicable to the urban assessment district. Development within the Residential Planned 2 (RP-2) areas that does not conform to the Planned Village standards shall be assessed at the rate established for the rural assessment district.

The fee rates for the rural assessment district and the urban assessment district shall be established in the mobility fee rate schedule.



(c) Land uses not listed in rate schedule.

- (1) Proposed impact-generating development that the Administrator determines not to be listed in the mobility fee rate schedule shall be assigned the trip generation rate of the most similar land use indicated by the most recent edition of the Institute of Transportation Engineers (ITE) Trip Generation Manual to determine the trip generation of the unlisted land use, and such proposed impact-generating development shall be assigned the rate of the land use listed in the mobility fee rate schedule with the most similar trip generation characteristics.
 - (2) If the unlisted land use is not listed in the ITE Manual, then the trip generation rates of the most similar land use in the ITE Manual shall be used to determine the trip generation rate of the unlisted land use or, at the applicant's option, an independent mobility fee calculation study may be performed.
- (d) Low and very low income residential uses. Only residential land uses qualified by the County as low or very low income housing, pursuant to a legally-binding covenant restricting occupancy to qualified residents, shall be eligible to pay mobility fees according to those use classifications in the mobility fee rate schedule.

Sec. 40-80. – Phase-in of mobility fees.

- (a) *Generally.* The Board has determined that it is fair and equitable to phase-in the mobility fee over a five-year period.
- (b) *Schedule of mobility fee phase-in.* The mobility fee shall be phased in according to the following schedule:

Date of Initial Assessment	% of mobility fee assessed
January 1, 2017	40%
January 1, 2018	50%
January 1, 2019	70%
January 1, 2020	80%
January 1, 2021	90%

Sec. 40-81. - Independent mobility fee calculation studies.

- (a) *Basis to request adjustment.* Pursuant to the procedures and criteria of this section, an applicant may submit an independent mobility fee calculation study for (1) an impact-generating development for which the applicant believes the demand component of the mobility fee used in the mobility fee study is inapplicable to the proposed development, or (2) whose proposed impact-generating development is not listed or for which the applicant believes has been incorrectly categorized in the mobility fee rate schedule.

(b) *Procedures.*

- (1) Application. Persons desiring to petition for an adjustment as described above shall file with the Administrator an application and documentation in support of said adjustment no later than sixty (60) days after the date of the issuance of the building permit. This time period may be extended by the Administrator upon a finding of excusable delay. The petition shall be in a form prescribed by the County. Any supporting documentation must be signed and sealed by a qualified professional engineer licensed to practice in the State of Florida.
- (2) Approval. If the Administrator verifies the validity of the submitted information, pursuant to the criteria set forth in subsection (c), then such adjusted data shall be utilized in the computation of the mobility fee for the proposed impact-generating development.

(c) *Criteria for adjustment based on independent study.*

- (1) Generally. A mobility fee applicant may apply for an adjustment to the mobility fee based on the demand component of the mobility fee used in the mobility fee study. The demand component is comprised of trip length, trip rate, and percent new trips and all three demand components must be evaluated. Applications for adjustments based upon other factors may be submitted with supporting documentation, which must be signed and sealed by a qualified professional engineer licensed to practice in the State of Florida. The Administrator has the option to refuse to accept any such application that he or she determines to be unsupported by sound legal reasoning and/or technical data.
- (2) Methodology. The independent mobility fee calculation study must comply with the methodology set forth in Appendix A to this article.
- (3) Qualifications. Independent mobility fee calculations must be prepared by a qualified professional engineer licensed to practice in the State of Florida.

(d) *Covenant to support mobility fee adjustment.* Upon finding that the independent mobility fee calculations submitted by the mobility fee applicant warrant use of the adjusted data shall be utilized in the computation of the mobility fee for the proposed impact-generating development, the Administrator may, in consultation with the County Attorney, require that a covenant running with the land be executed and recorded on the property for which any mobility fee adjustment is sought, by the provisions of this section, in cases where:

- (1) The mobility fee adjustment is based upon a use of land having a lesser impact than that upon which the assessment criteria set forth in this article are based;
- (2) The impact-generating development could be changed to a use having a greater impact than the use upon which the mobility fee adjustment is based, without being required to secure any additional County permit or approval for the change; or
- (3) For such other reasons that make a covenant necessary to ensure compliance with this article and applicable law.

(e) *Independent engineer peer review of denial of request for mobility fee adjustment.* Upon review of a request for adjustment based on the independent mobility fee calculations submitted by the applicant, the Administrator may deny the request for mobility fee adjustment if he or she finds that the criteria for an adjustment set forth in subsection (c) have not been met. If the Administrator denies an applicant's request for a mobility fee adjustment, the applicant may elect to appeal said denial. The applicant's first step in said appeal process shall be to request its application for adjustment be reviewed by an independent traffic engineer appointed by the Administrator to review requests for mobility fee adjustments. The applicant must request an independent engineer's peer review assessment of the Administrator's denial within thirty (30) days following the rendering of said denial. Such requests shall be in writing, on a form provided by the Administrator, and shall be accompanied by payment of a fee in an amount established by the Administrator, a portion of which may be allocated to recovery of the costs associated with the independent engineer's review.

(1) *Independent engineer peer review.* An independent engineer appointed pursuant to this subsection shall conduct a review of the request for a mobility fee adjustment pursuant to the criteria set forth in subsection (c), and shall provide an assessment of the Administrator's determination on a mobility fee adjustment.

a. The Administrator shall retain two or more qualified engineers to review requests for mobility fee adjustments pursuant to this subsection. A qualified engineer for purposes of this subsection shall be a Professional Engineer registered in the State of Florida, who demonstrates a satisfactory background in traffic engineering. The following requirements shall also apply:

1. The independent engineer shall not hold other appointed or elected office or position in government during his or her term.
2. The independent engineer shall not be an employee of Hillsborough County.

b. An independent engineer shall disqualify himself or herself from a particular case when it reasonably appears that he or she has a conflict of interest. When the independent engineer disqualifies himself or herself, the case shall be randomly assigned to another independent engineer retained by the Administrator, if available. In the event all appointed independent engineers disqualify themselves for a particular matter, the Administrator shall engage an independent engineer otherwise qualified to review the request pursuant to this subsection.

(2) *Mobility fee hearing officer review of appeal.* Following completion of the independent engineer's review of a request for a mobility fee adjustment pursuant to this section, the Administrator shall review the independent engineer's assessment. If the Administrator is satisfied with the independent engineer's findings, the Administrator may determine that the independent engineer's assessment supports the applicant's requested mobility fee adjustment, and grant

the adjustment. If the Administrator finds that the independent engineer's assessment does not support the acceptance of the requested mobility fee adjustment, the Administrator shall render a written decision denying the adjustment, and the applicant may appeal said denial in the same manner as a decision of the Administrator pursuant to Section 40-92.

- (3) *Board review of appeal.* For purposes of appeals of independent mobility fee calculation studies only, an applicant may appeal a decision of the mobility fee hearing officer denying a mobility fee adjustment to the Board. An applicant wishing to appeal a mobility fee hearing officer's denial of a mobility fee adjustment to the Board must file a written appeal with the Administrator within thirty (30) days of the mobility fee hearing officer's denial. The Board hearing of the appeal of the mobility fee hearing officer's denial of the mobility fee adjustment shall be conducted as a quasi-judicial proceeding, and the evidence to be reviewed by the Board shall be limited to the applicant's application documentation in support of their request for mobility fee adjustment that was initially submitted to the Administrator, the Administrator's denial of said application, the independent engineer's peer review assessment, and the decision of the mobility fee hearing officer. No party shall communicate ex parte with any Board member about the appeal. The scope of the Board's review at the appeal hearing shall be a review for error on the part of the Administrator. At the close of the appeal hearing, the Board shall either uphold the mobility fee hearing officer's denial of the mobility fee adjustment or, upon a finding of error on the part of the Administrator, shall grant the petition for the mobility fee adjustment pursuant to the independent mobility fee calculation study that was submitted by the applicant.

Sec. 40-82. – Mobility fee alternative satisfaction agreements.

(a) *Generally.*

- (1) At the sole discretion of the County, an applicant may elect to construct, pay for, or contribute, a qualified capital improvement or right-of-way contribution to a mobility facility in the mobility network in order to satisfy its mobility fee obligation on a dollar-for-dollar basis against the value of said contributed, qualified capital improvement.
- (2) *Article II impact fee offsets distinguished.* Projects receiving impact fee offsets for in-kind contributions pursuant to sections 40-59 and 40-60 of article II are ineligible for the alternative satisfaction of mobility fees established by this section. Except as provided by section 40-78(a)(2)b., impact fee offsets issued pursuant to section 40-59 and 40-60 are governed solely according to the applicable provisions of article II.

(b) *Application, review, and consideration procedure.*

- (1) *Application.* A project applicant who wishes to construct, pay for, or contribute capital improvements in lieu of paying mobility fees shall submit a request to enter into a mobility fee alternative satisfaction agreement to the Administrator on an

application form provided by the County, including any applicable application fee. The Administrator shall prescribe all requirements necessary for a completed application.

(2) *Review and consideration.*

- a. Completeness review. The Administrator shall have thirty (30) days from receipt of the application to determine if it is complete. If the application is found to be incomplete, the Administrator shall notify the applicant in writing, describing any additional information required by the Administrator to complete the application review. If an applicant fails to submit the additional requested information to the Administrator within thirty (30) days of the Administrator's request, the application shall be considered withdrawn. The Administrator will not process the application until the Administrator determines that the application is complete.
- b. Substantive review and draft agreement. Once it is deemed complete, the Administrator will review the application to determine whether it meets the requirements of this article and whether the delivery of the proposed capital improvement from the applicant is recommendable in lieu of the collection of mobility fees. If the Administrator determines that the application is recommendable, the applicant and the Administrator shall prepare a draft mobility fee alternative satisfaction agreement for review by the Board. Said agreement must provide, at a minimum, a detailed description and projected value of the capital improvement or land proposed to be contributed by the applicant.
- c. Board review and authorization. The Board shall review the draft mobility fee alternative satisfaction agreement at a public meeting, and shall approve or deny said application. The Board may impose additional conditions upon any approval, provided the applicant agrees to such conditions at the public meeting. Final approval of any mobility fee alternative satisfaction agreement shall be at the sole discretion of the Board.

(c) *Eligibility and valuation of contributions.*

- (1) *Contributions eligible for agreement.* Only proposed contributions to the mobility plan may be eligible for consideration for a mobility fee alternative satisfaction agreement.
- (2) *Valuation of eligible contributions.* The valuation criteria of this subsection shall apply to any eligible capital improvement or land contribution proposed for a mobility fee alternative satisfaction agreement.
 - a. *Land contributions.* The value of eligible land contributions and right-of-way shall be based on: the value at the date of dedication, as determined by the County's Real Estate Department using processes approved by the Board; or a previously agreed-upon value. Right-of-way needed for access or to allow for development of a particular site, such as interior subdivision streets or entrance

roads, are considered site-access improvements and shall not be eligible for a mobility fee alternative satisfaction agreement.

b. *Capital improvement contributions.*

1. Regardless of the original estimated cost of construction, any reimbursement under this section must be based on actual, reasonable, documented construction costs for the approved capital improvements, certified by an engineer and approved by the County in accordance with the County's engineering procedures.
2. Actual construction costs may include costs directly related to construction, such as design and engineering costs and the costs of securing necessary permits, if any. Roadway facilities that have not received prior approval from the County shall have the value for design costs limited to a maximum of ten percent of the construction cost for a roadway project, or 20 percent of the construction costs of an isolated intersection. Indirect costs, including, but not limited to, financing costs, catastrophic losses due to acts of God or nature, and losses resulting from the negligence by the engineer, contractor, etc., shall not be eligible for purposes of a mobility fee alternative satisfaction agreement.

(d) *Timing of alternative satisfaction of mobility fees.*

- (1) Mobility fees required by section 40-78(a) for impact-generating developments may be alternatively satisfied up to the full amount of the mobility fee assessment.
- (2) Each time a certificate of occupancy is issued for a building permit in a development for which a mobility fee alternative satisfaction agreement has been approved, the established value of the dedicated and accepted capital improvement shall be applied against the mobility fee assessment, as determined in this article, on a dollar for dollar basis, up to the full value of the contributed capital improvement or the mobility fee, whichever is lower.

a. *Value of eligible, contributed capital improvement less than mobility fee assessment.* If the established value of the contributed capital improvement, as calculated pursuant the provisions of this article, is less than the applicable mobility fee assessment for the project, as calculated pursuant the provisions of this article, then the difference shall be payable as provided in Section 40-78(c)(1).

b. *Value of eligible, contributed capital improvement equal to mobility fee assessment.* If the value of the contributed capital improvement, as calculated pursuant the provisions of this article, is equal to the applicable mobility fee assessment for the project, as calculated pursuant the provisions of this article, then the contributed capital improvement shall fully satisfy the mobility fee assessment.

(e) *Reimbursements for capital improvements in excess of mobility fee assessment.*

- (1) *Generally.* At its sole discretion, the Board may approve, through a mobility fee alternative satisfaction agreement, reimbursements to an applicant for an eligible, contributed capital improvement whose value exceeds the applicant's mobility fee assessment. Should the Board opt to reimburse an applicant using mobility fee funds, said funds must be paid from the trust fund for mobility fee benefit district where the contributed capital improvement or land is located.
- (2) *Criteria and timing.* Reimbursements for contributed capital improvements whose value exceeds the applicant's mobility fee obligation shall only be made through a mobility fee alternative satisfaction agreement approved by the Board, and only after consideration by the Board of the following factors, to be provided by the Administrator:
 - a. The nature and location of the proposed construction, payment, or contribution of a mobility facility;
 - b. The current and reasonably anticipated availability of reimbursement funding sources;
 - c. The projected completion date of the proposed construction, payment, or contribution of a mobility facility; and
 - d. The effect of a reimbursement on other programmed mobility facilities in the mobility fee benefit district.

(f) *Issuance of certificate of occupancy by the Administrator.*

- (1) *Generally.* Prior to issuance of the applicant's certificate of occupancy by the County, the applicant will be required to pay its mobility fee assessment or satisfy its mobility fee obligation through final close-out of its mobility fee alternative satisfaction agreement. No satisfaction of mobility fees or potential reimbursement shall be made until full performance of the mobility fee alternative satisfaction agreement has been achieved by the applicant, pursuant to the terms of said agreement and the provisions of this article.
- (2) *Land dedications final.* Prior to issuance of the applicant's certificate of occupancy by the County, any land dedication approved in the mobility fee alternative satisfaction agreement must be dedicated to, and accepted by, the County in a form acceptable to the County Attorney, at no cost to the County.
- (3) *Capital improvements complete.* Prior to issuance of the applicant's certificate of occupancy by the County, all required construction and contributions must be completed and have been accepted by the County; a suitable warranty bond must have been received and approved by the County; and all design, construction, inspection, testing, bonding, and acceptance procedures must be complete and in compliance with all applicable requirements of the County and the State of Florida, if applicable.

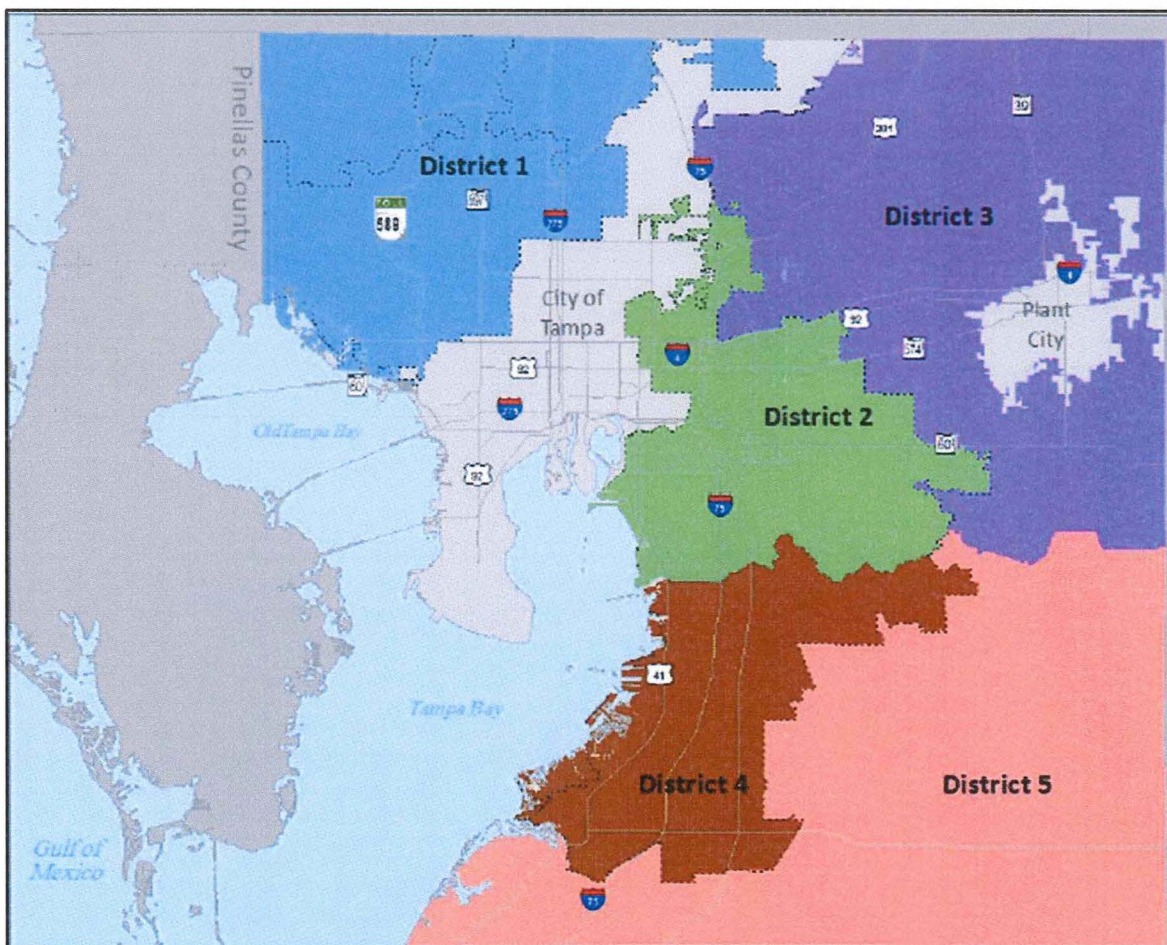
Sec. 40-83. – Mobility fee benefit districts.

(a) *Generally.*

(1) Mobility fee benefit districts are established and maintained to ensure a rational nexus between new development, the demand new development creates for additional mobility network capacity, and the provision of new mobility facilities to meet that demand. The maintenance and expenditure of mobility fee revenues and the provision of approved mobility fee waivers and reimbursements are governed in accordance with the mobility fee benefit districts and the provisions of this section.

(2) Mobility fee benefit districts are distinct from mobility fee assessment districts, as described in section 40-79.

(b) *Established.* Based on the methodology and analyses described in the mobility fee study, there are established five (5) separate mobility fee benefit districts, which are illustrated in the following map, and which is on file with the County:



- (c) *Review of mobility fee benefit district boundaries.* Changes in development patterns may affect the location of the boundaries of the described mobility fee benefit districts. Therefore, during the County's annual review, as required by section 40-88, and its periodic update to the mobility fee study, as required by section 40-89, the Administrator shall review the geographic boundaries of these district and shall, as necessary, make recommendations to the Board relating to recommended boundary changes as are necessary to maintain equity and legal compliance in the application of the mobility fee program. If the Board finds that amendments are necessary, it shall amend this article accordingly.
- (d) *Transportation zones distinguished.* Mobility fee benefit districts are distinct from transportation impact assessment zones established in article II. Such zones are governed solely according to the applicable provisions of article II and transportation impact assessments.

Sec. 40-84. – Mobility fee trust funds.

- (a) *Generally.* Mobility fee trust funds are established and maintained to ensure a rational nexus between new development, the demand new development creates for additional mobility network capacity, and the provision of new mobility facilities by the County to meet that demand. The expenditure of mobility fee revenues and the provision of mobility fee alternative satisfaction agreements are governed in accordance with the mobility fee trust funds and the provisions of this section.
- (b) *Established.*
 - (1) Mobility fee trust funds. There are hereby established five (5) separate mobility fee trust funds, one for each mobility fee benefit district established in 40-83. Each fund shall be designated by the mobility fee benefit district from which it is collected.
 - (2) Deposit of mobility fee revenues and interest.
 - a. Upon collection of mobility fees, as provided in section 40-78, revenues received by the County shall be deposited into the mobility fee trust fund according to the mobility fee benefit district from which it is collected.
 - b. Interest earned shall be maintained in the mobility fee trust fund to which the interested accrued.
 - (3) Use of mobility fee revenues.
 - a. Funds maintained in a mobility fee trust fund shall be spent only in accordance with section 40-85 and applicable law.
 - b. The Administrator shall establish and implement necessary accounting and reporting measures to ensure all mobility fees are properly deposited, accounted for, reported, encumbered, and spent in accordance with this article and the applicable requirements of law.

- (4) Transportation trust funds distinguished. Mobility fee trust funds established in this section are distinguishable from transportation trust funds established in article II for maintaining transportation impact assessment revenues. Such trust funds are governed solely according to the applicable provisions of article II and transportation impact assessments.

Sec. 40-85. - Expenditures from trust funds.

- (a) *Generally.* Mobility fees collected shall be used for new mobility facilities on the mobility network and for the purposes set forth in this section.

(b) *Use of mobility fee revenues.*

- (1) For mobility facilities. As specifically provided by this section, mobility fee revenues deposited and accruing to a mobility fee trust fund shall be used solely for the provision of capital improvements to mobility facilities in the mobility network by the County or a cooperating agency, for eligible reimbursement for dedicated capital improvements under an approved mobility fee alternative satisfaction agreement, and for the actual costs of administering the mobility fee program, as provided by § 163.31801, Florida Statutes.

- (2) Expenditures for operation or maintenance prohibited. Mobility fee revenues shall not be used for any expenditure classified as an operation expense or maintenance cost associated with the mobility network.

(3) By mobility fee benefit district.

- a. *Expenditures within mobility fee benefit district where collected.* Except as provided in subsection (b)(3)b., mobility fee revenues shall be used for the provision of mobility facilities within the mobility fee benefit district from which they were collected.

b. *Expenditures outside mobility fee benefit district where collected.*

1. In those instances where the boundary line between two mobility fee benefit districts lies along the center line of a mobility facility segment, the Administrator may program expenditures from the mobility fee trust funds of either or both of the districts to make improvements to the mobility facility segment.
2. The Board may allow the allocation of mobility fee revenues for use in a mobility fee benefit district adjacent to the district in which they were collected, provided that the Board establishes a rational nexus between the expenditure of the revenues and the benefits accruing to the developments within the district generating the impact, as required by law.

(4) When spent.

- a. Mobility fee revenues shall be spent within ten (10) years of collection.
- b. For County or other governmental expenditures of mobility fees, the first fees deposited into a mobility fee trust fund shall be deemed the first fees spent.

(c) *Expenditures by agencies other than Hillsborough County.*

(1) Generally. Certain capital improvements contained on the mobility network fall within the jurisdiction of other agencies, which provide mobility facilities and services. These mobility facilities have been included in the calculation of the mobility fees and a pro rata portion of mobility fee revenues collected within each mobility fee benefit district will be made available for construction of capital improvements on the mobility network that are the responsibility of other agencies, in accordance with this article and state law.

(2) Agreement required.

- a. Prior to the transfer of any mobility fees for expenditure by another agency, the County shall enter into an agreement with the agency to ensure that mobility fee revenues are directed to only those mobility facilities designated by both entities according to the provisions of this article and state law.
- b. Such agreements shall direct the expenditure of mobility fee revenues on specific mobility facility capital improvements and shall establish a program for the expenditure of revenues, in conformance with the restrictions and limitations imposed on the County under this article.
- c. Such agreements shall further ensure that mobility fee revenues are spent solely on mobility facilities to accommodate new growth, consistent with this section. Said funding must be included in the agency's capital improvement plan for the fiscal year in which the County mobility fee revenues are to be transferred for expenditure by the agency.

Sec. 40-86. – Mobility fee refunds.

(a) *Generally.* Mobility fees paid pursuant to this article may be refunded upon the request of the fee payer, provided the mobility fee revenues on deposit have not been spent as required by section 40-85(b)(4).

(b) *Procedures.* If the Administrator determines that mobility fee revenues collected pursuant to this article have not been spent as required by section 40-85(b)(4), then such revenues, plus interest, may be refunded at the request of the fee payer as set forth below:

(1) Interest rate. The rate of interest shall be based on the average of rates of interest earned on County funds from the month and year the mobility fee was collected to the month and year the fees are refunded. The rate of interest for all fees collected since the enactment of the ordinance shall be reviewed annually during the annual review process provided for in this article.

(2) Petition for refund. Fee payers shall have one (1) year from the last day on which mobility fees must have been spent as required by section 40-85(b)(4) to petition the Administrator for a refund. The petition shall be in a form prescribed by the County and shall contain:

- a. The name and address of the petitioner;

- b. The date the mobility fee was paid;
 - c. The amount of the mobility fee; and
 - d. A copy of the petitioner's deed.
- (3) Approval and refund. The petition shall be filed with and reviewed by the Administrator, and if the information is verified and otherwise in order, a refund shall be made within sixty (60) days from the date the petition was submitted.
- (4) Unclaimed refunds. If no claim is made within the time period described above, for the mobility fees eligible for refund, then said revenues shall be returned to the mobility fee trust fund from which it was removed.

Sec. 40-87. - Enforcement and penalties.

The following enforcement and penalty provisions are a codification of existing procedures. The provisions of this section may be used singularly or in any combination the County deems appropriate in the course of enforcement of this article.

(a) *Action for invalid check.*

- (1) In the event payment for mobility fee assessments hereunder were paid by a check, draft, or other negotiable instrument that does not clear, the County shall suspend any permits or development orders authorizing any development or related activity on the project for which mobility fees were paid by the invalid instrument. The County shall send notice by certified mail to the mobility fee applicant using a form provided by the County. If the mobility fee, together with any charges for the check or other instrument not clearing, are not paid within ten (10) working days following mailing of the notice, such permit or development order shall be of no further force and effect, and a stop work order or other order having a similar effect, as may be appropriate under the circumstances, may be issued and not lifted until such time as the unpaid assessment is paid.
- (2) Additionally, the matter shall be referred to the State Attorney's Office for prosecution under Ch. 832, Florida Statutes, as amended.

(b) *Lien.*

- (1) If through error, omission, or intent, mobility fees are not paid in full when due, the amount unpaid, together with statutory interest accruing from thirty (30) calendar days following the date upon which written notice by certified mail, return receipt requested, is sent to the developer, permittee, or the then-present property owner, shall be a lien against the land containing the development for which the mobility fee is due.
- (2) Notice of the lien shall be recorded in the official records of the Clerk of the Circuit Court for Hillsborough County. The lien shall have priority over all liens and encumbrances, except taxes. No lien shall be recorded later than three (3) years following the date on which the certificate of occupancy is issued for the development against which a mobility fee is due, although the debt shall remain.

- (3) If the lien remains unpaid for more than thirty (30) calendar days following the recording of the notice, it may be foreclosed as provided by State law for the foreclosure of mortgages on real property.
- (c) *Withholding development orders.* In the event that any mobility fee or portion thereof is unpaid, no further development order, as defined in Chapter 163, Florida Statutes, as amended, shall be issued for the land for which such mobility fee remains unpaid, and no development order shall be issued until any previously owed mobility fees, together with interest owing, along with current mobility fees, are paid.
- (d) *Notification of Building Board of Adjustment.* In the event that any building permittee who is a licensed contractor certified by the Hillsborough County Building Board of Adjustment, Appeals, and Examiners fails to pay a mobility fee for which the permittee is responsible, the Administrator shall file a verified complaint with that Building Board of Adjustment and Appeals, recommending disciplinary action as is provided by the Chapter 489, Florida Statutes, as amended. The verified complaint shall contain a summary of the assessments owed and the efforts made by the County to collect.
- (e) *Criminal and civil enforcement.*
- (1) *Misdemeanor.* A violation of this article shall be a misdemeanor punishable according to Section 125.69(1), Florida Statutes, as amended, and any person convicted of violating the provisions of this article shall be subject, upon conviction, to a fine not exceeding the sum of \$500.00, imprisonment not exceeding sixty (60) days, or both. Each day of violation of the provisions of this article shall constitute a separate offense.
- (2) *Civil action.* In addition to the penalties provided by Section 125.69(1), Florida Statutes, as amended, any violation of this article shall be subject to appropriate civil action in a court of appropriate jurisdiction.

Sec. 40-88. – Annual review and audit requirements.

- (a) *Annual review of mobility fee program.*
- (1) Each year during the normal County budget cycle, the Administrator will prepare a report to the Board on the subject of mobility fees, which report may include, as needed:
- a. A summary of mobility fees collected and spent during the preceding fiscal year;
 - b. A summary of mobility facilities initiated and completed during the preceding fiscal year by the County or a cooperating agency;
 - c. The building permits and certificates of occupancy issued, by land use type as set forth in the mobility fee rate schedule; and
 - d. The schedule of mobility facility capital improvements included in the subsequent six-year period of the mobility plan.

- (2) Based on the review of said information, the Administrator will, as needed, identify any changes to the mobility fee program recommended for consideration by the Board.
 - (3) Based on the Administrator's report and such other factors as the Board deems relevant and appropriate, the Board may amend this article, the mobility plan, or the mobility fee study as needed to maintain legal compliance. Nothing herein precludes the Board or limits its discretion to amend this article or the mobility fee program at such other times as may be deemed necessary.
- (b) *Audits requirements.* Audits of the County's financial statements, which are performed by a certified public accountant pursuant to Section 218.39, Florida Statutes, as amended, and submitted to the Auditor General, must include an affidavit signed by the director of the County finance department, stating that the County has complied with the requirements of Section 163.31801, Florida Statutes, as amended.

Sec. 40-89. – Periodic update to mobility fee study.

Unless the Board determines an update to the mobility fee study is warranted more frequently, the Administrator will initiate an update to the mobility fee study and the mobility fee rate schedule each year for the first five years following January 1, 2017, and then at least every five (5) years thereafter.

Sec. 40-90. – Annual indexing procedure.

(a) *Generally.*

- (1) Except as provided in (a)(2), in order to ensure mobility fee amounts are sufficient to address the impacts of new development, the Board has determined that the mobility fees recommended in the mobility fee study shall be indexed each year, beginning on January 1, 2018, in order to reflect changes in actual costs to meet new demand for additional mobility network capacity created by new development, as provided by this section.
- (2) Indexing shall not be required within a twelve (12) month period following an update to the mobility fee study, pursuant to section 40-89.

(b) *Procedure.*

- (1) Mobility fees shall be indexed as follows:
 - a. Mobility fee components pertaining to land costs shall be adjusted to reflect the percent change over a five-year period in just property values in unincorporated Hillsborough County, based on data from the Florida Legislature's Office of Economic and Demographic Research.
 - b. Mobility fee components pertaining to roadway construction costs shall be adjusted to reflect the percent change over a five-year period in design, construction, and construction/engineering/inspection (CEI) costs, as indicated by the Florida Department of Transportation's Office of Policy Planning.

- c. Mobility fee components pertaining to mobility facilities other than those referenced in (b)(1)a. and b., including certain transit facilities, shall be adjusted to reflect the percent change in costs over a five-year period based on the Construction Cost Index calculated by the Engineering News-Record.
 - (2) The Administrator will revise the mobility fee rate schedule based on the indexing calculation in (b)(1).
 - (3) At least ninety (90) days prior to January 1, the Administrator will provide public notice of the change in the mobility fee rate schedule resulting from the indexing procedure for that year, as required by § 163.31801, Florida Statutes. Public notice shall be provided by publication in a newspaper of general circulation within the county. Should the Administrator not provide notice of the change in the mobility fee rate schedule at least ninety (90) days prior to January 1, the changed fee schedule shall not take effect until at least ninety (90) days following the actual notice date.
- (c) After the notice period required by subsection (b)(3) has ended, impact-generating development required to pay mobility fees shall be subject to the indexed mobility fee rate schedule for that year.

Sec. 40-91 – Mobility fee hearing officer.

- (a) *Establishment.* There is hereby created the position of mobility fee hearing officer, in order to hear and decide appeals pursuant to this article.
- (b) *Appointment and removal.*
 - (1) The Board shall appoint one or more mobility fee hearing officers from among three or more persons recommended for each position by the Administrator. Should the Board appoint more than one mobility fee hearing officer, the terms of office shall be appropriately staggered and applications shall be equally assigned to mobility fee hearing officers by a confidential rotation system.
 - (2) Each mobility fee hearing officer shall be appointed for a definite term of office, not to exceed four years, and may be reappointed at the conclusion of any term.
- (c) *Qualifications.*
 - (1) A mobility fee hearing officer shall be appointed solely with regard to the qualifications for the duties of the office.
 - (2) A mobility fee hearing officer shall be an attorney duly licensed by the Florida Bar to practice law in the state of Florida, and shall have been licensed to practice law for at least five (5) years.
 - (3) A mobility fee hearing officer shall not hold other appointive or elective office or position in government during his or her term.
 - (4) A mobility fee hearing officer shall not be an employee of Hillsborough County.

- (d) *Custody of books and papers.* The Clerk of the Board shall maintain a file of all papers submitted to the mobility fee hearing officer and shall have the official custody of the application, the mobility fee hearing officer's findings and recommendation, and the record of all proceedings regarding the application. All such files shall be open to inspection by any person at reasonable times, under reasonable conditions, and under supervision by the custodian of such files or his or her designee. Any costs of reproduction shall be paid by the persons requesting copies of said documents.
- (e) *Financial disclosure.* Each person appointed as mobility fee hearing officer shall be subject to the provisions of Section 112.3145, Florida Statutes, insofar as they relate to local officers. Such disclosure shall be filed with the Supervisor of Elections. The failure to comply with the provisions of this subsection shall constitute just cause for removal from office.
- (f) *Powers and duties.*
- (1) The mobility fee hearing officer shall have all powers necessary to conduct the hearings assigned to the mobility fee hearing officer in Section 40-92.
 - (2) The mobility fee hearing officer shall have the power to issue notices of hearings and subpoenas requiring the attendance of witnesses and production of evidence, and the power to administer oaths and take testimony and evidence.
 - (3) It shall be the duty of the mobility fee hearing officer to inquire fully into the facts of each case. In addition to the powers described above, the mobility fee hearing officer shall have the following powers and duties with respect to such cases:
 - a. to receive stipulations of fact, agreed to in writing, by the participants.
 - b. to accept in lieu of originals, true copies of such documentary evidence as may be offered.
 - c. to request printed or written briefs to be filed on behalf of any of the participants in such hearings. Such briefs shall contain an abstract of the evidence and also the arguments relied on by the participant filing the same. Briefs, when requested, shall be prepared and filed with the mobility fee hearing officer within such time or times, and under such regulations, as to service of copies thereof upon the other participants, as the mobility fee hearing officer may prescribe. The above described request shall be filed on forms available from the Administrator.
 - d. to dispose of procedural requests or similar matters including motions to modify and motions to consolidate applications.
 - e. to call, examine and cross-examine witnesses and to introduce into the record all relevant evidence.
 - f. to keep a record of all persons requesting notice of the decision in each case.
 - g. to receive oral testimony presented by all interested individuals.

(g) *Statement of freedom from improper influence*

- (1) No person who is or may become a party of record before the mobility fee hearing officer nor anyone appearing on behalf of a party of record before the mobility fee hearing officer shall communicate ex parte with any mobility fee hearing officer about an application currently pending or impending.
 - (2) No member of the Board shall communicate ex parte with any mobility fee hearing officer about an application currently pending or impending. Communication between the mobility fee hearing officer and the Board of County Commissioners acting as a collegial body shall be undertaken in accordance with the terms of this Code.
 - (3) In order to assure that the mobility fee hearing officers are free from improper influence, a mobility fee hearing officer shall neither initiate nor consider ex parte communications concerning a pending or impending application. A mobility fee hearing officer, however, may obtain the advice of a disinterested expert other than another mobility fee hearing officer, if he or she gives notice to the parties of record of the person consulted and the substance of the advice, and affords the parties of record reasonable opportunity to respond.
 - (4) Whoever shall accept an appointment as a mobility fee hearing officer and any firm with which he or she is or may become associated, is, for a period of one year from the date of termination as holder of such office, hereby expressly prohibited from acting as agent or attorney in any proceeding, application or matter before any commission, board, agent or other office of County government, involving property which was the subject of an application during the time such person was in office.
 - (5) Ex parte communications as contemplated herein shall not include the required transmission of official documents by staff pursuant to the terms of this Code.
- (h) *Disqualification of mobility fee hearing officer in particular cases.* The mobility fee hearing officer shall disqualify himself or herself from a particular case when it reasonably appears that he or she has a conflict of interest. When the mobility fee hearing officer disqualifies himself or herself, the case shall be randomly assigned to another mobility fee hearing officer, if available. In the event another mobility fee hearing officer is not currently employed by the County, the Administrator may request the County Attorney to provide an attorney otherwise qualified to sit as a mobility fee hearing officer for an individual case where all hearing masters disqualify themselves.

Sec. 40-92. – Appeals.

- (a) *Generally.* Any decision of the Administrator under this article may be appealed to the mobility fee hearing officer as set forth in this section.
- (1) *Standing to appeal.* Any applicant subject to mobility fee assessment shall have standing to appeal a decision or interpretation of the Administrator under this article.

(2) *Notice of appeal.*

- a. Applicants seeking to appeal a decision or interpretation of the Administrator under this article must file a written appeal with the Administrator within 30 days of the date of the decision or interpretation sought to be appealed. In said written appeal, the applicant must clearly identify the detailed basis for the appeal of the Administrator's decision or interpretation, and that basis must correspond with the review criteria established in this article that were utilized by the Administrator in rendering the decision or interpretation being appealed.
- b. The Administrator shall set the matter for hearing before the mobility fee hearing officer within sixty (60) days of receiving the appellant's written appeal. This period may be extended by agreement between the Administrator and the party appealing the decision or interpretation.

(3) *Conduct of hearing.*

- a. The hearing shall be limited to the record on appeal, and shall consist of oral argument by the Administrator and the party appealing the decision, each of whom may be represented by legal counsel.
- b. The record on appeal shall consist of:
 1. The application and any other information submitted by the applicant to the Administrator; and
 2. The written decision of the Administrator and any documents attached thereto.
- c. In addition to the record on appeal, the Administrator and the appellant may freely refer to the following in presenting their cases to the mobility fee hearing officer:
 1. Applicable portions of the Future of Hillsborough Comprehensive Plan, the Hillsborough County Land Development Code, and any other duly adopted Hillsborough County ordinance, rule or resolution; and
 2. Any state or federal statute, rule, or decision.

(4) *Authority of hearing officer.* The standard of review of all decisions of the Administrator under this article shall be finding of error, except for decisions concerning grandfathering of projects under section 40-77, which shall be subject to *de novo* review as provided in section 40-77(d). Upon a finding of error in the Administrator's decision, the hearing officer shall identify the error and is authorized to take any action that the Administrator was authorized to take under this article.

(5) *Decision of hearing officer.*

- a. Upon a finding of error in the administrative decision, the hearing officer shall identify the error and is authorized to take any action that the Administrator was authorized to take under this article.

- b. The decision of the hearing officer shall be rendered not later than five working days after the conclusion of the hearing. The hearing officer may request additional time, with the consent of the parties.
 - c. The decision of the hearing officer shall be reduced to writing and shall include findings of fact, if any, and conclusions of law, and the decision shall be based on the record on appeal presented in accordance with this section.
- (6) *Finality of decision.* The decision of the hearing officer is final. The hearing officer's decision may be challenged by any person with standing under state law, in whatever way authorized by state law.

Appendix A: Independent Mobility Fee Calculation Guidelines and Procedures

1. Pre-application Meeting. Before beginning the independent mobility fee calculation, the applicant or applicant's representative shall arrange and attend a pre-application meeting with the Administrator and any other appropriate County staff to discuss the requirements, procedures, and methodology of the independent mobility fee calculation. The pre-application meeting shall normally cover the following topics:

- a. *Proposed Previous Studies*

If the applicant proposes relying on the results of any previous studies, the applicant must submit said studies to the County for review for sufficiency and applicability to the proposed new development. The final determination as to whether a previous study County may be utilized for a proposed study shall be at the sole discretion of the Administrator.

- b. *Proposed Study Sites*

The applicant shall identify a minimum of three comparable sites to be studied. The site description shall include the specific location, the character of the location, and the land use(s) at the location (including ITE code and classification).

The applicant shall include an explanation of why the proposed sites are similar to the proposed new development. The explanation shall address pertinent characteristics, such as land use, adjacent area, access to roadway network, and demographics.

The applicant shall include a map showing the location of the proposed new development and the proposed study sites. County staff shall review the proposed study sites for applicability to the proposed new development. Final determination as to whether a proposed study site is sufficiently comparable to the proposed development shall be at the sole discretion of the Administrator.

For cases where three comparable sites are not available in Hillsborough County, the applicant shall pay the fee based on a land use category that the Administrator

feels is most representative and the applicant conduct trip characteristics study 3 to 5 years after the operations begin to verify/revise.

c. *Study Data Elements*

Study data elements shall include the mobility fee formula demand component variables. These are the trip generation rate, trip length and percent new trips factor. Each of these components is discussed below:

(1) Trip Generation Rate

The trip generation rate is normally determined by machine counts. The applicant shall provide documentation depicting the proposed machine counter sites and locations within the site. County staff shall review the proposed sites for suitability of equipment, hose/loop detector configurations, and the dates of counting to reflect typical travel characteristics (i.e., excluding holidays, unusually bad weather conditions, etc.). The County staff shall specify the level of detail to be included in the study report.

(2) Trip Length and Percent New Trips

These two data items are normally determined by an origin/destination survey, consisting of motorist interviews. County staff shall review the proposed location of interviewers, interview forms, dates and times of day for conducting interviews. Documentation of the number of patrons that elected not to participate is also required for evaluating the accuracy of data collected. The applicant shall provide all interview questions to the Administrator for pre-approval.

Trip length shall not be limited to County boundary and shall be capped at 30 miles.

(3) Other Data Items

County staff shall specify any other data items the applicant shall be required to collect for the proposed study.

d. *Proposed Data Collection Methodology*

County staff shall review the applicant's proposed methodology for analyzing the data collected in the study. This methodology shall follow Section 2, below.

e. *Report Format*

The applicant shall provide the study report in a format acceptable to the County. The applicant shall compile the study findings into a report generally structured as follows:

- Table of Contents
- Letter of Transmittal
- Findings of the Report
 - Trip generation rate
 - Trip length
 - Percent new trips
- Mobility Fee Calculations
- Appendices
 - Trip generation rate summary
 - Trip length worksheet
 - Percent new trips worksheet
 - Trip generation data (including original machine counts and manual verification counts)
 - Interview forms (use attached forms)

Subsequent to the pre-application meeting, the applicant shall submit three copies of the proposed approach to the study to the Administrator, who has forty-five (45) days to respond in writing to the proposed approach. If County staff concurs with the proposed approach, the applicant shall be notified to proceed with the study. If County staff disagrees with the proposed approach, County staff shall identify the problem areas for the applicant. The applicant must receive approval from County staff before proceeding with the study. In the event the applicant disagrees with a decision of the Administrator that effectively results in a denial of the independent mobility fee calculation, the applicant may appeal said decision pursuant to Sec. 40-81(e) of article III.

2. Methodology. The following guidelines shall be followed when conducting an independent mobility fee calculation:

a. *Collecting Trip Generation Data*

The applicant shall be required to place the machine counters at project driveways, for a minimum of three consecutive weekdays of 24-hour machine counting, on days representative of typical traffic patterns at that site (not during a holiday or unusual weather conditions (heavy rains, etc. that would affect traffic patterns), for example). The traffic counts shall occur during the same days which the collection of trip length and percent new trips data is conducted.

The data to be collected includes:

- Date and times of counts;
- A summary of counts by 15-minute increments (entering, exiting, and total);
- Average daily volume; and
- Volume during the a.m. and p.m. peak hours of the adjacent street.

The applicant must verify the correct operation of the machine counters by manually observing their proper data recording for at least two hours during the a.m. or p.m. peak hour of the site (in fifteen minute increments) during the same days that the machine count data is collected. The machine counts shall then be reviewed to ensure that a margin of error of 10 percent or less is achieved between inbound and outbound trips counted. The manual verification data shall then be used to calibrate the machine count data collected during either the a.m. or p.m. peak hour of the site. The calibration factors developed through this review shall then be used to adjust the daily machine counts. The manual verification counts are intended to verify the correct operation of the machine counters and as such are required to show proof of reducing the margin of error (between inbound and outbound trips) originally observed from the raw machine count data. The manual verification, machine counts, and calibration must be documented in the study report to show that the necessary quality control measures have been taken to reflect accurate calculation of the trip generation rate. If a machine has a margin of error greater than the allowable 10 percent, a recount is required. Additional measures such as reviewing the counts by time and day shall be taken to ensure that any anomalies that may have occurred on

a certain day that is out of the ordinary trend relative to the other days be treated accordingly in terms of the necessary adjustments to the machine counts.

The applicant shall include the machine count data in the study report. All data are subject to review and acceptance by County staff, based on currently accepted traffic engineering practice. County staff or the County's consultant may visit the study site to observe the placement and operation of the machine counters.

If the applicant is unable to obtain machine and manual counts according to the above requirements, he/she may repeat the entire count or may elect to submit an explanation in writing to the County staff. County staff shall review the explanation and then may accept the data as is, approve a partial recount, or require an entire recount. County staff shall provide this response in writing within ten (10) working days.

Alternative methods of collecting trip generation data that are not expressly described herein may be utilized only if such methods are acceptable to the Administrator.

b. *Collecting Trip Length and Percent New Trips Data*

The origin/destination survey shall collect the following information:

- Date of the interview;
- Location of the interview;
- Name of the interviewer;
- Time of day of the interview;
- Origin of the interviewee's trip,
- Destination of the interviewee's trip, and
- Trip purpose.

The place of origin or destination shall be identified as accurately as possible. The origin and destination shall be determined with one of the following methods (listed from most preferred method to least preferred method):

- The specific name and address of the origin and destination;
- The specific name of the origin and destination (mall, town, bank,

supermarket, subdivision, school, etc.)

- The intersection nearest to the origin and destination; or
- The major intersection nearest to the origin and destination (only if none of the above information is available).

The applicant shall employ interviewers that have a strong prior knowledge of the places and major intersections in the community that are most likely to be named by interviewees so the interviewers can quickly recognize and record these responses when interviewees give them, or solicit further detail in the response. In some cases, places named by interviewees cannot later be pinpointed when the interview forms are tabulated, disqualifying those interviews as observations. For that reason, the applicant is prudent to conduct a quantity of interviews in excess of the minimum required sample size.

The applicant shall use an interview form to record the interview responses. This form shall be used to record the information identified above. The applicant shall include copies of the completed interview forms in the study report. Samples of acceptable interview forms are included at the end of this appendix. These samples include fields to record the data items listed above, as well as fields for calculating the trip length (at a later time), and fields for quality control. The applicant shall include copies of the completed interview forms in the study report.

It is not acceptable to record the trip length as estimated by the interviewee. The proper method to determine a trip length is to use a scaled map to measure the shortest route between the site and the reported places of origin and destination, or by using a geographic Information system to measure the distance directly using a vehicle odometer.

Note that only one person per car shall be surveyed. In the case of non-residential land uses, it is important that all access point to the site are covered (such as back entrances used by employees, etc.), and an appropriate number of employees is also interviewed (at least 25 to 30 percent of the employees) in addition to the patrons.

Alternative methods of collecting trip length and percent new trips data that are not expressly described herein may be utilized only if such methods are acceptable to the Administrator.

Acceptable procedures to determine if a trip is classified as Primary, Diverted/Secondary, or Captured, are explained below.

c. *Trip Type Classification*

Using the survey information, trips should be classified into one of four groups: primary, captured, diverted, or secondary.

- **Primary** trips are trips made from the origin (home, place of work, etc.) to the survey site and then back to the origin. The length is measured along the shortest reasonable route between the trip origin and the survey site. The length of the trip is recorded twice once for the trip to the site and again for the return trip. See Figure 1.
- **Pass-By Captured** trips are trips that add no travel to the roadway from a traffic-impact-analysis perspective. A captured trip occurs when the survey site is an intermediate stop located within the ideal grid street rectangle defined by the primary trip origin and destination. The intermediate stop at the survey site may cause the route selected for travel to be different than if no intermediate stop were planned, but no additional travel is introduced as a result. The percentage of new trips used in the impact/mobility fee demand component is simply one minus the percentage of captured trips. See Figure 2.
- **Diverted/secondary** trips are similar to captured trips in that they are intermediate stops between trip origins and primary destinations; however, in diverted and secondary trips the survey site is located outside the boundaries of the origin/destination rectangle. The trip length assigned to these trips differs based on the length of the diversion. The two measurements are considered in determining the trip length of the diverted trips and the lower trip length is recorded (see Figure 3):
 1. Round-trip length of the diversion back to the rectangle ($2 \times D$); and
 2. The average trip length of origin to site, and site to final destination $((A+B)/2)$.

When the 1st option is shorter and used, the trip is considered a “diverted” trip. When the 2nd option is used, the trip is considered “secondary”.

Figure 1: Primary Trip

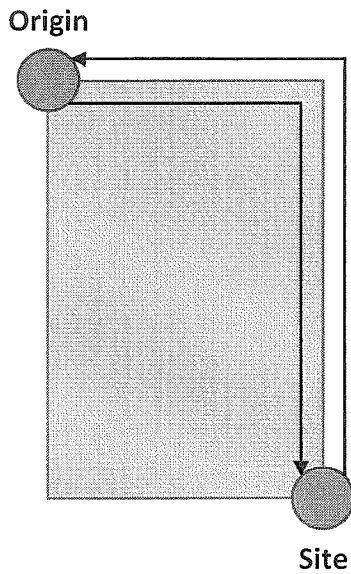


Figure 2: Pass-By Captured Trip

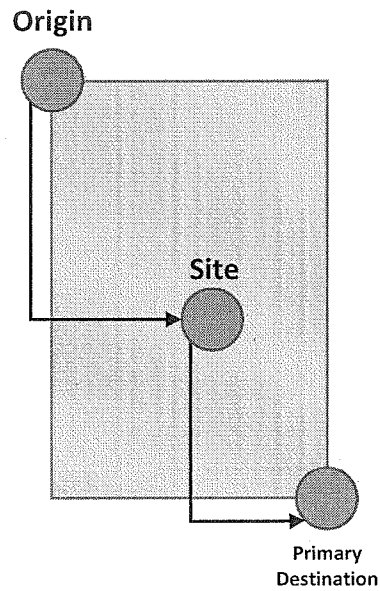
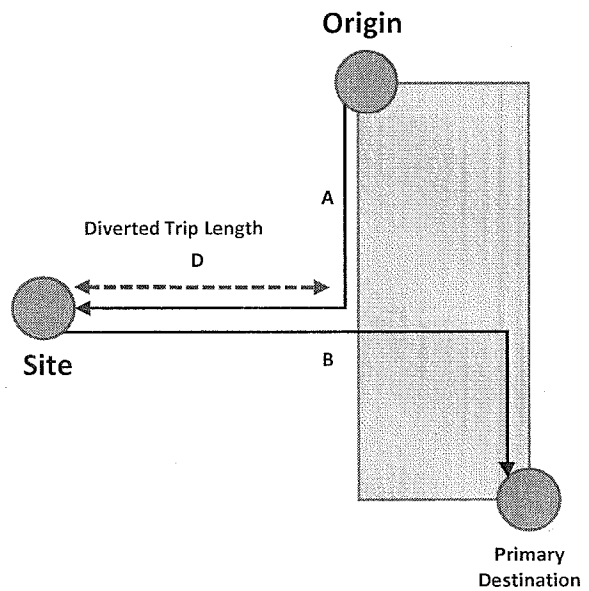
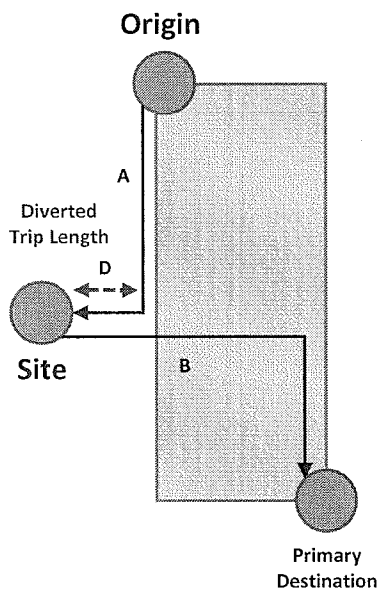


Figure 3: Diverted Trip

Trip length recorded depends on the round-trip length of the diversion. If the average trip length of trips "A" and "B" (origin-to-site and site-to-destination) is greater than the round-trip length of the diversion, "D", the diverted trip length is recorded. If not, the average trip length of trips "A" and "B" is recorded.



The applicant shall also include in the study report:

- ✓ The number of observations (useable interview responses);
- ✓ The average trip length, rounded off to 0.1 mile; and
- ✓ The percent new trips.

It is important to note any potential anomalies to the study site. For instance, if there is a possibility of cut-thru traffic, the survey form shall be created to accurately reflect this and trip generation as counted by the machine counts shall be adjusted. Another example of potential site-specific anomalies could be the presence of an exterior parking lot. Patrons parking outside of the study site shall not be included in the survey data.

d. *Number of Interviews to Conduct*

In determining a reasonable estimate of the trip length and percent new trips, the applicant shall perform surveys at each of the three sites for a minimum of 10 hours per site. The specific time period to be covered shall be governed by the type of land use being surveyed and its typical daily operations. An observation shall be considered valid if its origin and destination are specific enough from which the trip length and type of trip can be determined. Because captured trips do not have a measured origin and destination, captured trips are not included in this calculation. The specific required number of valid surveys is the number of surveys required to meet a 90% level of confidence at a plus/minus 15% level of accuracy, or at least a total of 150 usable surveys for the study land use.

Upon completion of the surveys, whether there were sufficient number of surveys shall be determined through the following formula, which calculates the necessary sample size:

$$N = \frac{C^2 \times Z^2}{E^2}$$

Where:

N is the required sample size for the specific level of confidence at the desired accuracy level;

C is the coefficient of variation as calculated by dividing the sample mean trip length into the standard deviation of the sample trip length;

Z is the normal distribution value statistic at the specific level of confidence; and

E is the specific margin of error or level of accuracy.

The above formula is based on a methodology developed by Michael E. Smith in "Design of Small-Sample Home Interview Travel Surveys", Transportation Research Board 701, 1979.

e. *Raw Data must be Submitted*

The applicant shall submit copies of the raw data to the County with the study report.

3. Guidelines. The applicant shall use the information derived from the traffic study to calculate an independent mobility fee. The results of the independent mobility fee calculation study shall be submitted to the Administrator
4. Submitting the Study Report. The applicant shall submit five (5) copies of the study report to the Administrator. The study must be certified by a Professional Engineer registered in the State of Florida.
5. Sufficiency and Fee Determination. The Administrator shall review the independent mobility fee calculation for sufficiency methodology, technical accuracy and findings, and shall make the final determination as to whether to accept the study and the amount of the mobility fee assessment. If the resulting vehicle miles of travel (VMT) is at least 10% different than the average VMT used to calculate the fee for a given category, the County may consider providing a differential rate.

Appendix B: Transportation Impact Fee Offset Transferability

Impact Fee Assessment Zone	Transferability of Existing Impact Fee Offsets					
	Existing Impact Fee Zone	Mobility District #1	Mobility District #2	Mobility District #3	Mobility District #4	Mobility District #5
Zone 1	Yes	Yes	-	-	-	-
Zone 2	Yes	-	Yes	-	-	-
Zone 3	Yes	-	-	Yes	-	-
Zone 4	Yes	-	Yes	-	-	-
Zone 5	Yes	-	-	Yes	-	-
Zone 6	Yes	-	-	-	Yes	-
Zone 7	Yes	-	Yes	-	Yes	-
Zone 8	Yes	-	Yes	-	Yes	-
Zone 9	Yes	-	-	-	Yes	-
Zone 10	Yes	Yes	-	-	-	-

STATE OF FLORIDA }
COUNTY OF HILLSBOROUGH }

I, PAT FRANK, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of an Ordinance adopted by the Board at its regular meeting on the 26th day of April, 2016, by a vote of 7 voting yes and 0 voting no, as the same appears in record in Minute Book 479 of the Public Records of Hillsborough County, Florida

WITNESS my hand and official seal this 2nd day of May, 2016.

PAT FRANK
CLERK OF THE CIRCUIT COURT

BY: *Diana Taylor*
Deputy Clerk



Approved By County Attorney
As To Form and Legal Sufficiency:

By: *[Signature]*
Assistant County Attorney



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

May 2, 2016

Honorable Pat Frank
Clerk of the Circuit Court
Hillsborough County
419 Pierce Street, Room 140
Tampa, Florida 33601

Attention: Diana Leon, Deputy Clerk, BOCC Records

Dear Mrs. Frank:

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge receipt of your electronic copy of Hillsborough County Ordinance No. 16-8, which was filed in this office on May 2, 2016.

Sincerely,

Ernest L. Reddick
Program Administrator

ELR/lb

Hillsborough County Mobility Fee Schedule of Rates

Phase-in schedule effective January 1, 2017 to December 31, 2017

The information provide here is for information only and is not binding, as it could change as a result of changes in development plans, in the ordinance, in the fee structure, or in other circumstances which may occur prior to issuance of the buidling permit.

ITE LUC	Land Use	Unit	Urban Assessment District ⁽¹⁾	Rural Assessment District
RESIDENTIAL:				
210	Single Family (Detached) - Less than 1,500 sf & Annual HH Income less than 50% SHIP Definition	du	\$854	\$1,237
	Single Family (Detached) - Less than 1,500 sf & Annual HH Income between 50-80% SHIP Definition	du	\$1,295	\$1,873
	Single Family (Detached) - Less than 1,500 sf	du	\$1,993	\$2,887
	Single Family (Detached) - 1,501 to 2,499 sf	du	\$2,547	\$3,688
	Single Family (Detached) - 2,500 sf and greater	du	\$2,861	\$4,141
220	Multi-Family (Apartment); 1-2 Stories - Annual HH Income less than 50% SHIP Definition	du	\$598	\$865
	Multi-Family (Apartment); 1-2 Stories - Annual HH Income between 50-80% SHIP Definition	du	\$899	\$1,304
	Multi-Family (Apartment); 1-2 Stories	du	\$1,647	\$2,390
222/223	Multi-Family (Apartment); 3+ Stories - Annual HH Income less than 50% SHIP Definition	du	\$370	\$538
	Multi-Family (Apartment); 3+ Stories - Annual HH Income between 50-80% SHIP Definition	du	\$561	\$815
	Multi-Family (Apartment); 3+ Stories	du	\$1,030	\$1,496
230	Residential Condominium/Townhouse	du	\$1,437	\$2,086
232	High-Rise Condominium; 3+ Stories	du	\$1,044	\$1,514
240	Mobile Home Park	du	\$939	\$1,362
253	Congregate Care Facility	du	\$242	\$352
LODGING:				
310	Hotel	room	\$1,291	\$1,539
311	Hotel; All Suites	room	\$994	\$1,186
320	Motel	room	\$914	\$1,092
RECREATION:				
412	General Recreation	acre	\$510	\$609
416	RV Park	site	\$361	\$431
420	Marina	boat berth	\$866	\$1,033
430	Golf Course	hole	\$10,492	\$12,506
444	Movie Theater	screen	\$9,772	\$11,743
492	Health Club	1,000 sf	\$7,801	\$9,310
INSTITUTIONS:				
520	Elementary School (Private)	student	\$213	\$255
522	Middle School (Private)	student	\$305	\$364
530	High School (Private)	student	\$320	\$383
540	University/Junior College (7,500 or fewer students) (Private)	student	\$591	\$703
550	University/Junior College (more than 7,500 students) (Private)	student	\$437	\$521
560	Church	1,000 sf	\$1,550	\$1,853
565	Day Care Center	1,000 sf	\$4,961	\$5,969
610	Hospital	1,000 sf	\$3,321	\$3,959
620	Nursing Home	bed	\$303	\$364
630	Clinic	1,000 sf	\$7,708	\$9,199
OFFICE:				
710	General Office 50,000 sq ft or less	1,000 sf	\$3,596	\$5,217
	General Office 50,001-100,000 sq ft	1,000 sf	\$3,044	\$4,417
	General Office 100,001-200,000 sq ft	1,000 sf	\$2,576	\$3,738
	General Office 200,001-400,000 sq ft	1,000 sf	\$2,179	\$3,163
	General Office greater that 400,000 sq ft	1,000 sf	\$1,980	\$2,873
715	Single Tenant Office Building	1,000 sf	\$2,705	\$3,924
720	Medical Office 10,000 sq ft or less	1,000 sf	\$5,776	\$8,375
720	Medical Office greater than 10,000 sq ft	1,000 sf	\$8,410	\$12,196
RETAIL:				
813	Discount Superstore	1,000 sf	\$3,857	\$4,630
815	Discount Store; Free-Standing	1,000 sf	\$4,342	\$5,213
820	Shopping Center 50,000 sq ft or less	1,000 sf	\$4,191	\$5,048
	Shopping Center 50,001-200,000 sq ft	1,000 sf	\$4,045	\$4,856
	Shopping Center 200,001-400,000 sq ft	1,000 sf	\$3,824	\$4,587
	Shopping Center greater than 400,000 sq ft	1,000 sf	\$3,773	\$4,521
841	New/Used Auto Sales	1,000 sf	\$5,008	\$5,980
853	Convenience Market w/Gasoline	1,000 sf	\$14,829	\$17,930
857	Discount Club	1,000 sf	\$3,169	\$3,805
862	Home Improvement Superstore	1,000 sf	\$2,330	\$2,799
863	Electronics Superstore	1,000 sf	\$2,180	\$2,627
880/881	Pharmacy/Drug Store with & without Drive-Thru	1,000 sf	\$2,984	\$3,589
890	Furniture Store	1,000 sf	\$815	\$972
912	Bank/Savings Drive-In	1,000 sf	\$8,522	\$10,228
931	Quality Restaurant	1,000 sf	\$10,564	\$12,648
932	High-Turn Over Restaurant	1,000 sf	\$12,591	\$15,073
934	Fast Food Restaurant w/Drive-Thru	1,000 sf	\$28,330	\$34,079
942	Automobile Care Center	1,000 sf	\$3,959	\$4,734
944/946	Gas/Service Station with & without Car Wash	fuel pos.	\$3,183	\$3,833
947	Self-Service Car Wash	service bay	\$3,054	\$3,670
INDUSTRIAL:				
110	General Light Industrial	1,000 sf	\$1,620	\$2,349
120	General Heavy Industrial	1,000 sf	\$345	\$503
140	Manufacturing	1,000 sf	\$889	\$1,289
150	Warehousing	1,000 sf	\$823	\$1,195
151	Mini-Warehouse	1,000 sf	\$296	\$431
152	High-Cube Warehouse	1,000 sf	\$387	\$563

(1) Development in conformance with the Planned Village standards of Policy 33.3 of the Comprehensive Plan and Part 5.04.00 of the Land Development Code within the Residential Planned 2 (RP-2) areas shall be assessed the rate applicable to the urban assessment district.

(2) In the case of shopping centers with up to 300,000 square feet, fast-food, convenience store, and gas stations located on outparcels should be charged separately using their individual categories, as opposed to the general shopping center rate

**HILLSBOROUGH COUNTY
CONSOLIDATED IMPACT ASSESSMENT
PROGRAM ORDINANCE**

Hillsborough County Ordinance 96-29, as amended

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ORDINANCE #96-29

AN ORDINANCE CONSOLIDATING AND AMENDING HILLSBOROUGH COUNTY'S IMPACT ASSESSMENT ORDINANCES, SPECIFICALLY ORDINANCES 85-17, 85-23, 86-04, 86-20, 88-23, 92-12, ALL AS PREVIOUSLY AMENDED; RELATING TO THE HILLSBOROUGH COUNTY ROAD NETWORK IMPROVEMENT PROGRAM ORDINANCE, THE HILLSBOROUGH COUNTY THOROUGHFARE PLAN ORDINANCE, THE HILLSBOROUGH COUNTY PARK SITE IMPROVEMENT PROGRAM ORDINANCE, THE HILLSBOROUGH COUNTY SCHOOL SITE DEDICATION ORDINANCE, AND THE HILLSBOROUGH COUNTY FIRE SERVICE IMPACT FEE PROGRAM ORDINANCE (INCLUDING THE ASSESSMENT AND COLLECTION OF IMPACT FEES FOR ROADS, RIGHT-OF-WAY, PARKS, SCHOOLS SITES, AND FIRE SERVICE), AND THE HILLSBOROUGH COUNTY AFFORDABLE HOUSING IMPACT FEE RELIEF PROGRAM ORDINANCE; PROVIDING FOR THE CONSOLIDATION OF ALL SUCH ORDINANCES INTO ONE COMPREHENSIVE DOCUMENT; PROVIDING UNIFORMITY AND CONSISTENCY OF IMPACT ASSESSMENT REGULATIONS AND PROCEDURES; PROVIDING UNIFORMITY AND CONSISTENCY OF IMPACT ASSESSMENT REGULATIONS AND PROCEDURES; PROVIDING FOR REORGANIZATION, REVISIONS, ADDITIONS, DELETIONS, AND CLARIFICATIONS; PROVIDING PROCEDURES FOR CREATING ADDITIONAL RELIEF PROGRAMS; PROVIDING FOR "NO-FEE TRANSPORTATION ZONES" FOR CERTAIN AREAS; PROVIDING FOR A CHANGE IN PARK SERVICE STANDARDS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners, on April 5, 1995, appointed a 14-member Impact Fee Task Force, representing various sectors of the community, to undertake a comprehensive review of the County's existing impact assessment ordinances; and

WHEREAS, the Impact Fee Task Force, over a three-month period, held eight meetings open to the public; and

WHEREAS, the Task Force's resulting recommendations were issued in The Impact Fee Task Force Report to the Board of County Commissioners, dated July 18, 1995; and

WHEREAS, the first recommendation of the Impact Fee Task Force, which was also supported by the County Administrator, was the consolidation of the existing impact assessment ordinances into a single ordinance with consistent provisions for all categories of assessments; and

WHEREAS, the Impact Fee Task Force Report also recommended certain changes to the existing impact assessment ordinances, specifically the addition of provisions addressing the concepts of relief of impact assessments in certain designated areas and creation of additional relief programs; and

WHEREAS, the Impact Fee Task Force Report and the County Administrator's Review of the Impact Fee Task Force Recommendations have been extensively considered at a series of public workshops by the Board of County Commissioners of Hillsborough County; and

WHEREAS, the Board of County Commissioners has determined that it is in the public interest to consolidate the existing impact assessment ordinances into one consolidated document, and for the consolidated ordinance provisions to be uniform and consistent for all categories of impact assessments, where appropriate and legal; and

WHEREAS, the Board of County Commissioners has determined that, in order to incorporate such provisions and to achieve such uniformity and consistency, it is necessary to substantially reorganize and revise the existing impact assessment ordinances, and, accordingly, to make such additions, deletions, and clarifications as are necessary and appropriate for the consolidation of the diverse ordinances and additional provisions into one document; and

WHEREAS, the Board of County Commissioners has determined that it is in the public interest to incorporate provisions addressing the concepts of relief of impact assessments in certain designated areas and creation of additional relief programs; and

WHEREAS, deficiencies identified in Appendix “A” of Ordinance 85-23, as amended, have been eliminated through capital projects in the Parks and Recreation Department budget; and

WHEREAS, the Board of County Commissioners has determined it to be more efficient and in the public interest to combine the neighborhood and district park categories into one local park category; and

WHEREAS, the Board of County Commissioners of Hillsborough County finds that it is in the public interest to incorporate provisions addressing the concepts of relief of impact assessments in certain areas, creation of additional relief programs, creation of a local parks standard, and to provide uniformity and consistency of impact assessment regulations and procedures, where practicable and legal, through the consolidation of the existing impact assessment ordinances into one ordinance, and to make such associated additions, deletions, clarifications, and other revisions as are necessary and appropriate;

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA:

ARTICLE 1. SHORT TITLE, AUTHORITY, AND APPLICABILITY

- A. This Ordinance shall be known and may be cited as “**The Hillsborough County Consolidated Impact Assessment Program Ordinance.**”
- B. The Board of County Commissioners of Hillsborough County is authorized and empowered by law to adopt the described Ordinance, which is an amendment, consolidation, reorganization, revision, and clarification, amending the following individual impact assessment program ordinances:

85-17 (Road Network), 85-23 (Park Site Improvement), 86-04 (Thoroughfare Plan), 86-20 (School Site Dedication), 88-23 (Fire Service), and 92-12 (Affordable Housing Relief); all as amended.

ARTICLE 2. FINDINGS

The Board of County Commissioners of Hillsborough County finds that the provision of this Ordinance are necessary for the implementation of the Future of Hillsborough Comprehensive Plan; necessary to ensure that Developments of Regional Impact are assessed for their impacts under Section 380.06, Florida Statutes; authorized by Section 163.3202(3), Florida Statutes; necessary to ensure the coordination of new development and the provision of capital facilities; and necessarily and reasonably related to the public health, safety, and welfare. Article 9, hereof, restates pertinent recitals and the statements of findings, conclusions, and purpose originally set forth in the individual ordinances which

are consolidated herein.

The Board of County Commissioners of Hillsborough County further finds that the provisions of this Ordinance are in compliance with the “Rational Nexus Test” established by the Florida Supreme Court, which is summarized in Article 8, Section B, of this Ordinance.

ARTICLE 3. CONSOLIDATION AND SUBSTANTIVE AMENDMENTS

Hillsborough County Ordinances 85-17, 85-23, 86-04, 86-20, 88-23, and 92-12, all as previously amended, are hereby consolidated and amended, as follows and as fully set forth in Articles 1 through 9 of this Ordinance:

- A. Said ordinances, as previously amended, are hereby consolidated and amended into a single composite Ordinance, and the provisions thereof reorganized, revised, and clarified accordingly, including the deletion of superfluous, incompatible, or obsolete material, for purposes of uniformity and consistency of impact assessment program regulations and procedures, as specifically set forth hereinafter; and
- B. Said ordinances, as previously amended, are hereby further amended to include new provisions which are substantive amendments to the ordinances as they existed prior to this consolidation, as referenced below:
 - Article 8, Section P.2 — Creation of Additional Relief Programs.
 - Article 8, Section P.1 — “No-Fee Transportation Zones”.
 - Article 8, Section B, K, L, and M — Change in Park Standard Categories.

ARTICLE 4. SEVERABILITY

If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

ARTICLE 5. AMENDMENT PROCEDURES

Amendments of this Ordinance shall take place in accordance with Florida statutes and Hillsborough County regulations governing amendment of ordinances.

ARTICLE 6. CORRECTION OF SCRIVENER’S ERRORS

The County Administrator, in consultation with the County Attorney, is hereby authorized to correct non-substantive scrivener’s errors which may be discovered from time to time in this Ordinance after its adoption. The County Administrator is likewise authorized to correct substantive scrivener’s errors, in consultation with the County Attorney, provided that the subject provisions are clearly in conflict with the official record of the public hearing at which the Ordinance was adopted. Correction of such substantive scrivener’s errors shall require approval by the Board of County Commissioners at a public meeting.

ARTICLE 7. EFFECTIVE DATE

This Ordinance shall take effect on October 30, 1996.

ARTICLE 8. IMPACT ASSESSMENT PROGRAM PROVISIONS

Section A. APPLICABILITY – This Ordinance shall apply as set forth below:

1. TRANSPORTATION AND FIRE SERVICE IMPACT ASSESSMENTS: Provisions hereof relating to transportation impact assessments (road improvements and right-of-way) and fire service impact assessments shall apply uniformly to the development of property located within the boundaries of the **unincorporated** area of Hillsborough County.

2. PARK IMPACT ASSESSMENTS: Provisions hereof relating to park impact assessments, shall apply uniformly to the **residential** development of property located within the boundaries of the **unincorporated** area of Hillsborough County. The non-residential development of property shall not be subject to the terms of this Ordinance pertaining to park impact assessments.

3. SCHOOL IMPACT ASSESSMENTS: Provisions hereof relating to school impact assessments shall apply uniformly to the **residential** development of property located within the boundaries of Hillsborough County, including **all incorporated as well as unincorporated areas**, including the municipalities of the cities of Tampa, Temple Terrace, and Plant City. Nonresidential development of property shall not be subject to the terms of this Ordinance pertaining to school impact assessments.

Section B. OPERATIONAL DEFINITIONS

1. **ADMINISTRATOR** — The Hillsborough County Administrator or his designee.
2. **APPLICANT** — Person or entity making application for a development permit or other approval which results in assessment pursuant to this Ordinance.
3. **BEDROOM** — A private room with a closet and window, designed in manner appropriate for sleeping, separable from other rooms by a door, and accessible to a bathroom without crossing another bedroom or living room.
4. **BOARD** — The Board of County Commissioners of Hillsborough County, Florida.
5. **BUILDING** — Any structure, having a roof, designed or intended for the support, enclosure, shelter, or protection of persons, animals, or property.
6. **CAPACITY PER LANE** — The number of vehicles which a road can safely and efficiently carry over a given time period at level of service “D” average daily condition. In this Ordinance, the capacity per lane is assumed to be 7,500 vehicles per day.
7. **C.O.** — A certificate of occupancy issued by Hillsborough County.
8. **CONTRIBUTION** — Money, real property, or personal property donated to and accepted by the County (or other applicable governmental entity), pursuant to this Ordinance or other governmental regulation.
9. **COST PER LANE** — The cost of constructing one 12-foot roadway lane for a length of one mile. Included in this cost are grading and drainage, base and surface, and other incidental expenses.
10. **DEDICATE/DEDICATION** — The designation and conveyance of property for governmental use, through donation of the property by the owner and acceptance by the County (or other applicable governmental entity), pursuant to this Ordinance or other governmental regulation.
11. **DRI** — A Development of Regional Impact, pursuant to Chapter 380.06, Florida Statutes.
12. **ENCUMBER** — To reserve or earmark funds for a specific expenditure or an identified project. In order to qualify as “earmarking”, the County shall fully intend to proceed in good faith and in a timely manner to expend funds. Any of the following actions shall constitute encumbering for purposes of this Ordinance:
 - a. Execution of a contract for acquisition of land or capital equipment; or toward the design or construction of an improvement; or
 - b. Adoption of a resolution by the Board authorizing the commencement of eminent domain; or
 - c. Execution of an agreement for the rendering of services to the County, which are incidental and necessary to the acquisition of land, capital equipment, or the design and construction of an improvement.
13. **FIRE APPARATUS** — Fire-fighting and/or fire-station equipment meeting applicable industry standards in connection with outfitting a fire station as described in Article 9, Section E; Fire Service Appendix F.

14. IMPACT — The negative effect on the fire service network, parks network, school facilities, or road or thoroughfare network in a given area, which is produced by the additional population generated by land development activity.

15. IMPACT ASSESSMENT — (Defined by Impact Category)

- a. **Fire.** The amount of property, construction costs of a fire station or acquisition of capital equipment required, or the cost related to the impact of development as calculated pursuant to the formula contained in Article 9, Section E; or
- b. **Parks and Schools.** The definition in this subsection regarding “Schools” shall be effective until November 1, 2006, at which time the definition for schools in subsection “d” shall apply. The amount of property required, or the cost related to the impact of residential dwelling units as calculated pursuant to the formula contained in Article 9, Sections C and D, respectively; or
- c. **Roads and Right-of-Way.** The additional cost associated with a land development activity that attracts or generates additional vehicular traffic in excess of the traffic generation or attraction associated with the existing land use.
- d. **Schools.** Effective November 1, 2006, Schools shall be defined as the amount of property, construction costs of a school facility or acquisition of capital equipment required for the new school facility, or the cost related to the impact of development as calculated pursuant to the formula contained in Article 9, Section D.

16. INDIVIDUAL ORDINANCES – Hillsborough County’s six impact fee program ordinances (#85-17, #85-23, #86-04, #86-20, #88-23, #92-12, all as amended) as they existed at the time of the Board’s adoption of this consolidated Ordinance.

17. LEVEL OF SERVICE — A service level which is identified in the Comprehensive Plan, or other applicable official document identifying the standard for a facility.

18. LOCAL PARK — A park serving an area defined by an approximate two to five-mile radius with larger parks having the larger service area. Local Parks are accessible by walking, bicycle, or motor vehicle. These parks have basic recreational facilities for serving people on a community basis. They will usually contain a passive seating area and areas for spontaneous or organized games, such as basketball, softball, football, and soccer. Playground apparatus areas for pre-school age and older children should be provided. Larger parks will have facilities for competitive organized athletic events such as Little League Baseball, youth and adult softball, soccer, and football.

19. LOCAL ROADS AND STREETS — A route providing service which is of relatively low average traffic volume, short average trip length or minimal through traffic movements and high land access for abutting property.

20. MOBILE HOME DWELLING UNIT OR MOBILE HOME – A manufactured structure, transportable in one or more sections, which is built on an integral chassis and is designed to be used as a single family dwelling unit, with or without a foundation, when connected to the required utilities.

21. NON-RESIDENTIAL DEVELOPMENT — Commercial or industrial development not providing for any residential dwelling units within a planned project.

22. MULTI-FAMILY DWELLING UNIT — A structure that contains more than two residential housing units. May be a single building or part of a multi-family complex. May be rental or owner-occupied.

23. POPULATION PER DWELLING UNIT — That number of persons based on census data and population studies, likely to be inhabiting certain types of dwelling units.

24. PROGRAM MANAGER — The Hillsborough County official designated by the County Administrator to supervise the administration of the regulations in this Ordinance.

25. RATIONAL NEXUS TEST — The legal test established by the Florida Supreme Court, upon which all impact fee ordinances in Florida are based. This complex test of constitutionality, which has been explained in greater detail by various court opinions, requires, in summary, that in order to be constitutional, an impact fee assessment ordinance must provide that:

- a. The amount of impact fees charged bears a reasonable relationship to the cost of providing public facilities necessitated by new development; and
- b. The impact fees collected are earmarked and spent to construct public facilities reasonably benefiting the development paying the fee.

26. RESIDENTIAL DEVELOPMENT — Any building designed to be used as one or more dwelling units. May be one single-family dwelling unit or many dwelling units in a planned unit development or subdivision.

27. ROAD NETWORK — The highway network established by the County’s Metropolitan Planning Organization’s Long Range Transportation Plan, Needs Assessment, and by Board of County Commissioner adopted transportation corridor plans.

28. SCHOOL BOARD — This Hillsborough County School Board; the body which operates, controls, and supervises all free public schools within Hillsborough County, as authorized by Section 4(b) of Article IX of the Constitution of the State of Florida.

29. SINGLE-FAMILY ATTACHED DWELLING UNIT – A housing unit which shares a common wall with an adjoining unit. The common wall must extend from the foundation through the attic.

30. SINGLE-FAMILY DETACHED DWELLING UNIT – Conventional home where one family normally occupies on unit in one structure, may be found in subdivisions or on single lots.

31. TRANSPORTATION IMPACTS — A general term encompassing both road improvement impacts and right-of-way impacts pursuant to this Ordinance.

32. TRIP CAPTURE — The term “trip capture” is used to describe three separate trip-making characteristics, as defined below:

- a. **Pass-By Trips** are trips made as intermediate stops on the way from an origin to a primary trip destination. Pass-By Trips are attracted from traffic passing the site on an adjacent street that contains direct access to the generator. These trips do not require a diversion from another roadway;

- b. **Internal Trips** are trips made within a subject site, and/or those made without accessing the public roadway network;
 - c. **Diverted Trips** are those non-primary trips where the route to the primary destination is altered so that the pass-by destination can be reached.
33. **TRIP LENGTH** — The average length in miles of any vehicle trip either produced by a dwelling unit in a specific zone, or attracted to a specific type of land use in any zone.
34. **TRIP RATE** — The average number of vehicle trip ends (one-way trips) which can be attributed to a specific type of land use activity on a daily basis.
35. **VEHICLE MILES OF TRAVEL** — Unit of measure defined by trip length times trip rate.

Section C. RULES OF CONSTRUCTION

For the purpose of administration and enforcement of this Ordinance, the following rules of construction shall apply to the text of this Ordinance unless otherwise stated herein:

1. The word “shall” is always mandatory and not discretionary; and the word “may” is permissive.
2. Words used in the present tense shall include the future, one gender shall include all genders, and the singular shall include the plural and the plural the singular, unless the context clearly indicates the contrary.
3. The word “person” includes an individual, a corporation, a partnership, an incorporated association, or other similar entity.
4. “And” indicates that all connected terms, conditions, provisions, or events shall apply.
5. “Or” indicates that the connected items, conditions, provisions or events may apply singularly or in any combination.
6. “Either...or” indicates that the connected items, conditions, provisions, or events shall apply singularly, but not in combination.
7. Any headings contained in this Ordinance are for ease of reference only and shall not be construed as limiting, defining, or otherwise affecting the meaning of any term or condition herein.

Section D. ADMINISTRATION

1. **PROGRAM MANAGER.** The Administrator is empowered to designate an impact assessment program manager or other designee to administer the impact assessment program set forth in this Ordinance, as well as such other employees as the Administrator determines to be necessary to carry out the provisions of this Ordinance efficiently and effectively.

2. **INTERPRETATION.** The Administrator shall have the authority to make all interpretations of the text and application of this Ordinance. Interpretations by the Administrator shall comply with the procedures, form, official record, and appeal requirements of this Ordinance. Administrative interpretations are appealable to the Board. A party wishing to appeal an interpretation of the Administrator must file an appeal, in writing, with the Administrator within thirty (30) days of the Administrator's issuance of the written interpretation.

3. **FALSE INFORMATION.** Knowingly furnishing false information to the Administrator or other County or municipal official who is charged with the administration of this Ordinance on any matter relating to the administration of this Ordinance shall constitute a violation hereof, subject to the penalties set forth herein.

4. **MAINTENANCE OF OFFICIAL AMENDED CONSOLIDATED ORDINANCE.** The Administrator, in consultation with the County Attorney, is hereby authorized and directed to maintain an updated official master copy of the Consolidated Impact Assessment Program Ordinance which incorporates Ordinance #96-29 and all amendments thereto, with the date of each such amendment noted therein as appropriate. Each amendment to Ordinance #96-29 shall be incorporated into the official master copy of the Consolidated Ordinance and a copy of the revised Consolidated Ordinance shall be filed with the Clerk no later than fifteen (15) working days after approval of the amendment by the Board of County Commissioners.

Section E. DEMONSTRATION OF NEED

The Board has determined that the County's available funding sources are inadequate, based upon present projections, to provide for the construction of those public facilities improvements required to accommodate growth. Impact assessments shall not be used to collect more than is necessary to fund such capital facilities. The impact assessments in this Ordinance are based upon the data and methodologies set forth herein, which establish a fair and equitable allocation of costs and recognize past and future payments from new development, as well as offsets for in-kind contributions.

Revenues collected from impact assessments shall not be used to replace existing capital facilities or to fund existing deficiencies, but only to provide for new capital facilities which are necessitated by new development. Accordingly, the County has established uniform service levels, identified existing deficiencies, identified funding sources for correction of those existing deficiencies, and established an overall improvement program for all public facilities for which this Ordinance assesses impacts, as set forth in detail in Article 9, hereof. The Administrator shall no less frequently than once every 5 years review the available sources of revenue and the needs and shall file a report with the Board evidencing the results of said analysis. The report shall include the identification of non-impact fee funding sources which have become available for funding improvements required by growth.

Section F. EXEMPTIONS AND EXISTING USES

1. **EXEMPTIONS.** The following shall be exempted from payment of impact assessment under this Ordinance:

- a. **Certain Alterations to Dwellings.** Alteration or expansion of an existing dwelling unit where said alteration or expansion will not increase the impacts assessed by this Ordinance for the existing dwelling unit;
- b. **Certain Accessory Buildings.** The construction of accessory buildings or structures which will not increase the impacts assessed by this Ordinance for the principal building or structure;
- c. **Certain Alterations to Other Structures.** Alteration or expansion of a structure other than a dwelling unit where such alteration or expansion does not increase the impacts assessed by this Ordinance for the existing structure;
- d. **Replacement of Certain Destroyed Structures.** The replacement of a destroyed or damaged building or structure with a new building or structure which does not increase the impacts assessed by this Ordinance over that attributable to the destroyed or damaged structure;
- e. **Certain Public Buildings.** The construction of publicly owned buildings or structures, which are used solely for governmental purposes;
- f. **Replacement of Existing Uses.** In those instances when new construction is replacing an existing legally permitted use on site, the County shall, when computing the impact assessment for the proposed use, subtract the amount representing the impact attributable to the existing use. Such existing use exemptions shall be applicable only once, at the time of initial replacement of the existing use, and shall not be “tracked” or carried forward, or otherwise treated in the same manner as off-sets for contributions pursuant to Article 8, Section K. The County Administrator shall prescribe the documentation required as evidence of impacts attributable to the existing use.
- g. **Communities for Older Persons.** A dwelling that is located in any development designated and operated as a Community for Older Persons, in compliance with the terms and provisions of the Federal Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988 and the Housing for Older Persons Act of 1995, 42 U.S.C. §§3601-3619, and that prohibit any person under the age of 18 years from residing within any dwelling on the property as a permanent resident, as evidenced by a recorded declaration of covenants and restrictions not subject to revocation or amendment for a period of at least 30 years from the date of recording. Said covenants and restrictions shall run with the land. In the event the covenants and restrictions are breached, or are amended or otherwise modified, so that any person under the age of 18 is allowed to reside as a permanent resident in any dwelling receiving a Housing for Older Persons exemption, the County may give notice of the breach, amendment or modification, to the owners of the dwellings located in that Community for Older Persons, and give them the opportunity to cure the breach or restore the age restriction requirement to the covenants and restrictions, as applicable, within 60 days of the notice being mailed (the “cure”). The County may stay any action to collect fees in the event of ongoing court proceedings. If the cure is not implemented within the said 60-day period and no stay exists, then the impact fee shall be due for all dwellings within that Community for Older Persons. In that event, the owners of all dwellings within the Community for Older Persons shall be provided notice of the amount of impact fee due, and shall be given six months to pay the impact fee in the amount as is in effect at the time of the notice being given of the amount due and a notice of the amount due shall be filed in the public records of the County. Such notice shall be in writing with documentation of the breach and failure to cure together with the name and address of any person to whom the notice

shall be sent. Notices under this section shall be sent by certified mail, return receipt requested, to the last known address of the owner of each affected dwelling by reference to the latest ad valorem tax records. Failure to pay impact fee when due shall result in the same penalties imposed by this Ordinance in Article 8, Section Q.

2. APPLICATION FOR EXEMPTION OR EXISTING USE OFFSET. A person seeking an exemption as described above, shall file an application with the Administrator no later than sixty (60) days after the date of issuance of the building permit. The Administrator may extend this time frame based upon a finding of excusable delay. Said request shall be in a form prescribed by the County.

If the Administrator denies the request, within thirty (30) days thereafter, the Applicant may, as a matter of right, appeal such denial to the Board. Within sixty (60) days of the Administrator's denial, the Board shall, after providing reasonable notice to the Applicant, review said denial in a public meeting at which the Applicant is given full opportunity to be heard and to present all relevant evidence necessary to justly resolve the appeal. The Board's review shall be based upon the provisions in Subsection 1, above, and their final decision shall be made at the public meeting.

Section G. IMPACT ASSESSMENT PROCEDURES

1. DEVELOPMENT SUBJECT TO ASSESSMENT. Any land development activity creating an impact on any public facility covered by this Ordinance shall be required to pay an impact assessment in the amount and manner set forth in this Ordinance, to help regulate the effect of the land development's activities on those public facilities.

2. TIME OF PAYMENT OF ASSESSMENT.

- a. **General.** The impact assessment is due and payable at the time of issuance of the certificate of occupancy for land development activity generating impacts assessed by this Ordinance. No certificate of occupancy for any land development activity requiring the payment of an impact assessment pursuant to this Ordinance shall be issued until the impact assessment has been satisfied in full, either through payment of the assessed impact fee or through donation and acceptance of an in-kind contribution pursuant to this Ordinance, or a combination thereof.
- b. **Earlier Payment Required.** In the following circumstances, the impact assessment shall be due and payable as set forth below:
 - (1) **Development Not Requiring a C.O.** In those cases of land development activity which do not require a certificate of occupancy, the impact assessment shall be paid prior to the time of receipt of a building permit; and
 - (2) **Release of Electrical Power before C.O.** In those cases where the Applicant seeks a release of permanent electrical power prior to the issuance of the certificate of occupancy, the impact assessment shall be paid in full prior to the time of such release of permanent power. In cases where the Administrator finds that there is a reasonable possibility that the release of temporary electrical power could be used as permanent power without further authorization by the County, the impact assessment shall be paid prior to release of temporary power.

3. DEPOSIT INTO TRUST FUNDS. All funds collected shall be properly identified by geographic component and shall be deposited in the appropriate trust fund to be held in separate accounts as determined pursuant to the terms of Article 8, Section L, and used solely for the purposes set forth in Article 8, Section M.

4. MUNICIPAL COLLECTION OF SCHOOL SITE IMPACT ASSESSMENT. Municipalities collecting school impact fees pursuant to this Ordinance are acting only as collecting agents for the County. Such municipalities shall be responsible to the County for the proper collection and remittance of impact fees, but shall not be liable for the inadvertent miscalculation of impact fee amounts. The Administrator shall furnish such information and advice to the municipalities as is necessary to ensure proper collection, remittance, accounting, controls, auditability, and overall compliance with this Ordinance.

5. STATEMENT OF IMPACT ASSESSMENT AMOUNT. At the time of issuance of a building permit, the Applicant shall be given a statement indicating the amount of the impact assessment which will be due and payable at (a) time of issuance of the certificate of occupancy or (b) such other time as payment may be required by this Ordinance.

At the request of the Applicant, the County will provide preliminary assessment information earlier in the development process. However, this information is not binding, as it could change as a result of changes in development plans, in the Ordinance, in the fee structure, or in other circumstances

which may occur prior to issuance of the building permit.

6. MOBILE HOME PARKS SPECIAL PAYMENT PROVISIONS. In the case of a mobile home park, the owner of the park shall be responsible for the payment of the impact assessment for each lot or space in the mobile home park. The assessment is payable at the time any lot or space is occupied for the first time. For the purpose of this provision, the term “mobile home park” is defined as an undivided parcel of land on which there are two (2) or more lots or spaces available for rent or lease for the placement of mobile homes.

7. IMPACT ASSESSMENT RELIEF PROGRAMS. The Administrator shall allow relief from payment of the impact assessment for affordable housing pursuant to the provisions of the Affordable Housing Impact Fee Relief Program, as set forth in Article 8, Section O, and pursuant to specific relief programs or “No Fee Zones” approved by the Board as set forth in Article 8, Section P.

8. EFFECT OF PAYMENT. Payment of the impact assessment pursuant to this Ordinance shall address only those obligations imposed by this Ordinance, and shall not relieve the Applicant from the obligation to comply with the Land Development Code, the Adequate Public Facilities Ordinance, or any other applicable statute, Ordinance, or regulation.

Section H. COMPUTATION OF ASSESSMENT

1. **GENERAL.** The Applicant shall have the option of having the amount of the impact assessments hereunder determined by:

- a. Fee schedules established by the Administrator pursuant to the methodology set forth in Article 9, hereof, or the criteria for in-kind contributions set forth in this Ordinance, whichever are applicable; or
- b. An independent calculation pursuant to Article 8, Section I.

2. **LAND USES NOT SPECIFIED IN FEE SCHEDULES.** In the calculation of an impact assessment for a land use that is not addressed in the Ordinance, where an independent calculation study is not feasible or appropriate, the fee shall be determined by the Administrator using comparables or other technically sound transportation methodologies which are professionally appropriate and reasonable.

3. **DE MINIMIS RESIDENTIAL IMPACTS.**

- a. **General.** Relevant data and analysis demonstrate that certain single-family land development activities produce, on the average, such minimal impacts as to be insufficient from a cost/benefit perspective to justify the administrative time and expense of assessing them hereunder on an individual basis. The costs associated with such individual assessment have been shown to largely offset any resulting revenues, so that there is little or no net financial benefit to the impact assessment program. Legally, however, even minimal impacts must be recognized and assessed hereunder in a fair and reasonable manner.
- b. **Creation of “De Minimis” Category.** In an effort to simplify the process and to increase the cost-effectiveness of assessing such minor residential impacts, the category of “de minimis residential impacts” is hereby created to designate those types of impacts which will be charged a minimal, fixed impact assessment, in an amount calculated to be more reasonably beneficial to all parties than the previous individual assessment procedures.
- c. **List of Development Having “De Minimis” Impacts.** The following residential development activities are deemed “de minimis” for purposes of impact assessment pursuant to this Ordinance, and shall be assessed a fixed “de minimis” impact fee of ONE HUNDRED DOLLARS (\$100.00):
 - (1) Replacement of a mobile home with a reasonably comparable single-family detached dwelling unit on the same lot.
 - (2) Addition of one or more bedrooms to a single-family detached dwelling unit.
 - (3) Addition of an accessory dwelling unit to a single-family detached dwelling unit.
 - (4) Such other single-family residential development activity as may be determined by the Administrator to qualify for “de minimis” treatment hereunder, based upon relevant data and analysis.
- d. **Payment and Use of “De Minimis” Fees.** De minimis fees assessed pursuant to this Subsection shall be due and payable in accordance with Article 8, Section G, and upon collection such funds shall be deposited on a pro rata basis to the appropriate trust funds hereunder.
- e. **Annual Report on School Board Revenues.** On an annual basis, the Administrator shall conduct a review of the implementation of this “de minimis” provision as it relates to impact fee revenues received by the School Board and shall report the results to the Board of County Commissioners. Such review shall include the issue of any increase or decrease in the County’s administrative costs associated with the implementation of the “de minimis” provision.

Section I. INDEPENDENT FEE CALCULATION STUDIES

1. **BASIS TO REQUEST ADJUSTMENT.** Any Applicant who believes that the land development activity which is being proposed will exhibit impact generation characteristics below the norm utilized by the County shall have the right to petition the Administrator for an adjustment to the formula. The specific criteria required to accompany such a petition are set forth for each type of impact assessment in Subsection 3, below.

2. **PROCEDURES.**

- a. **Application.** Persons desiring to file a petition for an adjustment as described above shall do so no later than sixty (60) days after the date of the issuance of the building permit. This time period may be extended by the Administrator upon a finding of excusable delay. The petition shall be in a form prescribed by the County.
- b. **Approval.** If the Administrator verifies the validity of the submitted information, pursuant to the criteria set forth in Subsection 3, below, then such adjusted data shall be utilized in the computation of the impact assessment for the proposed land use.
- c. **Denial and Appeal.** A person seeking an adjustment as described above, shall file an application with the Administrator no later than sixty (60) days after the date of issuance of the building permit. The Administrator may extend this time frame based upon a finding of excusable delay. Said request shall be in a form prescribed by the County. If the Administrator denies the request, within thirty (30) days thereafter, the Applicant may, as a matter of right, appeal such denial to the Board. Within sixty (60) days of the Administrator's denial, the Board shall, after providing reasonable notice to the Applicant, review said denial in a public meeting at which the Applicant is given full opportunity to be heard and to present all relevant evidence necessary to justly resolve the appeal. The Board's review shall be based upon the application of the criteria set forth in Subsection 3, below, and their final decision shall be made at the public meeting.

3. **CRITERIA FOR ADJUSTMENT BASED ON INDEPENDENT STUDY.**

- a. **Road Improvement and Right-of-Way Impact Assessment.** An Applicant may apply for an adjustment to road and/or right-of-way impact assessment based on external trip-generation characteristics, or on trip-length characteristics, or both. Applications for adjustments based upon other factors may be submitted with supporting documentation; however the Administrator has the option to refuse to accept any such application which he determines to be unsupported by sound legal reasoning and/or technical data.

(1) **Trip-generation adjustment.**

- (a) **General.** A petition for an adjustment based upon external trip-generation characteristics shall be accompanied by a traffic generation statement prepared by a qualified professional engineer licensed to practice in the State of Florida. Such trip-generation characteristics may include pass-by and internal trip-capture factors. The Administrator may request additional information from the Applicant if necessary. If the Administrator determines that a concurrent trip-length study is needed to accurately reflect the overall trip-making characteristics of the site, then he reserves the right to require the Applicant to submit a trip-length study. If the Administrator verifies the validity of the petition through the utilization of standard engineering practices, then these adjustments shall be utilized in the computation of the transportation impact assessment for said land use.

(b) Mass Transit Modal Split Adjustment. A petition for an adjustment in the total trip generation figure based upon rural or urban modal split characteristics different from the norms utilized by the County, shall be in a form prescribed by the County and shall be accompanied by a modal split calculation statement and supporting materials outlining the unique features of the proposed land use activity that account for the increased modal splits. The petition shall be prepared by a qualified professional engineer licensed to practice in the State of Florida. If the Administrator verifies the validity of the petition for modal split adjustment through the utilization of standard engineering practices, then said adjusted total trip generation shall be utilized in the computation of the transportation impact assessment for said land use.

(2) Trip-length adjustment. A petition for an adjustment based upon trip-length characteristics shall be accompanied by a trip-length statement prepared by a qualified professional engineer licensed to practice in the State of Florida. Such trip-length characteristics may include a provision for diverted trip characteristics. The Administrator may request additional information from the Applicant if necessary. If the Administrator determines that a concurrent trip-generation study is needed to accurately assess the overall trip-making characteristics of the site, then the Administrator reserves the right to require the Applicant to submit a trip-generation study. If the Administrator verifies the validity of the trip-length statement through the utilization of standard engineering practices, then said adjusted trip lengths shall be utilized in the computation of the transportation impact assessment for said land use.

b. Park Impact Assessment Adjustment. An Applicant may apply for an adjustment of park impact assessment based upon the population-per-unit characteristics of the proposed residential use. The petition shall be accompanied by a population-per-unit generation statement. The Administrator may request additional information from the Applicant if necessary. If the Administrator finds that the population-per-unit characteristics are below the norm through the utilization of standard park planning practices and population projection concepts, then said population-per-unit ratio shall be utilized in the computation of the park impact assessment for said residential land use.

c. Fire Service Assessment Adjustment. An Applicant may apply for an adjustment of fire service assessment for non-residential land use activity based upon an average normal daily trip rate below the norm. A petition for an adjustment based upon trip-rate characteristics shall be accompanied by a traffic generation statement prepared by a qualified engineer licensed to practice in the State of Florida. The Administrator verifies the validity of the petition through the trip-generation statement through the utilization of standard engineering practices, then said adjusted average daily trip rate shall be utilized in the computation of the fire service impact assessment for the land use.

4. COVENANT TO SUPPORT IMPACT ASSESSMENT ADJUSTMENT. The Administrator may, in consultation with the County Attorney, require that a covenant running with the land be executed and recorded on the property for which any impact assessment adjustment is sought, in cases where:

- a. The impact assessment adjustment is based upon a use of land having a lesser impact than that upon which the assessment criteria set forth in this Ordinance are based; or
- b. The development could be changed to a use having a greater impact than the use upon which the impact assessment adjustment is based, without being required to secure any additional County permit or approval for the change; or
- c. For such other reasons that make a covenant necessary to ensure compliance with this Ordinance and applicable law.

Section J. IN-KIND CONTRIBUTIONS

1. GENERAL.

- a. **Required Dedications.** In many instances, in-kind contributions of property or improvements are the primary and preferable means of addressing development impacts. Accordingly, the County may, during the development review and approval process, require such in-kind dedications to mitigate a project's impacts. The determination of whether such improvements or property may be applied as offsets against impact assessments imposed by this Ordinance will be made by the County pursuant to Article 8, Section K.

In no event shall the payment of an impact assessment pursuant to this Ordinance be construed as relieving the Applicant of any requirement to make in-kind contributions pursuant to development order conditions or other regulations.

- b. **Elective Dedications.** In instances (1) where the County has not imposed such requirements for dedications during the development review and approval process or (2) when such required dedications are insufficient to offset the impact assessment pursuant to this Ordinance, the Applicant may elect to dedicate in-kind contributions in lieu of payment of part or all of the impact assessment. All such dedications are subject to the review and acceptance criteria and procedures set forth in this Ordinance.
- c. **Unacceptable or Insufficient Contribution.** In the event that (1) an in-kind contribution is not made and accepted by the County or (2) the in-kind contribution does not qualify hereunder for offsets sufficient to cover the entire impact assessment, the Applicant shall be required to pay the assessed impact fee in the amount and at the time set forth elsewhere herein.
- d. **Rational Nexus Restriction.** Dedications of improvements and right-of-way shall be located in the same impact assessment zone as the development which is being assessed, unless the Applicant proposes and the County consents to a technically, fiscally, and legally justifiable crossing of a zone boundary line pursuant to the terms of this Ordinance.

2. PROCEDURES FOR ELECTIVE IN-KIND CONTRIBUTIONS.

- a. **General.** An Applicant who wishes to make contributions (certain land, improvements, or equipment) in lieu of paying impact fees shall submit a request to the Administrator pursuant to the procedures set forth below. The determination of (1) whether or not to accept the proffered improvements or property, (2) the value thereof for offset purposes, and (3) the timing of such contribution shall be made by the County as set forth in this Ordinance.

- (1) **Application and Review.** An Applicant who wishes to make a contribution hereunder shall submit a request to the County Administrator in a form prescribed by the County. The County Administrator shall determine whether the contribution will constitute an appropriate substitute for payment of the impact assessment or a portion thereof.

All requests shall be reviewed and a response issued by the Board within ninety (90) days from the date said request was submitted. If certificates of occupancy are to be requested prior to the completion of the approved contribution, then a performance bond (or other security instrument acceptable to the County) shall be provided to the Board to cover the balance of all work required following issuance of the first certificate(s) of occupancy.

- (2) **Rational Nexus Restriction.** All land dedicated to the County pursuant to the terms of this Ordinance shall be utilized for purposes identified in this Ordinance intended to accommodate the impact of new growth.

(3) **Criteria for Review.** In considering whether or not the proposed contribution would be an appropriate substitute, the Administrator shall utilize the standards set forth in this Ordinance and review the following factors:

- i. The nature and location of the proposed contribution; and
- ii. The projected completion date of the contribution; and
- iii. The effect on other programmed improvements in the area; and
- iv. The benefit of the contribution in meeting the cost and timing of the County's Capital Program and Needs Program.

Criteria for specific improvements are included in the appropriate subsection of Article 9, where standards are addressed.

(4) **Time of In-Kind Contribution.** For contributions where construction of a roadway, park, or fire facility or apparatus is requested, the Board shall set forth a time for completion upon approval of a request for an elective in-kind contribution. For contributions where land for parks, schools, fire stations or right-of-way are concerned, the dedication shall be made within ninety (90) days of the Board's approval for an elective in-kind contribution. For contributions where land for parks, schools, fire stations or right-of-way are concerned, the dedication shall be made within ninety (90) days of the Board's approval for an elective in-kind contribution.

Section K. OFFSETS BASED UPON IN-KIND CONTRIBUTIONS

1. **GENERAL.** The Board, in certain situations, receives contributions from developers for purposes of mitigating development impacts. Such in-kind contributions may be required by the County during the development review and approval process, or a developer may elect to propose an in-kind contribution in payment of the impact assessment pursuant to Article 8, Section J. The purpose of this provision is to recognize such contributions and make equitable adjustment through the mechanism of impact fee offsets.

Where the application for a certificate of occupancy relates to a parcel of land within the boundaries of a development for which the developer has or is committed to dedicate property or remit sums of money to the County, (or to the Department of Transportation or to the School Board, where applicable) for impacts which are likewise assessed pursuant to this Ordinance, the Applicant may request an adjustment of the applicable impact assessment based upon the prior contributions or committed improvements.

2. **PURPOSE.** Such adjustments, as approved hereunder, shall be treated by the County as offsets against impact assessments otherwise due pursuant to this Ordinance. The calculation and approval of such impact fee offsets shall in no way create an independent obligation of the County to the contributor, but shall only be used as a tracking procedure by the County to prevent over-assessing an Applicant for his development's impacts.

3. PROCEDURES TO REQUEST OFFSETS.

- a. **Application.** Documentation of all prior contributions (including payments of money, construction of improvements and/or dedications of property) for which the Applicant seeks an impact fee offset shall be submitted to the Administrator and shall contain the information set forth in Subsection 8, below, for each category of impact assessment and such other information which the Administrator may request.
- b. **Review by Administrator.** Upon review of the application by the Administrator based upon the criteria set forth in Subsection 8, below, the total amount, as calculated below, of any such contribution approved pursuant to the applicable criteria set forth below shall be reflected in County records as an offset which will be applied against applicable impact fees and listed in the name of the person or other entity which made the subject contribution.
- c. **Denial by Administrator.** Should the Administrator deny all or any portion of an application for impact fee offsets, the reasons for said denial shall be clearly stated, in writing, to the Applicant. The reasons for denial shall correspond with the review criteria established in Subsection 8, below, that are utilized by the Administrator in evaluating applications for impact fee offsets.
- d. **Appeals.** Applicants seeking to appeal total or partial denials of impact offsets to the Board must file an appeal, in writing, with the Administrator within thirty (30) days of the date of Administrator's denial letter. In that appeal, the Applicant must clearly state the grounds on which they are appealing the Administrator's denial, and those grounds must correspond with the review criteria established in Subsection 8, below, that were utilized by the Administrator in evaluating the denied application for impact fee offsets.

4. **APPLICATION TIME EXPIRED FOR PRE-ORDINANCE CONTRIBUTIONS.** The deadline has passed to apply for offsets based upon contributions made before the original enactment of the County's five impact assessment ordinances. Provisions in the previous individual ordinances established 5:00 p.m., August 1, 1991, as the deadline for filing such applications. Failure to meet the

established deadline resulted in the waiver of any and all future claims for such impact fee credits or adjustments, including any refunds of previously paid fees. This deadline and waiver provision was published by the County in a newspaper of general circulation three times between October 1, 1990 and August 1, 1991. Accordingly, applications for such waived claims will not be accepted for consideration by the County.

5. USE OF OFFSETS. At the time of application for a building permit, it shall be the responsibility of the Applicant to advise the Building Department of the existence of any approved impact fee offsets which are applicable to the requested permit.

Each time a certificate of occupancy is issued for a building permit in a development for which offsets have been approved, the full amount of the impact assessment, as determined in this Ordinance, shall be deducted from the amount of available offsets recorded in the name of the Applicant until such time as all the offsets are depleted. Thereafter, full cash payment of the impact assessment will be required when each certificate of occupancy is issued.

- a. **Offsets Less Than Assessment.** If the value of the offsets calculated hereunder is less than the applicable impact assessment for the project as calculated pursuant the provisions of this Ordinance, then that offset shall be applied against the applicable impact assessment, and any balance due shall be payable as provided in Article 8, Section G, Subsection 2.
- b. **Offsets Equal To Assessment.** If the value of the offsets calculated hereunder is equal to the applicable impact assessment, as calculated in this Ordinance, then the offset shall fully satisfy that impact assessment.
- c. **Offsets Exceeding Assessment.** If the value of the offsets calculated hereunder exceeds the applicable impact assessment as calculated in this Ordinance, then the offset shall fully satisfy that impact assessment and any excess offsets shall be subject to the provisions of Subsection 6, below.

6. UNUSED OR EXCESS OFFSETS. There shall be no refund or return of unused or excess offsets; that is, offsets which exceed the impact assessment for the approved development on the subject site, and thus, have not and will not be used for that site. Transfers of offsets shall be effectuated, as set forth below.

a. **Transfer of Offsets within the Project.**

- (1) **To Successor-in-Interest.** All or any portion of impact fee offsets approved pursuant to this Ordinance may be assigned or transferred by the recorded holder of the offsets to a successor-in-interest for use within the original project to which the offsets apply.
 - (a) **Form of Transfer.** Such transfer shall be in the form of a written and notarized letter or other document of assignment, directed to the Administrator. The transfer document shall include, at a minimum, the specific amount of offsets being transferred, the legal name of the intended recipient of the transfer, and the original signature of the recorded holder of the offset, or its legally authorized representative. Further information may be required by the Administrator to verify the authenticity and accuracy of the transfer.
 - (b) **Recording of Transfer.** Upon receipt and verification of the transfer, the County will record the transferred amount in the name of the indicated recipient and will reduce by such amount the transferring party's recorded offsets.
- (2) **Transfers between Road Offsets and Right-of-Way Offsets.** Excess road improvement offsets and excess right-of-way offsets are transferable with one another, as follows:

- (a) **Excess Road Improvement Offsets.** If the value of the contribution or improvement is in excess of the road network impact assessment calculated pursuant to this Section, then the excess may be applied against the right-of-way impact assessment as determined pursuant to this Ordinance.
- (b) **Excess Right-of-Way Offsets.** If the value of the right-of-way dedication is in excess of the right-of-way impact assessment as calculated pursuant to this Ordinance, then the excess value may be applied against the road improvement assessment as determined pursuant to this Ordinance.

- b. **Transfers of Offsets for Use Off-Site.** Impact fee offsets may be transferred between private parties for use in connection with a site that is not part of the original parcel, but only when both parcels are in the same impact assessment zone with the exception of off-sets that recognized dedications of acreage, for school sites, on or after January 1, 1993 which can be transferred to other developments within unincorporated Hillsborough County. However, no offset may be transferred from a site within the urban service area to a site outside of the urban service area or vice versa. Such off-site transfers shall follow the same transfer procedures set forth in Subsection 6.a, above.

However, notwithstanding any of the provisions of this subsection to the contrary, the Board may allow the transfer of impact fee offsets for use in an impact assessment zone other than the zone in which they were generated, provided that the Board establishes a reasonable connection or rational nexus between the use of the offsets and the benefits accruing from the improvement that generated those offsets.

In some places, the boundary line between two impact assessment zones lies along the center line of a road segment. In those instances, any impact fee offsets generated by an improvement made to such a road segment may be used in either or both of the abutting zones.

7. BUY-BACK OF OFFSETS. The County may buy back offsets with funds collected as impact fees. Any buy-back of offsets will be considered on a case-by-case basis. Nothing in this ordinance creates a right for any holder of any offset to have the County buy-back the offset; the County has total discretion in its decision whether or not to buy-back any offset.

The decision to buy-back an impact fee offset shall be made by the Administrator. Funds collected as impact fees shall be the only funds used to buy-back impact fee offsets. Furthermore, funds used to buy-back offsets must have been collected as impact fees in the zone in which the offsets to be bought back would be required to be used.

The County can consider buying back an offset only if the following conditions are met:

- (1) **Funds Available.** Impact fee funds must be available and unencumbered to finance the offset buy-back in the impact assessment zone in which the offsets to be bought-back are required to be used; and
- (2) **No Outstanding Needs.** There must be no outstanding and unfunded needs requiring impact fee funding within the impact assessment zone in which the offsets are to be used.

8. CALCULATION OF OFFSETS FOR CATEGORIES OF IMPACT. Offsets for prior contributions or committed improvements shall be calculated for each type of impact assessment as set forth below. In applications for an offset involving a project which had portions already built before the original applicable impact fee ordinance(s) were in effect, the value of the developer's contribution, as

calculated hereunder, shall be prorated to equitably reflect capacity consumed by such pre-ordinance development.

- a. **Road Network Contributions.** Where the application for a certificate of occupancy relates to a parcel of land within a development for which the developer has or is committed to remit to the County or to the Florida Department of Transportation (FDOT) sums of money for construction of improvements and/or has or is committed to construct improvements to the road network designed to offset the transportation impact of the development, including Proportionate Fair-Share contributions made to satisfy transportation concurrency requirements, the Applicant may apply for an adjustment of the applicable impact assessment hereunder.
 - (1) **Documentation.** Documentation of all prior financial contributions or constructed roadway improvements shall be submitted by the Applicant for offset.
 - (2) **Calculation.** The amount of the offset to be allocated to the specific construction shall be determined by the County based on the actual, documented construction cost. Adjustment for prior financial contributions or constructed improvements, or committed improvements to the road network designed to offset the transportation impact of a development shall be calculated as follows:
 - (a) **Site-Access Improvements Excluded.** For purposes of this calculation, the term “improvements” shall **not** include project access improvements such as acceleration-deceleration lanes, median cuts or other improvements in the public right-of-way designed to facilitate access, nor roadways constructed solely to provide access to the project, provided that offsets shall be allowed for site access improvements to the extent that they create usable capacity which will benefit the public. Such improvement would require prior approval by the Administrator, and the burden of establishing the eligibility for such offset will be upon the Applicant.
 - (b) **Interstate Improvements Excluded.** Adjustment of the applicable assessment hereunder will not be given for committed improvements or improvements made on the interstate system in the County, because the portion of the trip length on the interstate system in the County is not included in the impact formula.
 - (c) **Costs Included.** The construction cost may include directly related costs, such as design and engineering costs and the costs of securing necessary permits, if any. Projects which have not received prior approval from the County shall have credit for design costs limited to a maximum of 10% of the construction cost for a roadway project, or 20% of the construction costs of an isolated intersection. Indirect costs, including, but not limited to, financing costs, catastrophic losses due to acts of God or nature, and losses resulting from the negligence by the engineer, contractor, etc. shall not be eligible for offset purposes.
- b. **Right-of-Way Contributions.** Where the application for a certificate of occupancy relates to a parcel of land within a development, for which the developer has or is committed to dedicate to the County or to the Florida Department of Transportation (FDOT) right-of-way for construction of improvements designed to offset the transportation impact of the development, including Proportionate Fair-Share contributions made to satisfy transportation concurrency requirements, the Applicant may apply for an adjustment of the applicable impact assessment based upon such prior contributions or committed donations. For purposes of this provision, the term “improvements” shall include only right-of-way donated or dedicated for the Road Network.
 - (1) **Documentation.** Documentation of all right-of-way contributions shall be submitted by the Applicant for offsets. The documentation shall include the amount of right-of-way dedicated,

the site plan for the project showing the deeded right-of-way, the projection of project traffic, and copies of the County's request for additional right-of-way, if any. Right-of-way needed for access or to allow for development of a particular site, such as interior subdivision streets or entrance roads, shall not be eligible for use as offsets.

- (2) **Calculation.** Impact fee offsets for right-of-way contributions, whether less than, equal to, or in excess of right-of-way needed to accommodate project traffic, shall be calculated as follows:
- (a) **Site-Related Costs Formula.** The formula for determining the cost of right-of-way attributable to a particular project is set forth in Article 9, Section B.
- (b) **Calculation of Right-of-Way Value.** The value of the right-of-way offset shall be based on (a) the value of the date of dedication as determined by the County's Real Estate Department using procedures approved by the Board or (b) a previously agreed-upon value.
- c. **Park Contributions.** Where the application for a certificate of occupancy relates to a parcel of land within a development for which the developer has or is committed to dedicate to the County park property, and/or to remit sums of money for construction of park improvements, and/or to construct improvements to the local park network designed to offset the impact of the development, the Applicant for the C.O. may request an adjustment of the applicable impact assessment based upon the such contributions. For the purposes of this provision, the term "improvements" shall be defined to mean those improvements described in Article 9, Section C.
- (1) **Documentation.** The documentation shall be complete enough to establish the Applicant's interest in the contribution and reasonable value of the contributions. The County shall specify the form and documentation standards.
- (2) **Calculation of Offset.** To encourage the contribution of parkland and park improvements in lieu of payment of park impact fees, the 60% recovery rate used in calculating park impact assessments will not be applied in calculating the value of the impact offsets for such contributions.
- Impact fee offsets will be recognized only for land or improvements which meet the standards for parkland and improvements identified in this Ordinance.
- The amount of offsets for dedication of local parkland will be determined by using the applicable zone value for land as identified in Article 9, Section C.
- The amount of offsets for park improvements will be based on the County's current cost to construct local park improvements.
- (3) **Coordination between Park Categories.** The value established hereunder for park site contributions may be applied interchangeably to offset park site impact fee assessments for either local park land or improvements.
- d. **School Contributions.** Where the application for a certificate of occupancy relates to a parcel of land within a development for which the developer has or is committed to dedicate property and/or remit sums of money to the School Board for purposes of school facility acquisition and development, the Applicant for the CO. may apply for an adjustment of the applicable school impact assessment based upon the prior contributions.
- (1) **Documentation.** The application shall include all documentation of all prior financial contributions or dedicated land for which the Applicant is seeking an offset.

- (2) **Calculation of Offsets.** The value of the dedicated school sites and facilities for offset purposes shall be based on the value as of the date of dedication as determined by the Hillsborough County School Board using (a) procedures approved by the Board, or (b) the previously agreed-upon value and the actual documented construction costs of the school facility.
- e. **Fire Service Contributions.** Where the application for a certificate of occupancy relates to a parcel of land within a development for which the developer has or is committed to dedicate to the County fire service property and/or remit sums of money for construction of a fire station and/or has or is committed to purchase capital fire equipment designed to offset the impact of the development, the Applicant for the C.O. may apply for an adjustment of the fire service site impact assessment based upon the prior contributions.

(1) **Documentation of Fire Service Contributions.**

- (a) **Fire Service Property.** Documentation of the property donation or dedication shall be submitted by the Applicant for credit. Documentation shall include the amount of property donated, evidence of acceptance by the County, and such other information as the County may deem necessary to make the determinations required by this Ordinance.
- (b) **Construction of a Fire Station.** Documentation shall include such information as may be requested by the County in order to make the calculations set forth in Subsection (2)(b), below.
- (c) **Fire Apparatus.** Documentation shall include such information as may be requested by the County in order to make the calculations set forth in Subsection (2)(c), below.

(2) **Calculation of Fire Service Offsets.**

- (a) **Fire Service Property.** The value of the dedicated property shall be based on the value as of the date of dedication as determined by the County's Real Estate Department using procedures approved by the Board of County Commissioners or at a previously agreed upon value.
- (b) **Construction of a Fire Station.** Impact fee offsets for prior construction or construction of a fire station designed to mitigate the impact of new development shall be as follows:
- i. The maximum amount of credit to be allocated shall be based on the standard cost for the construction of a two-bay fire station as defined in Article 9, Section E.
- ii. The value of a constructed fire station (up to the limit set by the cost of a standard fire station) shall be determined by the County based on actual documented construction cost as certified by the supervising engineer or architect of record. Indirect costs, including but not limited to, financing costs, catastrophic losses due to acts of God or nature, and losses resulting from negligence by the engineer, contractor, etc. shall not be eligible for credit.
- (c) **Fire Apparatus.** Impact fee offsets for the purchase of fire apparatus designed to mitigate the impact of new development shall be calculated as follows:
- i. The maximum amount of credit to be allocated shall be based on the total standard cost of the individual items of fire apparatus purchased and accepted by the County as defined in Article 9, Section E.
- ii. The value of the purchased apparatus (up to the limits set in Article 9, Section E.)

shall be determined by the County based on actual purchased cost as documented by invoices from the manufacturer and indirect costs, including but not limited to, financing costs, sales or other taxes, shipping and preparation and catastrophic losses due to acts of God or nature shall be eligible for credit.

9. INDEXING OF OFFSETS. In the event of a change in the impact fee assessment rate for any impact fee provided for in this ordinance, all offset accounts for that impact fee, as they exist as of the effective date of the change of the rate, shall be adjusted to the same extent as the average change in the impact fee for all levels of impact. Such adjustment shall occur simultaneously with the effective change in the impact fee assessment rate. However, there shall be no adjustment to any impact fee offsets that are used to satisfy an impact fee assessment which was calculated prior to the effective date of the change in the impact fee assessment rate and is paid at the rate established prior to the change. Indexing of school impact fee offsets for the school impact fee increase effective November 1, 2006 shall reflect the increase in the portion of the school impact fee that reflects an increase in the school site assessment and not the addition of the school facility element to the school impact fee. Such indexing shall be based on the ultimate school impact fee increase which shall become effective on May 1, 2008 and shall be staged in accordance with the staged fee increase provided in Appendix E of Article 9, Section D.

For example: if the park impact fee assessment were to decrease by an average of ten percent (10%) for all levels of impact, all park impact fee offset accounts, as they exist as of the effective date of the change, would be adjusted downward by ten percent (10%). Likewise, if the park impact fee assessment were to increase, the offsets would be adjusted upward by the appropriate percentage.

10. CO-LOCATION OF PARKS AND SCHOOLS. In certain instances, and upon approval by both the Hillsborough County School Board and the Hillsborough County Parks Department, projects that are required to dedicate to the County both a school site and a park site may have the total acreage of required dedication reduced by thirty percent (30%) when the park and school sites are co-located.

In such instances, impact fee offsets shall only be granted for land actually dedicated to the County which is otherwise eligible for impact fee offset. For purposes of apportioning the acreage dedicated for the school site and for the park site in order to determine the appropriate offset rates when the total required dedication is reduced by the thirty percent (30%), the acreage for the park site and the school site shall be deemed to be reduced by thirty percent (30%).

Nothing in this ordinance creates any right to a reduction in the amount of acreage that any development is required to dedicate. The purpose of this subsection is to provide for an appropriate recognition of dedications that co-locate parks and schools.

Section L. BENEFIT ZONES AND TRUST FUNDS

1. **BENEFIT ZONES.** For each type of public facility addressed by this Ordinance, one or more zones are designated hereunder for the purpose of (a) impact assessment, (b) benefit analysis, and (c) assessment expenditure, collectively.

a. **Rational Nexus Restriction.** The construction of capital improvements within the delineated zones, from which the fees for such improvements are assessed, ensures a reasonable connection, or rational nexus, between the expenditure of the funds collected and the benefits accruing to the new growth and development within the zone.

b. **Review of Zone Boundaries.** Changes in development patterns may affect the location of the boundaries of the described zones. Therefore, in conjunction with each update of the County's comprehensive plan or once every five years, whichever occurs more frequently, the Administrator shall review the geographic boundaries of these zones and shall make recommendations to the Board relating to such boundary changes are necessary to achieve equity in the application of the impact assessments hereunder. If the Board finds that amendments are necessary, they shall proceed expeditiously to amend the Ordinance accordingly.

c. **Delineation of Zones.**

(1) **Transportation Zones.** For purposes of roadway improvement and right-of-way impacts, ten (10) zones are delineated, as depicted on the Map in Article 9, Section A.18, and legally described in Section A.17.

(a) **Basis of Zones.** The geographic delineation of these zones is based upon the analysis of smaller urban area traffic analysis zones and factors associated with average trip length and geographic boundaries.

(b) **Transition Zone.** For the purpose of normalizing construction costs across zonal boundaries delineated by roads, a construction costs transition zone is hereby created. This transition zone shall extend 1,000 feet in either direction from the boundary between the two or more zones. Within the transition zone, the construction cost factor to be utilized in computation of the transportation impact assessment shall be the average of construction cost established for the two or more identified zones.

In those instances where the boundary of the transition zone divides a parcel and that parcel accesses a boundary road between the two or more specific zones, then the adjusted construction cost shall be used for all trips generated by development of the parcel. Also, in those instances where the boundary of construction cost transition zones divides a building lot in such a manner as to divide the proposed structure that could be constructed on the building lot, then the adjusted construction cost shall be used for all trips generated by the development of the proposed structure.

(2) **Park Zones.** Article 9, Subsection C.13 depicts the planning areas that were the basis for population-per-unit determinations. The described planning areas shall also be utilized as generalized budgeting zones by the Board for the purpose of implementing the provisions of this Ordinance relating to expenditure of park impact assessments. Within each zone, the Board shall establish, pursuant to Article 8, Section M, Subsection 2.c, specific expenditure controls designed to ensure that monies are expended in such a way as to reasonably benefit the developments creating the impact on the park network. The zones shall function as an initial expenditure control, which shall be supplemented by the specific controls contained in Article 8, Section M, Subsection 2.c.

- (3) **School Zones.** Before January 1, 1993, there were four (4) geographic school impact assessment zones in the County. Beginning January 1, 1993, the County ceased the use of separate geographic zones for school impact assessment purposes. Thereafter, the entire incorporated and unincorporated County, including the municipalities of Tampa, Temple Terrace, and Plant City, collectively constitute one zone, ensuring that there is a reasonable connection or rational nexus between the expenditure of the funds collected and the benefits accruing to new development.
- (4) **Fire Service Zones.** There are four (4) fire service impact assessment and benefit analysis zones. The geographic locations of these zones are depicted on the map at Article 9, Section E.8, which is incorporated into and made a part of this Ordinance. The geographic delineation of these zones is based on the analysis of fire stations which provide primary or secondary response to fire calls.

2. ESTABLISHMENT AND ADMINISTRATION OF TRUST FUNDS.

- a. **Purpose.** In keeping with rational nexus requirements, separate impact fee trust funds are established for each impact fee benefit zone for each type of impact assessed by this Ordinance, in order to earmark all impact fees so that all expenditures of impact fees sufficiently benefit new development in the benefit zone from which the impact fees were collected.

b. **Types of Trust Funds.**

(1) **Transportation Trust Funds.**

- (a) **General.** There are three (3) sets of transportation trust funds. The geographic boundaries of the trust fund areas are graphically depicted on the map at Article 9, Section A.18, and coincide with the boundaries of the impact assessment zones described in Subsection 1.c.(1), above:

- ten (10) road network improvement trust funds that existed before May 1, 1992; and
- ten (10) right-of-way trust funds that existed before May 1, 1992; and
- ten (10) combined road network improvement and right-of-way trust funds that commenced on May 1, 1992.

- (b) **Reason for Separating Trust Funds by Date.** These separate sets of trust funds are needed to ensure that funds collected before May 1, 1992, are spent in accordance with the terms of the Ordinance at the time they were collected. As a result of certain amendments to the Ordinance that became effective May 1, 1992, a third trust fund was established for assessments collected on and after that date. Once all the funds in the pre-May 1, 1992 trust funds are expended, those funds will cease to exist.

(c) **Date-Related Restrictions on Trust Funds.**

- I. **Pre-May 1, 1992.** All road network improvement impact fees collected before May 1, 1992 shall remain in the ten (10) road network improvement trust funds existing prior to that date. All such road network funds may be withdrawn from their respective trust funds solely as set forth in Article 8, Section M, Subsection 2.a. All right-of-way impact fees collected before May 1, 1992 shall remain in the ten (10) right-of-way trust funds existing prior to that date. All such right-of-way funds may be withdrawn from their respective trust funds solely as set forth in Article 8, Section M, Subsection 2.b.

II. May 1, 1992 and thereafter. Road network improvement and right-of-way impact fees collected on or after May 1, 1992 shall be deposited by zone into the appropriate transportation trust fund. Such funds may be withdrawn from these funds solely in accordance with provisions of Article 8, Sections M.2.a and M.2.b, respectively, provided that the disbursement of such funds shall require the approval of the Board.

(2) Park Trust Funds.

There are four (4) park site improvement trust funds. The boundaries coincide with the zone boundaries depicted on the map at Article 9, Section C.13. As funds are collected, the sum allocable to the zone for acquisition of local parkland and improvements shall be deposited in the appropriate trust fund. Within each trust fund, the monies deposited pursuant to this Section shall be expended to acquire and develop land for local park purposes. The funds may be withdrawn from these accounts for use solely in accordance with the provisions of Article 8, Section M, Subsection 2.c.

(3) School Site Trust Funds.

(a) General. There are three (3) sets of school site trust funds:

- four (4) County school site trust funds that existed before January 1, 1993; and
- one (1) county-wide school site trust fund that commenced on or after January 1, 1993 and before November 1, 2006, including impact fees collected in the three municipalities of Tampa, Plant City, and Temple Terrace.
- one (1) county-wide school facilities trust fund that commenced on or after November 1, 2006, including impact fees collected in the three municipalities of Tampa, Plant City, and Temple Terrace.

The geographic boundaries of the four County pre-1993 trust fund areas are graphically depicted on the map at Article 9, Section D.13, and coincide with the boundaries of the impact assessment zones described in Subsection 1.c(3), above.

(b) Reason for Separating Trust Funds by Date. These separate sets of trust funds are needed to ensure that funds collected before December 31, 1992, are spent in accordance with the terms of the Ordinance at the time they were collected. As a result of certain amendments to the Ordinance that became effective January 1, 1993, a second set of trust funds was established for assessments collected on and after that date and before November 1, 2006. Once all the funds in the pre-1993 and pre-November 1, 2006 trust funds are expended, those funds will cease to exist. As a result of certain amendments to the Ordinance that became effective November 1, 2006, a third set of trust funds was established for assessments collected on and after that date.

(c) Date-Related Restrictions.

I. Pre-1993 Collections.

County. For all impact fees paid and school site dedications made on or before December 31, 1992, there are four (4) geographic expenditure areas, Article 9, Section D.13, depicts the geographic expenditure areas relating to the acquisition and expansion of school sites. Each one of the delineated expenditure zones is the basis for a separate trust fund to be maintained by the County.

As funds are collected pursuant to Article 8, Section G, the appropriate portion of the

total receipts shall be deposited into the appropriate trust fund for the area in which the impact will be generated. Funds collected on or before December 31, 1992 shall be expended within each area in such a manner as to ensure that there is a reasonable connection or rational nexus between the expenditure of the funds collected and the benefits accruing to the development generating the impact.

Inter-zone Coordination of Pre-1993 Collections. The location and acquisition of appropriate school sites is a complex task that requires a thorough analysis of demographics and state and federal regulations. For expenditure of impact fees collected on or before December 31, 1992, if it is necessary to locate a school site in one geographic zone to serve residents of another geographic zone, the Board may allow the allocation of sufficient funds to acquire said site in the other zone provided that the Board establishes a reasonable connection or rational nexus between the expenditure of the funds and the benefits accruing to the developments within the zone generating the impact.

II. Collections Beginning January 1, 1993 and prior to November 1, 2006.

County. As monies are collected pursuant to the provisions of Article 8, Section G, on or after January 1, 1993 and prior to November 1, 2006, the funds shall be deposited into a separate trust fund for expenditures Countywide, including the cities of Tampa, Temple Terrace, and Plant City.

Municipalities. The cities shall be entitled to retain two (2) percent of the total funds collected to offset the administrative costs associated with the collection of said impact fees.

III. Collections Beginning November 1, 2006.

County. As monies are collected pursuant to the provisions of Article 8, Section G on or after November 1, 2006, the funds shall be deposited into a separate trust fund for expenditures Countywide, including the cities of Tampa, Temple Terrace, and Plant City. The County shall be entitled to retain up to two (2) percent of the total funds collected in the unincorporated area to offset the actual administrative costs associated with the collection of said impact fees.

Municipalities. The cities shall be entitled to retain up to two (2) percent of the total funds collected within their municipality to offset the actual administrative costs associated with the collection of said impact fees.

(d) Expenditure of Funds. Except for the exception noted in Subsection (e), below, the funds may be withdrawn from these trust accounts for use solely in accordance with the provisions of Article 8, Section M, Subsection 2.d, provided that the disbursement of such funds shall require the approval of the Board. The Board shall enter into appropriate agreements with the School Board to ensure that the expenditures of monies by the School Board occur in accordance with the terms of this Ordinance and for the purposes described herein.

(e) Interest on school impact fees. Interest earned on school impact fees collected after November 1, 2006 may be used by the Board of County Commissioners to reimburse in part or in whole the amount of school impact fees paid for a development that incorporates at least 20% affordable housing. Nothing in this Ordinance shall be interpreted to require any particular reimbursement, but the Board of County Commissioners may establish a policy to use such interest in this manner. Interest from

school impact fees may only be used to reimburse actual school impact fees paid and shall not be used for other purposes.

- (4) **Fire Service Trust Funds.** There are four (4) fire service trust funds. The boundaries of the trust funds coincide with the boundaries of the fire services impact assessment zones created pursuant to the terms of Subsection 1.c(4), above. Within each trust fund, the monies deposited pursuant to this Ordinance shall be expended to acquire and develop land for fire station sites, to construct fire stations, and to acquire fire apparatus.
- c. **Administration of Trust Funds.** All income derived from the respective trust funds shall be deposited into the trust account from which it was generated. The Administrator shall be entitled to retain a maximum of two percent (2%) of the value of total impact assessments collected to offset the administrative costs associated with collection and administration of said funds, and shall ensure that the amount retained shall not exceed the reasonable cost of administration.

Establishing the “reasonable cost of administration” shall include providing documentation to the Board as a part of the County’s annual budget process.

Section M. EXPENDITURES FROM TRUST FUNDS

1. General. Impact fees collected shall be used exclusively for new capital facilities within the impact fee benefit zone from which the fees were collected, except (a) in those specific circumstances set forth in this Ordinance where the Board may allow the allocation of sufficient funds for use in another zone, provided that the Board establishes a reasonable connection or rational nexus between the expenditure of the funds and the benefits accruing to the developments within the zone generating the impact, or (b) for administrative purposes as set forth in Article 8, Section L, Subsection 2.c.

However, nothing contained herein shall be construed to prohibit the Board from expending funds received from sources other than the assessments pursuant to this Ordinance to construct transportation capital improvements to or acquire right-of-way on those roads which are the responsibility of the County pursuant to the functional reclassification system, even though said roads may be within the boundaries of an incorporated municipality.

2. Use of Specific Funds.

a. Use of Road Network Impact Funds. All funds collected through the transportation impact assessment shall be used to make improvements to the road network.

(1) Eligible Improvements. Such road network improvements shall include:

- (a) Preparation of design and construction plans, as appropriate;
- (b) Construction of new through lanes;
- (c) Construction of new turn lanes;
- (d) Construction of new bridges;
- (e) Construction of new drainage facilities incident to roadway construction;
- (f) Purchase and installation of traffic signalization and control devices;
- (g) Construction of new curbs, medians, and shoulders;
- (h) Relocation of utilities to accommodate roadway construction;
- (i) Construction of the above-described improvements in new alignments.

(2) Expenditure by Zone. All funds shall be used exclusively within the specific impact assessment zone in which the development is located. The goal of the Board is to insure that over time the expenditures of trust funds shall occur in approximately a ratio proportionate to the lane mileage of State and County road improvements in the specific zone. However, nothing contained herein shall be construed to prevent the Board from expending lesser or greater amounts than the described ratio on given road systems in any given budget period after a review of the following factors:

- (a) Proportion of lane mileage of State and County road responsibilities in the zone;
- (b) Ability to coordinate the State and County improvement programs to ensure that scheduled improvements on State roads compliment scheduled improvements on County roads;
- (c) Actual service level on roads within the zone;
- (d) Ability of the State to provide additional monies which, in conjunction with County funds, will provide sufficient monies to complete improvements on the State-responsible roads.

In those instances where the boundary line between two zones lies along the center line of a road segment, the Board is empowered to program expenditures from the trust funds of either or both of the zones to make improvements to the road segment.

(3) Coordination with State Road Construction Program.

- (a) State Use of Impact Assessments.** Certain road segments contained on the network fall within the jurisdiction of the State of Florida, Department of Transportation (FDOT). These segments have been included in the calculation of the transportation impact assessment and a pro-rata portion of monies collected within each zone will be made available for construction of improvements on the identified road network that is the responsibility of the State in accordance with the terms of this Ordinance. Section 339.12, Florida Statutes, specifically authorizes the County to aid in the construction of State roads by contribution of cash or other things of value.
- (b) Agreement Required.** The specific statute also contains provisions indicating that prior to expenditure, the State and the County shall enter into agreements which insure that the monies are directed to only those roads designated by both entities. Therefore, prior to the expenditure of any impact fee monies on State roads, the Board shall enter into agreements with the State directing the expenditure of the monies on specific road segments and establishing a program for the expenditure of funds, in conformance with the restrictions and limitation imposed on the County under this Ordinance. Such agreements shall ensure that impact fee monies are spent on State roads to accommodate new growth only when the State has remedied existing deficiencies or has approved funding to remedy existing deficiencies. Said funding must be included in the State's capital improvement program for the fiscal year in which the County monies are to be spent.
- (c) Budget Programming.** The County shall adopt, as part of its annual budget, a program for spending impact fee monies on State roads consistent with this Article and shall execute an agreement with the State establishing the procedures to implement this Article.

(4) Coordination with Hillsborough Area Regional Transit.

- (a) Mass Transit Effort.** The Hillsborough Area Regional Transit Authority (HART) is actively engaged in a concerted effort to improve the mass transit system functioning in the unincorporated area of the County. Improvement of the mass transit system reduces traffic on the road network thus increasing capacity, which results in increased efficiency of operation of the road network.
- (b) Modal Splits.** The reduction of trips associated with the provision of mass transit facilities and services is based upon rural and urban modal splits:

 - Rural.** In those areas of unincorporated County found to be rural by the Board, a modal split of one percent (1%) is applicable.
 - Urban.** In those areas of unincorporated County found to be urban by the Board, a three percent (3%) modal split is applicable.

For the given areas, these modal splits shall represent the maximum amount of funds which may be approved by the Board pursuant to this Article for use as a distribution to HART from the total transportation impact assessment receipts for the given area.

- (c) Interlocal Agreement Required.** Prior to the transmittal of any trust funds to HART, the Board and HART shall enter into appropriate interlocal agreements ensuring that funds are to be utilized for capital improvements to offset the impact of growth and not utilized to remedy existing deficiencies on the road network.

- (d) **Public Hearing Required.** Prior to distributing any impact fee monies to HART, HART shall be required, in an annual public hearing before the Board, to present evidence demonstrating that the monies will be spent to benefit the zone from which they were generated, and that the proposed improvements are to benefit growth in that zone rather than to correct existing deficiencies.
 - (e) **Permitted Expenditures.** Any such interlocal agreements shall limit expenditures by HART to capital improvements; such capital improvements shall include buses, shelters, pull-out bays, construction of service facilities, Park and Ride land acquisition and construction, signalization improvements, intersection geometric improvements, and design and engineering necessary to complete the capital improvements. No impact fee monies may be spent for marketing, or other administrative expenses, studies, including but not limited to feasibility studies, or maintenance.
 - (f) **Rational Nexus Restrictions.** For the purpose of this Section, the phrase “benefit growth” shall mean that HART must establish by clear and convincing evidence to the satisfaction of the Board that any monies allocated to HART pursuant to this Section for the improvement of the mass transit system as otherwise set forth herein shall increase the capacity and efficiency of the road network within the zone in which the monies are spent. In any event, any collection or expenditure of impact fees under this Ordinance shall be in accordance with existing and applicable law governing collection or expenditure of impact fees.
 - (g) **Construction of Improvements.** The Board also reserves the option to coordinate as a County project, the construction to the described improvements. The construction of specific improvements to the mass transit system designed to offset the impact of growth which are implemented in accordance with the terms of this Article shall be considered an additional form of permissible improvement pursuant to the terms of Article 8, Section J, Subsection 2.
 - (h) **Annual Update.** The urban and rural modal splits shall be reviewed annually by the Administrator and HART, and the result of such review and an appropriate recommendation shall be forwarded to the Board.
- b. **Use of Right-of-Way Impact Funds.**
- (1) **Types of Expenditures.**
 - (a) **Funds Collected on May 1, 1992 and Thereafter.** All funds collected on or after May 1, 1992, through the right-of-way impact assessment shall be used to acquire right-of-way for and/or make improvements to the road network, and to pay all expenses which are incidental to, and necessary for, right-of-way acquisition and for improvements authorized pursuant to this Section.
 - (b) **Funds Collected Before May 1, 1992.** All funds collected before May 1, 1992 through right-of-way impact assessment shall be used to acquire right-of-way for the road network and pay expenses which are incidental to and necessary for such right-of-way acquisition.

Expenses eligible for the use of funds pursuant to paragraphs (1)(a) and (b), above, shall not include any studies or analyses of existing deficiencies or studies or analyses which impact upon zones other than the ones in which the funds were collected.
 - (2) **Expenditure by Zone.** All funds shall be used exclusively within the specific impact

expenditure zone in which the development is located. The goal of the Board is to insure that over time the expenditures of trust funds shall occur in approximately a ration proportionate to the center line miles of State and County roads in the specific zone. However, nothing contained herein shall be construed to prevent the Board from expending lesser or greater amounts than the described ratio on given road systems in any given budget period after a review of the following factors:

- (a) Proportion of center-line miles of State and County road responsibilities in the zone;
- (b) Ability to coordinate the State and County improvement programs to ensure that scheduled improvements on State roads compliment scheduled improvements on County roads;
- (c) Actual service level on roads within the zone;
- (d) Ability of the State to provide additional monies which, in conjunction with County funds, will provide sufficient monies to complete improvements on the State-responsible roads.

In those instances where the boundary line between two zones lies along the center line of a road segment, the Board is empowered to program expenditures from the trust funds of either or both of the zones to make improvements to the road segment.

- (3) **Use of Right-of-Way Funds by State.** Prior to the transfer of any right-of-way impact assessments to the State or the expenditure of any such assessments on State roads, the Board shall enter into agreements with the State directing the expenditure of the monies on specific right-of-way segments and establishing a program for the expenditure of said funds in conformance with the restrictions and limitations imposed on the County under this Section. Such agreements shall ensure that County impact assessment funds are spent on State roads to accommodate new growth only when the State has remedied existing deficiencies on the affected roadway or portion thereof.

If the State has only approved funding to remedy existing deficiencies, said funding must be included in the State's capital improvement program for the fiscal year in which the County monies are to be spent. The County shall adopt as part of its annual budget a program for spending impact assessment revenues on State road right-of-way consistent with this Section, and shall execute an agreement with the State establishing the procedures to implement this Subsection.

For purposes of this Ordinance, these segments do not include the interstate system in the County, because the portion of the trip length on the interstate system in the County is not included in the impact assessment formula.

- (4) **Coordination of Right-of-Way and Road Improvement Programs.** The Board shall take all reasonable steps to insure that the acquisition of right-of-way and the construction of capital improvements occur in a systematic fashion and within the time frames established within the capital improvements budget program.

c. Use of Park Impact Funds.

- (1) **General.** All park impact assessment funds collected pursuant to the terms of this Ordinance shall be used to improve the park network so as to accommodate growth-related impacts. The parks funds collected pursuant to this Ordinance may be spent by the County, within the zone of collection, for local park land or improvements.

- (2) **Coordination between Zones.** Funds may be spent in zones adjacent to the zone of collection on a proportionate basis as determined by the percentage of service area within the applicable zone of collection.

d. Use of School Impact Funds.

- (1) **Funds Collected Before 1993.** All school impact assessment revenues collected on or before December 31, 1992, pursuant to the terms of this Ordinance shall be used to acquire or expand school sites so as to accommodate growth-related impacts, and to that end may be spent by the County, within the zone of collection, interchangeably for either elementary, junior high, or high school. Likewise, the value established hereunder for school site contributions may be applied interchangeably to offset school site impact fee assessments for either elementary, junior high or high schools.
- (2) **Funds Collected in 1993 and prior to November 1, 2006.** All school impact assessment revenues collected on or after January 1, 1993 and prior to November 1, 2006 shall be used to acquire or expand school sites so as to accommodate growth-related impacts and may be spent countywide interchangeably for either elementary, junior high, or high schools. Likewise, the value established hereunder for school site contributions may be applied interchangeably to offset school site impact fee assessments for either elementary, junior high, or high schools.
- (3) **Funds Collected after November 1, 2006.** All school impact assessment revenues collected after November 1, 2006 shall be used to develop school facilities so as to accommodate growth-related impacts and may be spent countywide interchangeably for either elementary, junior high, or high schools. Likewise, the value established hereunder for school site contributions may be applied interchangeably to offset school impact fee assessments for all grade level configurations of schools. Funds shall be used in the order in which they are collected. Funds shall not be used for operational costs or expenses.

e. Use of Fire Service Impact Funds.

- (1) **General.** All funds collected in payment of fire service impact assessment pursuant to this Ordinance shall be used as follows:
- (a) To purchase land for additional fire stations needed to accommodate new growth;
- (b) To construct additional fire stations or expand existing fire stations needed to accommodate new growth. Expansion of existing fire stations may include adding equipment bays, renovating crew quarters of a volunteer station for increased coverage by volunteers or career personnel or adding to new quarters for an additional crew;
- (c) To purchase fire apparatus for stations volunteer or career, affected by new growth.

Section N. TIME LIMITS AND REFUNDS

1. **GENERAL.** In order to maintain the rational nexus between the expenditure of the impact assessment funds collected pursuant to this Ordinance and the benefits accruing to the developments generating the impact, the Board has an affirmative duty to spend or encumber the funds collected within a reasonable period of time after the date of collection. Such reasonable time periods are set forth below, in Subsection 3, according to the category of public facility for which the assessment is collected.

2. **PROCEDURES.** If it is determined by the Board that specific funds assessed and collected pursuant to this Ordinance have not been spent or encumbered for expenditure within the time frames established and any permitted extensions thereof, then such funds, plus interest, shall be refunded as set forth below:

- a. **Interest Rate.** The rate of interest shall be based on the average of rates of interest earned on County funds from the month and year the fee was collected to the month and year the fees are refunded. The rate of interest for all fees collected since the enactment of the Ordinance shall be reviewed annually during the annual review process provided for in this Ordinance.
- b. **Refund Trust Account.** The monies eligible for refunds shall be deposited into a refund trust account for the one (1) year period of eligibility described below. While in this account, said funds shall not be utilized for the purposes described in Article 8, Section M, Subsection 2.
- c. **Accounting.** To assist the Board in making the determination required in this Section in a timely manner, the Administrator shall provide the Board with an annual aging of accounts or comparable annual report for each zone identifying the length of time payments received but not spent or encumbered have been held, and when such monies are eligible for refund.

To expedite the refund process and reduce the associated administrative costs, the monies eligible for refund shall be aggregated into thirty (30) day blocks.

For the purpose of eligibility for refund under this Subsection, money shall be deemed spent, or encumbered for expenditure, in the order in which it was deposited into the appropriate trust fund; that is, the first money "in" shall be the first money "out".

The Administrator shall apply the reasonable period of time for (1) expenditure and encumbrance of fees, (2) the aging of accounts, and (3) the refund process, to the aggregate of impact fees collected for each category of public facilities pursuant to this Ordinance; however, in no event shall this alter the refund process set forth herein.

- d. **Notice to Property Owner.** A notice will be sent by certified mail to the apparent owner of each affected property as disclosed by the most current property tax roll. The Administrator shall publish in a newspaper of general circulation, a notice indicating that the persons owning property within identified zones are entitled to a refund of the impact assessment paid on or between the (day) of (month), (year), and the (day) of (month), (year), which period shall not exceed thirty (30) days.
- e. **Petition for Refund.** Said persons shall have one year from the date of publication of the described notice to petition the Board for the appropriate refund. The petition shall be in a form prescribed by the County and shall contain:
 - (1) The name and address of the petitioner; and
 - (2) The date the impact assessment was paid; and

- (3) The amount of the impact assessment; and
- (4) A copy of the petitioner's deed.

- f. **Approval and Refund.** The petition shall be filed with and reviewed by the Administrator, and if the information is verified and otherwise in order, a refund shall be made within sixty (60) days from the date the petition was submitted.
- g. **Unclaimed Refunds.** If no claim is made within the time period described above, for the money eligible for refund, then said money shall be returned to the trust fund from which it was removed.

3. **SPECIFIC TIME LIMITS ON USE OF FUNDS.**

- a. **Road and Right-of-Way Impact Assessment Funds.** The reasonable time period established for purposes of spending or encumbering for expenditure the funds collected hereunder for road and right-of-way impact assessments in six (6) years.

If it is determined by the Board that specific funds assessed and collected for road and right-of-way impacts pursuant to this Ordinance have not been spent or encumbered for expenditure prior to the sixth anniversary of the date of their payment, then such funds, plus interest, shall be made available for refund in accordance with the terms of this Ordinance.

- b. **Park Impact Assessment Funds.** The reasonable time period established for purposes of spending or encumbering for expenditure the funds collected hereunder for park site impact assessments is six (6) years, subject to the following:

- (1) **One-Year Extension.** Before the end of the six-year period, if the funds have not been utilized or encumbered for the purposes stated in Article 8, Section M, Subsection 2.c, then the Administrator may review any exceptional circumstances regarding the use of the funds, taking into consideration such factors as existing dedicated properties, existing trust funds, population projections, and recent land development projects.

After such review, if the Administrator determines that an additional year is needed, he shall present clear and convincing evidence to the Board supporting such an extension, and request that the Board extend the time for expenditure or encumbrance for an additional period not to exceed one (1) year. The determination of the one-year extension shall be made by the Board at a duly advertised public hearing.

If it is determined by the Board that specific funds collected under the park impact assessment have not been spent or encumbered for expenditure prior to the sixth anniversary of the date of their payment, and the Board has not made the determination to extend the time period pursuant to this Subsection, then said funds plus interest shall be made available for refund in accordance with the terms of this Ordinance.

- c. **School Impact Assessment Funds.** The reasonable period of time established for expenditure or encumbrance for expenditure of funds collected from the School Impact Assessment is an initial five (5) year period.

- (1) **Five-Year Extension.** At the end of the initial five-year period, if the funds have not been utilized or encumbered for the purposes stated in Article 8, Section M, Subsection 2.d, then the School Board shall review their overall need for the funds, taking into consideration such factors as the latest School Plant Survey, existing dedicated properties, existing trust funds, population projections, and recent land development projects.

If, after such review, the School Board feels that additional time is needed, the School Board

shall request the Board to extend the time for expenditure or encumbrance for an additional period not to exceed five (5) years. The determination of the time period extension shall be made by the Board at a duly advertised public hearing.

If it is determined by the Board that specific funds collected under the school impact assessment have not been spent or encumbered for expenditure prior to the tenth (10th) anniversary of the date of their payment, then said funds shall be made available for refund in accordance with the terms of this Ordinance.

- d. **Fire Service Impact Assessment Funds.** The reasonable time period established for purposes of spending or encumbering for expenditure the funds collected hereunder for fire service site impact assessments is six (6) years, subject to the following:

- (1) **One-Year Extension.** Before the end of the six-year period, if the funds have not been utilized or encumbered for the purposes stated in Article 8, Section M, Subsection 2.e, then the Administrator may review any exceptional circumstances regarding the use of the funds, taking into consideration such factors as existing dedicated properties, existing trust funds, population projections, and recent land development projects.

After such review, if the Administrator determines that an additional year is needed, he shall present clear and convincing evidence to the Board supporting such extension, and request the Board to extend the time for expenditure or encumbrance for an additional period not to exceed one (1) year. The determination of the one-year extension shall be made by the Board at a duly advertised public hearing.

If it is determined by the Board that specific funds collected under the fire service impact assessment have not been spent or encumbered for expenditure prior to the sixth anniversary of the date of their payment, and the Board has not made the determination to extend the time period pursuant to this Subsection, then said funds plus interest shall be made available for refund in accordance with the terms of this Ordinance.

Section O. AFFORDABLE HOUSING RELIEF PROGRAM

1. **APPLICATION FOR RELIEF.** Applicants seeking relief pursuant to the terms of this program, as set forth below, shall apply to the Administrator on forms prescribed by the County.

2. **FEES SUBJECT TO RELIEF.** Applications approved pursuant to this Section O shall be entitled to relief from impact fee assessments imposed by this Ordinance relating to impacts on park sites, road improvements, right-of-way, and fire service. The Board of County Commissioners is authorized to create by policy a reimbursement policy for school impact fees, consistent with Article 8, Section L and may authorize by policy relief under this section for school impact fees.

3. **APPLICANTS ELIGIBLE FOR RELIEF.** The types of Applicants eligible for impact relief pursuant to this Ordinance are set forth below:

- a. **Income Maximum.** In order to be eligible for impact fee relief, an Applicant's maximum family income shall not exceed 80% of the median income pursuant to the guidelines established by the United States Department of Housing and Urban Development (HUD) for the Section 8 Assisted Housing Program, adjusted by family size and adjusted annually.
- b. **Income Verification.** Income verification to determine whether Applicants are eligible pursuant to this Subsection shall be performed by the Administrator.

4. **HOUSING ELIGIBLE FOR RELIEF.**

- a. **Types of Housing.** The types of housing units eligible for impact fee relief pursuant to this Ordinance include:
 - (1) Single-family detached and attached (separate lots), site-built or manufactured buildings (as defined by Chapter 553, Florida Statutes, as amended) used for residential purposes, including mobile homes (as defined by Chapter 320, Florida Statutes, as amended), being purchased by applicants who qualify as eligible for impact fee relief pursuant to Subsection 3, above; and
 - (2) Rental projects participating in other appropriate local, state, and/or federal low-income housing programs as determined by the number of unit(s) set aside for occupancy for eligible families.
- b. **Locational Criteria.** The housing shall meet the locational criteria established within the Comprehensive Plan under the Affordable Housing Bonuses Section and as further qualified in Section 6.11.07 of the Land Development Code.
 - (1) Affordable Housing must be either within the Urban Services Area, or fully or partially developed and contain in-place infrastructure and public utilities which will meet the public facilities and service needs of existing and proposed residential development.
 - (2) Farm-Worker Housing and affordable housing constructed within designated CDBG Target Neighborhoods shall be exempt from meeting the locational criteria.
- c. **Maximum Price of Rental Units.** The maximum eligible monthly rental price of a rental unit which otherwise qualifies for impact fee relief pursuant to this Subsection shall not exceed a flat 30% of monthly family income, using HUD Section 8 guidelines.

5. FUNDING PROGRAM AND LIMITATIONS.

- a. **Applicability and Limitations.** Notwithstanding other eligibility standards set forth in this Section, all impact fee relief shall be subject to the funding program and limitations set forth herein.
- b. **Funding Program for Multi-Family Projects.** The impact fee revenues which the County does not collect as a result of the relief provided by this Ordinance shall be replaced as follows: 25% shall be funded from MSTU reserves in the first year a project receives relief; 25% shall be funded from the MSTU fund in following year, and the remaining 50% shall be funded from the MSTU in the third year.
- c. **Funding Limitations for Multi-Family Projects.** The maximum amount of relief available annually pursuant to this Ordinance for all multifamily projects otherwise eligible hereunder, collectively, shall not exceed \$800,000.00. However, in the event that, without such a limit, a project would otherwise qualify for relief pursuant to this Section, the Applicant may petition the Board, which, upon a vote of a majority of its members may grant such a project relief in excess of the annual \$800,000.00 maximum, after making the following findings:
 - (1) Sufficient additional funds are available in the MSTU to cover the additional requested relief; and
 - (2) The granting of the additional relief for the particular project will serve a public purpose.
- d. **Priority among Multi-Family Projects.** Priority among multi-family projects otherwise eligible for relief pursuant to this Section shall be established on a “first come, first served” basis determined by the date upon which the developer provides the County with a valid letter of commitment from a qualified financial institution for first mortgage financing for the project, in compliance with such procedures as may be established pursuant to Subsection 7.b, below.
- e. **Multi-Family Amenity Considerations.** Multi-family rental projects which otherwise qualify pursuant to this Section shall be afforded relief at 90% of the total relief available. Additional relief shall be allocated to projects providing qualifying amenities, in the following designated percentage increments; however, in no case shall the relief granted hereunder exceed 100%:
 - (1) On-site licensed daycare, 4%, OR on-site licensed aftercare, 2.5%; and
 - (2) Home ownership classes taught by qualified instructors, with curriculum including instruction in credit and debt management, home purchasing, and home maintenance, 2%; and
 - (3) Owner-contributed down-payment assistance escrow program, 4%.
- f. **Funding Relief for Single-Family Affordable Housing.** Relief from impact fees for single-family houses which otherwise qualify pursuant to this Section shall be funded from MSTU funds and shall not be phased, but shall be paid in full when due pursuant the provisions of this Ordinance.

6. RESTRICTIVE COVENANT. Impact fee relief pursuant to this Section shall be granted only to property which is subject to a legally binding restrictive covenant which is recorded in the public records of Hillsborough County, satisfactory to the County, which provides that, for a period of seven (7) years from the date the impact fee relief application is approved in writing by the Administrator, any subsequent conveyance of the property which fails to qualify for impact fee relief pursuant to the provisions of this Ordinance shall nullify the relief and subject the property to all general government impact fees applicable at the time of such conveyance. The restrictive covenant shall also provide that if such fees are not paid within 30 days of such non-qualifying conveyance of the property, the County is authorized to lien the property for the amount of applicable impact fees.

7. DURATION, QUARTERLY REIVEW, AND AMINISTRATION.

- a. Quarterly Review.** On a quarterly basis, the Administrator shall conduct a review of the implementation of this program and report the results to the Board, which review and report shall include at a minimum:
- (1) The number of housing units sold in the County which qualified as affordable housing pursuant to Subsection 4, above; and
 - (2) The effects on County revenue of granting the impact fee relief approvals, including the costs of administering this relief program, and
 - (3) An estimate of the number of additional affordable housing units generated by this relief program.
- b. Administration.** This relief program shall be administered by the Administrator, who shall promulgate necessary forms, rules, regulations, procedures, and technical manuals to implement and administer the Affordable Housing Impact Fee Relief Program.

Section P. MISCELLANEOUS IMPACT FEE RELIEF PROGRAMS

1. “NO-FEE TRANSPORTATION ZONES” FOR DISTRESSED AREAS.

- a. General.** There may be certain areas within the unincorporated County which, due to economic decline or other unexpected circumstances, have substantial excess capacity in their existing transportation infrastructure which is, accordingly, available for use by new growth. The Board may elect to define and designate such areas as “No-Fee Transportation Zones” (for both right-of-way and roadway improvements) in order to encourage development in the area.
- b. Definition.** A No-Fee Transportation Zone is a specified geographic area which has been designated by the Board, based upon the criteria set forth below, as a zone in which no transportation impact assessments are collected and no transportation impact funds are spent.
- c. Criteria.** Designation of a No-Fee Transportation Zone shall be approved in the form of an ordinance adopted by the Board at a public hearing, which approval shall comply with all the following criteria:

 - (1) Public Interest.** The Board shall make specific findings of fact demonstrating (a) that the proposed No-Fee Transportation Zone is an area which suffers from substantial negative social and/or economic conditions, and (b) that it is in the public interest — legally, fiscally, and from a public policy perspective — to grant the designation.
 - (2) Substantial Excess Capacity.** The zone shall contain existing excess transportation infrastructure capacity sufficient to accommodate substantial new growth, in an amount which would justify excluding the zone from both the collection and expenditure of transportation impact assessments for a year or more.
 - (3) Size and Location of Zone.** The zone shall generally be not less than 100 acres and not more than 7000 acres in size and shall be reasonably compact, as that term is defined in Section 171.031(12), Florida Statutes, as amended. The boundaries of the zone shall be clearly described in the adopting ordinance: (a) by legal description, and (b) by names of bordering streets or such other boundaries as are commonly understood by the general public, and (c) by graphic depiction on a map.
 - (4) Supporting Data and Analysis.** The designation of any area as a No-Fee Transportation Zone hereunder shall be based upon technically sound supporting data and analysis, prepared by qualified transportation professionals, which data and analysis is subject to the review and approval of the Administrator, in consultation with the County Attorney on legal issues.
 - (5) Duration, Review, and Administration.** The designation shall be of limited duration, with a one-year minimum and a stated expiration date, although it may be subject to extension by the Board. The Administrator shall provide annual or more frequent periodic reports to the Board concerning the development activity within the zone and any associated fiscal impact associated with the zone designation. The designation program shall be administered by the Administrator, who shall promulgate necessary, forms, rules, regulations, procedures, technical manuals, and other material as are necessary for implementation and administration of the No-Fee Transportation Zone program.
- d. Effect of Designation.** Upon designation of a No-Fee Transportation Zone, and for the duration thereof, the County shall cease collecting transportation impact assessments for land development activities within the designated zone. Likewise, the County shall cease spending transportation impact assessment funds within the designated zone. Accordingly, a designated No-Fee Transportation Zone pursuant to this Section shall be excluded from the applicable

transportation benefit/assessment zone pursuant to this Ordinance for the duration of the designation.

2. CREATION OF ADDITIONAL RELIEF PROGRAMS.

- a. **General.** The Board may determine from time to time that it is in the public interest to adopt incentive programs which provide relief from the payment of impact assessments hereunder for certain types of development which are beneficial to the citizens of Hillsborough County.
- b. **Criteria.** The Board may adopt such programs which relieve certain land development activity from payment of impact assessments pursuant to this Ordinance only upon compliance with all the following criteria:
 - (1) **Public Interest.** The Board shall make a finding that the program furthers a legitimate governmental interest and that it is in the public interest of citizens of Hillsborough County.
 - (2) **Supporting Data and Analysis.** The program shall be based upon technically sound supporting data and analysis, prepared by qualified professionals in the appropriate field, which data and analysis is subject to the review and approval of the Administrator.
 - (3) **Duration, Review, and Administration.** The program shall be of limited duration, with a stated expiration date, although it may be subject to extension by the Board. The Administrator shall make annual or more frequent periodic reports to the Board concerning program status, activity, and fiscal impact. The program shall be administered by the Administrator, who shall promulgate such forms, rules, regulations, procedures, and technical manuals as are necessary for program implementation and administration.
 - (4) **Legal Compliance.** The program shall be reviewed by the County Attorney to ensure compliance with all applicable local, state, and federal law, including but not limited to: the rational nexus test, equal protection principles, and other constitutional requirements. Program approval shall be subject to the issuance of a written legal opinion by the County Attorney confirming legal compliance.
 - (5) **Public Hearing.** The relief program shall be adopted in the form of an amendment to this Ordinance by the Board at a public hearing.

3. NOTICE TO APPLICANTS. Information summarizing applicable impact assessment relief programs adopted pursuant to this Section shall be made available to Applicants at the time of application for a building permit.

Section Q. ENFORCEMENT AND PENALTIES

The following enforcement and penalty provisions are a codification of existing procedures. The provisions of this Section may be used singularly or in any combination the County deems appropriate in the course of enforcement of this Ordinance.

1. ACTION FOR INVALID CHECK. In the event payment for impact fee assessments hereunder were paid by a check, draft, or other negotiable instrument which does not clear, the County or responsible municipality shall suspend any permits or development orders authorizing any development or related activity on the project for which impact fees were paid by the invalid instrument. The County or municipality which issued the permit or development order, shall send notice by certified mail, to the Applicant using a form provided by the County. If the impact assessment, together with any charges for the check or other instrument not clearing, are not paid within ten (10) working days following mailing of the notice, such permit or development order shall be of no further force and effect, and a stop work order or other order having a similar effect, as may be appropriate under the circumstances, may be issued and not lifted until such time as the unpaid assessment is paid.

Additionally, the matter shall be referred to the State Attorney's Office for prosecution under Chapter 832, Florida Statutes, as amended.

2. LIEN. If through error, omission, or intent, impact assessment are not paid in full when due, the amount unpaid, together with statutory interest accruing from thirty (30) calendar days following the date upon which written notice by certified mail, return receipt requested, is sent to the developer, permittee, or the ten-present property owner, shall be a lien against the land containing the development for which the impact assessment is due.

Notice of the lien shall be recorded in the official records of the Clerk of the Circuit Court for Hillsborough County. The lien shall have priority over all liens, mortgages and encumbrances, except taxes. No lien shall be recorded later than three (3) years following the date on which the certificate of occupancy is issued for the development against which an impact assessment is due, although the debt shall remain.

If the lien remains unpaid for more than thirty (30) calendar days following the recording of the notice, it may be foreclosed as provided by state law for the foreclosure of mortgages on real property.

3. WITHHOLDING DEVELOPMENT ORDERS. In the event that any impact assessment or portion thereof is unpaid, no further development order shall be issued for the land for which such impact assessment remains unpaid, and no development order shall be issued until any previously owed impact assessment, together with interest owing, along with current impact assessments, are paid.

4. NOTIFICATION OF BUILDING BOARD OF ADJUSTMENT. In the event that any building permittee who is a licensed contractor certified by the Hillsborough County Building Board of Adjustment, Appeals, and Examiners fails to pay an impact assessment for which the permittee is responsible, the Administrator shall file a verified complaint with that Building Board of Adjustment and Appeals, recommending disciplinary action as is provided by the laws of Florida, Chapter 489, as amended. The verified complaint shall contain a summary of the assessments owed and the efforts made by the County to collect.

5. CRIMINAL AND CIVIL ENFORCEMENT.

- a. Misdemeanor.** A violation of this Ordinance shall be a misdemeanor punishable according to Section 125.69(1), Florida Statutes, as amended, and any person convicted of violating the provisions of this Ordinance shall be subject, upon conviction, to a fine not exceeding the sum of Five Hundred Dollars (\$500), imprisonment not exceeding sixty (60) days, or both. Each day of violation of the provisions of this Ordinance shall constitute a separate offense.
- b. Civil Action.** In addition to the penalties provided by Section 125.69(1), any violation of this Ordinance shall be subject to appropriate civil action in a court of appropriate jurisdiction.

Part II

ARTICLE 9. REFERENCE DATA AND APPENDICES

Introduction.

This Article 9 is a compilation, for ease of reference, of certain support and technical information originally in the six individual impact fee program ordinances which are now consolidated into this Ordinance.

Additionally, Section C., Park Site Data and Appendices, has been amended to reflect the amendments to park standards provisions set forth in Article 8 of this Ordinance. Unless otherwise specifically indicated herein, this material has not been amended in substance; however, some of it has been reformatted to increase accessibility and legibility, and, where appropriate, some provisions have been renumbered, or relettered, or have a reference set forth in parentheses to correspond with applicable provisions of this Consolidated Ordinance.

Some of the material compiled in this Article 9 contains references to “the effective date of this Ordinance”. It should be noted that such references do not refer to the effective date of this Consolidated Ordinance, but to the effective dates of the respective previous individual ordinances where the material originally appeared.

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SECTION A. ROAD IMPROVEMENT NETWORK DATA AND APPENDICES

(From Ord. No. 85-17, as amended prior to Ord. No. 96-___)

1. RECITALS:

WHEREAS, the Board of County Commissioners of Hillsborough County has the authority pursuant to Article VIII, Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida (1975), as amended, to adopt a transportation impact assessment program; and,

WHEREAS, the Board of County Commissioners of Hillsborough County is empowered pursuant to Article VIII of the Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida, (1975), as amended, to adopt ordinances relating to budgeting and expenditure of County funds; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has conducted public hearings relating to the passage of the Ordinance establishing the transportation impact assessment program and adopted the same as Hillsborough County Ordinance No. 85-17; and,

WHEREAS, Chapter 163.3177, Florida Statutes, requires the comprehensive plan to contain a capital improvements element which shall, among other things, provide for standards to ensure the availability and adequacy of public facilities and projected revenues to fund the facilities; and,

WHEREAS, the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough County, Florida, in the Capital Improvements Element, contains goals, objectives and policies, providing that future development shall pay for some portion of the cost of capital improvements necessitated by its impact, pursuant to the County's impact fee ordinances; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has found it to be in the public interest to amend Hillsborough County Ordinance No. 85-17 and has subsequent to its enactment, amended it...

2. FINDINGS AND CONCLUSIONS

Based upon the evidence received during the public hearings conducted on this Ordinance, the Board of County Commissioners of Hillsborough County propounds the following findings and conclusions:

- A. Projections indicate that the population of the unincorporated Hillsborough County will increase by over one hundred percent (100%) during the next twenty-five (25) years; and,
- B. The increase in population and the incident increase in traffic volume will directly and adversely impact the existing identified road network located within Hillsborough County; and,
- C. In order to accommodate this impact, the existing identified road network will have to be expanded; and,

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- D. The sources of revenue presently available to Hillsborough County will be inadequate to totally fund the capital improvements required to accommodate the transportation impact and resolve existing road network deficiencies; and,
- E. The Hillsborough County Comprehensive Plan is intended to establish a policy framework within which the Board of County Commissioners may adopt appropriate regulations designed to manage growth in a manner consistent with the population projections described above and to ensure that capital improvement programming and delivery of services in Hillsborough County is responsive to the demands of projected growth.
- F. In order to implement the Comprehensive Plan, it is essential that Hillsborough County develop capital improvement programs consistent with the terms of the Comprehensive Plan and sensitive to the described population projections; and,
- G. To implement a long range solution to the transportation problems of Hillsborough County, it is essential that the Board of County Commissioners establish a plan to remedy existing deficiencies on the identified road network, which plan shall include an element identifying all available funding sources and a budgeting process designed to provide for the orderly expenditure of funds; and,
- H. If Hillsborough County is unable to fund and construct required capital improvements, the road network will be inadequate to accommodate the increased levels of traffic at an acceptable service level; and,
- I. It is essential that Hillsborough County adopt an equitable mechanism for assessing a portion of the costs of the expansion of the identified road network to the changes in land use which impact the identified road network; and,
- J. The impact assessment formula contained herein represents a composite of factors that fairly and equitably approximate the impact of land uses on the identified road network; and,
- K. The configuration of the impact assessment zones contained herein ensures that the improvements to the road network will benefit the development located within the zone; and,
- L. The coordination of the road improvement programs relating to both correction of existing deficiencies and construction of growth required improvements is essential in order to ensure that adequate transportation facilities are in place to accommodate development as envisioned by the Comprehensive Plan.

3. PURPOSE

The Board of County Commissioners of Hillsborough County has determined that the provision of adequate transportation facilities is an essential public service. In order to ensure that existing and future residents of Hillsborough County have adequate transportation facilities to service the needs of the growing community, the Board of County Commissioners of Hillsborough County must create a program that deals with existing road network deficiencies as well as providing for construction of roads to meet future needs. Resolving the problem of existing deficiencies requires the thorough analysis of all available funding sources and the creation of a capital improvement budget which will, over time, allocate adequate monies to resolve existing problems.

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The Comprehensive Plan adopted by the Board of County Commissioners of Hillsborough County recognizes the need for regulation which implements the growth management concepts contained therein. A key concept is the coordination of capital improvements designed to serve new growth. In order to accommodate improvements designed to serve new growth, it is imperative that existing deficiencies be resolved. A coordinated effort to achieve that goal establishes a foundation upon which a program of improvements to accommodate the impact of new growth may be structured.

The Board of County Commissioners recognizes that changes in land use may result in increased demands upon the road network. Increasing the capacity of roads in order to make them more efficient is a recognized responsibility of government and is in the best interest of public health, safety and welfare. An objective of this Ordinance is to create a mechanism whereby development may be assessed a pro-rata share of its economic impact on the road network. The formula described in this Ordinance is sensitive to both the location and type of land use involved. It is not the purpose of this Ordinance to collect any money from new development in excess of that amount which bears a rational nexus to the impact of the development on the road network.

The revenues collected through the transportation impact assessment shall be utilized to meet capital costs inherent in expansion of the road network to meet the needs created by growth. The revenues shall not be utilized for purposes of road maintenance and/or improvement of existing operating deficiencies. The revenue shall be allocated to meet the capital cost of new construction within the geographical area of the demonstrable transportation impact and concomitant benefit.

In order to ensure that the formula described in this Ordinance remains sensitive to the changing demography of Hillsborough County, the Board of County Commissioners recognizes the responsibility to annually evaluate said formula and effect such changes as are required to accommodate changes in growth patterns.

It is the purpose of this Ordinance to continue to allow growth in Hillsborough County but to do so in a manner which requires development causing road impacts to share a portion of the financial burden resulting from those impacts. The end result of such an equitable balance of costs is a road network which operates efficiently and accommodates the demands generated by the growth.

This Ordinance which contains elements designed to answer existing transportation problems and growth oriented needs represents an effort by the Board of County Commissioners to resolve in a comprehensive fashion, the road network needs of Hillsborough County. This effort is one which involves the participation of new growth through the payment of transportation impact assessments and the recognition by the Board of County Commissioners of its responsibility to program over a defined period, adequate monies to resolve existing problems. Such a regulation is both consistent with the goals, policies and objectives of the adopted Comprehensive Plan and consistent with sound planning practices related to growth management. Furthermore, it is the intent of the Board of County Commissioners that this Ordinance be a component of the overall County effort to implement a managed growth program, as contemplated in the Comprehensive Plan and as such this Ordinance and Program further the protection and promotion of the public health, safety and welfare of Hillsborough County.

4. **UNIFORM SERVICE LEVELS**

An element of the road network improvement program is the service level which is established as a standard for operation of the roads identified on the network. To make this determination, the Board must consider fiscal realities and establish a standard which can be reasonably achieved. The Board hereby finds that the achievement of service level D average daily condition on the roads identified on the network represents a reasonable standard which is consistent with the mandate of the Tampa Urban Area Transportation Study and finds support within the transportation element of the Comprehensive Plan. Achievement of this goal constitutes a valid public purpose which furthers the public health, safety and welfare. The implementation of the Hillsborough County Road Network Improvement Program and the realization of the described standard constitute actions which will significantly further the desire of the County to reach the ultimate goal of service level C average daily condition on the roads identified on the network.

5. **IDENTIFICATION OF EXISTING DEFICIENCIES ON THE ROAD NETWORK**

Identification of existing deficiencies on the established road network is the first step in the implementation of a program for correction. The roads shown on Roadway Appendix A, which exhibit is attached hereto and incorporated herein by reference, are, on the effective date of this Ordinance, operating at a service level in excess of service level D identified herein. This list may be amended in accordance with those procedures established for amendment of Ordinances.

6. **IDENTIFICATION OF FUNDING SOURCES FOR CORRECTION OF EXISTING DEFICIENCIES**

Attached hereto as Roadway Appendix B, and incorporated herein by reference, is a list of identified funding sources for correction of the existing deficiencies. This list is current as of the effective date of this Ordinance. The sources have been included in this Ordinance for the purposes of public notice. Sources can be added or deleted from this list without the need for amendment of the Ordinance. However, once a source has been identified and the monies programmed pursuant to provisions contained in (Article 9., Subsection A.7., below), and as shown on Roadway Appendix C, the monies and the programmed improvement cannot be deleted unless said deletion is accomplished in accordance with the provisions of this Ordinance.

7. IMPROVEMENT PROGRAM

- A. Chapter 75-390, Laws of Florida (1975), as amended, (the Hillsborough County Local Government Comprehensive Planning Act), recognizes the need for capital improvement budgeting as a facet of the overall growth management process. The Comprehensive Plan adopted by the Board pursuant to the referenced authority, also includes provisions which direct the Board to implement growth management through a number of means, including capital improvements budgeting. A key ingredient of capital improvements budgeting is an analysis of needs and projected revenues that can be utilized to meet those needs. In (Article 9., Subsection A.5., and A.6., above), the needs and revenues have been described. These elements must be coordinated to produce a road network improvement program targeted at resolving the existing deficiencies. The Board hereby adopts as part of the Road Network Improvement Program that information shown in Roadway Appendix C, which appendix is attached hereto and incorporated herein by reference. This appendix establishes a program for correction of existing deficiencies on County responsible roads. The program is keyed to the uniform service level established herein and is funded through the utilization of all available funding sources as identified herein. Roadway Appendix C also includes the Transportation Improvement Program for State responsible roads, as approved by the Metropolitan Planning Organization. It is the intent of the Board to exercise its best efforts to assist the Florida Department of Transportation in resolving the existing deficiencies on state roads, including but not limited to entering into agreements relating to construction, pursuant to (Article 8., Section J.). The provisions contained in Roadway Appendix C relating to the State responsible roads are for information purposes only and are not subject to the amendment restrictions contained herein.
- B. The program shall, at all times, project improvements for a minimum of 5 years. The County Administrator shall on an annual basis, review the 5-year program and make recommendations to the Board concerning updating and other appropriate amendments. All amendments shall be accomplished in accordance with the terms contained herein. Improvement projects shall not be undertaken unless they are listed in the appropriate annual element of the 5-year program.
- C. It is the intent of the Board to resolve the existing deficiencies on the County responsible road network shown in Roadway Appendix A within (10) years from the effective date of this Ordinance.

- 8. STANDARDS FOR AMENDMENT OF THE ROAD IMPROVEMENT PROGRAM**
- A. Alterations in time frames for improvements, deletion or addition of programmed improvements, and alteration of funding sources shall be accomplished in accordance with those procedures required for adoption of amendments to County Ordinances.
- B. The Board of County Commissioners may amend said Program in those instances where it finds that:
1. Amendments are necessary in order to coordinate the correction of existing deficiencies with the construction of growth required improvements; or
 2. The public health, safety and welfare mandate that road improvements scheduled at later dates be moved forward; or
 3. Changes or amendments to the Comprehensive Plan or other land development regulations alter development trends in an area so as to necessitate a change in the program for correction of existing deficiencies; or
 4. Changes in actual population necessitate a change in the program for correction of existing deficiencies; or
 5. Available funding sources are altered in such a way as to affect the ability to project funds in adequate amounts to construct the necessary improvements; or
 6. Updating is required to reflect the completion of programmed improvements.
- C. The Board of County Commissioners shall consider the following criteria where appropriate during the review of proposed amendments:
1. Changes in permitted land uses within the area of the budgeted improvement;
 2. Changes in applicable land development regulations in the area of the budgeted improvement;
 3. Changes in levels of traffic on the road segment scheduled for improvement that necessitate revisions to the nature of the planned improvement;
 4. Reductions or increases in the amount of funds available for construction of improvements;
 5. Changes to the capital improvement program relating to construction of growth-required improvements funded by impact assessments.

9. DESCRIPTION OF MODELING PROCESS AND FACTORS UTILIZED IN THE FORMULA

- A. The transportation impact assessment formula described herein contains a series of components. Certain components have established values that are uniformly applied based upon generally accepted standards. The development of the trip length component is based upon generally accepted standards. The development of the trip length component is based on information developed from the Tampa Urban Area Transportation Study and the Long Range Transportation Plan adopted by the Metropolitan Planning Organization and where local data are unavailable nationally recognized data are utilized. Trip lengths for residential and non-residential land uses are represented as county-wide averages.
- B. Trip generation rates shall be based on the Trip Ends Generation Report published by the Institute of Transportation Engineers, as amended.
- C. The cost to construct one lane mile of roadway is determined for each zone based upon the percentage of urban and rural construction projected for the zone after an analysis of the Tampa Urban Area Transportation and the growth patterns projected by the adopted Comprehensive Plan.
- D. Attached hereto as Roadway Appendix D and E and incorporated herein by reference is a table showing the standard factors utilized in the formula including the percentage of urban and rural roads projected for each zone. In those instances, where the trip generation rate for a specific land development activity is not described in the Trip Ends Generation Report or the trip length factor is not described in Roadway Appendix E, then the County Administrator shall, after a complete analysis of the nature or the activity including similarities to uses contained in the above-stated material, calculate a trip rate and trip length for the activity. The County Administrator shall, in making this determination, utilize standard engineering practices and may refer to nationally accepted sources for trip generation and trip length data. The trip rate and trip length determination described herein shall be subject to review and appeal upon duly filed petition, pursuant to the provisions of (Article 8, Section H).
- E. On an annual basis, the County Administrator shall evaluate the accuracy of the analysis process and make recommendations to the Board relating to such changes as are necessary to ensure the accurate operation of the formula described herein. Should the results of said analysis indicate the need for amendment of provisions of this Ordinance, said amendment shall be accomplished in accordance with those procedures established for amendment of Ordinances.

10. TRANSPORTATION IMPACT ASSESSMENT FORMULA

- A. All land development activity generating traffic on the transportation network shall remit to the County an impact assessment. The impact assessment shall be determined by utilizing the formula described below:

The formula incorporates the travel characteristics of the land use, reflected by the daily trip generation and trip length relative to the capacity of a lane mile of roadway at level of service D average daily condition and the cost to construct same. Adjustments are made for roadways not on the Long Range Transportation Plan and interstate roads. One half of the total travel is charged to each end of the trip. For purposes of this Ordinance, the costs of construction does not include a factor representing the estimated cost to construct project access improvements such as acceleration/deceleration lanes, median cuts or other improvements in the public right-of-way designed to facilitate access to projects adjacent to the road right-of-way. The cost to construct identified in the specific zones does include an averaging of the nature of projected improvements, i.e. rural and urban. It is necessary to develop such an average in light of the cost disparity between rural and urban construction.

IMPACT FEE FORMULA

$$\{[(\# \times TGR \times TL \times (1-\%IT))/CL / 2 \times CC \times (1-\%ILR)] \text{ minus } \{[\# \times TGR \times TL \times (1-\%IT)/2 / 17.16 \times \$0.089 \times 365 \times 13.8]\} \times PC$$

Description of Elements:

= a. number of dwelling units for residential uses

b. For all land uses, the appropriate measure of size expressed in the Trip Ends Generation Report shall be determined by the County and used in the impact fee formula.

GR = trip generation rate

TL = trip length

%IT = percentage of trip length on the interstate system in Hillsborough County, 22.9%

CL = capacity per lane mile (LOS D = 7,500)

CC = cost to construct one lane mile (% urban + % rural)

%ILR = interstate and local roads (15%) (This term represents the percentage of total travel which is on local roads plus the percentage of interstate travel which represents "thru" trips not attributable to any development in Hillsborough County.)

PC = percentage of impact fee charged (84.3061%)

17.16 = Average number of miles per gallon of fuel consumed per day per vehicle in fleet in Hillsborough County (From the City of Tampa Technical Consideration for a Transportation Impact Fee – February 1987)

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\$0.089 = paid per gallon of gasoline for which new growth receives credit towards construction of new capacity due to growth.

365 = average number of days in a year

13.8 = the net present value factor at 8% interest over 50 years

EXAMPLE:

A single-family residence in northwest Hillsborough County (Zone #1) at LOS "D"

$$\begin{aligned} & \{[(1 \times 10.062 \times 9.4 \times (1-.229)/7500/ \\ & 2 \times ((.089 \times \$664,064) + \\ & (.11 \times \$404,105)) \times (1-.15)] \\ & \text{minus } [1 \times 10.062 \times 9.4 \times \\ & (1 - .229) / 2 / 17.16 \times \$0.089 \times 365 \\ & \times 13.8]\} \times .843061 \\ & \{[\$2,625.95] - [\$952.54]\} \times .843061 \\ & \$1,410.79 \end{aligned}$$

11. IMPROVEMENT PROGRAM

A. It is the intent of the Board to establish a budgeting process which ensures that the level of service D standard which was used to determine existing deficiencies and to establish improvement levels will also apply to the scheduling of road network improvements designed to mitigate the impact of development. The budgeting process and associated improvement program is intended to operate in conjunction with the improvement program designed to resolve existing deficiencies. The goal of the Board of the County Commissioners is to implement an improvement program which:

1. Triggers pre-construction activities such as planning, preliminary engineering, employment analysis, design, permitting, and related administrative cost which the existing level of service enters C average daily condition; and
2. Triggers construction of the road segment when the existing level of service enters D, average daily condition.

To this end, the Board of County Commissioners, shall, no later than one year from the effective date of this Ordinance, establish a five-year road improvement program for each transportation impact zone, which program shall at the time of adoption be incorporated into and made a part of this Ordinance. The plan shall include a list of proposed projects and identify funds for the completion of said projects. It is not the intent of this Ordinance to prohibit the Board from expending funds collected during the first year for improvements in each zone, but rather to establish a period during which the Board can collect adequate data on transportation assessment receipts so as to make reasonable projections for subsequent five-year road improvement programs. Decisions by the Board concerning prioritization of construction projects within each zone shall be based upon the following factors:

- a. Service level of impacted roads;
- b. Ability to coordinate construction of programmed improvements with remedying of existing deficiencies;
- c. Adequacy of collected monies to complete the proposed project: and
- d. Nature of proposed improvements.

B. The program shall at all times project improvements for a minimum of five (5) years. The County Administrator shall, on an annual basis, review the five (5) year program and make recommendations to the Board of County Commissioners concerning updating and other appropriate amendments. The primary factor to be considered in updating the program shall be the service level on the roads within the zone. Amendments to the program shall be considered amendments to this Section.

C. Improvement projects shall not be undertaken unless they are listed in the appropriate annual element of the annual five (5) year program.

SECTION B. RIGHT-OF-WAY DATA AND APPENDICES

(From Ord. No. 86-04, as amended prior to Ord. No. 96-____.)

1. RECITALS:

WHEREAS, the Board of County Commissioners of Hillsborough County has the authority pursuant to Article VIII, Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida (1975), as amended, to adopt a right-of-way impact assessment program; and,

WHEREAS, the Board of County Commissioners of Hillsborough County is empowered pursuant to Article VIII of the Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida, (1975), as amended, to adopt ordinances relating to budgeting and expenditure of County funds; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has conducted public hearings relating to the passage of the Ordinance establishing the right-of-way impact assessment program and adopted the same as Hillsborough County Ordinance No. 86-04; and,

WHEREAS, Chapter 163.3177, Florida Statutes, requires the comprehensive plan to contain a capital improvements element which shall, among other things, provide for standards to ensure the availability and adequacy of public facilities and projected revenues to fund the facilities; and,

WHEREAS, the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough County, Florida, in the Capital Improvements Element, contains goals, objective and policies, providing that future development shall pay for some portion of the cost of capital improvements necessitated by its impact, pursuant to the County's impact fee ordinances; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has found it to be in the public interest to amend Hillsborough County Ordinance No. 86-04 and has subsequent to its enactment, amended it; and,

2. FINDINGS OF FACT

Based upon the evidence presented at the Public Hearings on this Ordinance, the Board of County Commissioners of Hillsborough County propounds the following findings of fact:

A. Projections indicate that the population of unincorporated Hillsborough County will increase dramatically during the next twenty (20) years; and,

B. The increase in population and the incident traffic volume increase will directly and adversely impact the existing transportation network within Hillsborough County; and,

C. In order to accommodate this impact, the transportation network will have to be expanded; and,

D. The sources of revenue presently available to Hillsborough County will be inadequate to totally fund the acquisition of required right-of-way and the construction of capital improvements to accommodate the transportation impact; and,

E. The Hillsborough County Comprehensive Plan is intended to establish a policy framework within which the Board of County Commissioners may adopt appropriate regulations to manage growth in a manner consistent with the population projections described above and to insure that capital improvement programming and delivery of services in Hillsborough County is responsive to the demands of projected growth; and,

F. If Hillsborough County is unable to acquire the necessary right-of-way and fund and construct required capital improvements, the road network will be inadequate to accommodate the increased levels of traffic at an acceptable service level; and,

G. The Comprehensive Plan referenced herein has a transportation element, which has been implemented in part by the passage of the Tampa Urban Area Transportation Study, as amended; and,

H. The referenced study establishes certain rights-of-way within Hillsborough County; and,

I. It is essential that the Board of County Commissioners acquire said rights-of-way through the mechanism of assessing a fee for right-of-way acquisition; and

3. PURPOSE

The Board of County Commissioners of Hillsborough County has determined that the provision of adequate transportation facilities is an essential public service. The Comprehensive Plan adopted by the Board recognizes the need for regulations which implement the growth management concepts contained therein. A key concept is a coordination of capital improvements with growth. In order to adequately accommodate those transportation improvements designed to serve new growth, it is imperative that the Board acquire the necessary rights-of-way.

This Ordinance when considered in conjunction with the Hillsborough County Road Network Improvement Program Ordinance represents an effort by the Board of County Commissioners to resolve in a comprehensive fashion the road network needs of Hillsborough County. Such regulations are both consistent with the goals, policies and objectives of the adopted Comprehensive Plan and consistent with sound planning practices related to growth management. Furthermore, it is the intent of the Board of County Commissioners that this Ordinance be a component of the overall County effort to implement a managed growth program, as contemplated in the Comprehensive Plan and as such this Ordinance and program furthers the protection and promotion of the public health, safety and welfare in Hillsborough County.

4. UNIFORM SERVICE LEVEL

An element in the determination concerning adequate right-of-way is the service level which is established as the standard for operation of the roads identified on the Plan. To make this determination, the Board must consider fiscal realities and establish a standard which can be reasonably achieved. The Board hereby finds that the achievement of Service Level "D", average daily condition on the roads identified on the Plan represents a reasonable standard which is consistent with the mandate of the Tampa Urban Area Transportation Study and finds support within the transportation element of the Comprehensive Plan. Having established the standard, it is possible to determine the required capacity that satisfies the standard and thus the number of lanes required to provide the necessary capacity. The determination of the number of lanes sets the extent of the right-of-way requirements. Achievement of the goal of requiring right-of-way constitutes a valid public purpose which furthers the public health, safety and welfare.

5. EXISTING DEFICIENCIES ON THE THOROUGHFARE NETWORK

Identification of existing deficiencies on the established thoroughfare network is the first step in the implementation of a program for correction. The roads shown on Right-of-Way Appendix A, which exhibit is attached hereto and incorporated herein by reference, are, on the effective date of this Ordinance, operating at a service level in excess of Service Level D identified herein. This list may be amended in accordance with those procedures established for amendment of ordinances.

6. FUNDING SOURCES FOR CORRECTION OF EXISTING DEFICIENCIES

Attached hereto as Right-of-Way Appendix B, and incorporated herein by reference, is a list of identified funding sources for correction of the existing deficiencies. This list is current as of the effective date of this Ordinance. The sources have been included in this Ordinance for purposes of public notice. Sources can be added or deleted from this list without the need for amendment of the Ordinance. However, once a source has been identified and the monies programmed pursuant to provisions contained in (Article 9., Subsection B.7., below) and as shown on Right-of-Way Appendix C, the monies and the programmed improvement cannot be deleted unless said deletion is accomplished in accordance with the provisions of this Ordinance.

7. IMPROVEMENT PROGRAM

A. Chapter 75-390, Laws of Florida (1975), as amended, (the Hillsborough County Local Government Comprehensive Planning Act), recognizes the need for capital improvement budgeting as a facet of the overall growth management process. The Comprehensive Plan adopted by the Board pursuant to the reference authority, also includes provisions which direct the Board to implement growth management through a number of means, including capital improvements budgeting. A key ingredient of capital improvements budgeting is an analysis of needs and projected revenues that can be utilized to meet those needs. In (Article 9., Subsections B.5., and B.6.), the needs and revenues have been described. These elements must be coordinated to produce a thoroughfare network improvement program targeted at resolving the existing deficiencies. The Board hereby adopts as part of the Thoroughfare Plan that information shown in Right-of-Way Appendix C, which exhibit is attached hereto and incorporated herein by reference. This exhibit establishes a program for correction of existing deficiencies on County responsible roads. The program is keyed to the uniform service level established herein and is funded through the utilization of all available funding sources as identified herein. Right-of-Way Appendix C also includes the Thoroughfare Plan for State responsible roads, as approved by the Metropolitan Planning Organization. It is the intent of the Board to exercise its best efforts to assist the Florida Department of Transportation in resolving the existing deficiencies on state roads, including but not limited to entering into agreements relating to acquisition of right-of-way, pursuant to (Article 9., Section B.) herein. The provisions contained in Right-of-Way Appendix C relating to the State responsible roads are for information purposes only and are not subject to the amendment restrictions contained herein.

B. The program shall, at all times, project improvements for a minimum of 5 years. The County Administrator shall on an annual basis, review the 5-year program and make recommendations to the Board concerning updating and other appropriate amendments. All amendments shall be accomplished in accordance with the terms contained herein. Acquisition projects shall not be undertaken unless they are listed in the appropriate annual element of the 5-year program.

C. It is the intent of the Board to resolve the existing deficiencies on the County responsible road network shown in Right-of-Way Appendix A within ten (10) years from the effective date of this Ordinance.

8. AMENDMENT STANDARDS FOR ROAD NETWORK IMPROVEMENT PROGRAM

A. Alterations in time frames for acquisitions, deletion or addition of programmed acquisitions, and alteration of funding sources shall be subject to the procedures required for adoption of amendments of County ordinances.

B. The Board may amend said Program in those instances where:

1. Amendments are necessary in order to coordinate the correction of existing deficiencies with the acquisition of right-of-way for growth required improvements;
2. The public health, safety and welfare mandate that road improvements scheduled at later dates be moved forward; or
3. Changes or amendments to the Comprehensive Plan or other land development regulations alter development trends in an area so as to necessitate a change in the program for correction of existing deficiencies; or
4. Changes in actual population necessitate a change in the program for correction of existing deficiencies; or
5. Available funding sources are altered in such a way as to affect the ability to project funds in adequate amounts to acquire right-of-way and construct the necessary improvements.

C. The Board shall consider the following criteria where appropriate during the review of proposed amendments:

1. Changes in permitted land uses within the area of the budgeted improvements;
2. Changes in applicable land development regulations in the area of the budgeted improvement;
3. Changes in levels of traffic on the road segment scheduled for improvement that necessitate revisions to the nature of the planned improvement;
4. Reductions or increases in the amount of funds available for right-of-way acquisition and construction of improvements;
5. Changes to the capital improvement program relating to right-of-way acquisition and construction of growth-required improvements funded by impact assessments.

9. DESCRIPTION OF MODELING PROCESS AND FACTORS IN FORMULA

- A. The right-of-way impact assessment formula contains a series of components. Certain components have established values that are uniformly applied based upon generally accepted standards. The development of the trip length component is based on information developed from the Tampa Urban Area Transportation Study and the Long Range Transportation Plan adopted by the Metropolitan Planning Organization and where local data is unavailable nationally recognized data is utilized. Trip lengths for residential and non-residential land uses are represented as county-wide averages.
- B. Trip generation rates shall be based on the Trip Ends Generation Report published by the Institute of Transportation Engineers, as amended.
- C. The cost to acquire right-of-way for one additional travel lane is estimated for each zone, and a ratio of the estimated right-of-way costs to the estimated construction cost in that zone, as documented in the 5-year impact fee work program for that zone, is expressed as a percentage.
- D. Attached hereto as Right-of-Way Appendices D and E and incorporated herein by reference is a table showing the standard factors utilized in the formula. In those instances where the trip generation rate for a specific land development activity is not described in the Trip Ends Generation Report or the trip length factor is not described in Right-of-Way Appendix E, then the County Administrator shall, after a complete analysis of the nature of the activity including similarities to uses contained in the above-stated material, calculate a trip rate and trip length for the activity. The Administrator shall, in making this determination, utilize standard engineering practices and may refer to nationally accepted sources for trip generation and trip length data. The trip rate and trip length determination described herein shall be subject to review and appeal upon duly filed petition, pursuant to the provisions of (Article 9, Subsection B.10., below).
- E. Annually, the Administrator shall evaluate the analysis process and recommend to the Board such changes as are necessary to ensure the accurate operation of the formula described herein. Should the results of said analysis indicate the need for amendment of provisions of this Ordinance, said amendment shall be accomplished in accordance with those procedures established for amendment of ordinances.

10. RIGHT-OF-WAY IMPACT ASSESSMENT FORMULA

A. All land development activity generating traffic on the transportation network shall remit to the County an impact assessment. The impact assessment shall be determined by utilizing the formula described below:

The formula utilizes the Transportation Impact Assessment as provided in the "Hillsborough County Road Network Improvement Program Section," multiplied by a percentage, which is the ratio of estimated right-of-way costs to estimated construction costs in a particular zone as documented in the 5-year Road Network Improvement work program for that zone.

IMPACT ASSESSMENT FORMULA

$$\{[(\# \times \text{TGR} \times \text{TL} \times (1-\%IT))/\text{CL}/2 \times \text{CC} \times (1-\%ILR)] \text{ minus } [((\# \times \text{TGR} \times \text{TL} \times (1-\%IT)) \times 2.17.16 \times \$0.089 \times 365 \times 13.8)] \times \text{PC} \times \% \text{ROW} \times .91664$$

Description of Elements:

- # = a. number of dwelling units for residential uses
- b. for all land uses, the appropriate measure of size expressed in the Trip Ends Generation Report shall be determined by the County and used in the impact fee formula.

TGR = trip generation rate **TL** = trip length

%IT = percentage of trip length on the interstate system in Hillsborough County, 22.9%

CL = capacity per lane (LOS D – 7500)

CC = cost to construct one lane mile (% urban + % rural)

%ILR = interstate and local roads (15%)

PC = percentage charged to impact fee (84.3061%)

% ROW = the ratio of estimated right-of-way costs to estimated construction costs in a particular zone as contained in the 5-year Road Network Improvement Program for that zone, plus an appropriate factor to fund the required engineering studies and administration of the section.

.91664 = right-of-way cost recovery factor

(The percentages for each of the ten zones is reflected on Right-of-Way Appendix D attached hereto and made a part hereof.)

11. IMPROVEMENT PROGRAM

A. It is the intent of the Board to establish a budgeting process which ensures that the level of service D standard which was used to determine existing deficiencies and to establish improvement levels will also apply to the scheduling of road network improvements designed to mitigate the impact of development. The budgeting process and associated improvement program is intended to operate in conjunction with the improvement program designed to resolve existing deficiencies. The goal of the Board of County Commissioners is to implement an improvement program which:

1. Triggers pre-construction activities such as planning, preliminary engineering, employment analysis, design, permitting, and related administrative costs when the existing level of service enters C average daily condition; and
2. Triggers right-of-way acquisition and construction of the road segment when the existing level of service enters D average daily condition.

To this end, the Board of County Commissioners, shall, no later than one year from the effective date of this Ordinance, establish a five-year road right-of-way acquisition program for each right-of-way impact zone, which program shall at the time of adoption be incorporated into and made a part of this Ordinance. The plan shall include a list of proposed projects and identify funds for the completion of said projects. It is not the intent of this Ordinance to prohibit the Board from expending funds collected during the first year for improvements in each zone, but rather to establish a period during which the Board can collect adequate data on right-of-way assessment receipts so as to make reasonable projections by the Board concerning prioritization of construction projects within each zone shall be upon the following factors:

- a. Service level of impacted roads;
- b. Ability to coordinate construction of programmed improvements with remedying of existing deficiencies;
- c. Adequacy of collected monies to complete the proposed project; and
- d. Nature of proposed improvements.

B. The program shall at all times project Right-of-Way acquisition for minimum of five (5) years. The County Administrator shall, on an annual basis, review the five (5) year program and make recommendations to the Board of County Commissioners concerning updating and other appropriate amendments. The primary factor to be considered in updating the program shall be the service level on the roads within the zone. Amendments to the program shall be considered amendments to this Ordinance.

12. CALCULATION OF OFFSET FOR RIGHT-OF-WAY CONTRIBUTION

Right-of-way contribution, whether less than, equal to, or in excess of right-of-way needed to accommodate project traffic, shall be credited as follows:

A. Documentation of all right-of-way contributions shall be submitted by the Applicant for credit. The documentation shall include the amount of right-of-way dedicated, the site plan for the project showing the deeded right-of-way, the projection of project traffic, and copies of the County's request for additional right-of-way, if any. Right-of-way needed for access or to allow for development of a particular site, such as interior subdivision streets, shall not be eligible for credit.

B. The formula for determining the cost of right-of-way attributable to a particular project is shown below:

$$\left[\left(\frac{\# \times \text{TGR} \times \text{TL} \times (1 - \% \text{IT})}{\text{CL}} \right) / 2 \times \text{CC} \times (1 - \% \text{ILR}) \right] \text{ minus } \left[\left(\frac{\# \times \text{TGR} \times \text{TL} \times (1 - \% \text{IT})}{2} \right) / 17.16 \times \$0.089 \times 365 \times 13.8 \right] \times \text{PC} \times \% \text{ROW} \times .91664$$

Description of Elements:

= a. number of dwelling units for residential uses

b. for all land uses, the appropriate measure of size expressed in the Trip Ends Generation Report shall be determined by the County and used in the impact fee formula.

TGR = trip generation rate **TL** = trip length

%IT = percentage of trip length on the interstate system in Hillsborough County, 22.9%

CL = capacity per lane (LOS D – 7500) **CC** = cost to construct one lane mile. (% urban + % rural)

%ILR = interstate and local roads (15%) **PC** = percentage charged to impact fee (84.3061%)

17.16 = average number of gallons consumed per day per vehicle in fleet in Hillsborough County (from City of Tampa Technical Consideration for a Transportation Impact Fee – February 1987)

\$0.089 = pd./gal. of gas for which new growth receives credit towards construction of new capacity due to growth.

365 = average number of days in a year

13.8 = the net present value factor at 8% interest over 50 years

%ROW = the ratio of estimated right-of-way costs to estimated construction costs in a particular zone as contained in the 5-year Road Network Improvement Program for that zone, plus an appropriate factor to fund the required engineering studies and administration of the section.

.91664 = right-of-way cost recovery factor

SECTION C. PARK SITE DATA AND APPENDICES

(From Ord. No. 85-23, as amended prior to Ord. No., 96-___)

1. RECITALS

WHEREAS, the Board of County Commissioners of Hillsborough County has the authority pursuant to Article VIII, Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida (1975), as amended, to adopt a park site impact assessment program; and,

WHEREAS, the Board of County Commissioners of Hillsborough County is empowered pursuant to Article VIII, Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida, (1975), as amended to adopt ordinances relating to budgeting and expenditure of County funds; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has conducted public hearings relating to the passage of the Ordinance establishing the park site impact assessment program and adopted the same as Hillsborough County Ordinance NO. 85-23; and,

WHEREAS, Chapter 163.3177, Florida Statutes, requires the comprehensive plan to contain a capital improvements element which shall, among other things, provide for standards to ensure the availability and adequacy of public facilities and projected revenues to fund the facilities; and,

WHEREAS, the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough County, Florida, in the Capital Improvements Element, contains goals, objectives and policies, providing that future development shall pay for some portion of the cost of capital improvements necessitated by its impact, pursuant to the County's impact fee ordinances; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has found it to be in the public interest to amend Hillsborough County Ordinance No. 85-23 and has subsequent to its enactment, amended it; and,

2. FINDINGS AND CONCLUSIONS

Based upon the evidence received during the public hearings conducted on this Division, the Board of County Commissioners of Hillsborough County propounds the following findings and conclusions:

A. Projections indicate that the population of the unincorporated area of Hillsborough County will increase by over one hundred percent (100%) during the next twenty-five (25) years; and,

B. The increase in population will directly and adversely impact the existing park network within Hillsborough County; and,

C. Three types of parks comprise the existing park network, to wit, regional parks serving an area defined by approximately a 30-mile radius or a one-hour drive, local parks serving an area defined by approximately two (2) to five (5) mile radius, and special parks which have no specific service area and may be defined as parcels of land which have single purpose facilities or functions located as needed or where appropriate throughout the County. Examples would include boat launch areas, environmentally sensitive areas, landscaped areas or preservation type facilities.

D. The existing regional park network is currently adequate to serve both the needs of the existing population and the impact of the projected population through the year 2010. The existing local park network is currently inadequate to handle the needs of the existing population and will further deteriorate as the impact from the projected growth is realized; and,

E. In order to accommodate the needs of the existing population and the impact of the projected population, the local park network will have to be expanded; and,

F. The sources of revenue presently available to Hillsborough County will be inadequate to fund both the acquisition costs of additional park properties and the construction of park improvements required to accommodate the needs of the existing population and the impact of the projected population; and,

G. The Hillsborough County Comprehensive Plan is intended to establish a policy framework within which the Board of County Commissioners may adopt appropriate regulations designed to manage growth in a manner consistent with the population projections described above and to ensure that capital improvement programming and delivery of services in Hillsborough County is responsive to the demands of projected growth; and,

H. In order to implement the Comprehensive Plan, it is essential that Hillsborough County develop capital improvement programs consistent with the terms of the Comprehensive Plan and sensitive to the described population projections; and,

L. Deficiencies identified in Appendix "A" to Ordinance 85-23, as amended, have been eliminated through funding other than impact fees; and,

J. If Hillsborough County is unable to fund the acquisition of additional park properties and to construct the required capital improvements, the park network will be inadequate to accommodate the needs of the increase population; and,

K. It is essential that Hillsborough County adopt an equitable mechanism for acquiring the dedication of park property or payment of a park impact assessment; and,

L. It is essential that Hillsborough County adopt a mechanism to equitably assess a portion of the costs of the capital improvements to expand the local park network; and,

M. The impact assessment formula contained herein represents a composite of factors that fairly and equitably approximate the impact of residential development on the park network; and,

N. The number and configuration of park site impact zones and associated budgetary controls contained herein ensure that the expenditure of funds to provide park property will be controlled so as to provide a benefit to the development generating the impact; and,

O. The coordination of the park improvement programs for the acquisition of park property and construction of improvements to serve growth is essential to ensure adequate park facilities to accommodate development as envisioned by the Comprehensive Plan.

3. PURPOSE

Florida has, for many years, been a place where residents enjoy a favorable climate and abundance of open space. It is essential that the public have adequate areas in which to congregate and enjoy the climate and natural environment. The Board of County Commissioners of Hillsborough County has determined that the provision of adequate park facilities is an essential public service. In order to ensure that existing and future residents of Hillsborough County have adequate park facilities to serve the needs of the growing community, the Board of County Commissioners of Hillsborough County must create a program that deals with providing for the location and construction of park improvements to meet future needs.

Currently, Hillsborough County plans for two types of park facilities, to wit, the local park and the regional park. The County does not plan for the acquisition and development of special parks. The types of parks are distinguished by size, population served, and the nature of facilities provided. The number and location of regional park facilities is deemed adequate to serve the existing population and the growth projected through the year 2010. However, the County is currently operating just at the standard requirements for the provision of adequate local parks.

The Comprehensive Plan adopted by the Board of County Commissioners of Hillsborough County recognizes the need for regulations which implement the growth management concepts contained herein. A key concept is the coordination of capital improvements with growth.

The Board of County Commissioners recognizes that the development of residential land uses results in increased demands on the local park network. Increasing the number of local parks in order to serve the needs of the growing population is a recognized responsibility of government and is in the best interest of the public health, safety and welfare. An objective of this Ordinance is to create a mechanism whereby residential development may be assessed a pro rata share of its economic impact on the local park network. The impact assessment formula contained in this Section is sensitive to the location and type of residential land use involved.

As an alternative to payment of an assessment, this Ordinance provides the option to dedicate park property and to construct park improvements. The decision as to whether or not such dedication and construction will be accepted shall be based upon the application of a series of standards that are intended to apply uniformly.

The revenues collected through the impact assessment shall be utilized to meet the capital costs inherent in purchase of additional park property and construction of required facilities. It is not the purpose of this Ordinance to collect any money from new development in excess of that amount which bears a rational nexus to the impact of the development on the park network. The revenues shall be allocated to meet the capital costs incident to the park needs resulting from new residential construction which allocation shall occur within the geographic area of the demonstrable impact and concomitant benefit.

In order to ensure that the impact assessment formula contained in this Ordinance remains sensitive to the changing demography of Hillsborough County, the Board of County Commissioners recognizes its responsibility to annually evaluate said formula and to affect such changes as are required to accommodate changes in growth patterns.

It is the purpose of this Ordinance to continue to allow residential growth in Hillsborough County. But to do so in a manner which requires development causing impact on the local park system to share a portion of the financial burden resulting from those impacts. The end result of such an equitable balance of costs is a local park network which operates efficiently and accommodates the demands generated by the growth.

Hillsborough County Consolidated Impact Assessment Program

This Ordinance contains elements designed to maintain park standards and growth-oriented needs. Furthermore, it is the intent of the Board of County Commissioners that this Ordinance be a component of the overall County effort to implement a managed growth program, as contemplated in the Comprehensive Plan and as such this Ordinance and program furthers the protection and promotion of public health, safety and welfare in Hillsborough County.

4. UNIFORM SERVICE LEVEL

The foundation of the park improvement program is the park service standard which is established by the Board of County Commissioners as the minimum standard for operational parks within Hillsborough County. To make this determination, the Board must consider fiscal realities and establish standards which can be reasonably achieved. The Board hereby establishes the following area service standards for local parks:

A. Local Park

A local park shall have a service area defined by a radius of approximately two (2) miles. It shall have a minimum land size of five (5) acres. The property required per 1,000 people for a local park is 3.4 acres. Minimum required local park facilities are as follows:

1. Tot lot apparatus for pre-school age children to include a variety of equipment to swing, climb, push and slide.
2. Play apparatus area for school age children to include a variety of equipment to swing, climb, push and slide.
3. Multi purpose Court for basketball, volleyball and playground games.
4. Ball diamond for softball, kickball, baseball.
5. Open play field for football, soccer and other playground games.
6. Restroom/shelter or recreation building of 1,500 to 5,000 square feet.
7. Off-street parking.
8. Internal walkways.
9. Passive area with shaded seating.
10. Landscaping
11. Utilities
12. Support items such as benches, litter receptacles, and water fountains.
13. Architect, engineering and site preparation.
14. In certain situations where there are expressed or identified neighborhood needs, facilities other than those listed as minimum required may be provided when there is equal value. The County must approve any and all proposed alternative facilities.

B. Finding

The Board hereby finds that achievement of the above-stated minimum service standards for local parks furthers a valid public purpose based in the public health, safety and welfare.

5. IMPROVEMENT PROGRAM

Chapter 75-390, Laws of Florida (1975), as amended, (The Hillsborough County Local Government Comprehensive Planning Act), recognizes the need for capital improvement budgeting as a facet of the overall growth management process. The Comprehensive Plan adopted by the Board pursuant to the referenced authority, also includes provisions which direct the Board to implement growth management through a number of means, including capital improvements budgeting. The key ingredient of capital improvements budgeting is an analysis of needs and projected revenues that can be utilized to meet those needs. In (Article 9., Subsections C.5 and C.6.), the needs and existing revenue sources have been described. These elements must be coordinated to produce local park network improvements for a minimum of 5 years. The County Administrator shall on an annual basis review the 5 year program and make recommendations to the Board concerning updating and other appropriate amendments. All amendments shall be reviewed in accordance with the terms contained herein. Improvement projects shall not be undertaken unless they are listed in the appropriate annual element of the 5-year program.

- 8. STANDARDS FOR AMENDMENT OF THE PARK NETWORK IMPROVEMENT PROGRAM**
- A. Alterations in time frames for improvements, deletion or addition of programmed improvements, and alteration of programmed funding sources shall be accomplished in accordance with those procedures required for adoption of amendments to County sections.
- B. The Board may amend said Program in those instances where it finds that:
1. Amendments are necessary in order to coordinate with the acquisition of property or construction or growth required improvements; or
 2. Consideration of the public health, safety and welfare mandates that park improvements scheduled at later dates be moved forward; or
 3. Changes or amendments to the Comprehensive Plan or other land development regulations that alter development trends in an area that necessitates a change in the program; or
 4. Changes in the demographic characteristics of an area that necessitate a change in the program; or
 5. Available funding sources are altered in such a way as to affect the ability to project funds in adequate amounts to acquire property or construct the necessary improvements; or
 6. Updating is required to reflect the completion of programmed improvements.
- C. The Board of County Commissioners shall consider the following criteria where appropriate during the review of the proposed amendments:
1. Changes in permitted land uses within the area of the budgeted improvement;
 2. Changes in applicable land development regulations in the area of the budgeted improvements;
 3. Changes in levels of population that necessitate revisions to the nature of the planned improvement;
 4. Reductions or increases in the amount of funds available for construction of improvements;
 5. Changes to the capital improvement program relating to the acquisition of property or construction of growth-required improvements.

9. DESCRIPTION OF MODELING PROCESS

- A. The Park Impact Assessment formula described herein contains a series of components. Certain components have established values that are uniformly applied based upon generally accepted standards. The development of the population/per unit component involves a thorough analysis of the demographic characteristics exhibited in areas of Hillsborough County. The source of the population data on which the analysis is based in the U.S. Bureau of the Census; 1980 Census of Population and Housing, Summary Tape File 3Z, Tables 102 and 014; File 3A, Tables 102 and 014; and U.S. Department of Housing and Urban Development Annual Housing Survey. The persons per household data by dwelling unit type and number of bedrooms was obtained from the Annual Housing Survey and then adjusted to replicate the 1980 Census data for Hillsborough County. The 1980 person per household multipliers were then declined to the estimated 1988 levels according to the methodology stated in the report titled "Persons/Household 1920-2000" Hillsborough Co. City-County Planning Commission, Research & Budgeting Section, Sept. 1983.
- B. The population per unit components utilized in application of the park impact assessment formula is sensitive to the geographic location of the use. The specific areas and the associated population per unit factors are shown on Park Site Appendix A, which exhibit is incorporated into and made a part of this Ordinance by reference.
- C. On an annual basis, the County Administrator shall evaluate the accuracy of the analysis process and make recommendations to the Board relating to such changes as are necessary to ensure the accurate operation of the formula described herein. Should the results of said analysis indicate the need for amendment of provisions of this Ordinance, an amendment shall be processed accordingly. Changes in either the population per unit factors or boundaries of the planning areas described in Park Site Appendix A shall be considered amendments to this Ordinance and shall be processed accordingly.

10. CREATION OF PARK IMPACT ASSESSMENT FORMULA

- A. **1. Components of the Impact Assessment Formula.** A basic ingredient of an impact assessment section is the impact assessment formula. The formula provides a mechanism whereby the impact of a specific development proposal may be translated into an impact assessment. The park impact assessment formula has two (2) general elements. The first is the park property assessment and the second is the park improvement assessment. In toto, the impact assessment derived through the application of the formula is intended to reflect the impact of a proposed development on both the need for park property and improvements.

The Board of County Commissioners has determined it shall recover from each new unit of growth paying fees in cash 60% of the per unit park property impact fee assessment as calculated in (Article 9, Subsection C.10.B.2., below,) and the park improvement assessment as calculated in (Article 9, Subsection C.10.B.2.b., below.) This percentage shall be reviewed annually.

The cost of recovery level designated in the above paragraph does not affect the levels of service for park property described in (Article 9., Subsection C.10.B.2.a., below,) or the calculation of park improvement assessment described in (Article 9, Subsection C.10.B.2.b., below,) when applied to election to dedicate property or make local park improvements.

2. Cost Factor for Property Acquisition. To assess a fee for park property impacts, it is necessary that the County develop a cost factor relating to the cost of acquisition of park property. The Board hereby establishes after the review of pertinent data that an average per acre cost by individual benefit and expenditure zone as described in Park Site Appendix "A" (page 2 of 3) constitutes a fair and accurate assessment of the cost of park property. The Board also establishes the average per acre cost by individual benefit and expenditure zone as: Northwest \$48,404; Northeast \$44,350; Central \$44,737; and South \$22,297. On an annual basis, the County Administrator shall review the continuing accuracy of the per acre value and shall report the findings to the Board.

3. Adjustments. Any person who feels that the cost per acre factor utilized in the impact formula is not a reasonable assessment of the cost to acquire one acre of local park property which satisfies the citing criteria contained herein, and is located within the respective park services areas (two to five mile radius) shall have the right to petition the Board for an adjustment in per-acre cost. The petition shall be in a form prescribed by the County and real estate appraiser. The County Administrator shall review said petition and issue a recommendation to the Board. The Board shall consider the recommendation of the County Administrator and issue a decision within sixty (60) days from the date of filing of the petition. A Notice shall be sent by certified mail to the petitioner establishing the hearing date. The Board decision shall be based upon the application of standard appraisal techniques to the situation at issue.

If the Board finds in favor of the petitioner, the Board shall direct that the revised cost per acre factor be utilized in calculation of the petitioner's impact assessment.

B. 1. Computation of the Park Impact Assessment

The park impact assessment formula described in this Section shall be the basis for the computation of the park impact assessment. In light of the fact that the park property assessment may take the form of either the payment of an assessment of the optional dedication of property, it is necessary to divide the calculation process in two parts. (Article 9., Subsection C.10.B.2.a.) below, is intended to provide a mechanism for calculating the total amount of required park property. (Article 9., Subsection C.10.B.2.b) below, is intended to permit the calculation of a per unit impact assessment to be paid at the point of issuance of the certificate of occupancy.

2. Park Property Assessment Formula

a. Calculate Park Property Required for Entire Development.

The formula described herein is intended to be utilized by the applicant in those instances where the election to dedicate property has been made. The population per unit by dwelling unit type blended numbers shown in Park Site Appendix B shall be utilized in the absence of more specific bedroom information for each unit type.

[Number of dwelling units in the proposed development] x [Population per dwelling unit] x [Acres of property needed per 1,000 persons for local parks (expressed as 3.4/1,000)] = Acres of park property required.

b. Calculate Per Unit Impact Assessment.

The formula described herein is intended to be utilized by the applicant in those instances where the applicant elects to pay the park property impact assessment at the time of issuance of the Certificate of Occupancy for the residential use. The population per unit number shall be determined based upon unit type and bedroom number, as shown in Park Site Appendix B.

[Number of dwelling units] x [Population per unit] x [Acres of property needed per 1,000 persons for local parks (expressed as 3.4/1,000)] x [Cost per acre] = Per unit impact assessment for local park property.

3. Calculation of Park Improvement Assessment.

The additional element of the total park assessment is the local park improvement assessment. This represents an assessment intended to mitigate the impact of the residential use on the need for local park improvements. The cost to improve the local park is based upon the cost to provide those improvements described in (Article 9., Subsection C.4.) The application of the formula described below permits calculation of a local park improvement assessment.

a. Calculate Local Park Improvement Assessment.

[Number of dwelling units] x [Population per unit] x [Cost to improve the park / by the total population served by the park] = Assessment per unit for cost to improve park.

b. Cost of Improvements. The cost to improve a local park to the service standard described in (Article 9., Subsection C.4., above) is one hundred twenty thousand seven hundred eight dollars (\$120,708). An itemized breakdown of the cost stated herein is contained in Park Site Appendix C, which exhibit is attached hereto and incorporated herein by reference.

c. Alternative Facilities. In certain situations, where there are expressed or identified local needs, facilities other than those listed as minimum required may be provided when there is equal value. The County must approve any and all proposed alternative facilities.

11. CRITERIA FOR ACCEPTANCE OF PARK SITE DEDICATION

A. The Board shall review all offers of dedication to determine whether or not the property is of suitable size, dimension, topography and general characteristics to serve as a local park. The amount of property required to be dedicated shall be determined based upon the park property dedication formula contained in (Article 9., Section C.10.) In making a determination as to whether or not to accept the dedication, the Board shall consider the following factors:

1. The Condition of the Land.

- a. Topography should be level
- b. Configuration should not be an irregular shape
- c. Elevation should be above the flood plain
- d. Sites containing wetlands or other environmentally sensitive areas should be avoided unless it is found that a resource oriented park would be appropriate.

2. Development Size.

The proposed development shall be of sufficient size to generate the need for an entire park site or be so situated that dedication of a lesser amount will permit coordination with adjacent park properties to provide an entire park site.

3. Nature of Surrounding Land Uses.

- a. There must be the ability to buffer the park area from major roadways.
- b. There must be sufficient land are to reasonably buffer the park from adjacent land uses if required based upon the nature of the surrounding uses.
- c. The park area should not be located adjacent to industrial or intense commercial uses.

4. Access.

- a. There must be adequate area to provide a pedestrian circulation system which protects individuals from forced interaction with automobiles at intersections.
- b. Sufficient area and frontage should be available to allow vehicular access from the adjacent road network without significantly impeding the flow of traffic on the adjacent road network.

5. Location of Other Recreational Facilities.

The acquisition of park sites should be coordinated with programs to expand existing park facilities or to construct new park facilities for purposes of accommodating growth related impacts.

B. Satisfaction of the park improvement assessment shall be accomplished in accordance with the following alternatives:

1. In those instances where the Board has accepted the dedication of park property, then the applicant shall have the option of deferring payment of the park improvement assessment until the time of issuance of Certificates of Occupancy in accordance with the terms of this Ordinance or constructing those improvements required for park land dedicated. If this alternative is selected, the applicant shall, in conjunction with the County Administrator, develop an improvement plan for the proposed park site which plan shall detail the improvements that are required to be constructed, in accordance with the service standards contained herein and shall include a construction time frame. The Board shall review and approve the improvement plan and shall establish the construction time frame based upon a review of the nature of the required park improvements and comparable County construction time frames. The applicant shall post with the County a surety bond, letter of credit, escrow agreement, or other instrument of assurance for purposes of guaranteeing the completion of required construction within the determined time frames. In no event shall the required time frame be less than one year (1) or more than three years, unless the Board finds that a longer period is appropriate based upon a project's phasing schedule or anticipated occupancy time table.
2. If the applicant chooses not to construct the required improvements, then the applicant shall be required to pay a specific amount for each unit constructed. The amount of the park improvement assessment for each unit shall be determined by the application of the formula described in (Article 9., Subsection C.10.) The time of payment of the park improvement assessment shall be as set forth in that subsection.

C. Consideration of total development impact at the point in time that required dedication and construction would occur is based upon the proposed population of the project. The population projections are a function of the density and type of residential units proposed and the population per household factors contained in Park Site Appendix B. Therefore, applicants shall describe the number and type of units proposed. The categorization of unit types is described in Park Site Appendix B. In those instances where bedroom information types are not available, the blended population per household factor for specific unit types shall be utilized.

After building permits are issued for the total development covered by the original application previously approved, if the development as reflected in the building permits issued is less intensive than the proposed development that was used to compute the required dedication, then at the applicant's request and upon appropriate proof, the County shall pay a rebate; the amount of which shall be that portion of the fair market value of the land at the time it was dedicated which is proportional to the reduction in density. The term "value" as utilized in this action shall be construed to mean the "fair market value" of the property at time of dedication and shall include the value of these park improvements constructed by the applicant or its successor pursuant to the terms of this Section. In no case shall a rebate be paid by the County after a period of five (5) years has elapsed from the date of issuance of the final building permit.

D. In the event an applicant proposes to increase the residential density of the project with the concomitant result of increasing the impact on the park network, then said increase in density shall be the basis for additional park impact assessment review concurrent with the review of the request for increased density.

12. IMPROVEMENT PROGRAM

A. It is the intent of the Board to establish a budgeting process which ensures that the scheduling and prioritization of park improvements is designed to mitigate the impact of development and to maintain the park standards described in (Article 9., Subsection C.4.) This budgeting process and associated improvements program is intended to operate in conjunction with the improvement program designed to resolve existing deficiencies. The goal of the Board of County Commissioners is to implement a park improvement program which:

1. Triggers pre-acquisition/construction such as planning, site investigation, design, permitting, and other park planning functions when the amount of approved but yet un-constructed residential development in an area indicates a need for expansion of the park network; and
2. Triggers acquisition of park property and construction of park improvements within a reasonable period of time after issuance of that number of building permits which would, based upon population per household calculations, require the additional park facilities.

To this end, the Board of County Commissioners has established a five-year park improvement program for each budget zone, which zones are shown on the map attached as Park Site Appendix A, which program shall at the time of adoption be incorporated into and made a part of this Ordinance. The plan shall include a list of proposed projects and identify funds for the completion of said projects. It is not the intent of this Ordinance to prohibit the Board from expending impact assessment funds collected during the first year for the acquisition of park property and improvements in each zone, but rather to establish a period during which the Board can collect adequate data on park assessment receipts and other funding sources as to make reasonable projections for subsequent five-year park improvement programs. The expenditure of impact assessment funds shall conform to the budget zone requirements described above.

Decisions by the Board concerning prioritization of acquisition and construction projects within each budget area shall be based upon (Article 9., Subsections C.12.A. and B.), and the following factors:

- a. Adequacy of park facilities within the budget area;
- b. Projected growth within the budget area;
- c. Actual growth within the budget area based upon the analysis of building permit and certificate of occupancy records;
- d. Ability to coordinate park acquisition and construction of programmed improvements with the remedying of existing park deficiencies;
- e. Adequacy of collected monies to complete the proposes project; and
- f. Nature of the proposed improvements.

B. The program shall at all times project improvements for a minimum of five (5) years. The County Administrator shall on an annual basis, review the five (5) year program and make recommendations to the Board of County Commissioners concerning updating and other appropriate amendments. The primary factor to be considered in updating the program shall be the service standard of parks within the budget area. Amendments to the program shall be considered amendments to this Section.

Improvement projects shall not be undertaken unless they are listed in the appropriate annual element of the five (5) year program.

SECTION D. SCHOOL SITE DATA AND APPENDICES
(From Ord. No. 86-20, as amended prior to Ord. No. 96-)

1. RECITALS

WHEREAS, the Board of County Commissioners of Hillsborough County has the authority pursuant to Article VIII, Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida (1975), as amended, to adopt a school site impact assessment program; and,

WHEREAS, the Board of County Commissioners of Hillsborough County is empowered pursuant to Article VIII of the Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida, (1975), as amended, to adopt ordinances relating to budgeting and expenditure of County funds; and,

WHEREAS, Section 235.193, Florida Statutes, (1985), provides that local governing bodies must coordinate planning to ensure that plans for construction of school facilities are coordinated in time and place with plans for residential development; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has conducted public hearings relating to the passage of the Ordinance establishing the school site impact assessment program and adopted the same as Hillsborough County Ordinance No. 86-20; and,

WHEREAS, Chapter 163.3177, Florida Statutes, requires the comprehensive plan to contain an intergovernmental coordination element which shall, among other things, provide for consideration of the particular effects of the local plan; and,

WHEREAS, the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough County, Florida, contains goals, objectives and policies, providing that future development shall pay for some portion of the cost of capital improvements necessitated by its impact, pursuant to the County's impact fee ordinances; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has found it to be in the public interest to amend Hillsborough County Ordinance No. 86-20 and has subsequent to its enactment, amended it; and,

2. FINDINGS AND CONCLUSIONS

Based upon the evidence received by the Board of County Commissioners during the public hearing conducted on this section, the Board of County Commissioners of Hillsborough County propounds the following findings of fact and conclusions:

A. Projections indicate that the population of Hillsborough County will increase by over forty-two percent (42%) and the population of unincorporated Hillsborough County will increase by one hundred percent (100%) during the next twenty (20) years; and

B. The increase in population and the incidental increase in student volume will directly and adversely impact the existing school system of Hillsborough County; and,

C. In order to accommodate this impact, the existing school system will have to be expanded; and,

D. In order to expand the existing school system, it is necessary that the School Board of Hillsborough County acquire appropriately located school sites within the County; and,

E. The sources of revenue presently available to the School Board of Hillsborough County will not be adequate to totally fund both the acquisition of school sites and the construction of school facilities; and,

F. The Hillsborough County Comprehensive Plan establishes a policy framework within which the Board of County Commissioners may adopt appropriate regulations to manage growth consistently with the population projections described above and to ensure that capital improvement programming and delivery of services in the County is responsive to the demands of projected growth.

G. Chapter 75-390, Laws of Florida (1975), as amended, directs local governing bodies to cooperate in the provision of adequate public services as well as to cooperate in the planning of services designed to mitigate the impact of projected growth; and,

H. The School Board of Hillsborough County and the Board of County Commissioners of Hillsborough County have determined that the establishment and location of school sites to serve the immediate and future needs of residents generated by each new dwelling unit in a subdivision, planned unit development or multi-family structure, is as essential to proper land development as are the construction of streets, water and sewers, sidewalks and other required improvements; and,

I. Unless the School Board of Hillsborough County is able to acquire appropriately located school sites, the school system will be inadequate to accommodate the increased student population at acceptable standards; and,

J. It is essential that Hillsborough County adopt an equitable mechanism for assessing a portion of the impact and costs of expansion of the school system to the changes in residential land use which impact the school system; and,

K. The impact assessment formula contained herein represents a composite of factors that fairly and equitably approximate the impact of residential land uses on the school system; and,

L. Demographic studies relating to the student population generation rate of residential development have been conducted to determine that student population to be generated there-from and to ensure that the impact assessment contained herein exhibits a rational relationship to the specific impact of the residential use; and,

M. The utilization of a mechanism allowing for the payment of an impact assessment in lieu of dedication of land is an equitable alternative to said dedication requirement; and,

N. The mandatory dedication of school sites or the payment of impact assessments in lieu thereof will permit the location of schools that benefit the residents of the residential units creating the impact; and,

O. The coordination of a fair and equitable assessment with the impact on the school system generated by residential development is essential in order to ensure that adequate school facilities are in place to accommodate development as envisioned by the Comprehensive Plan bears a necessary and reasonable relationship to the public health, safety and welfare; and,

P. The school site assessment formula contained herein and the restrictions imposed upon utilization of funds by the School Board of Hillsborough County constitute Ordinance provisions designed to ensure that the terms of this section bear a rational nexus to the impact of residential development from the location and construction of an adequate school system.

3. PURPOSE

The Board of County Commissioners of Hillsborough County and the School Board of Hillsborough County has determined that the provisions of adequate school facilities are an essential public service. In order to ensure that future residents of Hillsborough County have adequate school facilities to serve the needs of the growing community, the Board of County Commissioners of Hillsborough County must create a program that assists the School Board of Hillsborough County in locating and obtaining school sites.

The Board of County Commissioners recognizes that changes in residential land use may result in increased student populations and concomitant demands on the school system. Increasing the capacity of the school system in order to make it a more effective learning environment is a recognized responsibility of government and is in the best interest of the public health, safety and welfare. An objective of this Ordinance is to create a mechanism whereby development may be assessed a pro rata share of its economic impact on the cost of acquisition or expansion of school sites. The formula described in this Ordinance is sensitive to both the location and type of residential land use involved. It is not the purpose of this Ordinance to collect any money from new development in excess of that amount which bears a rational nexus to the impact of the specific development on the school system.

The revenue collected through the School Site Impact Assessment shall be utilized to meet the capital cost inherent in the acquisition or expansion of school sites. The Board of County Commissioners of Hillsborough County and the School Board of Hillsborough County shall enter into appropriate interlocal agreements to ensure that funds are utilized in accordance with the terms of this section. The revenues shall not be utilized for purposes of correcting existing deficiencies. The revenue shall be allocated to meet the capital cost of site acquisition and expansion within the geographical area of the demonstrable impact as determined by application of appropriate school citing criteria.

In order to ensure that the formula described in this section remains sensitive to the changing demography of Hillsborough County, the Board of County Commissioners recognizes its responsibility to annually evaluate said formula and effect such changes as are required to accommodate changes in growth patterns. It is the purpose of this section to continue to allow growth in Hillsborough County but to do so in a manner which requires development causing impacts on the school system to share a proportion of the financial burden resulting from those impacts. The end result of such an equitable balance of costs is a school system which operates efficiently and accommodates the demands generated by growth. Such a regulation is both consistent with the goals, policies and objectives of the adopted Comprehensive Plan and consistent with sound planning practices related to growth management. Furthermore, it is the intent of the Board of County Commissioners that this Ordinance be a component of the overall County effort to implement a managed growth program as contemplated in the Comprehensive Plan and as such this section and program furthers the protection and promotion of the public health, safety, and welfare in Hillsborough County.

4. UNIFORM STANDARDS FOR SCHOOL SITE LOCATION AND ACCESSIBILITY

Land to be utilized as school sites in connection with proposed development shall be a sufficient size and dimension, shall be in a suitable location, and shall in no way be construed to obviate the rules and regulations of the Florida Department of Education which rules and regulations exist on the effective date of this Ordinance and as amended.

A. Location and Accessibility.

1. In planned communities, school sites shall be located as close as possible to the areas of greatest student concentration in order to locate the site within walking distance of those areas. When a planned development does not generate enough students to create the full enrollment, the site should be located in such a way that students from adjacent residential areas can have easy access to the facilities.
2. School sites should be located in areas that are free from health or safety hazards and protected against noise, air pollution or odors.
3. The site shall meet the following access requirements:
 - a. Elementary Schools – should access local or collector streets.
 - b. Junior High Schools – should access collector streets.
 - c. High Schools – should access collector or minor arterial streets.
 - d. School sites shall be connected to residential development by sidewalks, walkways and bike paths in order to facilitate safe pedestrian movement.
 - e. School sites should be located in areas where water and sewer service are available.

B. Acreage and Dimension.

1. An elementary school site should be at least 15 acres of usable land. The site shall be able to accommodate a school building approximately 450 feet of frontage and 450 feet in depth; play field area of 7.0 acres and parking in front and on both sides of the school. The recommended site is rectangular in shape with 600 feet of frontage and 1,089 feet in depth.
2. A junior high school site should be at least 25 acres of usable land. The site shall be able to accommodate a school building of approximately 400 feet of frontage and 450 feet of depth; parking in the front and on the side of the school building; and a play field area of 15 acres. The recommended site is rectangular in shape with 1,000 feet of frontage and 1,089 feet in depth.
3. A high school site should be at least 50 acres of usable land. The site should be able to accommodate a school building of approximately 600 feet of frontage and 550 feet depth; parking for 1,400 cars and appropriate service roads and play field of approximately 30 acres. The recommended site is rectangular in shape with 1,500 feet of frontage and 1,452 feet in depth.

4. Acres per Student Standards

<u>Grades</u>	<u>Acres</u>	<u>Students</u>	<u>Acres/Student</u>
K-6	15	847	.018
7-9	25	1343	.019
10-12	50	2415	.02

5. DESCRIPTION OF MODELING PROCESS

The school site impact assessment formula described herein contains a series of components. Certain components have established values that are uniformly applied based upon generally accepted standards. The development of the pupil population per unit component involves a thorough analysis of both population characteristics in Hillsborough County and appropriate national standards. This analysis is based on information developed by the Hillsborough County City-County Planning Commission. On an annual basis, the County Administrator shall evaluate the accuracy of the analysis process and make recommendations to the Board relating to such changes as are necessary to ensure the accurate operation of the formula described herein. Should the results of said analysis indicate the need for amendment of provisions of this Ordinance, said amendments shall be accomplished in accordance with those procedures established for amendment of the Ordinances.

6. SCHOOL SITE IMPACT ASSESSMENT FORMULA

All residential development generating an impact on the school system shall remit to the County an impact assessment. The impact assessment shall be in the form of dedication of land, payment of impact fees or a combination of both as described in (Article 9, Subsection D.7., below.) However, dedication of land is the primary and preferable method of satisfying school site impacts and the County may require such dedication, in addition to or rather than, payment of school site impact fees. The impact assessment shall be determined by utilizing the formula described below.

A. Dedication Formula.

1. For each size of dwelling unit as determined by the number of bedrooms, the number of dwelling units is multiplied by the student generation rate for each category of school to give the number of students for each category.
2. The number of students for each category of school is multiplied by the acres per student standard for each category of school, as described in (Article 9, Subsection D.4., above), to give the acres of land necessary for dedication in each school category.
3. Total number of required acres for the development is established by adding the number of acres required for each school category.

B. Impact Fee Formula.

1. For each type and size of dwelling unit as determined by the number of bedrooms, the number of dwelling units is multiplied by the student generation rate for each category of school to give the number of students for each category.
2. The number of students for each category of school is multiplied by the acres per student standard for each category of school as described in (Article 9, Subsection D.4.), to give the acres of land necessary for dedication in each school category.
3. Total number of required acres for the development is established by adding the number of acres required for each school category.
4. The number of acres for each school category multiplied by the cost per acre for school property, as established in School Site Appendix A, equals the total impact assessment for a subdivision.
5. The bedroom number described in (Article 9., Subsection D.6.A.1.) shall be utilized to permit the calculations of total student population for purposes of calculating total dedication requirements.

For purposes of this section, the student generation ratio applicable to particular dwelling types is hereby found to be as depicted in School Site Appendix B.

7. **SCHOOL SITE IMPACT ASSESSMENT MEANS OF COMPLIANCE.** In considering whether or not dedication would be an appropriate substitute, the Board shall utilize the following:

1. **Size.** The required acreage for each school category is described in (Article 9, Subsection D.4.B.4.)
2. **Suitability for buildings.** Soil test boring results shall be furnished.
3. **Utilities.** The Board shall review the location of the proposed site in order to ensure that electricity, water, and sewer disposal are available or that provisions for installation of on-site utilities can be made.
4. **Protection.** The Board shall review the location of the proposed site in order to ensure that adequate fire and police protection will be available.
5. **Roads and Streets.** The Board shall evaluate the service level of those roads and streets providing access to the site in order to ensure that increased levels of traffic generated by the site can be adequately handled without creating risk to the students or those individuals traveling to the site. The Board shall also evaluate the location and design of access points in order to ensure that adequate access can be maintained to the site.
6. **Sidewalks.** The Board shall review the location of the proposed site in order to ensure that sidewalks can be constructed to serve the site in a location that does not pose a potential threat to students utilizing the sidewalks.
7. **Drainage.** The Board shall evaluate existing drainage conditions on site to ensure that improvement of the property can be accomplished without creating the need for extensive and costly drainage improvements.
8. **Traffic Controls and Safety Devices.** The Board shall ensure that the site is appropriately located with reference to existing and proposed traffic control and safety devices. The Board shall also ensure that necessary traffic control and safety devices will be installed on site.
9. **Flood Plain Areas.** Proposed site shall not be located in the one hundred (100) year flood plain or high hazard coastal zones without fulfilling the requirements of the appropriate federal standards. Sites shall not be located in these areas if other appropriate sites are available.
10. **Design Criteria.** Site shall be of sufficient size and appropriate configuration in order to ensure that bus drives, service drives, other vehicular drives, as well as bus turn-ins can be located on site in a manner consistent with the requirements of state codes and regulations.
11. **Jurisdictional Areas.** Site shall not be located entirely within Environmental Protection Commission or Department of Environmental Regulation jurisdictional areas, or in designated conservation or preservation areas.
12. **Wildlife Habitats.** A person desiring to dedicate part or all of a school site shall provide evidence of having the proposed school site surveyed by appropriate agencies to determine the presence or lack of essential or significant wildlife habitat, as defined by applicable law, existing on the proposed site. A proposed school site containing essential or significant wildlife habitat under the jurisdiction of regulatory agencies is not acceptable for dedication.

8. CRITERIA FOR DATE OF SCHOOL SITE DEDICATION

1. If it is determined by the School Board that the school site will be utilized within five years of dedication, the School Board shall set a date for acceptance of the deed, and, the procedures set out in Subsection 9., below, shall be followed.
2. If it is determined by the School Board that the school site will be utilized within ten years of dedication, the developer shall deposit a deed with the Board to be held in escrow until such time as the School Board shall request the deed.
3. All deeds held in escrow by the County shall be returned to the developer if no request is made by the School Board within the ten-year time period.
4. Return of a deed shall not entitle a developer to violate any land use or other regulation in force in the County.

9. PROCEDURE FOR DEEDING SCHOOL SITES TO THE SCHOOL BOARD

1. The delivery to the School Board of a complete and current abstract of title together with a title insurance commitment, including the commitment to ensure as to matters of survey, including boundary survey and a legal description, to ensure said property in a sum agreed to by the County, the School Board and the developer prior to the delivery to the School Board of a deed with sufficient funds for recording same.
2. The delivery to the School Board of a warranty deed conveying all right, title and interest in the described property.
3. The escrow of taxes for the current year pursuant to appropriate Florida statutes.
4. The issuance of a title insurance policy subsequent to recording of the warranty deed and escrow of taxes.
5. The delivery to the School Board of a current letter of Environmental Protection Commission Jurisdictional Review.
6. All documents shall be in a form approved by the County and the School Board of Hillsborough County.

SECTION E. FIRE SERVICE DATA AND APPENDICES

(From Ord. No. 88-23, as amended prior to Ord. No. 96-)

1. RECITALS

WHEREAS, the Board of County Commissioners of Hillsborough County has the authority pursuant to Article VIII, Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida (1975), as amended, to adopt a fire service impact assessment program; and,

WHEREAS, the Board of County Commissioners of Hillsborough County is empowered pursuant to Article VIII of the Florida Constitution of 1968, Chapter 125, Florida Statutes; and Chapter 75-390, Laws of Florida, (1975), as amended, to adopt ordinances relating to budgeting and expenditure of County funds; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has conducted public hearings relating to the passage of the Ordinance establishing the fire service impact assessment program and adopted the same as Hillsborough County Ordinance No. 88-23; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has found it to be in the public interest to amend Hillsborough County Ordinance No. 88-23 and has subsequent to its enactment, amended it; and,

WHEREAS, the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough County, Florida, contains goals, objectives and policies, providing that future development shall pay for some portion of the cost of capital improvements necessitated by its impact, pursuant to the County's impact fee ordinances; and,

2. FINDINGS AND CONCLUSIONS

Based upon the evidence received during the public hearing conducted on this Ordinance, the Board of County Commissioners of Hillsborough County propounds the following findings and conclusions:

A. Projections indicate that the population of the unincorporated area of Hillsborough County will increase by over one hundred percent (100%) during the next twenty-five (25) years; and,

B. The increase in population will directly and adversely impact the existing fire service network located within Hillsborough County; and,

C. In order to accommodate the needs of the existing population and the impact of the projected population, the fire service network will have to be expanded; and,

D. The sources of revenue presently available to Hillsborough County will be inadequate to totally fund the costs of acquisition of additional fire service property, the construction of fire stations and acquisition of capital equipment required to accommodate the needs of the existing population and the impact of the projected population; and,

E. The Hillsborough County Comprehensive Plan is intended to establish a policy framework within which the Board of County Commissioners may adopt appropriate regulations designed to manage growth in a manner consistent with the population projections described above and to ensure that capital improvement programming and delivery of services in Hillsborough County is responsive to the demands of projected growth; and,

F. In order to implement the Comprehensive Plan, it is essential that Hillsborough County develop capital improvement programs consistent with the terms of the Comprehensive Plan and sensitive to the described population projections; and,

G. If Hillsborough County is unable to fund the acquisition of additional fire service properties, to construct the required capital improvements and to acquire capital equipment, the fire service network will be inadequate to accommodate the needs of the increased population; and,

H. It is essential that Hillsborough County adopt an equitable mechanism for acquiring the dedication of fire service property, construction of stations and acquisition of capital equipment or payment of a fire service impact assessment; and,

I. It is essential that Hillsborough County adopt an equitable mechanism for assessing a portion of the costs of the capital improvements and equipment required to expand the fire service network; and,

J. The impact assessment formula contained herein represents a composite of factors that fairly and equitably approximate the impact of development on the fire service network; and,

K. The number and configuration of fire service impact zones and associated budgetary controls contained herein ensure that the expenditure of funds to provide fire service property, capital improvements and capital equipment will be controlled so as to provide a benefit to the development generating the impact.

3. PURPOSE

The Board of County Commissioners of Hillsborough County has determined that the provision of adequate fire service facilities is an essential public service. In order to ensure that existing and future residents of Hillsborough County have adequate fire service facilities to service the needs of the growing community, the Board of County Commissioners of Hillsborough County must create a program providing for construction and equipping of additional fire stations to meet future needs.

The Comprehensive Plan adopted by the Board of County Commissioners of Hillsborough County recognizes the need for regulations which implement the growth management concepts contained herein. A key concept is the coordination of capital improvements with growth.

A coordinated effort to achieve that goal establishes a foundation upon which a program of improvements to accommodate the impact of new growth may be structured. The Board of County Commissioners recognizes that the development of land uses results in increased demands on the fire service network. Increasing the number of fire stations in order to serve the needs of the growing population is a recognized responsibility of government and is in the best interest of the public health, safety and welfare. An objective of this Ordinance is to create a mechanism whereby development may be assessed a pro rata share of its economic impact on the fire service network. The impact assessment formula contained in this Ordinance is sensitive to the type of land use involved.

As an alternative to payment of an assessment, this Ordinance provides the options of dedicating fire service property, constructing fire stations and equipping fire stations. The decision as to whether or not such dedication, construction or equipping will be accepted shall be based upon the application of a series of standards that are intended to apply uniformly.

The revenues collected through the impact assessment shall be utilized to meet the capital costs inherent in purchase of additional fire service property, construction and equipping of required fire stations. It is not the purpose of this Ordinance to collect any money from new development in excess of that amount which bears a rational nexus to the impact of the development on the fire service network. The revenues shall be allocated to meet the capital costs incident to the fire service needs resulting from new construction which allocation shall occur within the geographic area of the demonstrable impact and concomitant benefit.

In order to ensure that the impact assessment formula contained in this Ordinance remains sensitive to the changing demographics of Hillsborough County, the Board of County Commissioners recognizes its responsibility to annually evaluate said formula and to affect such changes as are required to accommodate changes in growth patterns.

It is the purpose of this Ordinance to continue to allow growth in Hillsborough County but to do so in a manner which requires development causing impact on the fire service network to share a portion of the financial burden resulting from those impacts. The end result of such an equitable balance of costs is a fire service network which operates efficiently and accommodates the demands generated by the growth.

This effort is one which involves the participation of new development through the payment of the fire service site impact assessment and/or dedication and construction. Such a regulation is both consistent with the goals, policies and objectives of the adopted Comprehensive Plan and consistent with sound planning practices related to growth management. Furthermore, it is the intent of the Board of County Commissioners that this Ordinance be a component of the overall County effort to implement a managed growth program, as contemplated in the Comprehensive Plan and as such this Ordinance and program furthers the protection and promotion of public health, safety and welfare in Hillsborough County.

4. UNIFORM SERVICE LEVEL

The fire service standards utilized herein are expressed as the costs of establishing existing capital facilities for fire service per capita. It is assumed that the population of new growth will have the same level of fire service currently provided to the existing population of unincorporated Hillsborough County. Based on the analysis of existing peak population of unincorporated Hillsborough County as provided by the Bureau of Economic and Business Research University of Florida, 1987, and "Population Projections", Hillsborough County City-County Planning Commission, December 1986, the peak population of unincorporated Hillsborough County in 1986 was 559,225. The value of the fire service facilities which served the peak 1986 population of unincorporated Hillsborough County was \$18,831,000. These figures are based on current construction and acquisition costs. The cost per capita is determined by dividing the value of the fire service facilities by the peak unincorporated population. This per capita cost is \$33.67.

Based on the Capital Improvement Element of the Comprehensive Plan, the present service level in terms of fire service capital facilities is one 2-bay fire station per 4,100 equivalent dwelling units.

The factors making up this uniform service level shall be reviewed and updated annually by the County Administrator.

The Board hereby recognizes that the above stated service standards for fire service furthers a valid public purpose based in the public health, safety and welfare.

5. DESCRIPTION OF THE MODEL FOR DETERMINING THE IMPACT OF DEVELOPMENT ON THE FIRE SERVICE NETWORK

- A. A basic ingredient of an impact assessment Ordinance is the impact assessment formula. The formula provides a mechanism whereby the impact of a specific development proposal may be translated into the need for fire service capital facilities.

The Fire Service Impact Assessment formula described herein contains a series of components. Certain components have established values that are uniformly applied based upon generally accepted standards. This formula is based on the assumption that the more people present at a land use site, the greater the demand for fire protection.

- B. The model for determining the impact fees for the various land use type uses the following formula:

1. For residential land use type, the average daily population per dwelling unit is presumed to be 2,727 persons.
2. For non-residential land use types, the fee per unit shall be based on the formula iterated below. Daily trip generation rate data will be used in this section to establish the daily population at non-residential developments per 1,000 square feet of structure. Trip Generation Rates are to be based on the Trip Ends Generation Report published by the Institute of Transportation Engineers, as amended. A table specifying the effective population parameters and specific land use types for the purpose of this section is incorporated as Fire Service Appendix A.
3. The formula for determining the daily population per 1,000 square feet for each non-residential land use type are as follows:

$$\text{Average Trips to and from Land Use}/2 = \text{Number of Demand Units}$$

$$\text{Number of Demand Units} \times \text{Occupancy per Vehicle} = \text{Daily Population}$$

4. The formula also further refines the population data by land use type to eliminate over-counting of population and to adjust for time spent at a particular land use type.
 - a. For residential population, it is assumed that occupants of an individual residence will, on the average, spend 50% of their time at their residences per week.
 - b. For non-residential population, the population per day divided between employees and visitors and adjusted for specific time allocations. (Also in Fire Service Appendix C.)
 - c. The formulas for determining the daily time allocation per 1,000 square feet for each non-residential land use type are as follows:

$$\text{Number of Employees} \times \text{Hours Per Employee} \times \text{Number of Days Open Per Week} = \text{Total Employee Hours Per Week}$$

Number of Visitors x Hours Per Visitor x Number of Days Open Per Week = Total Visitor Hours Per Week

Total Number of Employees Hours Per Week + Number of Visitors Hours per Week = Total Number of Person Hours Per Week

Number of Employees Per Day + Number of Visitors Per Day x Number of Hours Open Per Day x Number of Days Open Per Week = Number of Person Hours in Need of Service

Total Number of Persons Hours Per Week/Number of Person Hours in Need of Service = Time Allocation

- d. The formula then adjusts this information for proportionality that is adjusting expected provision of services against the actual provision of services to bring the attribution of capital costs into accord with the actual distribution of the individual services. The table specifying the fire service capital costs by land use type is included in Fire Service Appendix E.

The formula for determining proportionality for each land use type is as follows:

Number of Demand Units x Time Allocation x Percentage of Actual Fire Service = Proportionality

- e. The formula then projects the cost of existing fire service capital facilities and equipment to new development by land use type. For residential land uses, the cost is on a per unit basis. For nonresidential land uses, is allocated on a per 1,000 square feet of structure basis. The table specifying the fire service capital costs by land use type is included in Fire Service Appendix E. The fire service capital costs and the per capita cost are defined in Sec. 4, above, Uniform Service Level of this section.

The costs for new residential development are allocated on a per unit basis. The costs for new nonresidential development are allocated per 1,000 square feet of structure per land use type. The formula for attributing the fire service capital costs to new development is as follows:

Proportionality x Per Capita Costs x Time Allocation x Persons Per Day = Fire Service Cost Attributable to New Development

- f. In recognition of past and future ad valorem tax contributions, the model finally adjusts the fire service cost attributable to new development.

Fire Service Cost Attributable to New Development x 85% = Fire Impact Fee assessment.

6. CRITERIA FOR LAND DEDICATION

In making a determination as to whether or not to accept the dedication, the Board shall consider the following factors:

The Size and Condition of the Land.

- a. The site shall be a minimum of two acres in size. The site shall accommodate a two bay fire station. The site shall consist of approximately 250 feet of frontage and 250 feet in depth.
- b. Suitability for building: Soil test boring results shall be furnished at the applicant's cost. Soil shall be suitable for construction of fire station and driveways for large fire vehicles with minimal site preparation.
- c. Utilities: Electrical, water and wastewater services shall be available at minimal cost to the County and shall meet all appropriate State and local regulations. Commitments to such service shall be made by the utilities before acceptance of the property by the County.
- d. Design criteria: The site shall be of appropriate configuration in order to ensure that large fire service vehicles have sufficient turning radius.
- e. Configuration shall be a regular shape.
- f. No part of the site shall be located within the jurisdictional areas of the Environmental Protection Commission or Department of Environmental Protection or in designated conservation or preservation area.
- g. New service facilities shall not be located in the 100-year flood area, except in cases of overriding public interest, in which cases said facilities should be elevated or flood-proofed to the 100-year flood elevation, if at all possible.
- h. The site shall have frontage on an arterial or major collector street. Sides and back may be on local streets. Under no circumstances shall the site front on a local street.
- i. The site shall also be located within the same fire service impact zone as the development which generated the assessment.
- j. The site shall be located within an eighth (1/8) mile of the intersection of two arterial streets or an arterial and a major collector or two major collectors.

If after the application of the above stated review criteria, the Board determines that it is appropriate to accept the offer of dedication of fire service property, then the Applicant shall, thereafter, dedicate the amount of property for fire service purposes in accordance with the provisions of (Article 8, Section J.). The location of the fire service property within the perimeter of a development shall be determined by the Board of County Commissioners based upon the review and recommendation of the County Administrator. In making his recommendation, the County Administrator shall employ the factors described above, criteria contained in local land development regulations, as well as other standard fire planning principles.

- C. The fire service impact assessment may also be accomplished by developing a plan to construct a fire station either on property dedicated by the applicant or on County-owned property within the same fire service impact zone of the development which generated the assessment. The fire station must be constructed in accordance with the service standards contained herein as Fire Service Appendix F. The Board shall review and approve the construction plan and shall establish the construction time frame based upon the County Administrator's recommendations. The applicant shall post with the County a surety bond, letter of credit, escrow agreement, or other instrument of assurance for purposes of guaranteeing the completion of required construction within the determined time frames. In no event shall the required time frame for construction be less than one year (1) or more than three years, unless the Board finds that a longer period is appropriate based upon the development's anticipated build-out of occupancy schedule.

If this alternative is selected, the applicant shall, in conjunction with the County Administrator, develop an improvement plan for the proposed fire service site which shall detail the improvements that are required to be constructed, in accordance with the service standards contained herein and shall include a construction time frame. The Board shall review and approve the improvement plan and shall establish the construction time frame based upon a review of the nature of the required fire service improvements and comparable County construction time frames.

- D. The fire service impact assessment may also be accomplished by the donation of fire apparatus for an existing or proposed fire station of type and quality in accordance with the standards contained herein as Fire Service Appendix G. If this alternative is selected, the applicant shall, in conjunction with the County Administrator, develop an acquisition plan which shall detail the items to be purchased in accordance with the service standards contained herein and a time frame for purchase and delivery. The Board shall review and approve the improvement plan and shall establish the construction time frame based upon a review of the nature of the required fire service improvements and comparable County construction time frames.
- E. If the Board of County Commissioners does not accept the offer of dedication of property, construction of a fire station or donation of fire apparatus then the applicant shall be required to pay a specific impact fee amount for each residential unit constructed or per 1,000 square feet of non-residential construction. The amount of fire service impact assessment for units will be determined using the fee schedule incorporated as Fire Service Appendix H. The time of payment of the fire service impact assessment shall be as set forth in Article 8, Section J.
- F. Consideration of total development impact at the point in time that required dedication, construction or purchase occurs is based upon the proposed population of the project. The population projections are a function of total peak population by land use type. Therefore, applicants shall describe the number and type of units proposed using the categories and population parameters in Fire Service Appendix A.

Section F. AFFORDABLE HOUSING RELIEF DATA

(From Ord. No. 92-12, as amended prior to Ord. No. 96-____.)

1. RECITALS:

WHEREAS, the Florida Legislature has identified affordable housing as a legitimate governmental interest and has endorsed, as a matter of public purpose, special programs which stimulate private industry to produce housing as referenced in Section 420.601 et seq, The Florida Affordable Housing Act; and,

WHEREAS, the State Comprehensive Plan, Section 187.201(5)(b)3, Florida Statutes, specifically identifies “providing incentives to the private sector” as a legitimate means of increasing the supply of safe, affordable and sanitary housing for low income persons; and,

WHEREAS, Chapter 125, Florida Statutes, and the Home Rule Charter of Hillsborough County, Section 4.01, authorize the Board to exercise the responsibilities and powers of local self-government not inconsistent with general or special law or with the Charter; and,

WHEREAS, Chapter 163.3177(6)(f)(4), Florida Statutes, requires local governments to adopt comprehensive plans which include, among other things, a housing element which makes provision for adequate sites for future housing, including housing for low income and moderate income families.

WHEREAS, Rule 9J-5.010(3)(b), Florida Administrative Code, requires local comprehensive plans to include in their Housing Element objectives which provide for, among other things:

1. Adequate and affordable housing for the existing population, anticipated population growth, and households with special housing needs; and,
2. Adequate sites for housing low and moderate income families.

WHEREAS, the Future of Hillsborough Comprehensive Plan for Unincorporated Hillsborough County, Florida, in the Land Use Element, Housing Element and Economically Disadvantaged Groups Element contains goals, objectives and policies designed to promote, encourage, and provide incentives for affordable housing; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has conducted public hearings relating to the passage of the Hillsborough County Impact Fee Relief Program; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has received public testimony, staff recommendations, documentary materials and other evidence relating to:

1. The contribution of impact fees to housing affordability problems for certain low income persons in Hillsborough County;
2. Studies of the local housing market showing the need for safe, decent, and sanitary housing which is affordable to low income persons.

WHEREAS, the Board of County Commissioners of Hillsborough County has deemed that the relief from impact fees for housing of low income persons is a legitimate interest and will promote the public health and safety;

WHEREAS, the Board of County Commissioners of Hillsborough County has determined that a funding source for such impact relief should be more specifically identified; and,

WHEREAS, the Board of County Commissioners of Hillsborough County has determined that it should have specific controls over its maximum exposure to funding impact fee relief;

WHEREAS, the Board of County Commissioners of Hillsborough County has found it to be in the public interest to amend Hillsborough County Ordinance NO. 92-12, and has subsequent to its enactment amended it;

2. FINDINGS AND CONCLUSIONS

Based upon the evidence received during the public meetings and hearings conducted on the topics covered in this ordinance, the Board of County Commissioners of Hillsborough County propounds the following findings and conclusions:

- A.** An impact fee waiver program which lowers the cost of housing units to low-income persons furthers Hillsborough County's legitimate interest in increasing the affordability of housing for such persons.
- B.** Studies of local housing market reveal a need for safe, decent, and sanitary housing which is affordable to low-income persons.
- C.** Impact fees have contributed to housing affordability problems for certain low-income persons in Hillsborough County.
- D.** Waiver of general governmental impact fees for certain types of housing units for low-income persons qualified by income verification can be expected to promote the availability and affordability of housing to the target group of low-income persons.

**ROADWAYS IN UNINCORPORATED HILLSBOROUGH COUNTY
OPERATING AT BELOW LEVEL OF SERVICES "D":***

Page 1 of 2

FACILITY STATE RESPONSIBILITY	FROM	TO	VOLUME	CAPACITY	VC RATIO
Dale Mabry Highway	Hillsborough Avenue	Northdale Boulevard	59,920	36,000	1.66
SR 580	Pinellas County	Memorial Highway	25,630	15,700	1.63
US 41	US 41 Apex	Pasco County	23,800	15,700	1.52
Eisenhower Boulevard	Tampa City Limits	Memorial Highway	94,440	69,600	1.36
Hillsborough Avenue	Eisenhower Boulevard	Tampa City Limits	48,650	36,000	1.35
US 301	I-4	Harney Road	20,000	15,700	1.27
Nebraska Avenue	Fletcher Avenue	US 41 Apex	19,630	15,700	1.25
SR 60	US 301	Kings Avenue	43,690	36,000	1.21
Busch Boulevard	Dale Mabry Highway	Armenia Avenue	32,150	27,200	1.18
56 th Street	Sligh Avenue	Temple Terrace	39,270	36,000	1.09
Dr. Martin Luther King Jr. Blvd.	I-4	US 301	16,020	15,700	1.02
Fowler Avenue	56 th Street	I-75	15,760	15,700	1.00
US 301	SR 60	Broadway Avenue	35,620	36,000	0.99
22 nd Street Causeway	Tampa City Limits	US 41	15,460	15,700	0.98
US 301	Big Bend Road	Bloomington Avenue	15,420	15,700	0.98
Hillsborough Avenue	56 th Street	I-4	33,740	36,000	0.94
Dr. Martin Luther King Jr. Blvd.	US 301	CR 574	14,530	15,700	0.93
US 41	Riverview Road	N. of Madison Avenue	32,980	36,000	0.92
56 th Street	Hillsborough Avenue	Sligh Avenue	32,630	36,000	0.91

*Level of Services is based on an average daily condition.

**ROADWAY
Appendix "A"
Page 1 of 2**

**ROADWAYS IN UNINCORPORATED HILLSBOROUGH COUNTY
OPERATING AT BELOW LEVEL OF SERVICES "D"***

Page 2 of 2

FACILITY COUNTY RESPONSIBILITY	FROM	TO	VOLUME	CAPACITY	VC RATIO
Waters Avenue	Hanley Road	Dale Mabry Highway	26,900	15,700	1.71
Ehrlich Road	Casey Road	Dale Mabry Highway	21,000	15,700	1.34
Bruce B. Downs Blvd.	Fowler Avenue	Skipper Road	19,450	15,700	1.24
Fletcher Avenue	Nebraska Avenue	46 th Street	19,100	15,700	1.22
Gunn Highway	Casey Road	Dale Mabry Highway	18,020	15,700	1.15
Broadway Avenue	Tampa City Limits	US 301	17,500	15,700	1.11
Kings Avenue	Lumsden Road	SR 60	16,990	15,700	1.08
Hanley Road	Hillsborough Avenue	Channel G	16,600	15,700	1.06
Fletcher Avenue	50 th Street	56 th Street	16,060	15,700	1.02
Bearss/Smitter Road	Dale Mabry Highway	Florida Avenue	16,000	15,700	1.02
Parsons Avenue	Oakfield Drive	Windhorst Road	15,900	15,700	1.01
Himes Avenue	Hillsborough Avenue	Lambright Avenue	15,770	15,700	1.00
Anderson Road	Hillsborough Avenue	Waters Avenue	15,700	15,700	1.00
Sheldon Road	Hillsborough Avenue	Waters Avenue	15,630	15,700	1.00
56 th Street	Fowler Avenue	Fletcher Avenue	15,500	15,700	0.99
Parsons Avenue	Windhorst Road	SR 574	15,470	15,700	0.99
Lithia/Pinecrest Road	Lumsden Road	SR 60	15,160	15,700	0.97
Waters Avenue	Sheldon Road	Hanley Road	14,760	15,700	0.94
Himes Avenue	Lambright Avenue	Waters Avenue	14,520	15,700	0.92

*Level of Services is based on an average daily condition

**ROADWAY
Appendix "A"
Page 2 of 2**

APPENDIX B

**ROADWAY GASOLINE TAX REVENUE FOR UNINCORPORATED
HILLSBOROUGH COUNTY**

FUNDING SOURCE	83-84	84-85	85-86	86-87	87-88	88-89	89-90	90-91	91-92	92-93	93-94	94-95	TOTAL
5 th & 6 th CENT Expwy Bond	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	
1960 Road debt	5671839	5104655	4537471	3970287	3403103	2835920	2268736	1701552	1134638	567184	0	0	
Maintenance	958235	958415	967125	969260	974820	983595	990488	995475	0	0	0	0	
Municipal Rds	0	0	0	0	0	0	0	850000	850000	850000	850000	850000	
Design/ROW	0	283502	562739	845263	1126075	1405280	1685429	1541524	2322853	2606445	2890037	2890037	
Capital Improve	0	283502	562739	845263	1126075	1405280	1685429	1541524	2322853	2606445	2890037	2890037	181591
7 th CENT Bond debt	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	
Salary & opp. exp.	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	
Capital Improve	88183	88183	88183	88183	88183	88183	88183	88183	88183	88183	88183	88183	
9 th CENT Rd	0	0	0	0	0	0	0	0	0	0	0	0	
Resurfacing	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	
Capital Improve	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	
4 CENT LOCAL OPT	2201992	2210786	2219614	2284780	2237378	2246313	2255284	2263587	2271760	2280044	2288328	2296612	
Resurfacing	2201992	2210786	2219614	2284788	2237378	2246313	2255284	2263587	2271760	2280044	2288328	2296612	
Capital Improve	0	0	0	0	0	0	0	0	0	0	0	0	
4 CENT LOCAL OPT Resurfacing	8401686	8916995	9338469	9860496	1040050	1094051	1148052	1202052	1256053	1310054	1364055	1418856	
Intersection imp	2000000	0	0	0	4	2	0	8	6	4	2	0	
Rd reconstruct	785000	1123000	1123000	1123000	1123000	650000	650000	850000	850000	850000	850000	850000	
Drainage	0	270000	270000	270000	270000	250000	250000	450000	450000	450000	450000	450000	
edge placement	700000	180000	100000	100000	100000	400000	400000	600000	600000	600000	600000	600000	
Sidewalks	500000	350000	350000	350000	350000	400000	400000	600000	600000	600000	600000	600000	
Rd widen	0	0	0	0	0	200000	200000	200000	300000	300000	300000	300000	1800
Capital Improve	4426686	7073995	7495469	8017496	8557504	5040512	5580520	5120528	4668536	5200544	5740552	6288560	7318
FEDERAL REV SHARE	2805000	2805000	2805000	2805000	2805000	2500000							
Resurfacing	1350000	1350000	1350000	1350000	1350000	1350000							
Rd reconstruct	130000	130000	130000	130000	130000	130000							
Major Drainage	500000	500000	500000	500000	500000	500000							
Minor Drainage	225000	225000	225000	225000	225000	225000							
Participation pool	500000	500000	500000	500000	500000	500000							
Sidewalks	100000	100000	100000	100000	100000	100000							
Capital Improve	0	0	0	0	0	0							

TOTAL DESIGNS/ROW = 361
TOTAL CAPITAL = 731

**APPENDIX C
PROGRAMMED ROADWAY IMPROVEMENTS TO RESOLVE
EXISTING DEFICIENCIES**

PAGE 1 OF 2

FACILITY	FROM	TO	RESP GOV	REQUIRED IMPROVE.	COST (\$1000)	CONST.	REMAIN. COSTS
Dale Mabry Highway	Hillsborough Avenue	Northdale Boulevard	State	6L PAC	51,130		51,130
SR 580	Pinellas County	Memorial Highway	State	4LD	11,639		11,639
US 41	US 41 Apex	Pasco County	State	4LD	7,071		7,071
Eisenhower Boulevard	Tampa City Limits	Memorial Highway	State	6L PAC	1,800		1,800
Hillsborough Avenue	Eisenhower Boulevard	Tampa City Limits	State	6L PAC	1,159		1,159
US 301	I-4	Harney Road	State	4LD	5,293		5,293
Nebraska Avenue	Fletcher Avenue	US 41 Apex	State	4LD	6,346		6,346
SR 60	US 301	Kings Avenue	State	6LD	6,030	86-87 D	
Busch Boulevard	Dale Mabry Highway	Armenia Avenue	State	6LD	549		549
56 th Street	Sligh Avenue	Temple Terrace	State	6LD	1,760		1,760
Dr. Martin Luther King Jr. Blvd	I-4	US 301	State	4LD	3,173	88-89 M	
Fowler Avenue	56 th Street	I-75	State	4LD	3,726	87-88 M	
US 301	SR 60	Broadway Avenue	State	4LD	2,579		2,579
22 nd Street Causeway	Tampa City Limits	US 41	State	4LD	1,146	84-85 M	
US 301	Big Bend Road	Bloomington Avenue	State	4LD	12,991		12,991
Hillsborough Avenue	56 th Street	I-4	State	6LD	2,693		2,693
Dr. Martin Luther King Jr. Blvd	US 301	CR 574	State	4LD	7,096		7,096
US 41	Riverview Road	N. of Madison Avenue	State	6LD	5,270		5,270
56 th Street	Hillsborough Avenue	Sligh Avenue	State	6LD	1,546		1,546
SUBTOTAL					\$132,997		\$118,922

FACILITY	FROM	TO	RESP GOV	REQUIRED IMPROVE.	COST (\$1000)	CONST.	REMAIN. COSTS
Waters Avenue	Hanley Road	Dale Mabry Highway	County	4LD	7,635	87-88 4c	
Ehrlich Road	Casey Road	Dale Mabry Highway	County	4LD	1,576	85-86 5 & 6	
Bruce B. Downs Blvd.	Fowler Avenue	Skipper Road	County	4LD	3,930	85-86 B	
Fletcher Avenue	Nebraska Avenue	46 th Street	County	4LD	5,547	85-86 4c	
Gunn Highway	Casey Road	Dale Mabry Highway	County	4LD	2,385	85-86 B	
Broadway Avenue	Tampa City Limits	US 301	County	4LD	983	92-93 5 & 6	
Kings Avenue	Lumsden Road	SR 60	County	4LD	2,231	86-87 4c	
Hanley Road	Hillsborough Avenue	Channel G	County	4LD	2,371	86-87 4c	
Fletcher Avenue	50 th Street	56 th Street	County	4LD	1,085	85-86 4c	
Bearss/Smutter Road	Dale Mabry Highway	Florida Avenue	County	4LD	6,917	86-87 4c	
Parsons Avenue	Oakfield Drive	Windhorst Road	County	4LD	3,787	86-87 4c	
Himes Avenue	Hillsborough Avenue	Lambright Avenue	County	4LD	1,597	87-88 5 & 6	
Anderson Road	Hillsborough Avenue	Waters Avenue	County	4LD	5,038	89-90 4c	
Sheldon Road	Memorial Highway	Waters Avenue	County	4LD	4,669	89-90 4c	
56 th Street	Fowler Avenue	Fletcher Avenue	County	4LD	1,719	85-86 B	
Parsons Avenue	Windhorst Road	SR 574	County	4LD	3,316	90-91 4c	
Lithia/Pinecrest Road	Lumsden Road	SR 60	County	4LD	2,784	91-92 4c	
Waters Avenue	Sheldon Road	Hanley Road	County	4LD	2,866	87-88 4c	
Himes Avenue	Lambright Avenue	Waters Avenue	County	4LD	2,702	87-88 5 & 6	
SUBTOTAL					\$60,436		
TOTAL					\$191,887		

NOTE:

1. Roadways programmed for construction in either the 5 yr. Transportation Improvement Program or the 6 yr. County Capital Improvement Program and source of funding.
2. The estimated cost to construct the roadway not currently programmed.
3. The Florida Department of Transportation, in the current Transportation Improvement Program has programmed over \$86 million for capital improvements. Therefore, with the Metropolitan Planning Organization's support in prioritizing these deficiencies, FDOT can make the necessary improvements over the ten year time period.

APPENDIX D

IMPACT FEE FORMULA VARIABLES

TRIP GENERATION: The standard is the Trip Ends Generation Report by the Institute of Transportation Engineers as amended and other nationally recognized sources.

CAPACITY PER LANE MILE: An average daily lane capacity of 2, 4, and 6 lane collector and arterial roadways operating at level of service "D" as established by the Florida Department of Transportation (7,500 trips per day).

CONSTRUCTION COSTS:

- a. Based on the County's construction cost experience for urban (curb and gutter) and rural (swale or ditch) roadways. Rural roadways are determined to be the proportion of the road improvements identified on the Hillsborough County adopted Long Range Transportation Plan that falls in the suburban residential, rural residential and agricultural land use categories on the Comprehensive Plan for Hillsborough County. The percentages for rural/urban roadway by zone are as follows:

ZONE	% URBAN	% RURAL
1	89	11
2	62	38
3	0	100
4	85	15
5	18	82
6	0	100
7	100	0
8	100	0
9	82	18
10	100	0

- b. The construction cost for a lane mile of urban roadway is \$664,062. The construction cost for a lane mile of rural roadway is \$404,015. These costs will be reviewed and updated annually. (As amended in 89-03)

INTERSTATE THROUGH TRAFFIC AND LOCAL ROAD EXCLUSION: 5% and 10% (combined 15) of the total traffic is estimated to be for interstate through traffic (travel on the interstate in Hillsborough County which does not have a trip end in Hillsborough County) and local roadway as presented in the System Considerations for Urban Arterial Streets: An Information Report, ITE, Washington, D.C., October 1969.

TRANSPORTATION IMPACT GAS TAX CREDIT CALCULATION (Entire section as amended in 89-03):

PURPOSE:

To determine what portion of the gasoline taxes paid by new growth is used to provide new roadway capacity and thus should be credited against the transportation impact fees charged to new developments. These factors will be reviewed annually.

METHODOLOGY:

1. Determine the total gasoline tax paid to each jurisdiction (i.e., Federal/State and County) which may be available for construction of new capacity.
2. Determine what portions of gasoline taxes paid to each jurisdiction are used to provide new roadway capacity as opposed to maintenance functions, then further subdivide between funding for construction of roads listed in Exhibit C of Ordinance 86-5 as existing deficiencies and construction of roads for growth related to capacity.
3. Determine the gasoline tax credit based on estimated annual consumption for new development generated traffic.
4. Assume of gasoline taxers over 50 years (useful life of roadways) and discount (to consider impact of inflation over 50 years) to determine present value of gasoline taxes.

Step 1: Total Gasoline Taxes Collected:

A.	Federal/State: 9 cents and 5.7 cents	Total	14.7 cents
B.	County:		
	5 th and 6 th cent	=	2.0 cents
	Local Option (60% of 6 cents)	=	<u>3.6 cents</u>
		Total	5.6 cents

NOTE: All of the 7th and 9th cents collected by the County are used exclusively for maintenance and resurfacing activities.

Step 2: Determine Portion Use of Use of New Capacity Construction:

The following calculations are based on the review of each jurisdiction's Transportation Improvement Programs and a determination of which projects provide new (additional) capacity and which projects are maintenance or safety related and do not provide additional capacity. The "additional" capacity projects were then further subdivided into projects which corrected "existing deficiencies" (as identified in the Transportation and Right-of-Way Impact Fee Ordinances) and those which provide new capacity for growth. The ratio of the "additional" capacity projects to the Total Program is the percentage of total funding which should be credited against the transportation impact fees paid by new growth.

A. Federal/State

1. According to Steve Moon – FDOT Division of Planning and Programming, 7.7% of gas tax is used for administration/collection costs and are not available for either maintenance or new construction.

Therefore, $100\% - 7.7\% = 92.3\%$ available.

2. Based on FDOT 6 years work program dated February 1988, and MPO TIP dated May 1988:

* Non-interstate Projects	(1,000s)
New Capacity	\$ 71,390
Existing Deficiencies	<u>\$160,000</u>
Total	\$231,390

* Interstate System Projects	
New Capacity	\$ 94,224
Maintenance	<u>\$ 37,780</u>
Total	\$132,004

3. Summary:

Total	(\$231,390 + \$132,004)	\$363,394
New Capacity	(\$71,390 + \$94,224)	\$165,614

New Capacity Ratio = $\$165,614 / 363,394 = 45.6\%$

Therefore, to determine the cents per gallon credit for Federal/State gas taxes paid for additional capacity, the credit is equal to $45.6\% \times 92.3\% \times 14.7 \text{ cents} = 6.2 \text{ cents per gallon}$.

B. County

1. Based on Hillsborough County 5 Year County Capital Improvement Program dated July 15, 1988:

(100s)

New Capacity	\$28,179
Existing Deficiencies*	<u>\$30,805</u>
Total Available Funding for Road construction	\$58,984

$$\text{New Capacity Ratio} = \$28,179 / \$58,984 = 47.7\%$$

- * Existing deficiencies are identified in Exhibit C of Ordinance 86-5.

2. Therefore, the County's portion of the gasoline tax credit for new capacity is equal to $47.7\% \times 5.6 \text{ cents} = 2.7 \text{ cents per gallon}$.

C. Total Credit = 6.2 cents + 2.7 cents = 8.9 cents per gallon.

Step 3: Determine Credit Based on Gallons per Year:

- A. Average fleet gasoline consumption is 17.16 miles per gallon. (From City of Tampa Technical Consideration for a Transportation Impact Fee – February 1987)

- B. Gasoline Tax Credit for a particular project (for 1 year) would be equal to:

$$[(\# \times \text{TGR} \times \text{TL}) \times (1 - \% \text{IT}) / (2 \times 17.16)] \times \$0.089 \times 365 \text{ days}$$

Where:

= number of units of development (i.e., dwelling units, square feet, rooms, etc.)

TGR = Trip Generation Rate

TL = Trip Length (from Sec. 14A)

%IT = As defined in Sec. 14B

Step 4: Determine Credit Over 50 years:

Credit is given for gasoline taxes paid by new development generated traffic over the next 50 years. However, because of inflation, gasoline taxes paid in the future would not have as much value as gasoline taxes today. Therefore, it is necessary to determine the "present value" of future gasoline tax revenues.

13.8 is the next present value factor at 8% over 50 years.

Therefore, the total credit for gasoline tax paid over 50 years is the annual credit (from Step 3 above) multiplied by 13.8 or:

$$\text{TOTAL CREDIT} = (\# \times \text{TGR} \times \text{TL} \times (1 - \% \text{IT}) / (2 \times 17.16) \times \$0.089 \times 365 \times 13.8$$

6. RIGHT-OF-WAY PERCENTAGES:

<u>ZONE</u>	<u>RATION OF R/W COST TO CONSTRUCTION COST</u>
1	37% *
2	37% **
3	37% **
4	40% *
5	37% *
6	37% *
7	27%
8	37% *
9	18% *
10	39% *

NOTES:

* Based on FY 88-89 through 93-94 5-Year Capital Improvement Work Program.

** Specific projects and costs have not been developed in these zones. Therefore, the R/W percentage is not the average of all other zones for which specific projects and estimated costs have been developed.

[Entire section as amended in 89-03]

APPENDIX E

TRIP LENGTH FOR TYPICAL LAND USES

The following trip lengths are based on data from the Tampa Urban Area Transportation Studies Long Range Transportation Plan and national sources. "General Category: The general categories shown below are intended to categorize trip lengths based on broad distinctions between use types. In the event that particular use is identified in the specific trip length table, below, the trip length accompanying the specific use shall apply. In those instances where a use, due to its unique nature, is not identified in the specific categories and cannot be categorized under any of the general classifications described below, the County Administrator shall make an independent determination pursuant to the terms of Section ____."

General Category	Trip Length (miles)
Residential (all)	9.4
Shopping	
Convenience (0 – 9,999 Sq. Ft. GLA)	0.45
Neighborhood (10,000 – 99,999 Sq. Ft. GLA)	0.9
Community (100,000 – 299,999 Sq. Ft. GLA)	3.0
Regional (300,000 - + Sq. Ft. GLA)	6.0
Office	
General	8.7
Park	8.7
Industrial	
General	8.7
Manufacturing	8.7
Warehousing	8.7
Mini Warehousing	3.0
Lodging	
Hotel/Motel	8.7

SPECIFIC CATEGORIES

<u>SIC</u>	<u>DESCRIPTION</u>	<u>TRIP LENGTH</u>
211-3999	Manufacturing	8.7
411	Railroad transportation (ex.4113)	8.7
4113	Railroad terminals (passenger)	8.7
421	Bus transportation (exc. 4212)	8.7
4212	Bus transportation terminals (local)	8.7
422	Motor freight transportation	8.7
429	Other motor vehicle transportation	8.7
431-439	Airports & flying fields	8.7
441-449	Marine terminals	8.7
471	Telephone communication	8.7
472	Telegraph communication	8.7
473	Radio communication	8.7
475	Radio & television communication (combined systems)	8.7
4812	Electronic generation plants	8.7
482	Gas utility	8.7
483	Water utilities & irrigation	8.7
4912	Petroleum pressure control stations	8.7
492	Transportation services and arrangements (ex. 4923)	8.7
4923	Travel arranging services	3.0
499	Other transportation, communications & utilities	8.7
511	Motor vehicles & automotive equipment wholesale	7.0
512	Drugs, chemicals, & allied products wholesale	7.0
513	Dry goods & apparel wholesale	7.0
514	Groceries & related products wholesale	7.0
515	Farm products (raw materials) wholesale	8.7
516	Electrical goods – wholesale	8.7
517	Hardware, plumbing, heating equipment, & supplies – wholesale	7.0
518	Machinery, equipment & supplies wholesale	8.7
519	Other wholesale trade	7.0
52	Retail trade – building materials, hardware & farm equipment	3.0
532	Mail order houses – retail	8.7
534	Merchandise vending machine operator – retail	8.7
54	Retail trade – food	0.9
--	Convenience store	0.45
551	Motor vehicles – retail	6.0
552	Tire, batteries & accessories – retail	6.0
559	Other retail trade – automotive, marine, craft, aircraft & accessories	6.0
567	Custom tailoring	6.0

568	Furriers & fur apparel	6.0
571	Furnishings, home furnishings & equipment – retail	6.0
572	Household appliance – retail	6.0
5931	Antiques – retail	6.0
5932	Secondhand merchandise – retail	3.0
5951	Sporting good – retail	3.0
5952	Bicycles – retail	6.0
5961	Hay, grains & feed – retail	6.0
5969	Other farm & garden supplies	3.0
598	Fuel & ice – retail	3.0
599	Other retail trade	3.0
612	Credit services	3.0
613	Security & commodity brokers, dealers, exchanges & services	6.0
6153	Title abstracting services	6.0
6154	Real Estate subdividing & development services	6.0
616	Holding & investment services	6.0
622	Photographic services	3.0
624	Funeral & crematory services	6.0
625	Apparel repair, alteration & cleaning, pick-up services, shoe repair services	3.0
63	Business services (except 6395)	6.0
639	Photo finishing services	3.0
641	Automobile repair & services	3.0
649	Other repair services	3.0
651	Medical & other health services	3.0
652	Legal services	6.0
659	Other professional services	6.0
661	General contract construction services	6.0
662	Special construction trade services	8.7
671	Executive, legislative & judicial functions	8.7
681	Nursery, primary & secondary education	3.0
683	Special training & schooling	6.0
691	Religious activities	3.0
7212	Motion picture theater	3.0
7213	Drive-in movies	3.0
7219	Other entertainment assembly	7.4
722	Sports assembly	7.4
729	Other public assembly	7.4
731	Fairgrounds & amusement parks	7.4
739	Other amusements	3.0
7411	Golf courses (without country clubs)	6.0
7412	Golf course (with country club)	7.4
7413	Tennis courts	3.0

7414	Ice skating	7.4
7415	Roller skating	3.0
7416	Riding stables	6.0
7423	Playfields or athletic fields	3.0
7424	Recreation centers (general)	3.0
7425	Gymnasiums & athletic clubs	6.0
7431	Swimming beaches	7.4
7432	Swimming pools (public)	3.0
744	Marinas	7.4
7491	Camping & picnic areas	7.4
751	Resorts	7.4
76	Parks – general recreation	3.0
81	Agriculture (trip producer)	8.7
821	Agricultural processing	8.7
822	Animal husbandry services	8.7
829	Other agricultural related activities	8.7
831	Commercial forestry production	8.7
832	Forestry services	8.7
841	Fisheries & marine products	8.7
842	Fishery services	8.7
851	Metal ore mining	8.7
853	Crude petroleum & natural gas	8.7
854	Mining & quarrying of non-metallic minerals	7.8
890	Other resource production & extraction	8.7
921	Forest reserves	7.4
855	Mining services	8.7

APPENDIX "F"

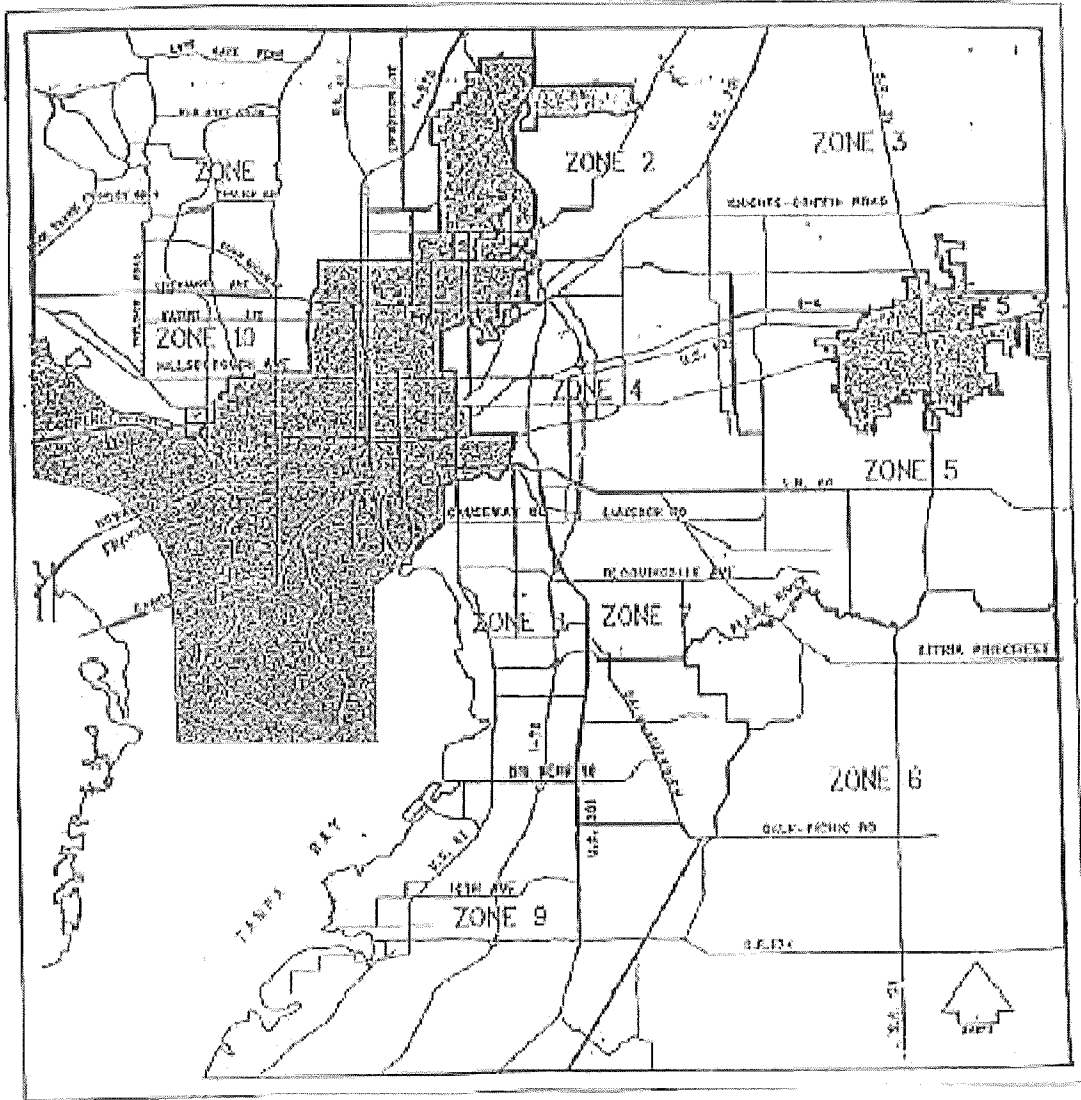
ZONAL BOUNDARY DESCRIPTION

- ZONE 1** Begin at Pinellas County Line at Railroad Track (located in T28, R17, S19) then easterly along the center of railroad track to Tampa City Limits; then northerly and easterly along Tampa City Limits to the north boundary line of T27, R19, S21; then due west to the west right-of-way line of I-275; then northerly along the west right-of-way line of I-275 to Pasco County Line; then west along Pasco County Line to Pinellas County Line; then south along Pinellas County Line to P.O.B.
- ZONE 2** Begin on Pasco County Line at I-275; then southerly along the east right-of-way line of I-275 to the north boundary line of T27, R19, S21; then east along said border to Tampa City Limits (annexation); then easterly along Tampa City Limits (annexation) to Morris Bridge Road; then generally westerly along Tampa City Limits (annexation) to Bruce B. Downs Boulevard; then southerly along Tampa City Limits (annexation to Fletcher Avenue); then west along Tampa City Limits to 50th Street; then south and east along Tampa City Limits to the Temple Terrace City Limits; then easterly along said Tampa/Temple Terrace City Limits to Hillsborough River, then southerly along the Hillsborough River to Temple Terrace Highway; then east along the center line of Temple Terrace Highway to Harney Road; then northeasterly along the center line of Harney Road to a point at the due west extension of the center line of Joe Ebert Road; then easterly along said extension and the center line of Joe Ebert Road; to CR 579; then north along the center line of CR 579 to Skewlee Road; then east along the center line of Skewlee Road to Taylor Road; then north along the center line of Taylor Road to Thonotosassa-Plant City Road; then east along the center line of Thonotosassa-Plant City Road to MacIntosh Road; then north along the center line of MacIntosh Road to US 301; then northeasterly along the center line of US 301 to Pasco County Line; then westerly along Pasco County Line to P.O.B.
- ZONE 3** Begin on Pasco County Line at US 301; then southwesterly along the center line of US 301 to MacIntosh Road; then south along the center line of MacIntosh to Thonotosassa-Plant city Road; then easterly along the center line of Thonotosassa-Plant City Road to Gallagher Road and a line due south of I-4; then easterly along north right-of-way line of I-4 (except that portion within Plant City) to Polk County Line; then north along Polk County Line to Pasco County; then west along Pasco County Line to P.O.B.

- ZONE 4** Begin on Hillsborough River at the Temple Terrace City Limits and Temple Terrace Highway; then southerly along Hillsborough River to a point north of the center line of 43rd Street; then run southerly along Tampa City Limits to SR 60; then easterly along the center line of SR 60 to Dove Road; then northerly along the center line of Dover Road to Sydney Road; then west along the center line of Sydney Road to Gallagher Road; then northerly along the center line of Gallagher Road to Thonotosassa-Plant City Road; then west along the center line of Thonotosassa-Plant city Road to Taylor Road; then south to Skewlee, then west to Cr 579; then south of Joe Ebert; then westerly along the center line of Joe Ebert Road and then due west along the extension of said road to Harney Road; then southwesterly along the center line of Harney Road to Temple Terrace Highway; then westerly along the center line of Temple Terrace Highway to P.O.B.
- ZONE 5** Begin at I-4 at Polk County Line; then westerly along the south right-of-way line of I-4 (excluding Plant City) to Gallagher Road; then south along the center line of Gallagher Road to Sydney Road; then east along the center line of Sydney Road to Dover Road; then south along the center line of Dover Road to SR 60; then east along the center line of SR 60 to Turkey Creek Road; then south along the center line of Turkey Creek Road and a line due south to the Alafia River; then east-southeasterly along the Alafia River to CR 39; then northeasterly along the center of Keysville Road to Nicholas Road, then easterly along the center line of Nicholas Road to the Polk County Line; then northerly along the Polk County Line to P.O.B.
- ZONE 6** Begin on Nicholas Road at the Polk County Line; then westerly along the center line of Nicholas Road to Keysville Road; then westerly along the center line of Keysville Road to CR 39; then southerly along the center line of CR 39 to the Alafia River; then westerly along the Alafia River to Bell Shoals Road; then south along the center line of Bell Shoals Road to Boyette Road; then southerly along the center line of Boyette Road; then southerly along the center line of Boyette Road to Boyette-Balm Road (CR 672); then southerly along the center line of Boyette-Balm Road to Balm Road (CR 672); then west to railroad track (located in T31, R20, S25); then southwesterly along said railroad track to Manatee County Line; then east along Manatee County Line to Polk County Line; then north along the Polk County Line to P.O.B.
- ZONE 7** Begin on SR 60 at US 301; then easterly along the center line of SR 60 to Turkey Creek Road; then south along the center line of Turkey Creek Road and a line due south to Alafia River (T30, R21, S14); then westerly along the Alafia River to Bell Shoals Road; then south along the center line of Bell Shoals Road to Boyette Road; then southeasterly along the center line of Boyette Road to Boyette-Balm Road; then southerly and westerly along the center line of Boyette-Balm Road to CR 672; then westerly along the center line of CR 672 to US 301; then northerly along the center line of US 301 to P.O.B.

- ZONE 8** Begin on Palm River Road and SR 60 at Tampa City Limits; then easterly along SR 60 to US 301; then southerly along the center line of US 301 to Big Bend Road; then west along the center line of Big Bend Road to the shores of Hillsborough Bay; then northerly along the shores of Hillsborough Bay to the Tampa City Limits Line; then run northeasterly along the City Limits to the P.O.B.
- ZONE 9** Begin on Big Bend Road at the shores of Hillsborough Bay; then east along the center line of Big Bend Road to US 301; then south along the center line of US 301 to Balm Road (CR 672); then easterly along the center line of Balm Road to railroad track (T30, R20, S25); then southwesterly along said track to Manatee County Line; then west along Manatee County Line to the shores of Tampa Bay; then run northeasterly along the shores of Tampa Bay to P.O.B.
- ZONE 10** Begin on Pinellas County Line at railroad track (T28, R17, S19); then easterly along said track to Tampa City Limits; then southerly along Tampa City Limits to Old Tampa Bay; then north along Pinellas County Line to P.O.B.

18. ROADWAY APPENDIX "G"
MAP OF ZONES



ROADWAY
Appendix "G"

**ROADWAYS IN UNINCORPORATED HILLSBOROUGH COUNTY
OPERATING AT BELOW LEVEL OF SERVICES "D"***

Page 1 of 2

FACILITY STATE RESPONSIBILITY	FROM	TO	VOLUME	CAPACITY	VC RATIO
Dale Mabry Highway	Hillsborough Avenue	Northdale Boulevard	59,920	36,000	1.66
SR 580	Pinellas County	Memorial Highway	25,630	15,700	1.63
US 41	US 41 Apex	Pasco County	23,800	15,700	1.52
Eisenhower Boulevard	Tampa City Limits	Memorial Highway	94,440	69,600	1.36
Hillsborough Avenue	Eisenhower Boulevard	Tampa City Limits	48,650	36,000	1.35
US 301	I-4	Harney Road	20,000	15,700	1.27
Nebraska Avenue	Fletcher Avenue	US 41 Apex	19,630	15,700	1.25
SR 60	US 301	Kings Avenue	43,690	36,000	1.21
Busch Boulevard	Dale Mabry Highway	Armenia Avenue	32,150	27,200	1.18
56 th Street	Sligh Avenue	Temple Terrace	39,270	36,000	1.09
Dr. Martin L. King, Jr. Blvd	I-4	US 301	16,020	15,700	1.02
Fowler Avenue	56 th Street	I-75	15,760	15,700	1.00
US 301	SR 60	Broadway Avenue	35,620	36,000	0.99
22 nd Street Causeway	Tampa City Limits	US 41	15,460	15,700	0.98
US 301	Big Bend Road	Bloomington Avenue	15,420	15,700	0.98
Hillsborough Avenue	56 th Street	I-4	33,740	36,000	0.94
Dr. Martin L. King, Jr. Blvd.	US 301	CR 574	14,530	15,700	0.93
US 41	Riverview Road	N. of Madison Avenue	32,980	36,000	0.92
56 th Street	Hillsborough Avenue	Sligh Avenue	32,630	36,000	0.91

*Level of Service is based on an average daily condition

**ROADWAYS IN UNINCORPORATED HILLSBOROUGH COUNTY
OPERATING AT BELOW LEVEL OF SERVICES "D"***

Page 2 of 2

FACILITY STATE RESPONSIBILITY	FROM	TO	VOLUME	CAPACITY	VC RATIO
Waters Avenue	Hanley Road	Dale Mabry Highway	26,900	15,700	1.71
Ehrlich Road	Casey Road	Dale Mabry Highway	21,000	15,700	1.34
Bruce B. Downs Blvd.	Fowler Avenue	Skipper Road	19,450	15,700	1.24
Fletcher Avenue	Nebraska Avenue	46 th Street	19,100	15,700	1.22
Gunn Highway	Casey Road	Dale Mabry Highway	18,020	15,700	1.15
Broadway Avenue	Tampa City Limits	US 301	17,500	15,700	1.11
Kings Avenue	Lumsden Road	SR 60	16,990	15,700	1.08
Hanley Road	Hillsborough Avenue	Channel G	16,600	15,700	1.06
Fletcher Avenue	50 th Street	56 th Street	16,060	15,700	1.02
Bearss/Smitter Road	Dale Mabry Highway	Florida Avenue	16,000	15,700	1.02
Parsons Avenue	Oakfield Drive	Windhorst Road	15,900	15,700	1.01
Himes Avenue	Hillsborough Avenue	Lambright Avenue	15,770	15,700	1.00
Anderson Road	Hillsborough Avenue	Waters Avenue	15,700	15,700	1.00
Sheldon Road	Hillsborough Avenue	Waters Avenue	15,630	15,700	1.00
56 th Street	Fowler Avenue	Fletcher Avenue	15,500	15,700	0.99
Parsons Avenue	Windhorst Road	SR 574	15,470	15,700	0.99
Lithia/Pinecrest Road	Lumsden Road	SR 60	15,160	15,700	0.97
Waters Avenue	Sheldon Road	Hanley Road	14,760	15,700	0.94
Himes Avenue	Lambright Avenue	Waters Avenue	14,520	15,700	0.92

*Level of Service is based on an average daily condition.

APPENDIX B

**ROADWAY GASOLINE TAX REVENUE FOR UNINCORPORATED
HILLSBOROUGH COUNTY**

FUNDING SOURCE	83-84	84-85	85-86	86-87	87-88	88-89	89-90	90-91	91-92	92-93	93-94	94-95	TOTAL
5 th & 6 th CENT Expway	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	6630074	
Bond	5671839	5104655	4537471	3970287	3403103	2835920	2268736	1701552	1134638	567184	0	0	
1960 Road debt	958235	958415	967125	969260	974820	983595	990488	995475	0	0	0	0	
Maintenance	0	0	0	0	0	0	0	850000	850000	850000	850000	850000	
Municipal Rds	0	283502	562739	845263	1126075	1405280	1685429	1541524	2322853	2606445	2890037	2890037	
Design/ROW	0	283502	562739	845263	1126075	1405280	1685429	1541524	2322853	2606445	2890037	2890037	181591
Capital Improve	0	0	0	0	0	0	0	0	0	0	0	0	
7 th CENT Bond debt	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	3072350	
ser	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	2984167	
Salary & opp. exp.	88183	88183	88183	88183	88183	88183	88183	88183	88183	88183	88183	88183	
Capital Improve	0	0	0	0	0	0	0	0	0	0	0	0	
9 th CENT Rd	2201992	2210786	2219614	2284780	2237378	2246313	2255284	2263587	2271760	2280044	2288328	2296612	
Resurfacing	2201992	2210786	2219614	2284788	2237378	2246313	2255284	2263587	2271760	2280044	2288328	2296612	
Capital Improve	0	0	0	0	0	0	0	0	0	0	0	0	
4 CENT LOCAL OPT	8401686	8916995	9338469	9860496	1040050	1094051	1148052	1202052	1256053	1310054	1364055	1418856	
Resurfacing	2000000	0	0	0	4	2	0	8	6	4	2	0	
Intersection imp	785000	1123000	1123000	1123000	1123000	650000	650000	850000	850000	850000	850000	850000	
Rd reconstruct	0	270000	270000	270000	270000	250000	250000	450000	450000	450000	450000	450000	
Drainage	700000	180000	100000	100000	100000	400000	400000	600000	600000	600000	600000	600000	
idge placement	500000	350000	350000	350000	350000	400000	400000	600000	600000	600000	600000	600000	
Sidewalks	0	0	0	0	0	200000	200000	400000	400000	400000	400000	400000	
Rd widen	0	0	0	0	0	2000000	2000000	2000000	3000000	3000000	3000000	3000000	1800
Capital Improve	4426686	7073995	7495469	8017496	8557504	5040512	5580520	5120528	4668536	5200544	5740552	6288560	7318
FEDERAL REV SHARE	2805000	2805000	2805000	2805000	2805000	2500000							
Resurfacing	1350000	1350000	1350000	1350000	1350000	1350000							
Rd reconstruct	130000	130000	130000	130000	130000	130000							
Major Drainage	500000	500000	500000	500000	500000	500000							
Minor Drainage	225000	225000	225000	225000	225000	225000							
Participation pool	500000	500000	500000	500000	500000	500000							
Sidewalks	100000	100000	100000	100000	100000	100000							
Capital Improve	0	0	0	0	0	0							

TOTAL DESIGNS/ROW = 361
TOTAL CAPITAL = 731

**APPENDIX C
PROGRAMMED ROADWAY IMPROVEMENTS TO RESOLVE
EXISTING DEFICIENCIES**

PAGE 1 OF 2

FACILITY	FROM	TO	RESP GOV	REQUIRED IMPROVE.	COST (\$1000)	CONST.	REMAIN. COSTS
Dale Mabry Highway	Hillsborough Avenue	Northdale Boulevard	State	6L PAC	51,130		51,130
SR 580	Pinellas County	Memorial Highway	State	4LD	11,639		11,639
US 41	US 41 Apex	Pasco County	State	4LD	7,071		7,071
Eisenhower Boulevard	Tampa City Limits	Memorial Highway	State	6L PAC	1,800		1,800
Hillsborough Avenue	Eisenhower Boulevard	Tampa City Limits	State	6L PAC	1,159		1,159
US 301	I-4	Harney Road	State	4LD	5,293		5,293
Nebraska Avenue	Fletcher Avenue	US 41 Apex	State	4LD	6,346		6,346
SR 60	US 301	Kings Avenue	State	6LD	6,030	86-87 D	
Busch Boulevard	Dale Mabry Highway	Armenia Avenue	State	6LD	549		549
56 th Street	Sligh Avenue	Temple Terrace	State	6LD	1,760		1,760
Dr. Martin Luther King Jr. Blvd	I-4	US 301	State	4LD	3,173	88-89 M	
Fowler Avenue	56 th Street	I-75	State	4LD	3,726	87-88 M	
US 301	SR 60	Broadway Avenue	State	4LD	2,579		2,579
22 nd Street Causeway	Tampa City Limits	US 41	State	4LD	1,146	84-85 M	
US 301	Big Bend Road	Bloomingdale Avenue	State	4LD	12,991		12,991
Hillsborough Avenue	56 th Street	I-4	State	6LD	2,693		2,693
Dr. Martin Luther King Jr. Blvd	US 301	CR 574	State	4LD	7,096		7,096
US 41	Riverview Road	N. of Madison Avenue	State	6LD	5,270		5,270
56 th Street	Hillsborough Avenue	Sligh Avenue	State	6LD	1,546		1,546
SUBTOTAL					\$132,997		\$118,922

FACILITY	FROM	TO	RESP GOV	REQUIRED IMPROVE.	COST (\$1000)	CONST.	REMAIN. COSTS
Waters Avenue	Hanley Road	Dale Mabry Highway	County	4LD	7,635	87-88 4c	
Ehrlich Road	Casey Road	Dale Mabry Highway	County	4LD	1,576	85-86 5 & 6	
Bruce B. Downs Blvd.	Fowler Avenue	Skipper Road	County	4LD	3,930	85-86 B	
Fletcher Avenue	Nebraska Avenue	46 th Street	County	4LD	5,547	85-86 4c	
Gunn Highway	Casey Road	Dale Mabry Highway	County	4LD	2,385	85-86 B	
Broadway Avenue	Tampa City Limits	US 301	County	4LD	983	92-93 5 & 6	
Kings Avenue	Lumsden Road	SR 60	County	4LD	2,231	86-87 4c	
Hanley Road	Hillsborough Avenue	Channel G	County	4LD	2,371	86-87 4c	
Fletcher Avenue	50 th Street	56 th Street	County	4LD	1,085	85-86 4c	
Bearss/Smutter Road	Dale Mabry Highway	Florida Avenue	County	4LD	6,917	86-87 4c	
Parsons Avenue	Oakfield Drive	Windhorst Road	County	4LD	3,787	86-87 4c	
Himes Avenue	Hillsborough Avenue	Lambright Avenue	County	4LD	1,597	87-88 5 & 6	
Anderson Road	Hillsborough Avenue	Waters Avenue	County	4LD	5,038	89-90 4c	
Sheldon Road	Memorial Highway	Waters Avenue	County	4LD	4,669	89-90 4c	
56 th Street	Fowler Avenue	Fletcher Avenue	County	4LD	1,719	85-86 B	
Parsons Avenue	Windhorst Road	SR 574	County	4LD	3,316	90-91 4c	
Lithia/Pinecrest Road	Lumsden Road	SR 60	County	4LD	2,784	91-92 4c	
Waters Avenue	Sheldon Road	Hanley Road	County	4LD	2,866	87-88 4c	
Himes Avenue	Lambright Avenue	Waters Avenue	County	4LD	2,702	87-88 5 & 6	
SUBTOTAL					\$60,436		
TOTAL					\$191,887		

NOTE:

4. Roadways programmed for construction in either the 5 yr. Transportation Improvement Program or the 6 yr. County Capital Improvement Program and source of funding.
5. The estimated cost to construct the roadway not currently programmed.
6. The Florida Department of Transportation, in the current Transportation Improvement Program has programmed over \$86 million for capital improvements. Therefore, with the Metropolitan Planning Organization's support in prioritizing these deficiencies, FDOT can make the necessary improvements over the ten year time period.

APPENDIX D

IMPACT FEE FORMULA VARIABLES

TRIP GENERATION: The standard is the Trip Ends Generation Report by the Institute of Transportation Engineers as amended and other nationally recognized sources.

CAPACITY PER LANE MILE: An average daily lane capacity of 2, 4, and 6 lane collector and arterial roadways operating at level of service "D" as established by the Florida Department of Transportation (7,500 trips per day).

CONSTRUCTION COSTS:

- a. Based on the County's construction cost experience for urban (curb and gutter) and rural (swale or ditch) roadways. Rural roadways are determined to be the proportion of the road improvements identified on the Hillsborough County adopted Long Range Transportation Plan that falls in the suburban residential, rural residential and agricultural land use categories on the Comprehensive Plan for Hillsborough County. The percentages for rural/urban roadway by zone are as follows:

ZONE	% URBAN	% RURAL
1	89	11
2	62	38
3	0	100
4	85	15
5	18	82
6	0	100
7	100	0
8	100	0
9	82	18
10	100	0

- b. The construction cost for a lane mile of urban roadway is \$664,062. The construction cost for a lane mile of rural roadway is \$404,015. The construction cost for a lane mile of rural roadway is \$404,015. These costs will be reviewed and updated annually. [As amended in 89-03]

INTERSTATE THROUGH TRAFFIC AND LOCAL ROAD EXCLUSION: 5% and 10% (combined 15) of the total traffic is estimated to be for interstate through traffic (travel on the interstate in Hillsborough County which does not have a trip end in Hillsborough County) and local roadway as presented in the System Considerations for Urban Arterial Streets: An Information Report, ITE, Washington, D.C., October 1969.

TRANSPORTATION IMPACT GAS TAX CREDIT CALCULATION [Entire section as amended in 89-03]:

PURPOSE:

To determine what portion of the gasoline taxes paid by new growth is used to provide new roadway capacity and thus should be credited against the transportation impact fees charged to new developments. These factors will be reviewed annually.

METHODOLOGY:

1. Determine the total gasoline tax paid to each jurisdiction (i.e., Federal/State and County) which may be available for construction of new capacity.
2. Determine what portions of gasoline taxes paid to each jurisdiction are used to provide new roadway capacity as opposed to maintenance functions, then further subdivide between funding for construction of roads listed in Exhibit C of Ordinance 86-5 as existing deficiencies and construction of roads for growth related to capacity.
3. Determine the gasoline tax credit based on estimated annual consumption for new development generated traffic.
4. Assume of gasoline taxers over 50 years (useful life of roadways) and discount (to consider impact of inflation over 50 years) to determine present value of gasoline taxes.

Step 1:	Total Gasoline Taxes Collected:	=	Total
A.	Federal/State: 9 cents and 5.7 cents	=	14.7 cents
B.	County: 5 th and 6 th cent	=	2.0 cents
	Local Option (60% of 6 cents)	=	<u>3.6 cents</u>
		Total	5.6 cents

NOTE: All of the 7th and 9th cents collected by the County are used exclusively for maintenance and resurfacing activities.

Step 2: Determine Portion Use of Use of New Capacity Construction:

The following calculations are based on the review of each jurisdiction's Transportation Improvement Programs and a determination of which projects provide new (additional) capacity and which projects are maintenance or safety related and do not provide additional capacity. The "additional" capacity projects were then further subdivided into projects which corrected "existing deficiencies" (as identified in the Transportation and Right-of-Way Impact Fee Ordinances) and those which provide new capacity for growth. The ratio of the "additional" capacity projects to the Total Program is the percentage of total funding which should be credited against the transportation impact fees paid by new growth.

A. Federal/State

1. According to Steve Moon – FDOT Division of Planning and Programming, 7.7% of gas tax is used for administration/collection costs and are not available for either maintenance or new construction.

Therefore, $100\% - 7.7\% = 92.3\%$ available

2. Based on FDOT 6 years work program dated February 1988, and MPO TIP dated May 1988:

* Non-interstate Projects	(1,000s)
New Capacity	\$ 71,390
Existing Deficiencies	<u>\$160,000</u>
Total	\$231,390
* Interstate System Projects	
New Capacity	\$ 94,224
Maintenance	<u>\$ 37,780</u>
Total	\$132,004

3. Summary:

Total	(\$231,390 + \$132,004)	\$363,394
New Capacity	(\$71,390 + \$94,224)	\$165,614

New Capacity Ratio = $\$165,614 / 363,394 = 45.6\%$

Therefore, to determine the cents per gallon credit for Federal/State gas taxes paid for additional capacity, the credit is equal to $45.6\% \times 92.3\% \times 14.7 \text{ cents} = 6.2 \text{ cents per gallon}$.

B. County

1. Based on Hillsborough County 5 Year County Capital Improvement Program dated July 15, 1988:

(100s)

New Capacity	\$28,179
Existing Deficiencies*	<u>\$30,805</u>
Total Available Funding for Road Construction	\$58,984

New Capacity Ratio = $\$28,179 / \$58,984 = 47.7\%$

* Existing deficiencies are identified in Exhibit C of Ordinance 86-5.

2. Therefore, the County's portion of the gasoline tax credit for new capacity is equal to $47.7\% \times 5.6 \text{ cents} = 2.7 \text{ cents per gallon}$.

C. Total Credit = 6.2 cents + 2.7 cents = 8.9 cents per gallon.

Step 3: Determine Credit Based on Gallons per Year:

A. Average fleet gasoline consumption is 17.16 miles per gallon. (From City of Tampa Technical Consideration for a Transportation Impact Fee - February, 1987)

B. Gasoline Tax Credit for a particular project (for 1 year) would be equal to:

$$[(\# \times \text{TGR} \times \text{TL}) \times (1 - \% \text{IT}) / (2 \times 17.16)] \times \$0.089 \times 365 \text{ days}$$

Where:

= number of units of development (i.e., dwelling units, square feet, rooms, etc.)

TGR = Trip Generation Rate

TL = Trip Length (from Sec. 14A)

%IT = As defined in Sec. 14B

Step 4: Determine Credit over 50 years:

Credit is given for gasoline taxes paid by new development generated traffic over the next 50 years. However, because of inflation, gasoline taxes paid in the future would not have as much value as gasoline taxes today. Therefore, it is necessary to determine the "present value" of future gasoline tax revenues.

13.8 is the next present value factor at 8% over 50 years.

Therefore, the total credit for gasoline tax paid over 50 years is the annual credit (from Step 3 above) multiplied by 13.8 or:

$$\text{TOTAL CREDIT} = (\# \times \text{TGR} \times \text{TL} \times (1 - \% \text{IT}) / (2 \times 17.6) \times \$0.089 \times 365 \times 13.8$$

6. RIGHT-OF-WAY PERCENTAGES:

<u>ZONE</u>	<u>RATION OF R/W COST TO CONSTRUCTION COST</u>
1	37% *
2	37% **
3	37% **
4	40% *
5	37% *
6	37% *
7	27%
8	37% *
9	18% *
10	39% *

NOTE:

* Based on FY 88-89 through 93-94 5-Year Capital Improvement Work Program.

** Specific projects and costs have not been developed in these zones. Therefore, the R/W percentage is not the average of all other zones for which specific projects and estimated costs have been developed.

[Entire section as amended in 89-03]

APPENDIX E

TRIP LENGTH FOR TYPICAL LAND USES

The following trip lengths are based on data from the Tampa Urban Area Transportation Studies Long Range Transportation Plan and national sources. "General Category: The general categories shown below are intended to categorize trip lengths based on broad distinctions between use types. In the event that particular use is identified in the specific trip length table, below, the trip length accompanying the specific use shall apply. In those instances where a use, due to its unique nature, is not identified in the specific categories and cannot be categorized under any of the general classifications described below, the County Administrator shall make an independent determination pursuant to the terms of Section _____."

General Category	Trip Length (miles)
Residential (all)	9.4
Shopping	
Convenience (0 – 9,999 Sq. Ft. GLA)	0.45
Neighborhood (10,000 – 99,999 Sq. Ft. GLA)	0.9
Community (100,000 – 299,999 Sq. Ft. GLA)	3.0
Regional (300,000 - + Sq. Ft. GLA)	6.0
Office	
General	8.7
Park	8.7
Industrial	
General	8.7
Manufacturing	8.7
Warehousing	8.7
Mini Warehousing	3.0
Lodging	
Hotel/Motel	8.7

SPECIFIC CATEGORIES

<u>SIC</u>	<u>DESCRIPTION</u>	<u>TRIP LENGTH</u>
211-3999	Manufacturing	8.7
411	Railroad transportation (ex.4113)	8.7
4113	Railroad terminals (passenger)	8.7
421	Bus transportation (exc. 4212)	8.7
4212	Bus transportation terminals (local)	8.7
422	Motor freight transportation	8.7
429	Other motor vehicle transportation	8.7
431-439	Airports & flying fields	8.7
441-449	Marine terminals	8.7
471	Telephone communication	8.7
472	Telegraph communication	8.7
473	Radio communication	8.7
475	Radio & television communication (combined systems)	8.7
4812	Electronic generation plants	8.7
482	Gas utility	8.7
483	Water utilities & irrigation	8.7
4912	Petroleum pressure control stations	8.7
492	Transportation services and arrangements (ex. 4923)	8.7
4923	Travel arranging services	3.0
499	Other transportation, communications & utilities	8.7
511	Motor vehicles & automotive equipment wholesale	7.0
512	Drugs, chemicals, & allied products wholesale	7.0
513	Dry goods & apparel wholesale	7.0
514	Groceries & related products wholesale	7.0
515	Farm products (raw materials) wholesale	8.7
516	Electrical goods – wholesale	8.7
517	Hardware, plumbing, heating equipment, & supplies – wholesale	7.0
518	Machinery, equipment & supplies wholesale	8.7
519	Other wholesale trade	7.0
52	Retail trade – building materials, hardware & farm equipment	3.0
532	Mail order houses – retail	8.7
534	Merchandise vending machine operator – retail	8.7
54	Retail trade – food	0.9
--	Convenience store	0.45
551	Motor vehicles – retail	6.0
552	Tire, batteries & accessories – retail	6.0
559	Other retail trade – automotive, marine, craft, aircraft & accessories	6.0
567	Custom tailoring	6.0

568	Furriers & fur apparel	6.0
571	Furnishings, home furnishings & equipment – retail	6.0
572	Household appliance – retail	6.0
5931	Antiques – retail	6.0
5932	Secondhand merchandise – retail	3.0
5951	Sporting good – retail	3.0
5952	Bicycles – retail	6.0
5961	Hay, grains & feed – retail	6.0
5969	Other farm & garden supplies	3.0
598	Fuel & ice – retail	3.0
599	Other retail trade	3.0
612	Credit services	3.0
613	Security & commodity brokers, dealers, exchanges & services	6.0
6153	Title abstracting services	6.0
6154	Real Estate subdividing & development services	6.0
616	Holding & investment services	6.0
622	Photographic services	3.0
624	Funeral & crematory services	6.0
625	Apparel repair, alteration & cleaning, pick-up services, shoe repair services	3.0
63	Business services (except 6395)	6.0
639	Photo finishing services	3.0
641	Automobile repair & services	3.0
649	Other repair services	3.0
651	Medical & other health services	3.0
652	Legal services	6.0
659	Other professional services	6.0
661	General contract construction services	6.0
662	Special construction trade services	8.7
671	Executive, legislative & judicial functions	8.7
681	Nursery, primary & secondary education	3.0
683	Special training & schooling	6.0
691	Religious activities	3.0
7212	Motion picture theater	3.0
7213	Drive-in movies	3.0
7219	Other entertainment assembly	7.4
722	Sports assembly	7.4
729	Other public assembly	7.4
731	Fairgrounds & amusement parks	7.4
739	Other amusements	3.0
7411	Golf courses (without country clubs)	6.0
7412	Golf course (with country club)	7.4
7413	Tennis courts	3.0

7414	Ice skating	7.4
7415	Roller skating	3.0
7416	Riding stables	6.0
7423	Playfields or athletic fields	3.0
7424	Recreation centers (general)	3.0
7425	Gymnasiums & athletic clubs	6.0
7431	Swimming beaches	7.4
7432	Swimming pools (public)	3.0
744	Marinas	7.4
7491	Camping & picnic areas	7.4
751	Resorts	7.4
76	Parks – general recreation	3.0
81	Agriculture (trip producer)	8.7
821	Agricultural processing	8.7
822	Animal husbandry services	8.7
829	Other agricultural related activities	8.7
831	Commercial forestry production	8.7
832	Forestry services	8.7
841	Fisheries & marine products	8.7
842	Fishery services	8.7
851	Metal ore mining	8.7
853	Crude petroleum & natural gas	8.7
854	Mining & quarrying of non-metallic minerals	7.8
890	Other resource production & extraction	8.7
921	Forest reserves	7.4
855	Mining services	8.7

PLANNING
DEPARTMENT
CITY OF TAMPA



SMALLER B. BROOKS, AICP
EXECUTIVE DIRECTOR

HILLSBOROUGH COUNTY CITY-COUNTY PLANNING COMMISSION

FRANK SILVER
CHAIRMAN
JACK ROBINSON
VICE CHAIRMAN
G.E. HULL, JR.
MEMBER AT LARGE
J.L. MICHAEL
MEMBER AT LARGE
JOE CHILUPA, JR.
MEMBER AT LARGE
EDWARD W. COUGHLIN
MEMBER AT LARGE
ELTON L. WINTON
MEMBER AT LARGE
WARREN J. WEATHERS
MEMBER AT LARGE
WILLIAM WILLIAMS

MEMORANDUM
May 22, 1985

TO: Mr. Ed Radice, Director
Hillsborough County Parks Department

FROM: Dwayne P. Guthrie, AICP *DPG*
Strategic Planning Section Chief

RE: PARK PLANNING/SERVICE AREAS

Following is a narrative description of the the four areas which were used in the inventory and analysis of existing park deficiencies and by which we provided the Person Per Household (PPH) multipliers for the Park Site Improvement Program Ordinance. On the second page you will find a map showing the general boundaries of the four areas. The third page contains a table of the PPH multipliers used in the impact formulas of the Ordinance.

The Northwest area includes only the unincorporated portions of the following 1980 Census Tracts: 26, 113, 114.01, 114.02, 115, 116.01, 116.02, 116.03, 116.04, 116.05, 117.01, 117.02, 118.01, 118.02, 119.01, 119.02, and 119.03.

The Northeast area includes only the unincorporated portions of the following 1980 Census Tracts: 10, 18, 36, 101.01, 101.02, 102.01, 102.02, 103.01, 103.02, 104, 105, 108.01, 108.02, 108.03, 108.04, 109, 110.01, 110.02, 111, 112.01, 112.02, 120.01, 120.02, 121.01, 121.02, 124, 125, 127, 128, 129, 130, and 131.

The Central area includes only the unincorporated portions of the following 1980 Census Tracts: 122.01, 122.02, 123.01, 123.02, 132, 133.01, 133.02, 133.03, 134, 135.01, 135.02, 136, 137, and 138.

The South area includes only the unincorporated portions of the following 1980 Census Tracts: 139.01, 139.02, 139.03, 140, 141.01, and 141.02.

A CITY-DEFINITY AGENCY SERVING THE CITIES OF TAMPA, PLANT CITY, TEMPLE TERRACE AND THE COUNTY OF HILLSBOROUGH
AN AFFIRMATIVE ACTION-EQUAL OPPORTUNITY EMPLOYER

PARKS Appendix "A"

APPENDIX "A"

PARK PLANNING SERVICE AREAS

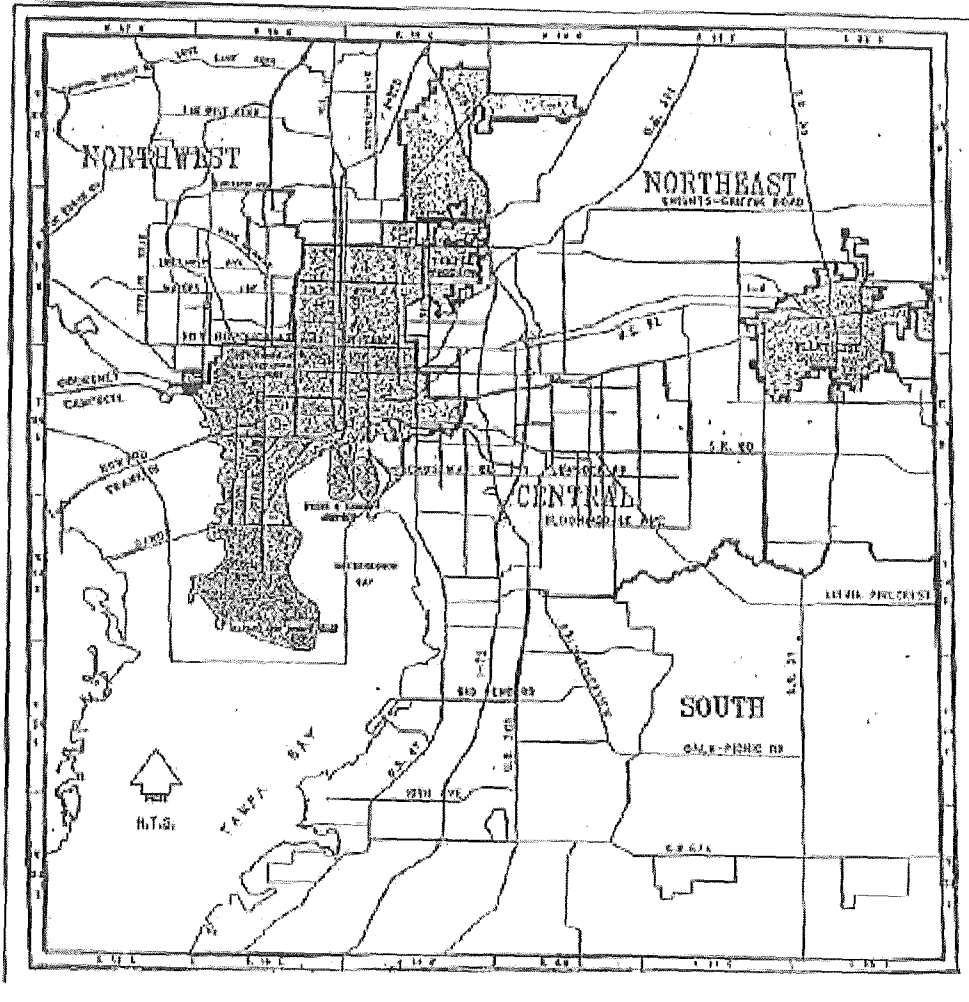


TABLE 1
1988 ADJUSTMENT OF PERSONS PER HOUSEHOLD MULTIPLIERS

**PERSONS PER HOUSEHOLD MULTIPLIERS
ADJUSTED TO HILLSBOROUGH COUNTY, 1988**

Housing Type	Northwest	Northeast	Central	South	Average
Single Family Detached					
2 bedroom	2.248	1.994	2.346	1.916	2.126
3 bedroom	2.987	2.650	3.118	2.547	2.826
4 bedroom	3.666	3.252	3.826	3.125	3.467
5 bedroom	4.204	3.730	4.388	3.584	3.977
Blended	3.029	2.687	3.161	2.582	2.863
Mobile Homes					
1 bedroom	1.982	1.758	2.069	1.690	1.875
2 bedroom	2.329	2.066	2.431	1.986	2.203
3 bedroom	3.272	2.903	3.415	2.790	3.095
Blended	2.708	2.402	2.827	2.309	2.562
Single Family Attached					
1 bedroom	1.382	1.226	1.442	1.178	1.307
2 bedroom	2.005	1.778	2.092	1.709	1.896
3 bedroom	2.741	2.432	2.861	2.337	2.593
Blended	2.192	1.945	2.288	1.869	2.074
Multi-family					
1 bedroom	1.260	1.118	1.315	1.074	1.192
2 bedroom	1.944	1.724	2.029	1.657	1.838
3 bedroom	3.145	2.790	3.283	2.681	2.975
Blended	1.879	1.667	1.961	1.602	1.777

Prepared by: The Planning Commission
201 E. Kennedy Blvd., Suite 600
P.O. Box 1110
Tampa, FL 33601-0001

APPENDIX "C"

LOCAL PARK DEVELOPMENT COSTS

The costs shown below constitute an itemization of those costs inherent in the development of a local park in accordance with the improvement service standard contained in this Ordinance.

<u>ITEM</u>	<u>COST</u>
Tot lot	\$2,000
Play apparatus	20,000
Open field	14,400
Ball diamond	16,200
Multi-purpose court	15,000
Off-street parking	30,000
Passive area	4,000
Restroom	32,000
Walkways	12,320
Landscaping	30,000
Utilities	12,000
Support items	4,000
A&E and Site Prep @ 15%	<u>28,788</u>
TOTAL:	\$220,708

SCHOOL SITE DEDICATION ORDINANCE – DOLLARS PER ACRE (1987 UPDATE)
SCHOOL PROPERTY ACQUISITIONS (UNINCORPORATED AREA)
HILLSBOROUGH COUNTY SCHOOL BOARD (1978-1997)*

SITE	DATE	ORIGINAL COST	GNP INFLATOR	1987 DOLLARS	ACRES
Leto Sr.	6/78	\$216,484	1.62	\$349,913	10.00
Pinecrest	7/78	12,280	1.62	19,849	10.00
Cork	3/79	3,339	1.48	4,958	3.01
Citrus Park	4/80	79,982	1.36	108,791	10.00
Jr. High AA	6/80	361,784	1.36	492,774	38.46
Apollo Beach	7/80	35,351	1.36	48,138	7.51
Claywell Elem.	9/80	313,550	1.36	426,969	15.04
Hill Jr.	12/80	550,040	1.36	749,004	25.00
King Sr.	8/81	315,000	1.24	391,069	11.90
Armwood Sr.	11/81	597,387	1.24	741,650	53.90
Gaither Sr.	2/82	1,109,264	1.17	1,294,511	40.00
S. Brandon Sr.	8/82	760,250	1.17	887,212	80.00
Dickenson	2/83	10,000	1.12	11,243	1.03
Gaither Sr.	5/83	48,000	1.12	11,243	1.03
Gaither Sr.	8/83	25,493	1.12	28,661	0.23
Essrig Elem.	10/84	325,000	1.08	350,856	12.67
NW Elem.	12/84	260,000	1.08	280,685	16.87
NW Sr.	1/85	1,800,000	1.05	1,883,946	81.21
NW Jr.	3/85	852,500	1.05	892,258	61.39
Bus Site	5/85	300,000	1.05	313,991	20.00
Bus Site	11/85	417,000	1.05	436,448	24.29
Bus Site	7/86	81,740	1.02	63,092	5.00
Debuel Road	3/87	285,000	1.00	285,000	16.80
Tampa Palms	4/87	2,084,806	1.00	2,084,806	73.49
TOTAL					620.62
Dollars/Acre Multiplier		\$19,699			

SCHOOL SITE DEDICATION

APPENDIX B

TABLE 2

**SCHOOL SITE DEDICATION ORDINANCE
STUDENT PER HOUSEHOLD MULTIPLIERS (87 UPDATE)**

STUDENTS PER HOUSING UNIT
(School Age Children in Public School)

ADJUSTED TO
HILLSBOROUGH COUNTY

Housing Type	Grades K-6	Grades 7-9	Grades 10-12	Total (all grades)
Single Family Detached				
2 bedroom	0.107	0.036	0.029	0.172
3 bedroom	0.335	0.113	0.084	0.532
4 bedroom	0.524	0.219	0.195	0.938
5 bedroom	0.628	0.344	0.330	1.302
Blended	0.340	0.127	0.103	0.569
Mobile Homes				
1 bedroom	0.101	0.034	0.019	0.154
2 bedroom	0.112	0.033	0.022	0.167
3 bedroom	0.490	0.180	0.109	0.778
Blended	0.255	0.092	0.058	0.404
Single Family Attached				
1 bedroom	0.051	0.028	0.026	0.105
2 bedroom	0.105	0.032	0.026	0.162
3 bedroom	0.283	0.111	0.086	0.480
Blended	0.177	0.068	0.054	0.298
Multi-family				
1 bedroom	0.013	0.007	0.004	0.023
2 bedroom	0.050	0.018	0.019	0.088
3 bedroom	0.371	0.150	0.118	0.639
Blended	0.060	0.025	0.020	0.105

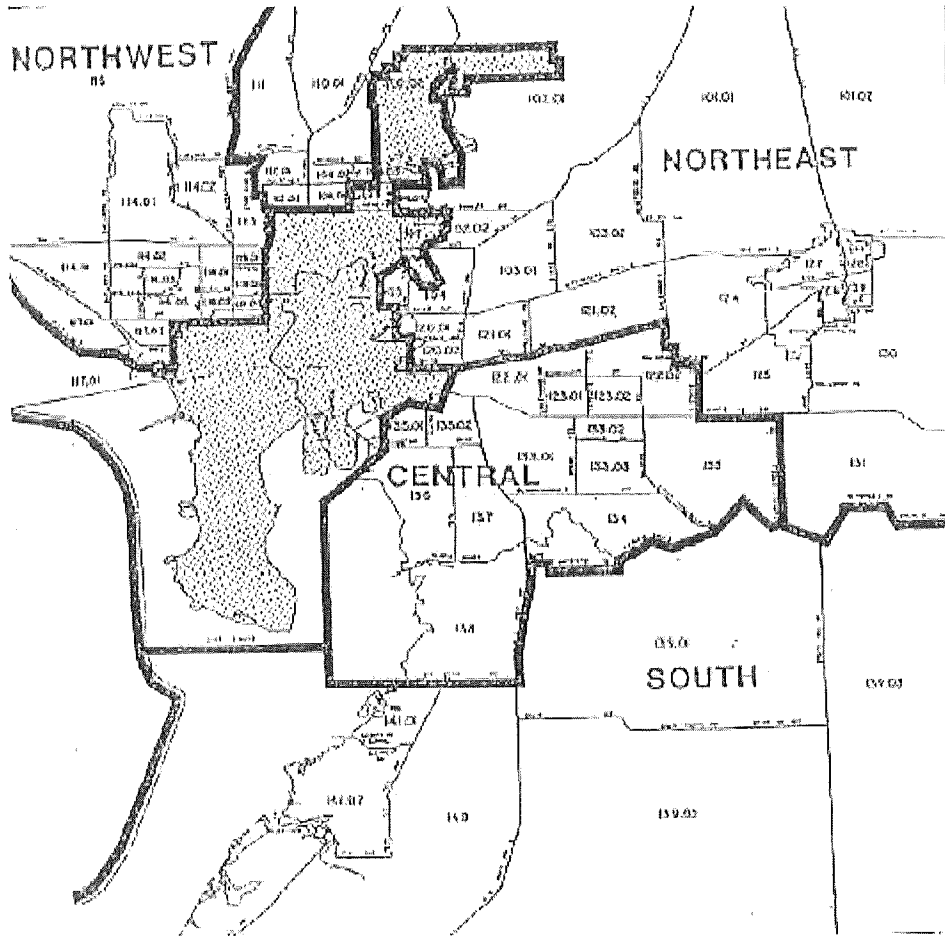
APPENDIX C

**HILLSBOROUGH COUNTY SCHOOL SITE DEDICATION ORDINANCE
SAMPLE FEES (87 UPDATE)
SCHOOL SITE IMPACT FEES FOR UNINCORPORATED COUNTY**

Land (\$/acre) \$19,699

	Grades K-6	Grades 7-9	Grades 10-12	Total (all grades)
Acres/student	0.018	0.019	0.021	
Single Family Detached				
2 bedroom	\$37.98	\$13.37	\$12.15	\$63.50
3 bedroom	118.69	42.44	34.81	195.95
4 bedroom	185.65	81.94	80.84	348.43
5 bedroom	222.69	128.76	136.63	488.08
Mobile Homes				
1 bedroom	\$35.84	\$12.91	\$7.81	\$56.56
2 bedroom	39.68	12.29	9.03	61.00
3 bedroom	173.75	67.30	44.94	285.98
Single Family Attached				
1 bedroom	\$18.10	\$10.51	\$10.80	\$39.41
2 bedroom	37.12	12.02	10.62	59.76
3 bedroom	100.41	41.65	35.46	177.52
Multi-family				
1 bedroom	\$4.82	\$2.46	\$1.47	\$8.54
2 bedroom	17.87	6.67	8.06	32.60
3 bedroom	131.51	56.28	48.83	236.62

**HILLSBOROUGH COUNTY SCHOOL IMPACT FEES
EXPENDITURE CONTROL AREAS**



**1980 CENSUS TRACTS
HILLSBOROUGH COUNTY**

Appendix "D"

CENSUS TRACT LINE

140 CENSUS TRACT NUMBER

APPENDIX #1

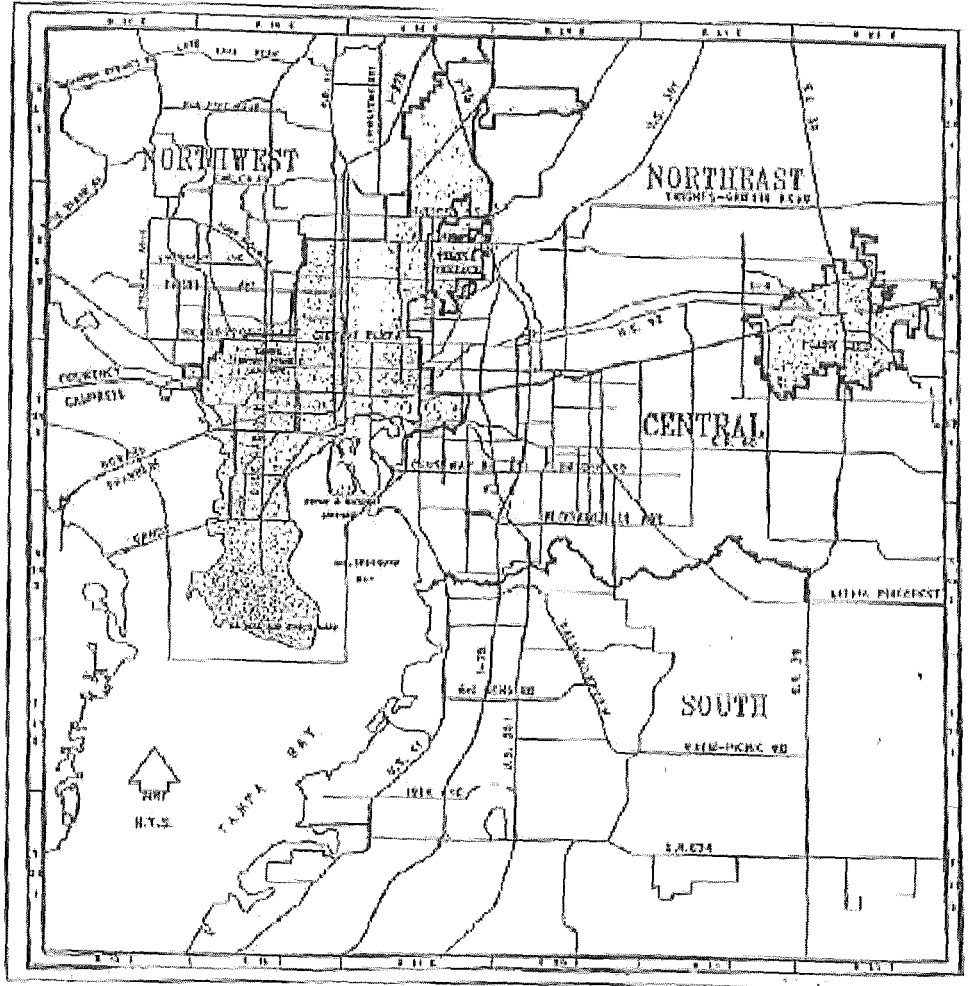
**EFFECTIVE POPULATION PARAMETERS
HILLSBOROUGH COUNTY, FLORIDA**

	PERSONS PER UNIT	DEMAND UNITS	OCCUPANCY PER VEHICLE	PERSONS PER DAY
RESIDENTIAL ALL-DWELLING UNIT	2.72 7	2.73	NA	2.73
SHOPPING:	ADT			
CONVENIENCE 0-9, 999 SQ FT	117.90	58.95	1.60	94.50
NEIGHBORHOOD 10,000 – 99,999 SQ FT	82.00	41.00	1.60	65.72
COMMUNITY 100,000 – 299,999 SQ FT	58.65	29.33	1.60	47.01
REGIONAL 300,000 SQ FT AND OVER	40.00	20.00	1.60	32.06
OFFICE AND FINANCIAL:				
GENERAL OFFICE PER 1,000 SQ FT	16.00	8.00	1.39	11.11
OFFICE PARK PER 1,000 SQ FT	20.65	10.33	1.39	14.34
INDUSTRIAL AND STORAGE BUILDINGS:				
GENERAL PER 1,000 SQ FT	5.46	2.73	1.23	3.36
MANUFACTURING PER 1,000 SQ FT	3.86	1.93	1.23	2.38
WAREHOUSE PER 1,000 SQ FT	4.88	2.44	1.23	3.00
MINI WAREHOUSE PER 1,000 SQ FT	2.80	1.40	1.23	1.72
HOTEL/MOTEL – ROOM	10.32	5.16	1.58	8.15

- SOURCES: (1) Hillsborough County City-County Planning.
(2) Institute of Transportation Engineering, "Trip Generation, 3rd Edition, 1982".
(3) U.S. Department of Transportation, "National Personal Transportation Study, Survey Data Tabulations", November 1985.

APPENDIX #2

FIRE SERVICE IMPACT BENEFIT AND EXPENDITURE ZONES



**APPENDIX #3
REFINEMENT OF POPULATION PARAMETERS
WITH TIME ALLOCATION**

	NO. EMP	PER DAY VISITOR	HRS./ PERSON EMP.	HRS./ PERSON VISITOR	DAYS WEEK	TIME %
RESIDENTIAL ALL-DWELLING UNIT	NA	NA	NA	NA	7	50.00%
SHOPPING:						
CONVENIENCE 0-9, 999 SQ FT	5.00	89.50	8.00	0.08	7	2.09%
NEIGHBORHOOD 10,000-99,999 SQ FT	4.00	61.72	8.00	0.50	7	3.99%
COMMUNITY 100,000-299,999 SQ FT	3.50	43.51	8.00	0.75	7	5.37%
REGIONAL 300,000 SQ FT AND OVER	3.00	29.06	8.00	1.00	7	6.90%
OFFICE AND FINANCIAL:						
GENERAL OFFICE PER 1,000 SQ FT	4.00	7.11	8.00	1.00	5	10.47%
OFFICE PARK PER 1,000 SQ FT	3.00	11.34	8.00	1.00	5	7.33%
INDUSTRIAL AND STORAGE BUILDINGS						
GENERAL PER 1,000 SQ FT	1.67	1.69	8.00	1.00	5	13.31%
MANUFACTURING PER 1,000 SQ FT	0.83	1.54	8.00	1.00	5	10.28%
WAREHOUSE PER 1,000 SQ FT	0.67	2.34	8.00	1.00	6	9.12%
MINI WAREHOUSE PER 1,000 SQ FT	0.33	1.39	8.00	1.00	7	9.81%
HOTEL/MOTEL – ROOM	0.51	7.64	8.00	6.00	7	25.52%

- SOURCES: (1) Urban Land Institute, "Industrial Development Handbook", 1975.
(2) Urban Land Institute, "Shopping Center Development Handbook", 1977.
(3) Florida Statistical Abstract, 1986.

NOTE: The percentages in the above table add to more than 100% because not every individual visits all of the land uses shown every day.

EMP. = EMPLOYEE

APPENDIX #4

**PROPORTIONALITY OF DEMAND BY LAND USE
HILLSBOROUGH COUNTY**

	ACTUAL	EXPECTED	DIFFERENCE
RESIDENTIAL	76.6%	61.4%	15.2%
COMMERCIAL	8.2%	26.7%	-18.5%
BUSINESS/INDUSTRIAL	8.8%	7.1%	1.7%
HOTEL/MOTEL	6.4%	4.8%	1.6%

APPENDIX #5

**FIRE SERVICE NEEDS & UNIT COSTS BY LAND USE
HILLSBOROUGH COUNTY, FLORIDA**

	PERSONS PER DAY	TIME ALLOCATION	PROPOR- TIONALITY	COST
RESIDENTIAL ALL-DWELLING UNIT	2.73	50.00%	124.7%	\$57.24
SHOPPING:				
CONVENIENCE 0-9, 999 SQ FT	94.50	2.09%	30.8%	\$20.49
NEIGHBORHOOD 10,000-99,999 SQ FT	65.72	3.99%	30.8%	\$27.14
COMMUNITY 100,000-299,999 SQ FT	47.01	5.37%	30.8%	\$26.18
REGIONAL 300,000 SQ FT AND OVER	32.06	6.90%	30.8%	\$22.91
OFFICE AND FINANCIAL:				
GENERAL OFFICE PER 1,000 SQ FT	11.11	10.47%	123.5%	\$48.42
OFFICE PARK PER 1,000 SQ FT	14.34	7.33%	123.5%	\$43.76
INDUSTRIAL AND STORAGE BUILDINGS:				
GENERAL PER 1,000 SQ FT	3.36	13.31%	123.5%	\$18.60
MANUFACTURING PER 1,000 SQ FT	2.38	10.28%	123.5%	\$10.16
WAREHOUSE PER 1,000 SQ FT	3.00	9.12%	123.5%	\$11.40
MINI WAREHOUSE PER 1,000 SQ FT	1.72	9.81%	123.5%	\$7.03
HOTEL/MOTEL – ROOM	8.15	25.52%	134.0%	\$93.83

APPENDIX #6

HILLSBOROUGH COUNTY FIRE STATION STANDARDS

Construction of the standard two bay fire station will conform to the construction plans and specifications for the Progress Village Fire Station.

General specifications are:

1. Overall square footage under-roof is approximately 4600 square feet with 1188 square feet for crew dormitory and living quarters.
2. Foundation is reinforced concrete with depth of four inches in the crew and office area and five inches in the bay area.
3. Exterior walks are concrete block with stucco or fluted block exterior finish.
4. Roof is combination hip/gable with building-up and asphalt shingle roofing.
5. Crew dormitory and living area includes plumbing fixtures and electrical appliances for kitchen. Plumbing fixtures shall be included for three bathrooms and shower areas and fire sprinklers.
6. Interior consists of stud wall with drywall finish.
7. In crew area, floors are finished with tile.
8. Water and wastewater service connections are included.
9. Construction will also include complete landscaping and concrete aprons and asphalt driveways.

APPENDIX #7

FIRE APPARATUS

1. All apparatus shall be the current model year.
2. All tax preparation and delivery charges shall be paid by the applicant.
3. All apparatus shall include Hillsborough County approved radio equipment.
4. Apparatus:

A. Class A 1000 GPM Pumper	\$235,000
B. Ladder Truck or Aerial Platform	\$650,000
C. Air Truck	\$150,000
D. Brush Truck	\$65,000
E. Tanker Truck with 2500 water gallon capacity	\$215,000
F. Heavy duty rescue vehicle	\$350,000
G. Large Capacity Foam Proportioning and Nozzle Delivery Trailer	\$250,000
H. Thermal Imaging Device	\$16,500
I. Medium Duty Transport Ambulance	\$140,000
J. Rescue Equipment	
• Defibulator	\$16,500
• Monitor/Defibulator/Vital Signs Monitor	\$25,000
K. Extrication Equipment	
• Power Hydraulic Equipment	\$15,000

APPENDIX #8

FIRE SERVICE IMPACT FEE SCHEDULE

	FEE PER UNIT
RESIDENTIAL ALL – DWELLING UNIT	\$48.66
SHOPPING*: CONVENIENCE 0-9, 999 SQ FT	\$17.42
NEIGHBORHOOD 10,000-99,999 SQ FT	\$23.07
COMMUNITY 100,000-299,999 SQ FT	\$22.25
REGIONAL 300,000 SQ FT AND OVER	\$19.47
OFFICE AND FINANCIAL: GENERAL OFFICE PER 1,000 SQ FT	\$41.16
OFFICE PARK PER 1,000 SQ FT	\$37.19
INDUSTRIAL AND STORAGE BUILDINGS: GENERAL PER 1,000 SQ FT	\$15.81
MANUFACTURING PER 1,000 SQ FT	\$8.64
WAREHOUSE PER 1,000 SQ FT	\$9.69
MINI WAREHOUSE PER 1,000 SQ FT	\$5.98
HOTEL/MOTEL – ROOM	\$79.76

*PER 1000 SQ. FT.

RESIDENTIAL IMPACT FEE ASSESSMENT BY ZONE PER DWELLING UNIT

TRANSPORTATION & RIGHT-OF-WAY

HOUSING TYPE	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 7	Zone 8	Zone 9	Zone 10
<i>SF Detached</i>	\$1,796.89	\$1,485.45	\$770.28	\$1,786.71	\$977.92	\$770.28	\$1,792.10	\$1,923.78	\$1,492.96	\$1,950.11
<i>Mobile Homes</i>	\$903.14	\$746.61	\$387.16	\$898.02	\$491.51	\$387.16	\$900.73	\$966.91	\$750.38	\$980.15
<i>SF Attached</i>	\$1,100.29	\$909.59	\$471.67	\$1,094.05	\$598.81	\$471.67	\$1,097.36	\$1,177.99	\$914.18	\$1,194.11
<i>Multi-Family</i>	\$1,244.87	\$1,029.11	\$533.65	\$1,237.81	\$677.49	\$533.65	\$1,241.55	\$1,332.77	\$1,034.31	\$1,351.02

PARK IMPACT FEES

Housing Type	NW Zone	NE Zone	Central Zone	South Zone
SF Detached				
1 and 2 BR	\$317.20	\$264.90	\$313.53	\$168.36
3 BR	\$421.60	\$352.09	\$416.72	\$223.78
4 BR	\$517.34	\$432.04	\$511.36	\$274.59
5 BR	\$593.31	\$495.49	\$586.45	\$314.92
Mobile Homes				
1 BR	\$279.74	\$233.61	\$276.49	\$148.48
2 BR	\$328.70	\$274.51	\$324.89	\$174.46
3 BR	\$461.78	\$385.64	\$456.44	\$245.10
SF Attached				
1 BR	\$194.97	\$162.83	\$192.71	\$103.49
2 BR	\$282.89	\$236.25	\$279.62	\$150.16
3 BR	\$386.84	\$323.06	\$382.37	\$205.33
Multi-Family				
1 BR	\$177.79	\$148.48	\$175.73	\$94.36
2 BR	\$274.30	\$229.08	\$271.16	\$145.60
3 BR	\$443.82	\$370.64	\$438.69	\$235.57

SCHOOL TOTAL IMPACT FEES (COUNTYWIDE)

Housing area* per unit	As of 08/01/07
less than 500 sq. ft.	\$1,207
500 - 749 sq. ft.	\$1,774
750 - 999 sq. ft.	\$2,357
1,000 - 1,249 sq. ft.	\$2,793
1,250 - 1,499 sq. ft.	\$3,146
1,500 - 1,999 sq. ft.	\$3,565
2,000 - 2,499 sq. ft.	\$4,000
2,500 - 2,999 sq. ft.	\$4,345
3,000 - 3,999 sq. ft.	\$4,764
4,000 or more sq. ft.	\$5,200

* Square Footage is based on Living Area

FIRE IMPACT FEE - ALL RESIDENTIAL: \$48.66

Total Impact Fees= Transportation/Right-of-Way + Park + School + Fire

If you have any questions please call the Impact Fee Main Line at: (813) 276-8305.



NON-RESIDENTIAL IMPACT FEE ASSESSMENT
Transportation and Right-Of-Way Impact Fees

Type of Use	1	2	3	4	5	6	7	8	9	10
Auto Sales	\$4,494	\$3,715	\$1,927	\$4,469	\$2,446	\$1,927	\$4,482	\$4,812	\$3,734	\$4,878
Bank (Drive-in)	\$15,893	\$13,138	\$6,813	\$15,802	\$8,649	\$6,813	\$15,850	\$17,015	\$13,204	\$17,248
Car Wash (Self-Serve) per stall	\$6,472	\$5,350	\$2,774	\$6,435	\$3,522	\$2,774	\$6,455	\$6,929	\$5,377	\$7,024
Church	\$546	\$451	\$234	\$543	\$297	\$234	\$544	\$584	\$454	\$592
Clinic	\$1,885	\$1,558	\$808	\$1,874	\$1,026	\$808	\$1,880	\$2,018	\$1,567	\$2,045
Day Care Center	\$1,504	\$1,243	\$645	\$1,496	\$819	\$645	\$1,500	\$1,610	\$1,250	\$1,632
Discount Club	\$2,505	\$2,071	\$1,074	\$2,491	\$1,363	\$1,074	\$2,498	\$2,682	\$2,081	\$2,718
Discount Superstore (Free Standing)	\$2,814	\$2,326	\$1,206	\$2,798	\$1,531	\$1,206	\$2,807	\$3,013	\$2,338	\$3,054
Drug Store (with Drive-thru)	\$5,283	\$4,367	\$2,265	\$5,253	\$2,875	\$2,265	\$5,269	\$5,656	\$4,389	\$5,733
Electronics Superstore	\$2,699	\$2,231	\$1,157	\$2,684	\$1,469	\$1,157	\$2,692	\$2,890	\$2,242	\$2,929
Gasoline Station per pump	\$1,515	\$1,253	\$650	\$1,507	\$825	\$650	\$1,511	\$1,622	\$1,259	\$1,644
General Office (25k sq ft (only)*	\$3,182	\$2,630	\$1,364	\$3,164	\$1,732	\$1,364	\$3,173	\$3,407	\$2,644	\$3,453
General Office (50k sq ft (only)*	\$2,709	\$2,240	\$1,161	\$2,694	\$1,474	\$1,161	\$3,728	\$2,901	\$2,251	\$2,940
General Office (100k sq ft (only)*	\$2,307	\$1,906	\$989	\$2,293	\$1,255	\$989	\$2,300	\$2,469	\$1,916	\$2,503
General Office (200k sq ft (only)*	\$1,964	\$1,623	\$842	\$1,953	\$1,069	\$842	\$1,958	\$2,102	\$1,632	\$2,131
General Office (Single Tenant)	\$2,011	\$1,662	\$862	\$1,999	\$1,094	\$862	\$2,005	\$2,153	\$1,671	\$2,182
Golf Course - per hole	\$4,283	\$3,541	\$1,836	\$4,259	\$2,331	\$1,836	\$4,272	\$4,586	\$3,559	\$4,649
Home Improvement Superstore	\$2,100	\$1,736	\$900	\$2,088	\$1,143	\$900	\$2,095	\$2,249	\$1,745	\$2,279
Hospital - per room	\$2,011	\$1,663	\$862	\$2,000	\$1,094	\$862	\$2,006	\$2,153	\$1,671	\$2,183
Hotel - per room	\$1,550	\$1,281	\$665	\$1,541	\$844	\$665	\$1,546	\$1,660	\$1,288	\$1,682
Hotel All Suites	\$1,084	\$896	\$465	\$1,078	\$590	\$465	\$1,082	\$1,161	\$901	\$1,177
Industrial (light)	\$1,211	\$1,001	\$519	\$1,204	\$659	\$519	\$1,208	\$1,297	\$1,006	\$1,315
Medical/Dental Office	\$6,279	\$5,190	\$2,692	\$6,243	\$3,417	\$2,692	\$6,262	\$6,722	\$5,217	\$6,814
Motel - per room	\$1,583	\$1,309	\$679	\$1,574	\$862	\$679	\$1,579	\$1,695	\$1,315	\$1,718
Movie Theater (per screen)	\$9,188	\$7,596	\$3,939	\$9,136	\$5,000	\$3,939	\$9,164	\$9,837	\$7,634	\$9,972
Nursing Home (per bed)	\$194	\$161	\$83	\$193	\$106	\$83	\$194	\$208	\$161	\$211
Restaurant (FF w/ Drive Thru)	\$9,414	\$7,783	\$4,036	\$9,361	\$5,124	\$4,036	\$9,389	\$10,079	\$7,822	\$10,217
Restaurant (High Turn-over)	\$7,811	\$6,457	\$3,348	\$7,766	\$4,251	\$3,348	\$7,790	\$8,362	\$6,489	\$8,477
Restaurant (Quality)	\$10,780	\$8,912	\$4,621	\$10,719	\$5,867	\$4,621	\$10,752	\$11,542	\$8,957	\$11,700
School (Elementary) - per student	\$61	\$51	\$26	\$61	\$33	\$26	\$61	\$65	\$51	\$66
Shopping (Conv. Mkt. w/ gas)	\$7,601	\$6,283	\$3,258	\$7,558	\$4,137	\$3,258	\$7,581	\$8,138	\$6,315	\$8,249
Shopping (Freestanding Dis. Store)	\$3,394	\$2,805	\$1,455	\$3,374	\$1,847	\$1,455	\$3,384	\$3,633	\$2,820	\$3,683
Shopping (Furniture Store)	\$606	\$501	\$260	\$603	\$330	\$260	\$605	\$649	\$504	\$658
Shopping (Spec. Retail)	\$2,437	\$2,015	\$1,045	\$2,423	\$1,326	\$1,045	\$2,431	\$2,609	\$2,025	\$2,645
Shopping Center (50k sq ft (only)*	\$1,570	\$1,298	\$673	\$1,524	\$854	\$673	\$1,565	\$1,680	\$1,304	\$1,703
Shopping Center (100k sq ft (only)*	\$4,085	\$3,377	\$1,751	\$4,062	\$2,223	\$1,751	\$4,074	\$4,374	\$3,394	\$4,433
Shopping Center (200k sq ft (only)*	\$3,189	\$2,636	\$1,367	\$3,171	\$1,736	\$1,367	\$3,181	\$3,414	\$2,650	\$3,461
Shopping Center (300k sq ft (only)*	\$5,519	\$4,562	\$2,366	\$5,488	\$3,004	\$2,366	\$5,504	\$5,909	\$4,586	\$5,990
Warehouse	\$862	\$713	\$370	\$857	\$469	\$370	\$860	\$923	\$716	\$935
Warehouse (Mini)	\$434	\$359	\$186	\$432	\$236	\$186	\$433	\$465	\$361	\$472

*****Dollar Amounts Are Rounded

Please Note: Transportation fees are referenced by land use type and assessment zone and are shown in increments of 1,000 square feet unless otherwise indicated.

*Additionally, fees shown for office and shopping center are square footage section (they do not represent a range) and are only approximate. Please call for information on these uses. (813) 276-8305.

IMPACT FEE ASSESSMENTS DO NOT INCLUDE WATER AND/OR WASTEWATER IMPACT FEES. For information on impact fees, please email the Utility at WaterDept@HillsboroughCounty.org or call the Hillsborough County Public Utilities Department at (813) 272-5977, x-13611.

Effective October 3, 2016

FIRE SERVICE IMPACT FEES FOR ALL ZONES

LAND USE	RANGE	FEE PER 1,000 SQ. FT.
Commercial	Up to 9,999 Sq. Ft.	\$17
Commercial	10,000 - 99,999 Sq. Ft.	\$23
Commercial	100,000-299,999 Sq. Ft.	\$22
Commercial	300,000 Sq. Ft. and Above	\$19
General Office	All	\$41
Office Park	All	\$37
Hotel/Motel (per room)	All	\$80 (per room)
General Industrial Storage	All	\$16
Manufacturing	All	\$9
Warehouse	All	\$10
Mini-Warehouse	All	\$6

*****Dollar Amounts Are Rounded

IMPACT FEE ASSESSMENTS DO NOT INCLUDE WATER AND/OR WASTEWATER CAPACITY FEES. For information on capacity fees, please call the Hillsborough County Water Department at (813) 272-5977. For property located in the South/Central areas, the current contact is Brenda Perez at (813) 272-5977 or Cathy Guerra at (813) 272-2141; for North/West areas, please contact Walter Lew at (813) 272-2426.

Economic Development – IDA Fees

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY – SECTION NUMBER: 03.02.06.01

**SUBJECT: REVISED CONDUIT FINANCING APPLICATION
REVIEW OBJECTIVES, POLICIES, PROCESS AND PROCEDURES**

EFFECTIVE DATE: OCTOBER 21, 2020

SUPERSEDES: OCTOBER 3, 2001

GENERAL STATEMENT

In order to ensure that the conduit financing process for all Hillsborough County Industrial Development Authority (the "IDA") issued bonds, notes and similar debt obligations (collectively "Bonds") and all bonds, notes and similar debt obligations to be issued by other governmental entities for which the Board of County Commissioners of Hillsborough County, Florida (the "BOCC") is requested to provide approval primarily for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended ("TEFRA Requests") reflect current organizational and marketplace business practices, staff from the Economic Development Department, Management and Budget Department, and the County Attorney's Office, together with the IDA's general counsel, the County/IDA Financial Advisor (the "Financial Advisor") and the County/IDA Bond Counsel ("Bond Counsel"), have undertaken a collaborative, comprehensive review of existing conduit financing policies, and have prepared these Revised Conduit Financing Application Review Objectives, Policies, Process and Procedures (the "County Conduit Financing Review Procedures") which are adopted by the BOCC and shall supersede all existing BOCC conduit financing policies.

The Guidelines for Conduit Revenue Bonds and TEFRA Requests adopted by the IDA (the "IDA Guidelines") are supplemental to these County Conduit Financing Review Procedures and incorporate these County Conduit Financing Review Procedures by reference. The IDA will revise the IDA Guidelines whenever necessary to ensure consistency with these County Conduit Financing Review Procedures. These County Conduit Financing Review Procedures as well as the IDA Guidelines shall be reviewed as frequently as necessary to reflect changes in federal tax laws and state statutes, as well as general business practices.

REVIEW PROCESS

The IDA has historically issued its Bonds under Chapter 159, Florida Statutes and it is expected that the IDA will continue to do so. Section 159.29, Florida Statutes specifically

addresses "criteria and requirements" for the issuance of Bonds under Chapter 159, Part II, Florida Statutes and the BOCC finds this instructive. The general purpose of a review of applications for Bonds and TEFRA Requests (collectively, "Applications") is to provide a recommendation to the BOCC based on a determination of the following factors: creditworthiness of applicants and financial soundness of the Bonds; legal sufficiency; no legal or financial recourse to the County, unless otherwise provided for by agreement with the County; economic benefits to the community; and any impacts or relationships to County departments and operations.

These County Conduit Financing Review Procedures, including the review process attached hereto as Appendix "A" and incorporated herein by reference, have been developed to carry out the purpose, objectives and policies pertinent to Applications. These County Conduit Financing Review Procedures provide a mechanism for review of Applications and supporting documents by appropriate County staff, Bond Counsel and the Financial Advisor, and submittal of a staff report to the BOCC to assist in its decision-making process.

Review Procedures

These County Conduit Financing Review Procedures shall be implemented for all Applications.

Policy Guidelines

The following policy guidelines will be used to aid in the evaluation of the financial aspects of Applications:

- (a) subject to the section below regarding "*Unrated and Non-Investment Grade Bonds*", transactions must have an investment grade rating from one of the nationally recognized credit rating agencies (e.g. Moody's Investors Service, Standard & Poor's Global Ratings, Fitch Ratings and Kroll Bond Rating Agency);
- (b) irrevocable direct-pay letters of credit or bond insurance may be used as credit enhancement;
- (c) if the debt obligation is issued/documentated in a form other than as a direct placement to a commercial bank (to be held for its own investment) or other institutional investor, an independent trustee must be appointed. Such institution may be either a bank or trust company possessing the requisite trust powers, may not be a receivership with the FDIC or appear on the Failed Bank list maintained by the FDIC (available at www.fdic.gov), may be located within or outside of the State of Florida, and must have a minimum unimpaired capital and surplus of at least \$50 million;
- (d) reputable, nationally recognized, bond counsel must be retained by the applicant;
- (e) the primary financing instrument must provide for the assignment of the potential proceeds of any third party to the holder;

- (f) the viability of the business must be demonstrated using the following metrics:
 - (i) profitability in three of the applicant's last five (5) fiscal years and demonstrating a positive trend for the future;
 - (ii) unqualified audit opinions for the five (5) most recent fiscal years issued by a reputable firm of independent certified public accountants;
 - (iii) no prior defaults on contracts or borrowings; and
 - (iv) an absence of litigation that could reasonably be judged to impair the applicant's payment of its bond obligations or the viability of the business operation(s) which will be funded with proceeds from the conduit issue;
- (g) if the applicant is a subsidiary or division of another company, the parent company must fully guarantee the repayment of the conduit debt; and
- (h) at least 10% of the cost of the project being financed with proceeds from the conduit issue should be funded with equity capital of the applicant.

Unrated and Non-Investment Grade Bonds

In the event that the transaction is unrated or not of investment grade, the financing must be structured such that Bonds are contractually required to be sold only to and held only by qualified institutional buyers or accredited investors in the manner specified, as follows:

- (a) **Accredited Investors and Qualified Institution Buyers:** Minimum denominations of \$250,000 with an initial investor letter, but not a traveling investor letter. Notwithstanding the foregoing, if the Bonds require both an initial investor letter and a traveling investor letter, minimum denominations of \$100,000 are permissible;
- (b) **Accredited Investors (only):** Minimum denominations of \$250,000 with an initial investor letter, but not a traveling investor letter. Notwithstanding the foregoing, if the Bonds require both an initial investor letter and a traveling investor letter, minimum denominations of \$100,000 are permissible;
- (c) **Qualified Institutional Buyers (only):** Minimum denominations of \$100,000 with an initial investor letter, but not a traveling investor letter; and
- (d) **Controlled Bonds:** In the event that: (i) 100% of the Bonds are sold to qualified institutional buyers and/or accredited investors, and (ii) 100% of such purchasers are represented by a registered bondholder representative ("Controlled Bonds"), while the Bonds are Controlled Bonds, the IDA may, upon the recommendation of the Financial Advisor, authorize the Controlled Bonds to be issued in minimum authorized denominations of \$5,000, except that in the event such Controlled Bonds are

transferred in such a manner that they would no longer be Controlled Bonds, such Bonds may only be transferred in minimum denominations of \$100,000 if transferred to only qualified institutional buyers and \$250,000 if transferred to one or more accredited investors. In addition, Controlled Bonds shall require a letter of the bondholder representative at issuance and in the event such Controlled Bonds are transferred in such a manner that they would no longer be Controlled Bonds, a letter from the new bondholder representative or an investor letter from the subsequent purchaser (i.e. a traveling investor letter).

The letters and restrictions described in this section shall be subject to the review and satisfaction of County staff, Bond Counsel and the Financial Advisor.

Application and Bond Issuance Fee Structure

The IDA's Application fees and financing fees shall be in such amounts as are sufficient to fully reimburse the reasonable costs of: (1) County staff time and expenses, (2) the fees and expenses of the Financial Advisor, (3) the fees and expenses of Bond Counsel, (4) IDA General Counsel fees and expenses, (5) any other fees and expenses incurred by the IDA and the County as a result of an Application and/or Bond issuance, and (6) fees and expenses of all other professional services contracted by the IDA in connection with a financing. The IDA will enter into separate contracts with the Financial Advisor and Bond Counsel for the provision of services, the terms and conditions of which will not conflict in any material respect with the policies, guidelines and procedures described herein.

Allocation of Private Activity Bond Volume Cap

The BOCC, at its discretion, reserves the right to defer or withhold approval of otherwise eligible private activity bond Applications and to award priority to certain Applications. Priority status shall be considered for those Applications representing companies/projects which:

- (a) fall into one of the categories identified as targeted industries by the Florida Department of Economic Opportunity ("State"), or other similar designation by the County's Economic Development Department, namely: Corporate Headquarters, Financial and Professional Services, Life Sciences and Health Care, Defense and Security, Manufacturing/Distribution/Logistics, and Information Technology;
- (b) demonstrate the greatest level of potential tax generation, value-added job creation, and local economic benefit in comparison with other projects, with no serious negative effects upon the physical environment; and
- (c) comply with the County's Equal Employment Opportunity/Non-Discrimination requirements and demonstrate acceptable levels of minority and female employment consistent with available labor pools.

Private activity bonds (PABs) are allocated by region on a per capita basis and subject to a volume cap. The available funding must cover PAB needs of the Housing Finance Authority (HFA), IDA, and other entities whose activities are eligible for such financing. Such funding is allocated on a first come, first served basis, which sets up the potential for lower priority companies who apply early to take down the entire allocation, leaving no financing for those companies who may be a higher priority but apply later.

Although Industrial Revenue Bond ("IRB") financing has become less attractive since the 1986 federal tax law changes, it still represents a viable financing alternative which must be properly managed to yield the greatest economic benefits. Start-up ventures, real estate speculators and companies which do not have a minimum five-year operating history should be discouraged as applicants for IRB financing, unless: (i) in the judgment of the County, the applicant is adequately capitalized, with a minimum of 75% of its capitalization in the form of equity; and (ii) a technical and financial feasibility study indicates that the business/project to be financed is feasible. In the case of IRBs being issued for private sector companies, at least ten percent (10%) of the cost of the project financed with the IRBs should be funded with equity capital of the applicant.

Equal Employment Opportunity; Non-Discrimination

Each person or entity submitting an Application shall comply with: Hillsborough County, Florida – Code of Ordinances and Laws, Part A, Chapter 30, Article II (Hillsborough County Human Rights Ordinance) as amended, which prohibits illegal discrimination on the basis of actual or perceived race, color, sex, age, religion, national origin, disability, marital status, sexual orientation, or gender identity or expression, in employment, public accommodations, real estate transactions and practices, County contracting and procurement activities, and credit extension practices; and the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. Moreover, each Application shall contain an assurance of compliance with the foregoing requirements.

DEPARTMENTAL REVIEW OBJECTIVES

The general purpose of a review of Applications is to provide a recommendation to the BOCC based on a determination of the following factors: creditworthiness of applicants and financial soundness of the Bond issue; legal sufficiency; no legal or financial recourse to the County; economic benefits to the community; indemnification of the County, and any impacts or relationships to County departments and operations. The Application review process and procedures are provided in Appendix "A."

County Attorney/County Bond Counsel

As directed by the County Attorney's Office, Bond Counsel will review Applications in order to verify that: (i) there is nothing in the documents that can be construed to conflict with

the provisions of applicable law, including, but not limited to Chapter 159, Florida Statutes, which provides that the Bonds do not represent, directly or indirectly, a pledge of the County's credit, and (ii) that the project contemplated for financing meets the criteria contained in applicable law, including, but not limited to Chapter 159, Florida Statutes, for financing; and to assist, as requested, in negotiating terms of the financing structure.

Economic Development Department

The Economic Development Department will assess the potential economic impact of the project upon the community, including the impact on the local labor market (temporary as well as permanent workers) and housing market, the impact on tax revenues (sales tax, utility taxes, franchise taxes, etc.), the impact on the local real property tax base, and the potential for the project to enhance the community and provide economic growth. Consideration will also be given to the project's consistency and compatibility with targeted industry clusters, as defined by the State of Florida, and its consistency with the County's Comprehensive Plan and other policies established by the BOCC, as applicable.

Management and Budget Department/IDA Financial Advisor

A transaction summary report prepared by the Financial Advisor is required for all Applications. Applications fall into the three general categories in terms of the level of review required relative to creditworthiness and municipal finance:

- (a) **Category A:** The proposed transaction has been evaluated by one of the major credit rating agencies (as defined previously in the "Policy Guidelines" section of these County Conduit Financing Review Procedures) and deemed to be a low credit risk, as evidenced by an investment grade credit rating. If the reviewer concurs with the substance and conclusion of the rating agency's analysis, the report may be reasonably relied upon and a supplemental review by the Financial Advisor is not required. However, if the published analysis is regarded to be inadequate or insufficient, the County reserves its right to request that the Financial Advisor perform a supplemental review;
- (b) **Category B:** The proposed transaction does not have an investment grade credit rating from any of the major credit rating agencies. The objective is to reasonably determine that the project is creditworthy and that adequate cash flow will be generated to repay the Bonds; and in addition, that the project financed is neither speculative nor of an unproven nature such that the likelihood of a default on the Bonds is more than remote. Applicants must comply with the requirements for Category A Applicants, and also must provide the corporate ownership/legal structure for itself, its parent, and any relevant related entities; audited financial statements (with opinion letters and footnotes) for the five (5) most recently ended fiscal years; cash flows for the five (5) most recently ended fiscal years, as well as cash flow projections for the next five

- (5) fiscal years (including assumptions); and a feasibility study demonstrating the viability of the proposed venture;
- (c) **Category C:** The proposed financing transaction requires the County to enter into an agreement with the applicant. The objective is to reasonably determine that, regardless of whether the venture qualifies as Category A or B, the financing structure is not economically detrimental to the County's interests, and that the Bond financing and associated agreements between the County and applicant company are structured so as to achieve the desired economic impact for the benefit of the County. Applicants must comply with requirements for Category A and B Applicants, and also must provide copies of all agreements related to the issuance of the Bonds by the IDA and the project which is to be financed or refinanced. The agreements must include the rights and obligations of the County relative to economic return on investment, and the financial impact of the transaction on County debt and/or credit; and
- (d) **Category D:** Notwithstanding the fact that neither the IDA nor the County will be issuing the Bonds, TEFRA Requests shall nevertheless be characterized in either Category A, B or C of this section.

Other County Departments

IRB Applications which have a particular relationship to or impact upon County operations will be forwarded to the appropriate County department for review and inclusion of comments in the staff report.

TEFRA REQUESTS

All TEFRA Requests shall be submitted through the IDA by submitting an Application. The IDA shall consider all TEFRA Requests on behalf of the BOCC and upon its satisfaction with the Application and compliance with these County Conduit Financing Review Procedures, shall conduct a TEFRA Hearing with respect to the Bonds on behalf of the BOCC. After the TEFRA Hearing is conducted, the IDA's general counsel shall present the item to the BOCC for TEFRA approval in the same manner in which Bonds to be issued by the IDA are submitted for approval.

Appendix "A"

Conduit Bond Financing Application Review Process And Procedures

1. Business submits application to the Industrial Development Authority ("IDA"), along with the established IDA application fee.
2. IDA General Counsel screens application for eligibility and completeness. Upon determining the application is complete and the applicant is eligible, the IDA General Counsel transmits electronic copies of the application and available supporting documentation to the County/IDA Financial Advisor (the "Financial Advisor"), and to the Hillsborough County Economic Development Department, together with any portion of the application fee due to the Board of County Commissioners ("BOCC"). Applications shall be forwarded to the Economic Development Department for County review at least 45 days prior to the BOCC meeting at which the application is to be presented.
3. Upon receipt from IDA General Counsel, the Economic Development Department transmits a copy of the application package and any other pertinent supporting review information to the County Attorney's Office, which will request review by County/IDA Bond Counsel ("Bond Counsel"), and to the Management and Budget Department, which will request review by the Financial Advisor. Economic Development shall also transmit an application copy to any other County departments which may need to review applications as appropriate for specific projects. Information concerning the IDA's financial analysis of the application, any requirements imposed for credit enhancement, and equity contribution requirements shall also be transmitted to the reviewing agencies.
4. Participating County departments/parties review the application simultaneously. (See "Departmental Review Objectives" in the County Conduit Financing Review Procedures).
5. County comments are shared with the IDA for consideration in final approval or rejection of the application. The IDA will take into account the recommendations of the Financial Advisor in imposing requirements and conditions in connection with the proposed issuance. In the event the IDA does not accept one or more of the Financial Advisor's recommendations, the IDA will provide the County with a detailed written explanation of its reasons. If major problems are identified as a result of the County's review, or additional information is needed, the application is returned to the IDA for action and resubmittal.
6. If the IDA approves the application, it is then presented to the BOCC as an agenda item for its consideration/approval; a County staff report and the Financial Advisor's recommendations are included as part of the agenda package. If the IDA rejects the application, no further action is taken and the applicant is notified. The IDA will take into account the recommendations of the Financial Advisor in imposing requirements and conditions in connection with the financing and in making its recommendations to the

BOCC regarding elected official approval. The IDA shall forward the Financial Advisor's recommendations together with the IDA's request to place the financing on the BOCC agenda for elected official approval.

7. The application with accompanying County staff report is presented to the BOCC for approval. If approved, the bond issuance proceeds; if rejected, no further action is required and the applicant is notified by the IDA.

Approved by: Board of County Commissioners

Approval Date: October 21, 2020

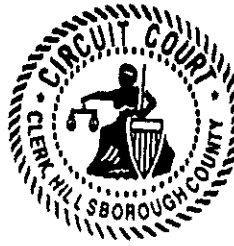
Small Business Information Center

R03-024

RESOLUTION

R03-024

Richard Ake
Clerk of the Circuit Court
Hillsborough County, Florida



R03-024 ✓

P.O. Box 1110
Tampa, Florida 33601
Telephone (813) 276-8100

M E M O R A N D U M

DATE: February 10, 2003
TO: Gene Gray, Director, Economic Development
FROM: *YMW* Gail M. Letzring, Manager, BOCC Records
SUBJECT: Resolution - A User Fee and Sponsorship Schedule for Hillsborough County Economic Development Department - Small Business Information Center, Authorize Adjustments Thereto

Attached is an executed original of subject resolution, resolution number R03-024, approved by the Board on February 5, 2003.

We are providing an original to you for further handling.

md

Attachment

cc: Board files (orig.)
Eric Johnson, Director, Management & Budget
Beth Novak, County Attorney's Office



Agenda Item Cover Sheet

Agenda Item No. A-13

Meeting Date February 5, 2003

Consent Section

Regular Section *Resolution* Public Hearing

**RICHARD AKE
CLERK OF CIRCUIT COURT**

Subject: Adopt a User Fee and Sponsorship Schedule for the Hillsborough County Economic Development Department, Small Business Information Center (SBIC)

Department Name: Economic Development

Contact Person: Gene Gray

Contact Phone: 272-6210

Sign-Off Approvals

Assistant County Administrator

Date

Deputy Clerk Director

Date

Management and Budget - Approved as to Financial Impact Accuracy

Date

County Attorney - Approved as to Legal Sufficiency

Date

Staff's Recommended Board Motion:

Accept a User Fee and Sponsorship Schedule for the Small Business Information Center (SBIC) so it may recover some of the costs related to offering Workshops, providing meeting space and printing monthly workshop calendars and brochures, and delegate to Economic Development Department, under the direction of the County Administrator, the authority to adjust these fees in order to attain the target recovery rates.

Financial Impact Statement:

The fiscal impact of this agenda item can be adequately accommodated within the Department's currently approved funding level for FY03; possibly may defray limited operating expenses.

Projected annual revenue-\$12,000

Background:

Since 2002, the SBIC has been offering workshops to County residents who are considering starting up a business and business owners and entrepreneurs who want to grow their businesses. Workshop calendars and other brochures to assist these businesses have been designed, printed and distributed on a regular basis. Demand continues to grow for the workshops and printed material.

Space at the classes is limited; so interested residents are turned away when classes are full. Frequently residents who register for a class do not attend the class, further limiting registrations that are taken in advance. To minimize crowding, coordinate registration and avoid no-shows, a small pre-registration fee of \$5.00 per class hour would serve as an incentive for attendance, so more interested residents can attend these programs without undue crowding. The charge also covers some of the printing expense of hand outs and books used in the various courses. It is anticipated that some classes will be offered still at no charge.

In addition, some organizations have requested use of the Library and training room to conduct supplemental sessions. It is recommended that a user fee schedule be adopted that fairly assesses these groups for use of the rooms when they are not scheduled for SBIC workshops and related activities.

The expense of printing and distributing workshop calendars and other brochures is costly and the demand continues to increase. A few local businesses have expressed a preliminary interest to support the workshops by sponsoring the calendars and brochures to offset printing and distribution expenses.

A schedule of user fees and sponsorship charges is recommended for adoption. The extent of sponsorships is not known and the target recovery costs are best estimates.

List Attachments: Resolution, Board Policy Statement with User Fee and Sponsorship Schedule, example of Monthly Workshop Calendars and brochure, "Starting Your Small Business Checklist".

R03-024

F/P 6-0

ST OUT

Resolution No. R03-024

**A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF HILLSBOROUGH COUNTY,
FLORIDA TO ADOPT A USER FEE AND SPONSORSHIP
SCHEDULE FOR HILLSBOROUGH COUNTY ECONOMIC
DEVELOPMENT DEPARTMENT – SMALL BUSINESS
INFORMATION CENTER, AUTHORIZE ADJUSTMENTS
THERE TO, AND PROVIDE AN EFFECTIVE DATE.**

Upon motion by Commissioner Frank, seconded by
Commissioner Platt, the following Resolution
was adopted by a vote of 6 to 0, with Commissioner(s) _____,
voting "No.", Commissioner(s) Storms being absent.

WHEREAS, Board Policy 03.02.02.09 encourages departments to identify services for which user fees should be charged; and

WHEREAS, the Small Business Information Center (SBIC) of the Hillsborough County Economic Development Department has identified four items for which user fees or sponsorships could be used to defray operating costs; and

WHEREAS, the SBIC sponsors classes for Hillsborough County residents in starting and operating businesses in Hillsborough County; and

WHEREAS, space at the classes is limited; and interested residents are turned away when classes are full; and

WHEREAS, many residents who register for the class do not attend the classes; and

WHEREAS, a small pre-registration fee of \$5.00 per class hour would serve as an incentive for attendance and would reduce the number of no shows thereby allowing more interested residents to attend these programs; and

WHEREAS, this user fee would also cover a portion of the cost of providing the classes with the target recovery rate of fifty per cent (50 %) of total expenses for classes charged; and

WHEREAS, the SBIC may continue to offer classes free of charge periodically; and

WHEREAS, the SBIC has rooms that could be rented by small businesses for meetings;
and

WHEREAS, the SBIC could use revenue from this user fee to cover a portion of the County's rental cost with the target recovery rate of up to one per cent (1 %) of total annual rent;
and

WHEREAS, these expenses could be covered at a rate that would make rental of these rooms accessible for small businesses, as noted on the attached rate list; and

WHEREAS, the SBIC publishes bi-monthly a calendar with courses and other services available at the SBIC and checklists for starting a small business; and

WHEREAS, businesses may be willing to sponsor these printings allowing the SBIC to recoup some of the printing costs; and

WHEREAS, a sponsorship of the calendar would be set at a target recovery rate of up to thirty-five per cent (35 %) of its printing costs and a sponsorship of the checklist would be set at a target recovery rate of up to fifty-five per cent (55 %) of its printing costs; and

WHEREAS, the calendar and checklist would both be marked to indicate that neither Hillsborough County or the SBIC endorsed the sponsor in any way; and

WHEREAS, the Board wishes to delegate to the Economic Development Department, under the direction of the County Administrator, the authority to adjust these user fees and sponsorships in order to maintain the target recovery rate.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Hillsborough County, Florida that:

1. The attached User Fee and Sponsorship Schedule for Hillsborough County Economic Development Department – Small Business Information Center is hereby adopted.
2. The Economic Development Department, under the direction of the County Administrator, may adjust these fees in order to attain the target recovery rates.

3. This Resolution shall be effective upon adoption.

PASSED AND ADOPTED this 5th of February, 2003.

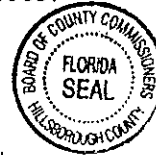
STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

I, Richard Ake, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board at its regular meeting of February, 2003, as the same appears of record in Minute Book 231 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 10th day of February, 2003.

RICHARD AKE

By: Mildred K. Dixon
Deputy Clerk



Approved as to form
and legal sufficiency:

COUNTY ATTORNEY

By: [Signature]
Assistant County Attorney

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY- SECTION NUMBER: _____

SUBJECT: USER FEE AND SPONSORSHIP SCHEDULE FOR HILLSBOROUGH COUNTY ECONOMIC DEVELOPMENT DEPARTMENT- SMALL BUSINESS INFORMATION CENTER

EFFECTIVE DATE:

Purpose: To establish a User Fee and Sponsorship Schedule for the Small Business Information Center (SBIC), a section of the Economic Development Department.

Policy: The Board of County Commissioners approved and adopted a user fee and sponsorship schedule for the SBIC setting the target recovery rates for various items and the current dollar charge. (See Attachment)

Responsibility: It is the responsibility of the Director of the Economic Development Department to put into effect the user fee and sponsorship schedule for the SBIC and adjust the dollar charge as needed in order to maintain the recovery rate target. It is also the responsibility of the Director of the Economic Development Department to update this policy via resolution if further revision is required.

Attachment: User Fee and Sponsorship Schedule

Approved By:

Approval Date:

**ECONOMIC DEVELOPMENT DEPARTMENT
SMALL BUSINESS INFORMATION CENTER
USER FEE AND SPONSORSHIP SCHEDULE**

A. WORKSHOP USER FEE	TARGET RECOVERY RATE UP TO:	2003 FEE
Workshops/classes ¹	50% of total expenses	\$5 per class hour per attendee
B. CONFERENCE ROOM & TRAINING ROOM USER FEE		
Conference Room Rental	1% of annual rent	\$15 per hour
Training Room Rental	1% of annual rent	\$20 per hour
C. SPONSORSHIP		
Calendars ²	35% of printing cost	\$500 per sponsor per printing
Checklists ²	50% of printing cost	\$500 per sponsor per printing

¹ Does not include cost of materials (books, copies, paper) which may be charged separately.

² See attached Calendar and Checklist for examples.



Hillsborough County
Florida

Board of County Commissioners ♦ Economic Development Department
In coordination with SCORE and USF-SBDC

Small Business Information Center (SBIC)

Corporate Square • 7402 N. 56th Street
Building 300, Suite 350
Tampa, FL 33617

DECEMBER/JANUARY WORKSHOP & SEMINAR SCHEDULE

(813) 914-4028

Email: sbic@verizon.net

www.hillsboroughcounty.org/sbic

Office Hours

Monday –Thursday 8:30 am—5:00 pm

Friday 8:30 am—Noon

Evening and Saturday appointments are available

Through our partnerships with SCORE (Counselors to America's Small Businesses), USF-Small Business Development Center (USF-SBDC), Tampa Bay Economic Development Corporation (TEDCO) and others, individual business and financial counseling is offered as well as various workshops for start-up and/or existing small businesses.



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Small Business Information Center (SBIC)
 Corporate Square • 7402 N. 56th Street • Building 300, Suite 350
 Tampa, FL 33617 • (813) 914-4028

December 2002

MONDAY 8:30AM-5:00PM	TUESDAY 8:30AM-5:00PM	WEDNESDAY 8:30AM-5:00PM	THURSDAY 8:30AM-5:00PM	FRIDAY 8:30AM-NOON	SATURDAY By appt. only
2	3 <u>Going Into Business</u> 10am - Noon <u>\$20</u>	4 <u>Understanding Personalities-Advanced</u> 10am - Noon <u>Free</u>	5	6 <u>Micro Loan Program</u> 10am - 11:30am <u>Free</u>	7 <u>Going Into Business</u> 10am - Noon <u>\$20</u>
9 <u>Business Budgeting</u> 1pm - 3pm <u>\$10</u>	10	11 <u>IRS Tax Awareness</u> 10am - 5pm <u>Free</u>	12 <u>Marketing 101</u> 10am - Noon <u>\$10</u>	13	14
16 <u>Preparing Your Business Plan</u> 1pm - 4pm <u>\$15</u>	17 <u>Going Into Business</u> 10am - Noon <u>\$20</u>	18	19 <u>Employees: Now What?</u> 1pm - 4pm <u>\$10</u>	20	21
23 Office closed	24 HOLIDAY Office closed	25 HOLIDAY Office closed	26 Office closed	27 Office closed	28
30	31			Highlighted workshops indicate new workshops.	Free individual Business Counseling is available. Call (813) 914-4028 to make an appointment.

WORKSHOP & SEMINAR DESCRIPTIONS

Bookkeeping Essentials - This class helps establish bookkeeping procedures and maintain necessary records, accounts receivable and payable, payroll and sales tax. An excellent workbook is provided.

Brown Bag: Goals, Missions and Values - Setting goals, missions and values is a critical aspect of a successful business. Bring a brown bag lunch and prepare to set goals for your business and network with attendees.

Business Budgeting - Successful businesses budget their resources! Whether starting or growing a business this step cannot be overlooked.

"Como Empezar Un Negocio" - Proporcionará información sobre como comenzar un negocio; donde obtener las licencias requeridas por la ley; ideas sobre el mercadeo y la comercialización; y la importancia de hacer un buen plan de negocio.

Doing Business with Government - Topics covered are vendor applications, minority certification, becoming a registered small business and pertinent contacts regarding bids and proposals.

Employees: Now What? - Designed to help with human resource issues. Issues such as setting up payroll, figuring and submitting federal taxes, required forms, employee benefits and employment laws.

Getting Your Business Online - Ready to get on the World Wide Web? Learn how to locate a web site host, site design, best practices, design software and eCommerce.

Going Into Business - Provides business start-up information such as mandatory licenses, legal entities, marketing ideas and the importance of a business plan.

Visit our web site: www.hillsboroughcounty.org/sbic

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Small Business Information Center (SBIC)
Corporate Square • 7402 N. 56th Street • Building 300, Suite 350
Tampa, FL 33617 • (813) 914-4028



January 2003

MONDAY 8:30AM-5:00PM	TUESDAY 8:30AM-5:00PM	WEDNESDAY 8:30AM-5:00PM	THURSDAY 8:30AM-5:00PM	FRIDAY 8:30AM-NOON	SATURDAY By apt. only
WORKSHOP SPACE IS LIMITED Pre-register and arrive 15 minutes before starting time.	Highlighted workshops indicate <u>new</u> workshops.	1 HOLIDAY Office closed	2	3	4
6 <u>Understanding Personalities 101</u> 10am - Noon <u>Free</u>	7 <u>Going Into Business</u> 10am - Noon <u>\$20</u> <u>Micro Loan Program</u> 1pm - 2:30pm <u>Free</u>	8	9 <u>Managing Your Money</u> 10am - 11:30am <u>Free</u>	10	11 <u>Going Into Business</u> 10am - Noon <u>\$20</u> <u>Preparing Your Business Plan</u> 1pm - 4pm <u>\$15</u>
13 <u>Bookkeeping Essentials</u> 1pm - 4pm <u>\$15</u>	14 <u>SBA Loans and Other Programs</u> 10am - Noon <u>Free</u>	15 <u>Starting Your Home-Based Business</u> 9:30am - Noon <u>\$15</u>	16 <u>"Como Empezar Un Negocio"</u> conferencia en Espanol 10am - Noon <u>Free</u>	17 <u>Doing Business with Government</u> 10am - 11:30am <u>Free</u>	18
20 HOLIDAY Office closed	21 <u>Going Into Business</u> 10am - Noon <u>\$20</u>	22 <u>Preparing Your Business Plan</u> 9am - Noon <u>\$15</u>	23 <u>Marketing 101</u> 5:30pm - 7:30pm <u>\$10</u>	24	25 <u>Going Into Business</u> 10am - Noon <u>\$20</u>
27	28 <u>Getting Your Business Online</u> 1pm - 3pm <u>\$10</u>	29 <u>Brown Bag Series: Goals, Missions and Values</u> 11:30am - 1pm <u>Free</u>	30	31	Free individual Business Counseling is available. Call (813) 914-4028 to make an appointment.

IRS Tax Awareness - IRS personnel will discuss employment taxes, business deductions, recordkeeping and electronic filing. This workshop is beneficial to every small business owner.

Managing Your Money - The emphasis of this workshop is to keep your cash flow in order and stay out of debt. Both business and personal areas will be addressed, as well as the importance of knowing your credit score.

Marketing 101 - This course introduces marketing fundamentals and helps clarify target markets, competition and how to develop marketing strategies.

Micro Loan Program - Starting or growing a business? Come find out about the Micro Loan program that is not available through commercial lenders

Preparing Your Business Plan - Learn the basics of developing a Business Plan, including necessary elements and helpful resources. An excellent workbook is provided in the cost of this workshop.

SBA Loans and Other Programs - Various SBA loans and requirements, as well as other programs such as Hub-zone and Pro-net will be covered.

Starting Your Home-Based Business - Topics to be introduced include legal structure, licensing, business names, zoning issues and common tax deductions.

Understanding Personalities 101 - Understanding different personalities helps you communicate better with clients/customers, vendors and employees. This fun and interactive workshop is a prerequisite to the Understanding Personalities-Advanced class.

Understanding Personalities-Advanced - After learning about our personalities; we must communicate beyond our differences and work as a team in any business or organization. It is beneficial to have completed Understanding Personalities 101 before attending this workshop.

Visit our web site: www.hillsboroughcounty.org/sbic



Small Business Information Center (SBIC)
Economic Development Department
7402 N. 56th Street, Suite 350
Tampa, FL 33617
1521

PRESORTED
STANDARD
U.S. POSTAGE PAID
TAMPA, FLORIDA
PERMIT NO. 2411

The SBIC provides...

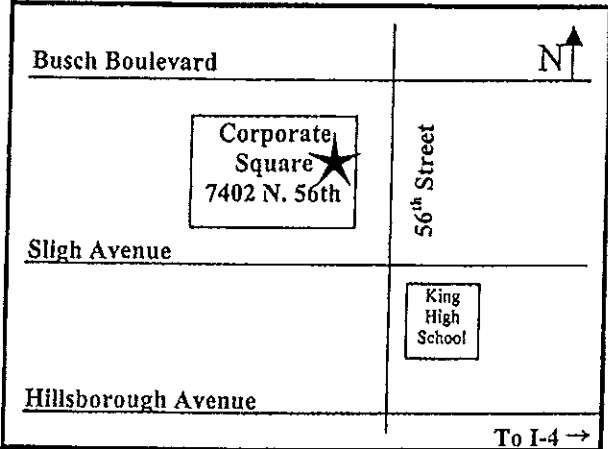
- Information for Start-Up and Existing Small Businesses
- Workshops and Seminars
- Business Resource Library
- Public Access Computers with Internet Capabilities
- Free Business & Financial Counseling

REGISTRATION INFORMATION:

- ☎ Phone: Call (813) 914-4028
- 🌐 Web: Download registration form at www.hillsboroughcounty.org/sbic and
- 📠 Fax: completed form to (813) 914-4027

OR

- ✉ Mail: completed form to SBIC,
7402 N. 56th Street, Suite 350, Tampa, FL 33617



★
Corporate Square
Building 300, Suite 350
(813) 914-4028

The SBIC is in the Corporate Square office park on the west side of N. 56th Street between Hillsborough Avenue and Busch Boulevard. The office is located in Suite 350 of Building 300.

DEVELOP YOUR IDEA

- Test your idea with potential customers and others who will offer constructive feedback, i.e. friends, relatives, bankers, and suppliers. Be prepared to make changes based on the responses.

PROTECT YOUR IDEA

If your idea needs a patent, copyright, or trademark, the following numbers and/or web sites should be contacted to obtain more specific information.

- Patent Office – Washington D.C., (800) 786-9199, www.uspto.gov
 - Copyright – U.S. Library of Congress, (202) 707-3000, www.loc.gov/copyright/
 - Trademark – Federal, (800) 786-9199, www.uspto.gov
 - Trademark – State, (850) 245-6051, www.dos.state.fl.us/doc/form_download.html
- ATTEND "PREPARING YOUR BUSINESS PLAN" WORKSHOP**
This workshop is offered each month at the Small Business Information Center. Call (813) 914-4028, for a workshop schedule or visit our web site at www.hillsboroughcounty.org/sbic
 - PREPARE YOUR BUSINESS PLAN**
Everyone needs a written business plan. The size of your business plan will depend on the business you will have. Even a home-based start-up business with you as the only employee needs a business plan. This business plan will be your road map to success.
 - MAKE AN APPOINTMENT WITH A BUSINESS COUNSELOR**
Starting a small business will prompt many questions and decisions. If you have any questions, or would like to discuss your business plan, contact a Business Counselor for individual counseling. Call (813) 914-4028, for an appointment. www.hillsboroughcounty.org/sbic



OTHER RESOURCES

- ♦ **Small Business Information Center of Hillsborough County (SBIC)**
The SBIC offers information for starting and growing businesses, workshops/seminars and counseling for general, financial and start-up information. We are located at 7402 N. 56th Street, Corporate Square, Building 300, Suite 350, Tampa. (813) 914-4028, www.hillsboroughcounty.org/sbic
- ♦ **Counselors to America's Small Business (SCORE)**
This SBA sponsored organization offers a "Going into Business Workshop" and individual counseling. It is located in the SBIC office at 7402 N. 56th Street, Corporate Square, Building 300, Suite 350, Tampa. (813) 988-1435, www.himga-score.org
- ♦ **USF/Small Business Development Center (SBDC)**
Various workshops and individual counseling sessions are available at the SBIC office or its main office located at 1101 Channeiside Dr. Suite 210, Tampa. (813) 905-5800. www.coba.usf.edu/centers/sbdc
- ♦ **Tampa Bay Economic Development Corporation (TEDCO)**
Various loan packages including SBA Microloans are available at 2105 N Nebraska Avenue, Tampa. (813) 274-7969. www.tampabay.net/doc/tedco/index.asp
- ♦ **U.S. Small Business Administration (SBA)**
The SBA helps America's entrepreneurs form successful small enterprises. SBA's programs offer loan guarantees, training, and advocacy for small firms. (800) 827-5722, www.sba.gov
- ♦ **Florida Department of State**
Information on starting a business in the State of Florida. www.dos.state.fl.us/startbus/
- ♦ **Minority/Women Business**
Hillsborough County Minority and Small Business Enterprise programs (DM/DWBE & SBE) provide opportunities for Minority, Women, and Small Businesses to participate in Hillsborough County's procurement programs. (813) 272-5969. www.hillsboroughcounty.org/econddev/enterprise.htm

NOTES



*Board of County Commissioners
Economic Development Department*

Starting Your Small Business Checklist

**SMALL BUSINESS
INFORMATION CENTER
(SBIC)**

7402 N. 56th Street, Suite 350
Tampa, FL 33617

(813) 914-4028

www.hillsboroughcounty.org/sbic
Email: sbic@verizon.net

Compliments of
Hillsborough County
Small Business Information Center

**CHECKLIST FOR STARTING
A SMALL BUSINESS**

START AT THE BEGINNING AND CHECK EACH ITEM AS YOU GO. (If an item does not apply to the type of business you are starting, put an X in the box and go to the next item.)

- ATTEND A "GOING INTO BUSINESS" WORKSHOP**
This workshop is offered several times each month at the SBIC with important information to help your business get started. Call (813) 914-4028, for a workshop schedule or visit our web site at www.hillsboroughcounty.org/sbic
- TYPE OF BUSINESS**
After you choose the type of business you plan to start, will the business be: Store front or Home-Based
- PREPARE A PRE-BUSINESS PLAN SUMMARY**
This is a general overview of your business idea(s). Include business location, number of employees, and to whom your business will market. On a separate sheet of paper summarize your idea in 50 words or less. Be sure to estimate your start-up costs, monthly expenses and cash flow.
- DETERMINE BUSINESS ORGANIZATION TYPE**
- ♦ Sole Proprietor
 - ♦ Partnership*
 - ♦ Corporation*
- *If your business will be a Corporation, Limited Partnership or Partnership, you must register under the Florida Business Corporation Act. Contact the Florida Division of Corporations, Bureau of Corporate Records, Tallahassee, (850) 488-9000. www.sunbiz.org
- ♦ Franchise, for information see www.sba.gov/workshops/franchises/fran2.html
- BUSINESS NAME**
Fictitious Name - If your business will use any name other than the owner's legal name, or if a corporation will use a name other than its legal corporate name, a fictitious name (also referred to as a D/B/A) must be registered with the State. Do this before pursuing any license or permit. Contact the Florida Division of Corporations, Tallahassee, (850) 488-9000, www.sunbiz.org

LICENSES

In order to determine the licenses you may need for your business, the following are licenses that may be required. Review the list and either call or visit their web sites for more information.

- ♦ **Occupational License**
Hillsborough County and individual cities require businesses to have an occupational license. If your business will be located within the city limits of Tampa, Plant City, or Temple Terrace, in addition to obtaining a Hillsborough County license, contact the City where your business will be located to determine City requirements.
 - Hillsborough County, (813) 635-5200, www.hillctax.org
 - City of Tampa, (813) 274-8751, www.tamagov.net/index.asp
 - City of Temple Terrace, (813) 989-7100, www.templetterrace.com/
 - City of Plant City, (813) 659-4200, www.plantcitygov.com
- ♦ **Contractor License**
Hillsborough County and individual cities may require contractors to have a license. If the business location is within Tampa, Plant City, or Temple Terrace. In addition to obtaining a Hillsborough County license, contact the City where your business will be located to determine City requirements.
 - Contractor's License - Hillsborough County, (813) 635-7308, www.hillsboroughcounty.org/cdm/contractor/home.html
 - Contractor's License - City of Tampa, (813) 259-1729, www.tamagov.net/dept_Construction_Services/
- Professional Licenses**
Many businesses need to be licensed through the State. Call the number listed below or visit the web site to verify if your business type would require a license through the State. Department of Business and Professional Regulations, (850) 487-1395, www.myflorida.com/dbpr
- Department of Hotel & Restaurant**
Your business may require a license or permit through this State department at 1313 Tampa Street, Suite 102, Tampa. Call or visit the web site for information. (813) 356-1605, www.state.fl.us/dbpr/hrl/arms/index.shtml
- Department of Agriculture & Consumer Services**
Your business may require a license or permit through this State department. Call or visit the web site for information. (800) 435-7352, www.800helpfla.com

ZONING AND PERMITTING

Both home-based and store-front businesses should research the necessary zoning and permitting laws of both the County and the City where the business will be located.

- Hillsborough County - Contact the Permit Services Center, (813) 272-5920, or www.hillsboroughcounty.org and the appropriate city.
- City of Tampa - Zoning, (813) 274-8405, www.tamagov.net/index.asp
- City of Tampa - Permitting, (813) 259-1775, www.tamagov.net/index.asp
- City of Temple Terrace, (813) 989-7132, www.templetterrace.com
- City of Plant City, (813) 659-4200, www.ci.plantcity.fl.us/

TAXES

The amount and type of taxes on your business, as well as other reporting requirements, depends on the nature of the business, its legal organization and number of employees.

- FEDERAL TAXES**
Internal Revenue Service - If you have questions or need to order tax forms, call (800) 829-1040, www.irs.gov
- FEIN**
Federal Employer Identification Number
To determine if your business will need a FEIN or to apply for a FEIN, call (866) 816-2065, business hours are 7:30am- 4:00pm, <http://www.irs.gov/pub/irs-pdf/iss4.pdf>
- STATE TAXES**
Department of Revenue - If you are required to pay sales tax, you need to obtain information from (813) 744-6325, or (800) 352-3671, www.myflorida.com/dor
 - ♦ Sales Tax - Required for retail sales.
 - ♦ Intangible Tax - Due on personal and business intangible assets.
 - ♦ Unemployment Insurance Tax, (800) 482-8293, www2.myflorida.com/leg/

INSURANCE

In order to obtain the best insurance protection for you and your business, consider the following:

- Check with your Homeowner's or Automobile Insurance Company for rates or ask them to recommend another company before cold calling.
- Florida Department of Insurance, (800) 342-2762, <http://www.doi.state.fl.us>
 - Liability, Property, and Automobile insurance
 - Business Interruption insurance
 - Home Office - If the business is operated from your home, contact your homeowner's insurance company to update your policy, to include coverage for office equipment. This is not automatically included in a standard homeowner's policy.
 - Employee Insurance - If you hire employees, you may be required to provide unemployment or worker's compensation insurance.
 - Professional Liability insurance
- Worker's Compensation, (850) 488-2514, www2.myflorida.com/leg/leg/
- Surety Bonds, www.sba.gov

FINANCING

Most banks will not make loans to a start-up business. However, to secure any financing, a detailed Business Plan is required. The following are possible financing sources:

- ♦ Personal Savings, 2nd Mortgage on Home, Friends, Relatives, and Credit Cards
- ♦ Grant Research - The Foundation Center Cooperating Collector; Business & Government Department; John F. Germany Public Library, (813) 273-3652, www.thofl.org
- ♦ SBA Loans - Check with your bank for a U.S. SBA loan, www.sba.gov
- ♦ Call the SBIC for an appointment, (813) 914-4028, to meet with a financial counselor.

For more information, business counseling, financial counseling or workshop/seminar schedules please contact the SBIC at (813) 914-4028.

**EPC Enabling Act
(excerpt)**

(28) "Noise pollution" means the presence of noise in excessive or unnecessary amount or of such duration, wave frequency or intensity as to be injurious to human or animal life or property; or which unreasonably interferes with the comfortable enjoyment of life or property, or other conduct of business.

Section 4. Creation of Hillsborough County Environmental Protection Commission.--The Environmental Protection Commission is hereby created and established. The commission shall consist of the duly elected members of the Hillsborough County Board of County Commissioners.

Section 5. Environmental protection commission; duties and powers.--The commission shall have the following duties, functions, powers, and responsibilities:

- (1) To implement and enforce the provisions of this act;
- (2) To adopt, revise and amend from time to time appropriate rules and regulations reasonably necessary for the implementation and effective enforcement, administration and interpretation of the provisions of this act and to provide for the effective and continuing control and regulation of air, water and noise pollution in the county within the framework of this act, and to provide for appropriate fees to be charged by the commission for the services rendered under the provisions of this act. No such rules or regulations shall be adopted or become effective, including amendments, until after a public hearing has been held by the commission pursuant to notice published in a newspaper of general circulation in the county at least 10 days prior to the hearing, and then until the rules and regulations have been filed pursuant to law.
- (3) To make continuing studies and periodic reports and recommendations for the improvement of air, water and noise in the county, and to work in cooperation with the Department of Environmental Regulation and other appropriate agencies and groups interested in the field of air, water and noise pollution.
- (4) To investigate air pollution, water pollution and noise pollution control programs and activities in operation in other areas and to make recommendations for the improvement of the regulation, administration and enforcement of pollution controls in the county; to publicize the importance of adequate pollution controls, to hold public hearings, discussions, forums and institutes, and arrange programs for the presentation of information by experts in the field of air, water and noise pollution, and to visit and study pollution control programs conducted in other areas, subject to budget limitations.
- (5) To issue subpoenas to compel the attendance of witnesses at any hearing who may have information relevant to any issue before the commission.
- (6) To designate a hearing officer, who shall be a member of The Florida Bar, to hear appeals from actions or decision of the environmental director, and any matters relating to this chapter which the commission may refer.

Section 6. Hearing officer; duties and powers.--

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EPC Rule
Setting out fee schedule

**RULES OF THE
ENVIRONMENTAL PROTECTION COMMISSION
OF HILLSBOROUGH COUNTY**

**CHAPTER 1-6
SERVICES-FEE SCHEDULE**

- 1-6.01** Declaration and Intent
- 1-6.02** Air Management
- 1-6.03** Waste Management
- 1-6.04** Water Management
- 1-6.05** Wetlands Management
- 1-6.06** Other Miscellaneous Charges
- 1-6.07** Fee Modifications or Waivers
- 1-6.08** Prohibitions

1-6.01 DECLARATION AND INTENT

It is the intent of the Commission, pursuant to Section 5 of Chapter 84-446, Laws of Florida, as amended, to establish appropriate fees for services performed by the Executive Director, and duly authorized agents and employees in the review of applications and other services rendered under the provisions of the enabling act in the investigation of cases involving violation of the enabling act and rules promulgated thereunder, and in the conduct of inspections.

These fees are for the purpose of defraying expenses incurred by the Environmental Protection Commission in performing professional services necessitated by the actions of others. All funds collected for services shall become funds of Hillsborough County and shall be deposited in the General Revenue Fund.

1-6.02 AIR MANAGEMENT

A. Stationary source air pollution permitting
The following application and compliance fees apply to permits that are to be reviewed pursuant to the authority of Chapter 84-446, Laws of Florida, and not pursuant to full permit delegation from the Florida Department of Environmental Protection (FDEP) except as provided in subsection A.5. below. The fees for the non-delegated activities are as follows:

- 1. Construction permit per emission unit at either a minor or synthetic minor facility \$700

- 2. Operation permit (5 years)
 - (i) Per emission unit at a minor facility \$760
 - (1) Application review \$440
 - (2) Compliance \$320
 - (ii) Per emission unit at a synthetic minor facility \$1850
 - (1) Application review \$560
 - (2) Compliance \$1290
- 3. Revise an operation permit per emission unit at either a minor or synthetic minor facility \$390
- 4. Transfer of ownership, name change, and extension of expiration date for each air permit \$270
- 5. Air permits being reviewed and processed by the Commission pursuant to permit delegation from the FDEP shall be subject to the processing fees set forth in Section 62-4.050 F.A.C.

- B. Asbestos notification
 - 1. Notification for commercial demolition \$310
 - 2. Notification for asbestos abatement
 - (a) Renovation 160 to 1000 sq feet or 260 to 1000 linear feet of asbestos \$310
 - (b) Renovation greater than 1000 linear feet or 1000 square feet \$360
 - (c) Annual notifications for facilities where renovation of asbestos containing material is expected to exceed 160 square feet or 260 linear feet in a calendar year. \$310

C. Open burning authorization
Authorizations are allowed for residential, commercial, or industrial development: mineral operations; clearing of rights-of-way for public highways or roads; and clearing of vegetation by a government or its agent for public flood control and water drainage channels. It does not include landscaping and yard maintenance operations or other such routine property cleanup activities.

- 1. Initial clearing of vegetation for residential, commercial, and industrial development. \$300
- 2. Initial land clearing for mineral operations \$300 for every 3 months

D. Definitions:

1. "Demolition" is defined as the wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or the intentional burning of any facility.

2. "Facility" is defined as any institutional, commercial, public, industrial, or residential structure, installation, or building (including any structure, installation, or building containing condominiums or individual dwelling units operated as a residential cooperative, but excluding residential buildings having four or fewer dwelling units); any ship; and any active or inactive waste disposal site. For purposes of this definition, any building, structure, or installation that contains a loft used as a dwelling is not considered a residential structure, installation, or building.

3. "Courtesy Notification" is defined as a notification provided by the building owner or contractor for a project, even though it is not required by this rule.

1-6.03 WASTE MANAGEMENT

A. Solid waste

- 1. Construction permits
 - (a) Class I or Class II facility 5 year permit \$3300
 - (i) Application review \$800
 - (ii) Compliance \$2500
 - (b) Class III facility - 5 year permit \$2500
 - (i) Application review \$500
 - (ii) Compliance \$2000
 - (c) Resource recovery/ Incinerator – 5 years \$2500
 - (i) Application review \$500
 - (ii) Compliance \$2000
 - (d) Construction & demolition debris disposal – 5 year permit \$2500
 - (i) Application review \$500
 - (ii) Compliance \$2000
 - (e) Waste processing facility – 5 year permit \$2000
 - (i) Application review \$500
 - (ii) Compliance \$1500

- (f) Compost facility – 5 year permit \$2000
 - (i) Application review \$500
 - (ii) Compliance \$1500
- (g) All other solid waste management facilities – 5 years \$2000
 - (i) Application review \$500
 - (ii) Compliance \$1500
- 2. Operation permits
 - (a) Class I or Class II facility - 5 year permit \$3300
 - (i) Application review \$1000
 - (ii) Compliance \$2300
 - (b) Class III facility – 5 year permit \$2500
 - (i) Application review \$500
 - (ii) Compliance \$2000
 - (c) Resource recovery/ Incinerator – 5 year permit \$3300
 - (i) Application review \$1000
 - (ii) Compliance \$2300
 - (d) Construction & demolition debris disposal – 5 year permit \$4600
 - (i) Application review \$1000
 - (ii) Compliance \$3600
 - (e) Waste processing facility – 5 year permit \$3500
 - (i) Application review \$700
 - (ii) Compliance \$2800
 - (f) Compost facility – 5 year permit \$3500
 - (i) Application review \$700
 - (ii) Compliance \$2800
 - (g) All other solid waste management facilities – 5 years \$3500
 - (i) Application review \$700
 - (ii) Compliance \$2800
- 3. Closure/long term care permits
 - (a) Class I or Class II facilities - 5 year permit \$2300
 - (i) Application review \$500
 - (ii) Compliance \$1800
 - (b) Class III facility - 5 year permit \$1000
 - (i) Application review \$500
 - (ii) Compliance \$500
 - (c) Construction &

demolition debris disposal – 5 year permit		
(i) Application review	\$500	
(ii) Compliance	\$1800	
(d) All other solid waste management facilities - 5 year permit		\$2300
(i) Application review	\$500	
(ii) Compliance	\$1800	
4. Director’s Authorization – facilities not otherwise requiring a solid waste permit issued by the FDEP		
(a) Old landfill development – 5 year permit		\$3600
(i) Application review	\$1600	
(ii) Compliance	\$2000	
(b) Recovered materials processing facility		\$4000
(i) Application review	\$1200	
(ii) Compliance	\$2800	
(c) Yard trash processing facility		\$4000
(i) Application review	\$1200	
(ii) Compliance	\$2800	
(d) One time on site disposal – residential		\$100
(e) All other solid waste management facilities - 5 year permit		\$2200
(i) Application review	\$500	
(ii) Compliance	\$1700	
5. Modifications		
(a) Minor modifications		\$200
Transfer, time extension, minor changes which involve new work, or new work locations which will alter, replace or eliminate permit requirements.		
(b) Substantial modifications shall require the appropriate application review fee in conformance with Section 1-6.03, 1 through 4.		
6. Small quantity hazardous waste generators*		
(a) Annual notification/verification fee		\$40
B. Storage tank installation and upgrade plan reviews		\$170

1-6.04 WATER MANAGEMENT

A. The following application fees apply to permits that are to be reviewed pursuant to the authority of Chapter 84-446, Laws of Florida, and not pursuant to permit delegation from the FDEP:

1. Domestic wastewater source permits		
(a) Preliminary design report review		\$3600
(b) Facility permit renewals for 5 years		
(i) Types I & II		\$3800
(ii) Type III		\$2600
(c) Permit revisions		
(i) Minor modification involving construction activity		\$1000
(ii) Substantial modification		\$2200
(d) Biosolids site permit Application		\$2800
2. Collection/Transmission system permits		
(a) General permit		\$580
(b) Individual permit		
(i) Less than 10 Equivalent Dwelling Units (EDUs)		\$850
(ii) 10 or more EDUs		\$880
(c) The following fee shall apply to all FDEP delegated or non-delegated applications associated with the Request for Approval to Place a Domestic Wastewater Collection/Transmission System into Operation (As-built Verification) due upon submittal of the collection/transmission system permit application		\$340
3. Industrial wastewater source permits		
(a) Preliminary design report		
(i) Major facility		\$4500
(ii) Minor facility		\$1750
(b) Facility permit renewals for 5 years		
(i) Minor facility		\$1750
(ii) Major facility		\$4400
(c) General permits		\$530
(d) Permit revisions		
(i) Minor modification involving construction activity		\$1300
(ii) Substantial modification		\$2100
4. EPC authorization for facilities not requiring a FDEP permit which may discharge pollutants or contaminants into waters of the county.		\$2200

***NOTE: These Environmental Protection Commission fees will normally be collected by the Hillsborough County Tax Collector.**

B. With the exception of those fees in Section 1-6.04A.2.(c), wastewater permits being reviewed and processed by the Commission pursuant to permit delegation from the FDEP shall be subject to the processing fees set forth in Section 62-4.050 F.A.C.

1-6.05 WETLANDS MANAGEMENT

**A. Land excavation permits	
New and expansion	\$1150
**B. Rezoning application	\$350
**C. Subdivision applications	
1. Preliminary	\$460
2. Construction	\$710
3. Final plat/Platted subdivision	\$260
4. Minor subdivision plans/Certified Parcels	\$320
5. As-built verification	\$400
D. Tampa Port Authority (TPA)	
1. Delegated Minor Work Permit (multi-agency review excluding Section 1-6.05M)	\$650
2. Delegated Minor Work Permit Revision (prior to construction)	\$100
3. Delegated Minor Work Permit Modification (after construction has commenced)	\$360
4. TPA Permit EPC Environmental Review (fee collected by TPA)	
(a) Minor Work Permit	\$150
(b) Standard Work Permit	\$300
E. Phosphate mining	
1. Mitigation Plan Modifications	\$730
** 2. Annual report review Inspection	\$375
**3. Unit review and reclamation	\$3500
**4. Mitigation Review Inspections (per annual report review, per year, including monitoring report reviews)	\$310
**5. Administrative Review	\$100
**6. Land Alteration	\$500
**7. Amendments to Mining/Reclamation	
(a) Changes within the mining unit	\$1000
(b) Addition of adjacent storage	***

**F. Development of regional impact \$1200

**G. Commercial site development application	
1. Preliminary	\$460
2. Construction	\$710
3. Final Plat	\$260
4. Minor construction	\$310
5. As-built verification	\$400

**H. Natural Resources	
1. Setback encroachment	\$260
2. Land alteration	\$590

I. Miscellaneous activities in wetlands (MAIW)	
1. Nuisance vegetation species removal	No fee
2. Dock, boardwalks, riprap, swim access, etc. (3 year permit)	\$380
3. Whole Lake Treatments (lakes less than 10 acres) 3 year permit	\$490
4. Whole Lake Treatments (lakes greater than 10 acres) 3 year permit	\$680
5. Hazard Native Tree Removal (up to 3 trees)	\$50

J. Wetland delineation Project Area Size	
1. Less than 1 acre	\$200
2. 1 acre to 3 acres	\$270
3. 3 acres to 10 acres	\$460
4. 10 acres to 40 acres	\$810
5. 40 acres to 100 acres	\$1420
6. Over 100 acres	\$1420 + \$280 per additional 100 acres
7. Recertification (up to 1 year after expiration)	50% of Initial Fee

K. Wetland Impact Mitigation	
1. Total Proposed Impact Size Review	
(a) Less than 0.5 acres	\$720
(b) 0.5 acres to 1 acre	\$1270
(c) 1 acre to 5 acres	\$2100
(d) 5 acres to 10 acres	\$2810
(e) Exceeds Threshold (10+ acre)	\$3650
(f) Mitigation Compliance	
(i) Permittee Responsible Mitigation	\$2000

Monitoring Fee	
(ii) Mitigation Bank Credit	\$250
(iii) Authorization Extensions	\$250
(g) Permit Modification	
(i) Mitigation Bank Credit Withdrawal	\$100
(ii) Changes in configuration/ location/elevation	\$730
L. Mangrove Trimming and Alteration	
1. Trimming permit per Ch. 1-14.06	\$400
2. Compliance/monitoring fee for staged trimming for each trim event	\$220
3. Other Trimming and Alteration permit Single family	
(i) Review	\$690
(ii) Up to 11 monitoring reports	\$2050
4. Other Trimming and Alteration permit Commercial /subdivision	
(i) Review	\$2500
(ii) Up to 11 monitoring reports	\$2720
5. Professional Mangrove Trimmer fee per Ch. 1-14.08	
(i) First time registration fee	\$50
(ii) Annual renewal fee	\$25
M. FDEP Delegated Environmental Resource Permits	\$100
N. Written Verification for the following Exemptions (not included in other authorizations)	\$100
1. Noticed Exemptions	
2. Mangrove Trimming Exemptions	
3. FDEP Delegated Exemptions	

**Denotes EPC Fees collected by the Hillsborough County Development Services Department for EPC. For Subdivision/Commercial Preliminary & Construction Plan reviews there is no charge for the first resubmittal, and each subsequent resubmittal will be 50% of the initial review fee.

[Publisher's Note: EPC charges for development and rezoning applications may be submitted to appropriate governmental entities where the review process has been coordinated with EPC]

***Minimum \$500 or Straight Line Pro-Rata Fee whichever is greater calculated using the following formula: the number of acres of land to be added to an approved mining unit divided by 2500, multiplied by the fee required by Rule 1-

6.05E.3.

1-6.06 OTHER MISCELLANEOUS CHARGES

A. Enforcement Costs	\$60/hr
B. Public Record fees	****

**** Established in accordance with Chapter 119, Florida Statutes

1-6.07 FEE MODIFICATIONS OR WAIVERS

- A. The Executive Director may modify or waive the appropriate application fee in cases of financial hardship.
- B. The Executive Director may modify or waive an application fee in circumstances where unfairness would otherwise be the result.

1-6.08 PROHIBITIONS

The fees listed in Sections 1-6.02 through 1-6.05 are due and payable upon submission of a request, application or notification. Whenever a request application or notification is submitted without the required fee, receipt shall be acknowledged and no further action or processing shall be taken until the appropriate fees are submitted along with the supporting documents. It shall be a violation to fail to pay a required fee.

Rule History:

Adopted 2/13/75; Amended 2/10/76; Amended 2/9/78; Amended 11/9/78; Amended 10/18/82; Amended 12/14/82; Adopted 2/28/85, Effective 03/15/85; Amended 02/28/86; Amended 12/11/86; Amended 01/13/88; Amended 02/28/90, Effective 04/01/90; Amended 07/10/90; Amended 08/22/90, Effective 10/01/90; Amended 05/22/91; Amended 09/25/91; Amended 11/05/91; Amended 3/24/93; Amended 5/26/93; Amended 1/25/95; Amended 8/21/97; Amended 9/17/98; Amended 6/12/03, Effective 10/01/03; Amended 2/16/06, Effective 2/24/06; Amended referenced section 10/15/09, Effective 11/2/09; Amended referenced section 3/22/12, Effective 3/22/12; Amended All Sections 3/22/18, Effective 7/1/18

**Statute supporting charge made by
EPC for small quantity hazardous
waste generators**

West's Florida Statutes Annotated
Title XXIX. Public Health (Chapters 381-408)
Chapter 403. Environmental Control (Refs & Annos)
Part IV. Resource Recovery and Management (Refs & Annos)

West's F.S.A. § 403.7225

403.7225. Local hazardous waste management assessments

Currentness

(1) The Legislature recognizes that there is a need for identifying the amount, type, sources, and management of hazardous waste generated by small quantity generators in the state. There is also a need for facilitating responsible waste storage, transportation, volume reduction, recycling treatment, disposal, and the introduction of waste reduction opportunities to small quantity generators of hazardous waste. Responsible management of these wastes is imperative in order to protect the public health, safety, and welfare and the environment.

(2) The department shall establish guidelines for local hazardous waste management assessments and shall specify a standard format. The local hazardous waste management assessments shall include, but not be limited to, the identification of the following:

(a) All small quantity generators of hazardous waste within a county as defined pursuant to federal regulations under 40 C.F.R. part 260.10.

(b) The types and quantities of hazardous waste generated by small quantity generators within a county.

(c) Current hazardous waste management practices of small quantity generators within a county.

(d) Effective waste management practices for small quantity generators of hazardous waste.

(3) Each county or regional planning council shall coordinate the local hazardous waste management assessments within its jurisdiction according to guidelines established under s. 403.7226. If a county declines to perform the local hazardous waste management assessment, the county shall make arrangements with its regional planning council to perform the assessment.

(4) County-designated areas under the original assessments in which hazardous waste storage facilities have been located are recognized by the Legislature. However, this section does not prohibit a county from amending its comprehensive plan to designate other areas for this purpose, nor does this section prohibit construction of a facility on any other locally approved or state-approved site.

(5) No county may amend its comprehensive plan or undertake rezoning actions in order to prevent areas designated pursuant to subsection (4) from being used as hazardous waste storage facilities.

(6) Unless performed by the county pursuant to subsection (3), the regional planning councils shall upon successful arrangements with a county:

(a) Perform local hazardous waste management assessments;

(b) Provide any technical expertise needed by the counties in developing the assessments.

(7) The selection of a regional storage facility site during the original assessment will not preclude the siting of a storage facility at some other site which is locally or state approved.

(8) The department shall assemble the data collected from the local hazardous waste management assessments and determine if the needs of small quantity generators of hazardous waste will be met by in-state commercial hazardous waste facilities or if additional storage, treatment, or disposal facilities are needed in the state and which regions have the greatest need.

(9) Storage facility area selections, or regional storage facility site selections from the original assessments shall not prevent siting of storage or treatment facilities in any area of the state.

(10) Except as provided in this part, no local government law, ordinance, or rule pertaining to the subject of hazardous waste regulation may be more stringent than department rules adopted under the authority of this chapter.

(11) Local hazardous waste management assessments shall be renewed every 5 years, based on the schedule determined by the department. More frequent assessments shall not be required by the state. However, at their option, counties may update such assessments at more frequent intervals. The assessment rolls shall be brought up to date annually before the end of the 5-year interval by including the applicable names from department sources, occupational licenses, building permits, and from not less than one complete survey of the business pages of the county local telephone systems. The roll shall be updated continuously thereafter in the same manner.

(12) The Legislature recognizes the expense incurred by county governments in the proper identification, notification, and verification of small quantity generators of hazardous waste within their jurisdictions. When required to support the local hazardous waste assessments required by this section, the small quantity generator notification and verification program required pursuant to s. 403.7234, and the reporting requirements of s. 403.7236, a county may impose a small quantity generator notification and verification surcharge of up to \$50 on the business or occupational license or renewal of any firm that is classified as a small quantity generator of hazardous wastes. A county may contract with or otherwise enter into an agreement with the county tax collector to collect the annual surcharge.

Credits

Laws 1983, c. 83-310, § 25; Laws 1984, c. 84-338, § 34; Laws 1985, c. 85-269, § 3; Laws 1987, c. 87-374, § 11; Laws 1991, c. 91-305, § 37; Laws 1993, c. 93-207, § 40.

Notes of Decisions (2)

West's F. S. A. § 403.7225, FL ST § 403.7225

Current through Ch. 254 (End) of the 2014 2nd Reg. Sess. of the Twenty-Third Legislature

End of Document

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**Definitions in Florida Administrative
Code used by EPC under delegated
authority from FDEP**

West's Florida Administrative Code
Title 62. Department of Environmental Protection
Chapter 62-620. Wastewater Facility and Activities Permitting
Part I. General

Rule 62-620.200, F.A.C.
Fla. Admin. Code r. 62-620.200

62-620.200. Definitions.

Currentness

The following words and phrases when used in this chapter shall, unless the context clearly indicates otherwise, have the following meanings:

- (1) "Activity" means any action which results in a discharge of wastes into waters of the State or that is reasonably expected to be a source of water pollution.
- (2) "Annual average discharge limitation" means the maximum annual average pollutant value allowed by the permit and calculated as the arithmetic mean of the 12 monthly average reclaimed water or effluent samples collected during any consecutive 12-month period.
- (3) "Best management practices (BMPs)" means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of waters. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, residuals, industrial sludge or waste disposal, or drainage from raw material storage.
- (4) "Bypass" means the intentional diversion of waste streams from any portion of a treatment works.
- (5) "CFR" means the Code of Federal Regulations.
- (6) "Commercial wastewater" means non-toxic, non-hazardous wastewater from commercial facilities which is usually similar in composition to domestic wastewater, but which may occasionally have one or more of its constituents exceed typical domestic ranges. Included in this definition are wastewaters from commercial and institutional food service operations, commercial laundry facilities with no more than four washing machines, animal holding facilities (such as kennels, veterinary hospitals, and animal grooming facilities), and beauty salons, provided that toxic, hazardous, or industrial wastes are not introduced into the system.
- (7) "Continuous discharge" means a discharge which occurs without interruption throughout the operating hours of the facility, except for infrequent shutdowns for maintenance, process changes, or other similar activities.

(8) "Co-permittee" means a permittee to a wastewater permit that is only responsible for permit conditions relating to the discharge for which it is the operator.

(9) "CWA" means the Clean Water Act, as amended, 33 U.S.C. 1251 et seq., in existence on January 1, 1993.

(10) "Daily discharge" means the discharge measured during a calendar day or any 24-hour period that reasonably represents the calendar day for purposes of sampling. For pollutants with limitations expressed in units of mass, the "daily discharge" is calculated as the total mass of the pollutant discharged over the day. For pollutants with limitations expressed in other units of measurement, the "daily discharge" is calculated as the average measurement of the pollutant over the day.

(11) "Demineralization Concentrate" means the concentrated byproduct water, brine, or reject water produced by ion exchange or membrane separation technologies such as reverse osmosis, membrane softening, ultra-filtration, membrane filtration, electro dialysis reversal used for desalination, softening, or reducing total dissolved solids during water treatment for public water supply purposes. This definition does not include reject discharged from membrane separation technologies used to produce water for industrial purposes which may also produce drinking water as an ancillary activity.

(12) "Department" means the State of Florida Department of Environmental Protection.

(13) "Discharge of a pollutant" means any addition of any pollutant or combination of pollutants, as defined in 40 CFR 122.2, to waters from any point source other than a vessel or other floating craft which is being used as a means of transportation. This definition includes additions of pollutants into waters from surface runoff which is collected or channeled by man, and discharges through pipes, sewers, or other conveyances which do not lead to a treatment works. This term does not include an addition of pollutants by any indirect discharger.

(14) "Discharge of wastes" means the introduction or addition to waters of sewage, industrial wastes, and all other liquid, gaseous, solid, radioactive, or other substances that may pollute or tend to pollute any waters of the State. The term includes the discharge of a pollutant and the discharge of stormwater regulated under Section 403.0885, F.S.

(15) "Discharge point" means the outlet, structure, or designated location through which effluent is discharged to ground water.

(16) "Domestic wastewater" means wastewater derived principally from dwellings, business buildings, institutions, and the like, commonly referred to as sanitary wastewater or sewage. When industrial wastewater is combined with domestic wastewater for treatment, determination of whether the treatment plant is designated as domestic shall be in accordance with the definition of domestic wastewater provided in Rule 62-600.200, F.A.C.

(17) "Draft permit" means a document prepared under Rule 62-620.510, F.A.C., indicating the tentative decision of the Department to issue or deny, revise, revoke and reissue, terminate, or reissue a permit. Notices of intent to terminate a permit and to deny a permit are types of "draft permits." A denial of a request for revision, revocation and reissuance, or termination is not a "draft permit." A "proposed permit" is not a "draft permit."

(18) "Effluent limitation" means any restriction established by the Department on quantities, rates, or concentrations of chemical, physical, biological, or other constituents which are discharged from sources into waters of the State.

(19) "EPA" means the U.S. Environmental Protection Agency.

(20) "General permit" means a permit issued by rule of the Department under Section 403.814, F.S., which authorizes a person to undertake certain activities, which when performed in accordance with the specific requirements and practices set forth in the general permit have a minimal adverse environmental effect.

(21) "Industrial sludge" means the accumulated solids, residues, and precipitates generated as a result of industrial wastewater treatment.

(22) "Industrial wastewater" means process and non-process wastewater from manufacturing, commercial, mining, and silvicultural facilities or activities, including the runoff and leachate from areas that receive pollutants associated with industrial or commercial storage, handling or processing, and all other wastewater not otherwise defined as domestic wastewater.

(23) "Major facility" means any NPDES facility or activity classified as such by EPA with the concurrence of the Department.

(24) "Minor modification" means a modification to the facility or activity which is not expected to lead to a substantially different environmental impact or which will not involve a substantially different type of wastewater, residuals, or industrial sludge treatment, or reuse or disposal system. A minor modification does not substantially change the characteristics of the effluent, reclaimed water, residuals or industrial sludge nor does it change the permitted capacity of the treatment or reuse or disposal system. For domestic wastewater facilities, it includes construction to replace a unit operation or process structure, and construction to a unit operation or mechanical equipment which is not associated with routine facility maintenance.

(25) "Minor revision" means a change to the permit conditions, including any decrease or increase in staffing requirements or monitoring frequencies, correction of minor errors or typographical mistakes, transfer of a permit to a new owner, extension of compliance dates or construction schedules, deletion of outfalls or discharge points, incorporation of an approved pretreatment program by reference, or authorization of a minor modification to a facility or activity.

(26) "Modification" means the alteration, expansion, upgrade, extension, replacement of, or addition to an existing wastewater facility or activity. "Modification" does not include, and no permit revision is required for:

(a) Structural changes to an existing wastewater facility or activity, site or plant, that do not change the quality, nature, or quantity of the discharge of wastes or that do not cause water pollution; or

(b) Construction, replacement, or repair of components of an industrial site or plant which does not change the permitted treatment works or the terms and conditions of the wastewater permit.

(27) "Monthly average discharge limitation" means the maximum monthly average pollutant value allowed by the permit and calculated as the arithmetic mean of each reclaimed water or effluent sample collected on a separate day during a period of 30 consecutive days.

(28) "New discharger" means any building, structure, facility, or installation:

(a) From which there is or may be a discharge of wastes to surface waters;

(b) That did not commence the discharge at a particular site prior to August 13, 1979;

(c) Which is not a "new source" as defined in subsection (29) in this section; and

(d) Which has never received a finally effective NPDES permit for discharges to surface waters at that site.

(e) This definition includes: an industrial discharger to a POTW which commences discharging into waters after August 13, 1979; an existing mobile point source such as a seafood processing rig, seafood processing vessel, or aggregate plant, that begins discharging at a site for which it does not have a permit; and any offshore or coastal mobile oil and gas exploratory drilling rig or coastal mobile oil and gas developmental drilling rig that commences discharging after August 13, 1979, at a site under Department jurisdiction for which it is not covered by an individual or a general permit.

(29) "New source" means any building, structure, facility, or installation from which there is or may be a discharge of wastes to surface water, the construction of which commenced:

(a) After promulgation of standards of performance under section 306 of the Clean Water Act which are applicable to such source, or

(b) After proposal of standards of performance under section 306 of the Clean Water Act which are applicable to such source, but only if the standards are promulgated within 120 days of their proposal.

(30) "Non-NPDES Generic Permit" means a type of general permit issued by rule of the Department under the authority of Section 403.087, F.S., which may be issued by the Department to regulate a category of wastewater facilities or activities if they all: involve the same or substantially similar types of operations; discharge the same types of wastes or engage in the same types of residuals or industrial sludge use or disposal; require the same or similar monitoring; and are more appropriately controlled under a generic permit than an individual permit.

(31) "Non-process wastewater" means water that does not come into direct contact with or does not result from the production or use of any raw material, intermediate product, finished product, by-product, waste product or wastewater. It includes sanitary wastes, restaurant or cafeteria wastes, and non-contact cooling water used only to reduce temperature.

(32) "NPDES" means National Pollutant Discharge Elimination System.

(33) "NPDES Generic Permit" means a type of general permit issued by rule of the Department in accordance with subsection 62-620.710(3), F.A.C., under the authority of Section 403.0885, F.S., (general permit under 40 CFR 122.28) which may be issued by the Department to regulate a category of wastewater facilities or activities if they all: involve the same or substantially similar types of operations; discharge the same types of wastes or engage in the same types of residuals or industrial sludge use or disposal; require the same or similar monitoring; and are more appropriately controlled under a generic permit than an individual permit.

(34) "Outfall" means the outlet, structure, or designated location through which effluent is discharged to surface water.

(35) "Permittee" means the owner, operator or other entity to which a permit for a wastewater facility or activity is issued by the Department. The term "permittee" shall be functionally synonymous with the terms "owner," "contractor," and "licensee," but shall not include licensed individuals, such as State certified operators, unless they are the persons to whom a facility permit is issued by the Department. The term shall extend to a permit "applicant" for purposes of this chapter.

(36) "Pollution" is as defined in Section 403.031, F.S.

(37) "Point source" means any discernible, confined, and discrete conveyance, including any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel or other floating craft from which pollutants are or may be discharged. This term does not include return flows from irrigated agriculture or agricultural stormwater runoff.

(38) "Process wastewater" means any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, by-product, or waste product.

(39) "Proposed permit" means a permit prepared after the close of the public comment period and, when applicable, after any public meeting, which is sent to EPA for review before final issuance by the Department. A "proposed permit" is not a "draft permit."

(40) "Publicly owned treatment works" ("POTW") means any device or system used in the treatment, including recycling and reclamation, of domestic sewage or industrial wastes of a liquid nature which is owned by the State, a county, or a municipality. This definition includes sewers, pipes, or other conveyances only if they convey wastewater to a POTW providing treatment.

(41) "Recommencing discharger" means a source which recommences discharge after terminating operations.

(42) "Residuals" means the solid, semisolid, or liquid residue generated during the treatment of domestic wastewater. Not included are solids removed from pump stations and lift stations, septage, and screenings and grit removed from the headworks of domestic wastewater treatment facilities and other solids as defined in Chapter 62-640, F.A.C. Also, not included is ash generated during the incineration of residuals.

(43) "Severe property damage" means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

(44) "Sewage from vessels" means human body wastes and the wastes from toilets and other receptacles intended to receive or retain body wastes that are discharged from vessels and regulated under section 312 of CWA.

(45) "Sewage sludge" means residuals.

(46) "Silvicultural facilities or activities" means any discernible, confined and discrete conveyances related to rock crushing, gravel washing, log sorting, or log storage facilities which are operated in connection with silviculture and from which pollutants are discharged into waters. The terms do not include non-point source silvicultural activities such as nursery operations, site preparation, reforestation and subsequent cultural treatment, thinning, prescribed burning, pest and fire control, harvesting operations, surface drainage, or road construction and maintenance from which there is natural runoff. As used in this definition, rock crushing and gravel washing facilities mean facilities which process crushed and broken stone, gravel and riprap. Log sorting or log storage facilities, as used in this definition, mean facilities whose discharges result from the holding of unprocessed wood, logs or roundwood with or without bark, held in self-contained mill or log ponds or stored on land where water is applied intentionally on the logs.

(47) "Small Water Utility Business" means any facility that distributes potable water to two or more customers and discharges demineralization concentrate at a flow rate less than 50,000 gallons per day.

(48) "Stormwater Discharge Associated with Industrial Activity" is as defined in 40 CFR 122.26(b)(14).

(49) "Substantial modification" means a modification to the facility or activity which is reasonably expected to lead to a substantially different environmental impact or which involves a substantially different type of wastewater, residuals or industrial sludge treatment, reuse or disposal system. A substantial modification includes changes in the characteristics of the effluent, reclaimed water, residuals, or industrial sludge; changes to the location of the discharge; or changes to the permitted capacity of the treatment, or reuse or disposal system. A substantial modification requires filing an application for a substantial revision to a permit.

(50) "Substantial revision" means a change in the permit conditions in response to a substantial modification to the facility or activity, to changes in the effluent limitations, to the granting of a variance pursuant to Part VI of this chapter, or to a demonstration of good cause in accordance with subsection 62-620.325(1), F.A.C.

(51) "Toxic pollutant" means any pollutant listed as toxic in 40 CFR 401.15.

(52) "Treatment works" means any treatment plant or other works used for the purpose of treating, stabilizing, or holding wastes.

(53) "Upset" means an exceptional incident in which there is unintentional and temporary noncompliance with technology-based effluent limitations because of factors beyond the reasonable control of the permittee.

(a) An upset does not include noncompliance caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, careless or improper operation.

(b) An upset constitutes an affirmative defense to an action brought for noncompliance with technology based permit effluent limitations if the requirements of upset provisions of Rule 62-620.610, F.A.C., are met.

(54) "U.S." means United States.

(55) "Wastewater facility" or "facility" means any facility which discharges wastes into waters of the State or which can reasonably be expected to be a source of water pollution and includes any or all of the following: the collection and transmission system, the wastewater treatment works, the reuse or disposal system, and the residuals management facility.

(56) "Waters" means those waters defined in Section 403.031, F.S.

(57) "Weekly average discharge limitation" means the maximum weekly average pollutant value allowed by the permit and calculated as the arithmetic mean of each reclaimed water or effluent sample collected on a separate day during a period of seven consecutive days.

(58) "Whole Effluent Toxicity (WET)" means the aggregate toxic effect of an effluent measured directly by a toxicity test.

Credits

Adopted Nov. 29, 1994; Amended Dec. 24, 1996, Oct. 23, 2000, Dec. 23, 2004, July 10, 2006.

Authority: 403.061, 403.087, 403.8055 FS. Law Implemented 403.031, 403.051, 403.061, 403.087, 403.088, 403.0882, 403.0885 FS.

Current with amendments available through August 11, 2014.

Rule 62-620.200, F.A.C., 62 FL ADC 62-620.200

**This portion of FAC contains fees for
permits issued by EPC under delegated
authority**

62-4.050 Procedures to Obtain Permits and Other Authorizations; Applications.

(1) Any person desiring to obtain a permit from the Department shall apply on forms prescribed by the Department and shall submit such additional information as the Department by law may require.

(2) All applications and supporting documents shall be filed with the Department.

(3) To ensure protection of public health, safety, and welfare, any construction, modification, or operation of an installation which may be a source of pollution, or of a public drinking water supply, shall be in accordance with sound professional engineering practices pursuant to Chapter 471, F.S.; and all final geological papers or documents involving the practice of the profession of geology shall be in accordance with sound professional geological practices pursuant to Chapter 492, F.S. All applications for a Department permit shall be certified by a professional engineer registered in the State of Florida except, when the application is for renewal of an air pollution operation permit at a non-Title V source as defined in Rule 62-210.200, F.A.C., or where professional engineering is not required by Chapter 471, F.S. Where required by Chapter 471 or 492, F.S., applicable portions of permit applications and supporting documents which are submitted to the Department for public record shall be signed and sealed by the professional(s) who prepared or approved them.

(4) Processing fees are as follows:

(a) Air Pollution Permits.

1. Construction Permit Fee for an Emissions Unit Requiring Prevention of Significant Deterioration or Nonattainment Area Preconstruction Review. The processing fee for a construction permit for an emissions unit requiring a Prevention of Significant Deterioration (PSD) or Nonattainment Area (NAA) preconstruction review pursuant to Rule 62-212.400 or 62-212.500, F.A.C., respectively, shall be \$7,500.00.

2. Construction Permit Fee for an Emissions Unit Not Requiring Prevention of Significant Deterioration or Nonattainment Area Preconstruction Review. No processing fee shall be required for a construction permit for an emissions unit not requiring Prevention of Significant Deterioration (PSD) or Nonattainment Area (NAA) preconstruction review, if the facility containing the emissions unit holds an air operation permit issued pursuant to Chapter 62-213, F.A.C. For any such emissions unit at a facility not holding a Chapter 62-213, F.A.C., air operation permit, the processing fee shall be as follows:

a. Construction permit for an emissions unit having potential emissions of 100 or more tons per year of any single pollutant.	\$5,000.00
b. Construction permit for an emissions unit having potential emissions of 50 or more tons per year, but less than 100 tons per year, of any single pollutant.	\$4,500.00
c. Construction permit for an emissions unit having potential emissions of 25 or more tons per year, but less than 50 tons per year, of any single pollutant.	\$2,000.00
d. Construction permit for an emissions unit having potential emissions of 5 or more tons per year, but less than 25 tons per year, of any single pollutant.	\$1,000.00
e. Construction permit for an emissions unit having potential emissions of less than 5 tons per year of each pollutant.	\$250.00
3. Operation Permit Fee for an Emissions Unit at a Non-Title V Source.	
a. Operation permit for an emissions unit required to measure actual emissions by stack sampling.	\$1,500.00
b. Operation permit for an emissions unit required to measure actual emissions by any method other than stack sampling (such as visible emissions observation or continuous emissions monitoring).	\$1,000.00
c. Operation permit for an emissions unit not required to measure actual emissions.	\$750.00

4. Similar Emissions Unit Fee. Where new or existing multiple emissions units located at the same facility are substantially similar in nature, the applicant may submit a single application and any required permit fee for construction or operation of the emissions units at the facility. To be considered substantially similar each of the emissions units must be substantially similar in regard to each of the following: nominal description or type of emissions unit; type of fuel burned; type of material processed, stored, or handled; type of air pollution control equipment; regulated pollutants emitted; applicable emissions standards; and applicable regulatory control criteria. For a construction permit, the single application fee shall be the fee that would apply for a single emissions unit with emissions that equal the total of the potential emissions of all of the substantially similar emissions units at the facility. The fee for an operation permit for a group of similar emissions units at the same facility, submitted under the same application and with the same emissions testing or monitoring requirements, shall be the fee that would apply to any emissions unit

in the group if each emissions unit were being permitted singly.

5. Multiple Emissions Unit Fee. If the Department issues a single construction or operation permit covering multiple emissions units or groups of similar emissions units at a facility, the permit processing fee shall be the sum of the fees applicable to each emissions unit and group of similar emissions units covered by the permit.

(b) Domestic Wastewater Facility Permits.

1. Preliminary Design Report reviews for Types I, II, and III domestic wastewater facilities as defined in Rule 62-600.200, F.A.C. For new domestic wastewater facilities, the fee for review of a preliminary design report shall be in addition to the application processing fee.

		Type II	Type III
a. Treatment plant with or without reuse/disposal system	\$5,000.00	\$3,750.00	\$1,200.00
b. Reuse/land application system and associated transmission/distribution facilities, when applied for separately from the treatment facility	\$5,000.00	\$3,750.00	\$1,200.00
c. Residuals/septage management facility	\$7,500.00	\$4,000.00	\$1,200.00
d. Limited wet weather discharge	\$1,000.00	\$800.00	\$600.00

2. Wastewater permits for Types I, II, and III domestic wastewater facilities as defined in Rule 62-600.200, F.A.C.

	Type I	Type II	Type III
a. Treatment plant with or without reuse/disposal system	\$5,000.00	\$3,000.00	\$1,000.00
b. Reuse/land application system and associated transmission/distribution facilities, when applied for separately from the treatment facility	\$5,000.00	\$3,000.00	\$1,000.00
c. Residuals/septage management facility	\$7,500.00	\$4,000.00	\$1,000.00
d. Limited wet weather discharge	\$1,000.00	\$800.00	\$600.00

e. Wastewater permits for Type III facilities having a permitted capacity of less than 10,000 gallons per day shall be \$600.

3. Wastewater Permit for a surface water discharge, when applied for separately from the treatment facility.

a. Type I facility	\$2,000.00
b. Type II facility	\$1000.00
c. Type III facility	\$500.00

4. Minor revisions, as defined in Rule 62-620.200, F.A.C., to wastewater permits for domestic wastewater facilities other than minor modifications of permits listed in paragraph 62-4.050(4)(s), F.A.C.

a. Type I facility	\$500.00
b. Type II facility	\$300.00
c. Type III facility	\$100.00

5. Substantial revisions, as defined in Rule 62-620.200, F.A.C., to wastewater permits for domestic wastewater facilities shall require a new wastewater permit application and applicable fee. The applicable application fee shall be:

a. For substantial revisions resulting from substantial modifications to the facility which require an antidegradation determination as specified in Rule 62-4.242, F.A.C., or which increase the permitted capacity of the treatment, reuse, or disposal system, the preliminary design report fee specified in subparagraph (4)(b)1.

b. For substantial revisions resulting from substantial modifications to the facility, but which do not require an antidegradation determination as specified in Rule 62-4.242, F.A.C., and which do not increase the permitted capacity of the treatment, reuse, or

disposal system, 50 percent of the preliminary design report fee specified in subparagraph (4)(b)1.

c. For substantial revisions not associated with substantial modifications to the facility, 20 percent of the applicable application fee specified in subparagraph (4)(b)2.

6. Generic Permit for domestic wastewater treatment facilities.

a. Treatment facility with permitted capacity of 10,000 gallons per day up to 100,000 gallons per day shall be	\$1,000.00
b. Treatment facility with permitted capacity less than 10,000 gallons per day shall be	\$600.00

7. Construction Permit for domestic wastewater collection/transmission system.

a. Domestic wastewater collection/transmission system serving 10 or more Equivalent Dwelling Units (EDUs). An EDU is equal to 3.5 persons	\$500.00
b. Domestic wastewater collection/transmission system serving less than 10 EDUs	\$300.00

(c) Industrial Wastewater Facility Permits.

1. Wastewater permits for Group 1 industrial wastewater treatment facilities which discharge process wastewater, as defined in Rule 62-620.200, F.A.C., from the following industry categories: Citrus Processing; Textiles; Organic Chemicals, Plastics, and Synthetic Fibers; Inorganic Chemicals; Soaps and Detergents; Fertilizer Manufacturing; Petroleum Refining; Iron and Steel Manufacturing; Nonferrous Metals; Phosphate Manufacturing; Steam Electric Power Generating; Asbestos Manufacturing; Pulp, Paper, and Paper Board; Builders Paper and Board Mills; Coal Mining; Phosphate Mining and Beneficiation; Ore Mining and Dressing; Paint Formulating; Ink Formulating; Gum and Wood Chemicals Manufacturing; Pesticides Chemicals Manufacturing; Explosives Manufacturing; Battery Manufacturing; Mechanized Scallop Processing; Distilled, Rectified, and Blended Liquors; Sugar Cane Processing.

a. Surface water discharges	\$7,500.00
b. Non-surface water discharges only	\$6,000.00

2. Wastewater permits for Group 2 industrial wastewater treatment facilities which discharge process wastewater, as defined in Rule 62-620.200, F.A.C., from the following industry categories: Cement Manufacturing; Leather Tanning and Finishing; Glass Manufacturing; Rubber Processing; Carbon Black Manufacturing; Metal Molding and Casting; Coil Coating; Porcelain Enameling; Aluminum Forming; Copper Forming; Electrical and Electronic Components; Nonferrous Metals Forming and Metal Powders.

a. Surface water discharges	\$5,000.00
b. Non-surface water discharges only	\$4,000.00

3. Wastewater permits for Group 3 industrial wastewater treatment facilities which discharge process wastewater, as defined in Rule 62-620.200, F.A.C., from the following industry categories: Bulk Oil Terminals, Drawdown and Loading Rack Discharges; Dairy Products; Canned and Preserved Fruits and Vegetables; Canned and Preserved Seafood; Concrete Batch Plants; Timber Products; Mineral Mining and Processing; Peat Mining; Plastic Molding and Forming; Aquaculture Facilities.

a. Surface water discharges	\$2,500.00
b. Non-surface water discharges only	\$2,000.00

4. Wastewater permits for Group 4 industrial wastewater treatment facilities which discharge industrial wastewater from the following: Animal Feeding Operations, Feedlots, Egg Production Facilities.

a. Feedlots with greater than the number of animals listed in subsection 62-670.200(3), or Rule 62-620.435, F.A.C.	\$2,500.00
b. Feedlots, Other	\$1,500.00
c. Egg Production Facility, Major	\$2,500.00
d. Egg Production Facility, Other	\$1,500.00

5. Wastewater permits for Group 5 industrial wastewater treatment facilities which discharge concentrate and regenerant from Reverse Osmosis, Membrane Softening, Ultrafiltration, Ion Exchange Units, and similar processes at Drinking Water Treatment Facilities.

a. Design daily discharge flow of greater than 500,000 gpd	
b. Design daily discharge flow of greater than 100,000 gpd up to 500,000 gpd	\$4,000.00
c. Design daily discharge flow of greater than 10,000 gpd up to 100,000 gpd	\$2,000.00
d. Design daily discharge flow of 10,000 gpd or less	\$750.00

6. Wastewater permits for Group 6 industrial wastewater treatment facilities which discharge once-through non-contact cooling water.	
a. Greater than 100 million BTU/hour heat loss	\$6,000.00
b. Greater than 20 million BTU/hour, up to 100 million BTU/hour	\$3,000.00
c. Greater than 1 million BTU/hour, up to 20 million BTU/hour heat loss	\$1,500.00
d. 1 million BTU/hour, or less, heat loss	\$500.00
7. Wastewater permits for industrial wastewater treatment facilities in industry categories not specified in Groups 1 through 3 which discharge process wastewater to surface waters, or industrial wastewater treatment facilities which discharge non-process wastewater, as defined in Rule 62-620.200, F.A.C., but excluding once-through non-contact cooling water, to surface waters.	
a. Design daily flow of greater than 500,000 gpd	\$5,000.00
b. Design daily flow of greater than 100,000 gpd up to 500,000 gpd	\$3,000.00
c. Design daily flow of greater than 50,000 gpd up to 100,000 gpd	\$2,000.00
d. Design daily flow of 50,000 gpd or less	\$1,000.00
8. Wastewater permits for industrial wastewater treatment facilities in industry categories not specified in Groups 1 through 3 which discharge process wastewater to other than surface waters, or industrial wastewater treatment facilities which discharge non-process wastewater, as defined in Rule 62-620.200, F.A.C., but excluding once-through non-contact cooling water, to other than surface waters.	
a. Design daily flow of greater than 500,000 gpd	\$4,000.00
b. Design daily flow of greater than 100,000 gpd up to 500,000 gpd	\$2,500.00
c. Design daily flow of greater than 50,000 gpd up to 100,000 gpd	\$1,500.00
d. Design daily flow of 50,000 gpd or less	\$750.00
9. Wastewater permits for industrial wastewater treatment facilities which recycle the wastewater and have no discharge to surface or ground waters, and are not otherwise exempt from permitting.	
a. Facilities recycling greater than 10,000 gpd	\$500.00
b. Facilities recycling 10,000 gpd or less	\$100.00
10. Minor revisions, as defined in subsection 62-620.200(24), F.A.C., to wastewater permits for industrial wastewater facilities other than minor modifications of permits listed in paragraph 62-4.050(4)(q), F.A.C.	
a. Facilities which have no discharge to surface or ground waters	\$100.00
b. All others	\$250.00

11. Substantial revisions, as defined in subsection 62-620.200(45), F.A.C., to wastewater permits for existing industrial wastewater facilities shall require a new wastewater permit application and applicable fee. The applicable fee shall be:

a. For substantial revisions resulting from substantial modifications to the facility which require an antidegradation determination as specified in Rule 62-4.242, F.A.C., or which increase the permitted capacity of the treatment or disposal system, the full applicable application fee.

b. For substantial revisions resulting from substantial modifications to the facility, but which do not require an antidegradation determination as specified in Rule 62-4.242, F.A.C., and which do not increase the permitted capacity of the treatment or disposal system, 50 percent of the applicable application fee.

c. For substantial revisions not associated with substantial modifications to the facility, 20 percent of the applicable application fee or \$250.00, whichever is greater.

12. The fee for review of engineering reports for new industrial facilities shall be in the same amount as the applicable application processing fee for the facility and shall be in addition to the application processing fee.

13. Industrial wastewater general and generic permits.

a. General and generic permits requiring Professional Engineer or Professional Geologist certification	\$500.00
b. General and generic permits not requiring Professional Engineer or Professional Geologist certification	\$100.00
14. Collection systems for industrial wastewater treatment facilities.	
	\$500.00
15. A permitted facility which falls in more than one of the fee categories in subparagraphs (4)(c)1. through 8., shall not be subject to multiple fees, but shall pay the larger of the fees.	

(d) Stormwater facilities or activities regulated under Section 403.0885, F.S.	
1. Generic Permit for Stormwater Discharge from Large and Small Construction Activities.	
a. Activities disturbing 5 or more acres (large)	\$400.00
b. Activities disturbing 1 acre of land or greater and less than 5 acres (small)	\$250.00
2. Multi-Sector Generic Permit for Stormwater Discharge Associated with Industrial Activity	\$500.00
3. No Exposure Certification for Exclusion from NPDES Stormwater Permitting	\$200.00
4. Stormwater discharge associated with industrial activity permitted under Chapter 62-620, F.A.C.	\$1,000.00
5. Generic Permit for Discharge of Stormwater from Phase II Municipal Separate Storm Sewer Systems (MS4s):	
a. Phase II MS4s in jurisdiction with a population of 50,000 or greater as determined by the 2000 Decennial Census by the U.S. Bureau of Census	\$11,700.00
b. Phase II MS4s in a jurisdiction with a population of greater than 10,000 but less than 50,000 as determined by the 2000 Decennial Census by the U.S. Bureau of Census	\$7,988.00
c. Phase II MS4s in a jurisdiction with a population of 10,000 or less as determined by the 2,000 Decennial Census by the U.S. Bureau of Census; Florida Department of Transportation facilities	\$5,625.00
(e) Wetland Resource Management (Dredge and Fill) Permits. This paragraph pertains to projects that have been grandfathered according to Sections 373.414(11) (1994 Supp.), (12)(a) (1994 Supp.), (13), (14), (15) or (16), F.S., and projects, or portions thereof, located in the Northwest Florida Water Management District.	
1. Dredge and fill construction projects up to and including 5 years:	
a. Standard form projects including dredge and fill activities that affect 10 or more acres of jurisdictional area pursuant to subsection 62-312.070(2), F.A.C.	\$4,000.00
b. Standard form construction projects that involve the construction of new docking facilities pursuant to Rule 62-312.070, F.A.C., that provide:	
(I) 50 or more new boat slips	\$4,000.00
(II) 25 to 49 new boat slips	\$4,000.00
(III) 10 to 24 new boat slips	\$2,480.00
(IV) 3 to 9 new boat slips	\$830.00
(V) 0 to 2 new boat slips	\$500.00
c. Short form construction projects involving dredging or filling of 9.99 acres or less of jurisdictional area, pursuant to subsection 62-312.070(2), F.A.C.	\$830.00
d. Short form construction projects involving the construction of new docking or boardwalk facilities, pursuant to Rule 62-312.070, F.A.C., that provide:	
(I) 0 to 2 new boat slips	\$500.00
(II) 3 to 9 new boat slips	\$830.00
(III) The addition of 3 to 20 docking slips to existing functional docking facilities where the total facility will not exceed 50 slips and the existing and proposed slips are not associated with commercial facilities or facilities which provide supplies or services required for boating activities.	\$760.00
e. Short form and standard form projects solely for environmental restoration or enhancement activities, provided such activities are not associated with a mitigation bank and are not being implemented as mitigation for other activities that require a permit under Part IV of Chapter 373, F.S.	\$250.00
2. Dredge and fill construction permits in excess of 5 years:	
a. Short form permits from 6 years up to and including 10 years	\$4,950.00
b. Standard form permits for 6 years	\$10,650.00
c. Standard form permits for 7 years	\$12,430.00
d. Standard form permits for 8 years	\$14,200.00
e. Standard form permits for 9 years	\$15,980.00
f. Standard form permits for 10 years	\$17,750.00
g. Standard form permits for 11 years	\$19,530.00
h. Standard form permits for 12 years	\$21,300.00

i. Standard form permits for 13 years	\$23,080.00
j. Standard form permits for 14 years	\$24,850.00
k. Standard form permits for 15 years	\$25,000.00
l. Standard form permits for 16 years	\$25,000.00
m. Standard form permits for 17 years	\$25,000.00
n. Standard form permits for 18 years	\$25,000.00
o. Standard form permits for 19 years	\$25,000.00
p. Standard form permits for 20 years	\$25,000.00
q. Standard form permits for 21 years	\$25,000.00
r. Standard form permits for 22 years	\$25,000.00
s. Standard form permits for 23 years	\$25,000.00
t. Standard form permits for 24 years	\$25,000.00
u. Standard form permits for 25 years	\$25,000.00
v. 6 to 10-year permits for beach restoration projects approved pursuant to Chapter 161, F.S., and to maintenance dredge navigation channels, port harbors, turning basins and harbor berths located within deepwater ports, pursuant to Section 403.816, F.S.	\$5,000.00
w. Permits for phosphate and attapulgitic mines with a duration of greater than 25 years pursuant to the provisions of Section 373.414(15), F.S.	\$25,000.00
x. Modifications involving permits issued pursuant to Section 403.816, F.S., or Chapter 62-45, F.A.C.	\$1,000.00
y. 6 to 25-year permits pursuant to Chapter 62-45, F.A.C., and all permits under Section 403.816, F.S.	\$5,000.00
z. Short form and standard form projects solely for environmental restoration or enhancement activities, provided such activities are not associated with a mitigation bank and are not being implemented as mitigation for other activities that require a permit under Part IV of Chapter 373, F.S.	\$250.00
3. Mitigation Banks	
a. Mitigation Bank Permit, other than Conceptual Approval Permit	\$6,050.00
b. Credit Release (credit available for sale)	\$330.00
c. Credit Withdrawal (actual use of credit)	\$0.00
d. Mitigation Bank Conceptual Approval Permit	\$6,050.00
e. Major modifications involving changes to one or more of the following components: service area; credit assessment; success or release criteria; hydrologic structures or alterations; construction or mitigation design that does not increase the project area; elimination of lands; or monitoring or management plans:	
(I) Affecting one of the above components	\$1,340.00
(II) Affecting two of the above components	\$2,680.00
(III) Affecting three of the above components	\$4,020.00
4. Modifications:	
a. Major modifications of Standard Form and Short Form Permits, as determined by Rule 62-312.100, F.A.C., and mitigation banks under Chapter 62-342, F.A.C., that increase the project area or involve four or more of the components listed in sub-subparagraph 62-4.050(4)(e)3.e., F.A.C., other than for Class I solid waste disposal facilities or as otherwise specified above	Same fee as for a new application for the activity
b. Minor modifications of Standard Form and Short Form Permits, including mitigation banks, where the modification will not require substantial technical evaluation by the Department, will not lead to substantially different environmental impacts or will lessen the impacts of the original permit, and as further determined by Rule 62-312.100, F.A.C., other than for Class I solid waste disposal facilities or as otherwise specified above:	
(I) To correct minor errors or typographical mistakes and that do not involve technical review	\$0.00
(II) To incorporate changes requested by the Department or required through permits issued by other regulatory agencies, and to change due dates for reporting or performance deadlines when such changes in the due date do not involve any new work, any new work locations, or any new activities, and will not alter, replace, or otherwise eliminate the requirements for otherwise performing the work required by the permit	\$0.00

(III) That consist of transfers of permits or time extensions	\$80.00
(IV) That consist of minor technical changes which involve new work, new work locations, new activities, or any other change which alters, replaces, or otherwise eliminates the work authorized by the permit when the original permit fee of the issued permit is less than \$300, except for modifications to permits issued pursuant to Section 403.816, F.S.	\$250.00
(V) That consist of minor technical changes which involve new work, new work locations, new activities, or any other change which alters, replaces, or otherwise eliminates the work authorized by the permit when the original permit fee of the issued permit is more than or equal to \$300, except for permits issued pursuant to Section 403.816, F.S.	\$420.00
(VI) For minor modifications for Class I solid waste disposal facilities	\$2,110.00

5. For the purposes of determining the fee for wetlands resource management permits, the term of duration for the permit shall be reduced by the period of time (in yearly increments) during which no dredging or filling activity occurs or no reclamation, restoration, or mitigation occurs and only minor monitoring and maintenance activities are required. The fee for the full term shall be submitted with the application. After the Department determines the period of time that the term of the permit can be reduced, the excess fee shall be returned.

6. For permit applications which involve a combination of the project fee categories listed above, the highest fee that applies to the appropriate standard form or short form project, pursuant to Rule 62-312.070, F.A.C., shall be charged.

7. Variances from permitting standards, permit conditions, or water quality standards associated with a wetland resource or mangrove alteration permit application:

a. Under Section 403.812, F.S.	
(I) From the prohibition of subsection 62-312.080(7), F.A.C.	\$170.00
(II) Other variances	\$830.00
b. Under Section 120.542, F.S.	\$0.00
8. Verification of qualification to use a general permit, except:	\$250.00
a. Paving of existing municipally owned roads under Rule 62-312.824, F.A.C.	\$0.00
b. Environmental enhancement and restoration activities conducted by the U.S. Army Corps of Engineers under Rule 62-312.825, F.A.C.	\$0.00
9. Verification that an activity is exempt from regulation under Section 403.813, F.S., or Part IV of Chapter 373, F.S.	\$100.00
(f) Mangrove Alteration and Trimming	
1. Alteration of less than 20 mangroves under Section 403.9328, F.S.	\$420.00
2. Alteration of 20 or more mangroves under Section 403.9328, F.S.	\$830.00
3. General Permit under Section 403.9327, F.S.	\$250.00
4. Verification of an exemption for trimming or alteration	\$0.00
5. Minor modification, other than transfer & time extensions	\$250.00
6. Transfer of ownership or permit	\$90.00
7. Time extension	\$90.00
8. Variance under Section 403.9333, F.S.	\$170.00
(g) Stormwater Permits under Chapter 62-25, F.A.C.	
1. Notice to use stormwater general permit per paragraphs 62-25.801(1)(a) through (d), F.A.C.	\$420.00
2. Conversion of construction permit to operation	\$100.00

(h) Environmental Resource Permits. Processing fees required by the Department and the Northwest Florida Water Management District (NFWFMD) for activities regulated under Chapter 62-330, F.A.C., are listed below. For purposes of determining the applicable processing fee, the terms “activity,” “project,” “project area,” and “works” are as defined in Section 2.0 of the Applicant’s Handbook Volume I incorporated by reference in paragraph 62-330.010(4)(a), F.A.C.

1. Activities qualifying for an Agency’s electronic self-certification:	
a. Self-certification in accordance with the general permit under Section 403.814(12), F.S.	\$0.00
b. Self-certification for activities other than those under Section 403.814(12), F.S.	\$0.00

2. Determination of qualification for an activity exemption:	
a. Under Rules 62-330.050 and 62-330.051, F.A.C.	\$100.00
b. Under Rule 62-330.0511, F.A.C.	\$0
3. Determination of qualification to use a general permit.	\$250.00
4. Individual or conceptual approval permit, excluding permits for a mitigation bank:	
a. New application – the processing fee for a new permit application shall be as determined from the categories below:	
(I) Total project area of less than 10 acres and less than 1 acre of works in, on, or over wetlands and other surface waters, and less than 10 new boat slips.	\$420.00
(II) Project exceeds any of the thresholds in 4.a.(I), above, but involves a total project area of less than 40 acres, less than 3 acres of works in, on, or over wetlands and other surface waters, and less than 30 new boat slips.	\$1,500.00
(III) Project exceeds any of the thresholds in 4.a.(II), above, but involves a total project area of less than 100 acres, less than 10 acres of works in, on, or over wetlands and other surface waters, and less than 50 new boat slips.	\$5,000.00
(IV) Project exceeds any of the thresholds in 4.a.(III), above, but involves a total project area of less than 640 acres, and less than 50 acres of works in, on, or over wetlands and other surface waters.	\$9,000.00
(V) Project exceeds any of the thresholds in 4.a.(IV), above.	\$14,000.00
(VI) Project exclusively for agricultural or silvicultural purposes; the fee for projects that are solely for agricultural or silvicultural purposes shall be the same as that required by the Water Management District in which the majority of the project area is located, in accordance with Rule 40A-44.201, F.A.C., (7-1-98) incorporated by reference herein (http://www.flrules.org/Gateway/reference.asp?No=Ref-02680), and Rules 40B-1.706, 40C-1.603, 40D-1.607, or 40E-1.607, F.A.C., as applicable, as incorporated by reference in Rule 62-330.071, F.A.C.	The fee shall be the same as that required by the Water Management District in which the majority of the project area is located.
(VII) Individual or conceptual approval permit solely for environmental restoration or enhancement, provided such activities are not associated with a mitigation bank and are not being implemented as mitigation for other activities that require a permit under Part IV of Chapter 373, F.S. For purposes of this provision, the term “environmental restoration or enhancement” means an action or actions designed and implemented solely to convert degraded or altered uplands, wetlands, or other surface waters to intact communities typical of those historically present, or to improve the quality and condition of currently degraded wetlands or other surface waters to a more healthy, functional, and sustaining condition for fish, wildlife, and listed species	\$250.00
(VIII) Individual or conceptual approval permit solely to retrofit an existing stormwater management system or to add treatment to and reduce stormwater pollutant loadings from an existing stormwater management system	\$250.00
(IX) Individual permit to construct, alter, maintain or operate a project that is consistent with a valid conceptual approval permit	50% of the fee otherwise required for an individual permit under sub-sub-subparagraphs 4.a.(I) through (VIII), above, but not below

	the minimum required processing fee of \$250.00
b. Major modification exceeding any of the thresholds in subsection 62-330.315(3), F.A.C.	Same fee as for new permit for the same activity under sub-sub-subparagraphs 4.a.(I) through (IX), above
5. Individual or conceptual approval permit for a mitigation bank:	
a. New application	\$6,050.00
b. Major modification exceeding any of the thresholds in subsection 62-330.315(3), F.A.C.:	
(I) Major modification affecting one of the following: the service area, credit assessment, success or release criteria, hydrologic structures or alterations, elimination of lands, monitoring or management plans, or construction or mitigation design that does not increase the project area	\$1,340.00
(II) Affecting two of the components in 5.b.(I), above	\$2,680.00
(III) Affecting three of the components in 5.b.(I), above	\$4,020.00
(IV) All other major modifications	\$6,050.00
c. Mitigation bank credit release	\$330.00
d. Mitigation bank credit withdrawal	\$0.00
6. Minor modification of an individual or conceptual approval permit, including a permit for a mitigation bank, that does not exceed any of the thresholds in subsection 62-330.315(3), F.A.C.:	
a. Extension of permit duration, where not exempt from payment of fees under Florida Statutes	\$80.00
b. To correct minor errors that do not involve technical review	\$0.00
c. To transfer ownership of a permit or to transfer the permit to an operation and maintenance entity	\$0.00
d. All other minor modifications	\$250.00
7. Variance or waiver:	
a. Under Section 120.542, F.S.	\$0.00
b. Under Section 373.414(17), F.S.	\$170.00
8. Fee reductions:	
a. Applications for an individual or conceptual approval permit or modification thereof submitted using the Agency's electronic application system where the processing fee in subparagraph (h)4. or 5., above, exceeds \$250.00	Fee shall be reduced by \$100.00, but not below the minimum required processing fee of \$250.00
b. Applications for any activity by an entity qualifying under Section 218.075, F.S. when the fee under paragraph (h), exceeds \$100.00	\$100.00
c. Applications for any activity when submitted by the U.S. Department of Defense	\$0.00
(i) Determinations of the Landward Extent of Wetlands and Other Surface Waters:	
1. Informal determination – fees shall be based on the acreage of the entire property for which the request applies, as follows:	
a. Total area to be included in the determination is up to 1 acre	\$100.00
b. Additional fee per acre (or portion thereof) beyond the first acre; total fee not to exceed \$500.00	\$50.00

2. Petitions for formal determination – fees shall be based on the acreage of the entire property for which the petition is filed, as follows:

a. Total area to be included in the determination is less than 10 acres	\$780.00
b. Total area to be included in the determination is at least 10, but less than 40 acres	\$1,060.00
c. Total area to be included in the determination is at least 40, but no more than 100 acres	\$2,110.00
d. Additional fee per 100 acres (or portion thereof) beyond the first 100 acres	\$290.00
3. Reissuance of a formal determination, in accordance with section 7.2.4 of Applicant's Handbook Volume I.	\$350.00
(j) Solid Waste Permits.	
1. Construction permit for a Class I facility.	\$10,000.00
2. Construction permit for a Class II facility.	\$10,000.00
3. Construction permit for a Class III facility.	\$6,000.00
4. Construction permit for a waste-to-energy facility not covered by the Electric Power Plant Siting Act.	\$10,000.00
5. Construction permit for other resource recovery facilities.	\$2,000.00
6. Construction permit for an incinerator.	\$3,000.00
7. Construction permit for a yard trash composting facility.	\$2,000.00
8. Construction permit for a manure composting facility.	\$2,000.00
9. Construction permit for a solid waste composting facility.	\$5,000.00
10. Construction/operation permit for a waste tire processing facility.	\$1,250.00
11. Construction permit for all other solid waste facilities.	\$1,000.00
12. Construction permit for an offsite Biohazardous Waste Treatment Facility other than a biohazardous waste incinerator.	\$2,000.00

13. Construction permit and/or an operation permit for a facility which has multiple solid waste management components which normally would require individual solid waste permits. A single application may be submitted and the permit fee will be the sum of each individual permit; however, the total permit fees for the facility shall not exceed \$25,000, exclusive of modifications and renewals.

14. Operation permit for a Class I facility.	\$10,000.00
15. Operation permit for a Class II facility.	\$10,000.00
16. Operation permit for a Class III facility.	\$4,000.00
17. Operation permit for a waste-to-energy facility not covered by the Electric Power Plant Siting Act.	\$10,000.00
18. Operation permit for other resource recovery facilities.	\$1,000.00
19. Operation permit for an incinerator.	\$1,000.00
20. Operation permit for a yard trash composting facility.	\$1,000.00
21. Operation permit for a manure composting facility.	\$1,000.00
22. Operation permit for a solid waste composting facility.	\$3,000.00
23. Operation permit for an offsite Biohazardous Waste Treatment Facility other than a biohazardous waste incinerator.	\$1,000.00
24. Operation permit for all other solid waste facilities.	\$500.00
25. Request for an Alternate Procedure.	
a. Landfill	\$2,000.00
b. Other	\$500.00
26. Research, Development and Demonstration permits (one year permit).	\$1,000.00
27. Closure permit for a Class I facility.	\$7,500.00
28. Closure permit for a Class II facility.	\$7,500.00
29. Closure permit for a Class III facility.	\$4,000.00
30. Closure permit for all other solid waste facilities.	\$1,000.00
31. Renewal of Closure permit for landfills which address only long term care.	\$1,000.00
32. Construction or Operation permits for Materials Recovery Facility.	\$2,000.00

33. Ground Water Monitoring Plan Approvals for solid waste landfills with no other Department permit.	\$500.00
(k) Petroleum Cleanup General Permits.	
1. Soil thermal treatment – mobile.	\$500.00
2. Soil thermal treatment – stationary.	\$500.00
(l) Hazardous Waste Permits.	
1. Construction of container and/or tank hazardous waste storage facilities.	\$15,000.00
2. Construction of container and/or tank hazardous waste storage and treatment facilities.	\$20,000.00
3. Construction of landfill, surface impoundment, waste pile, land treatment, and miscellaneous unit facilities.	\$25,000.00
4. Construction of hazardous waste storage, treatment and/or disposal facilities with an incinerator, boiler or industrial furnace for treatment of hazardous wastes generated onsite.	\$25,000.00
5. Construction of commercial treatment, storage, and/or disposal facility with a commercial incinerator, boiler or industrial furnace managing hazardous wastes generated off-site.	\$32,500.00
6. Operation of container and/or tank hazardous waste storage facilities.	\$10,000.00
7. Operation of container and/or tank hazardous waste storage and treatment facilities.	\$10,000.00
8. Operation of landfill, surface impoundment, waste pile, land treatment, and miscellaneous unit facilities.	\$15,000.00
9. Operation of hazardous waste storage, treatment and/or disposal facilities with an incinerator, boiler or industrial furnace for treatment of hazardous wastes generated on-site.	\$15,000.00
10. Operation of commercial treatment, storage, and/or disposal facilities with a commercial incinerator, boiler or industrial furnace managing hazardous wastes generated off-site.	\$32,500.00
11. Closure of container and/or tank hazardous waste storage facilities.	\$10,000.00
12. Closure of container and/or tank hazardous waste storage and treatment facilities.	\$10,000.00
13. Closure of landfill, surface impoundment, waste pile, land treatment, previously closed units required to demonstrate equivalent clean closure, and miscellaneous unit facilities.	\$20,000.00
14. Closure of hazardous waste storage, treatment and/or disposal facilities with an incinerator, boiler or industrial furnace for treatment of hazardous wastes generated on-site.	\$15,000.00
15. Closure of commercial treatment, storage, and/or disposal facilities with a commercial incinerator, boiler or industrial furnace managing hazardous wastes generated off-site.	\$32,500.00
16. Hazardous waste research, development and demonstration facilities.	\$4,000.00
17. Fees for modifications to hazardous waste permits proposed by the permittee or required by Department rules shall be determined as stated below. All modifications listed below require public notice. Contact the appropriate District Office for guidance on how to determine which fee applies before submitting the required information.	
a. Substantial modifications that require significant changes to the existing permit and require an extensive evaluation by the Department. These shall require the same fee as a new application. Examples in this category include alteration of the existing facility, change in the facility plan, ground water monitoring program assessment or remediation/engineering design or other general facility standard. The fee schedule for new permit applications is listed above.	
b. Substantial modifications that require a moderate technical evaluation by the Department. Examples in this category include alterations of the existing facility or its operation which will require additional site-specific evaluation.	\$10,000.00
c. Moderate modifications that require moderate technical evaluation by the Department. These require a new site inspection, lead to different environmental impacts, or lessen the impacts of the original permit.	\$5,000.00
d. Minor modifications, as defined in this subsection, that are not otherwise specified, including common or frequently occurring changes needed to maintain a facility's capacity to manage wastes safely, minor changes in ground water monitoring plans, or modifications to conform to new requirements.	\$1,000.00
18. Department variance from federal regulations under 40 C.F.R. 260.30.	\$32,500.00
19. All other hazardous waste facility permits or authorizations for which a specific fee is not specified.	\$32,500.00
(m) Underground Injection Control Permits.	
1. Construction permit for each Class I test/injection well.	\$12,500.00
2. Construction permit for each Class I exploratory well.	\$5,000.00

3. Construction permit for each monitoring well associated with a Class I injection facility when not permitted under a Class I exploratory well or Class I test/injection well permit.	\$1,000.00 per well not to exceed \$10,000.00 for the facility
4. Permit to convert each well from a Class I to a Class V well.	\$10,000.00
5. Operation permit for each Class I well.	\$10,000.00
6. Permit to convert a Class I injection well or exploratory well to a monitoring well when not proposed under a construction permit.	\$500.00
7. Abandonment permit for each Class I well.	\$100.00
8. Construction permit for each Class III well.	\$1,000.00
9. Operation permit for each Class III well.	\$1,000.00
10. Abandonment permit for each Class III well.	\$100.00
11. Construction permit for each Class V well.	\$750.00
12. Operation permit for each Class V well.	\$750.00
13. Abandonment permit for each Class V well.	\$25.00
14. General permit for each Class V well.	
a. General permits requiring Professional Engineer or Professional Geologist certification	\$250.00
b. General permits not requiring Professional Engineer or Professional Geologist certification	\$25.00

15. Major modifications are modifications to an injection facility requiring substantial technical evaluation by the Department, and which will not lead to substantially different environmental impacts (unless those impacts will lessen the impacts of the original permit).

a. Major modification to a Class I injection facility.	\$1,000.00
b. Major modification to a Class III injection facility.	\$500.00
c. Major modification to a Class V injection facility.	\$250.00

16. Minor modifications are modifications to an injection facility that do not require a substantial technical evaluation by the Department, will not result in increased capacity of the injection system, do not require a new site inspection by the Department, and will not lead to substantially different environmental impacts or will lessen the impacts of the original permit.

a. Minor modification to a Class I or Class III injection facility.	\$250.00
b. Minor modification to a Class V injection facility.	\$100.00
17. Rerating of the permitted capacity of a Class I injection well to the maximum injection velocity allowed under paragraph 62-28.230(1)(e), F.A.C.	\$250.00

(n) Drinking Water (Public Water Supply) Permits.

1. Construction permit for each Category I through III treatment plant, as defined in Rule 62-699.310, F.A.C.

a. Treatment plant – 5 MGD and above	\$12,500.00
b. Treatment plant – 1 MGD up to 5 MGD	\$10,000.00
c. Treatment plant – 0.25 MGD up to 1 MGD	\$7,000.00
d. Treatment plant – 0.1 MGD up to 0.25 MGD	\$4,000.00
e. Treatment plant – up to 0.1 MGD	\$2,000.00

2. Construction permit for each Category IV treatment plant, as defined in Rule 62-699.310, F.A.C.

a. Treatment plant – 5 MGD and above	\$12,500.00
b. Treatment plant – 1 MGD up to 5 MGD	\$10,000.00
c. Treatment plant – 0.25 MGD up to 1 MGD	\$7,000.00
d. Treatment plant – 0.1 MGD up to 0.25 MGD	\$4,000.00
e. Treatment plant – .01 MGD up to 0.1 MGD	\$2,000.00
f. Treatment plant – up to 0.01 MGD	\$800.00

3. Construction permit for each Category V treatment plant, as defined in Rule 62-699.310, F.A.C.

a. Treatment plant – 5 MGD and above	\$10,000.00
b. Treatment plant – 1 MGD up to 5 MGD	\$6,000.00
c. Treatment plant – 0.25 MGD up to 1 MGD	\$2,000.00
d. Treatment plant – up to 0.25 MGD	\$1,000.00
e. Treatment plant – up to 0.1 MGD	\$600.00

4. Distribution and transmission systems, including raw water lines into the plant, except those under general permit.

a. Serving a community public water system	\$900.00
b. Serving a non-transient non-community public water system	\$700.00
c. Serving a non-community public water system	\$500.00

5. Construction permit for each public water supply well.

a. Well located in a delineated area pursuant to Chapter 62-524, F.A.C.	\$1,000.00
b. Any other public water supply well.	\$500.00

6. Major modifications to systems that alter the existing treatment without expanding the capacity of the system and are not considered substantial changes pursuant to subsection 62-4.050(7), F.A.C., below.

a. 1 MGD and above	\$4,000.00
b. 0.1 MGD up to 1 MGD	\$2,000.00
c. 0.01 MGD up to 0.1 MGD	\$1,000.00
d. Up to 0.01 MGD	\$500.00

7. Minor modifications to systems that result in no change in the treatment or capacity.

a. 0.1 MGD and above	\$1,000.00
b. Up to 0.1 MGD	\$500.00

8. General Permit fee for any General Permit not specifically in subparagraphs 1. through 7. above:

a. General permits requiring Professional Engineer or Professional Geologist certification.	\$650.00
b. General permits not requiring Professional Engineer or Professional Geologist certification.	\$500.00

(o) Temporary operation permits shall be 20 percent over the fee for the operation permit for the activity to be permitted.

(p) General Permit fee for any General Permit not specifically listed in paragraphs (a) through (l).

1. General permits requiring Professional Engineer or Professional Geologist certification	\$250.00
2. General permits not requiring Professional Engineer or Professional Geologist certification.	\$100.00
(q) Unless otherwise specified in this rule, the fee for applications for relief mechanisms shall be as follows:	
1. Site specific alternative criteria for each application	\$15,000.00
2. Variance or exemption for each water quality criteria	\$6,000.00
3. Variance or exemption for public water system from maximum contaminant level/treatment techniques	\$1,000.00
4. Variance from other permitting standards or conditions	\$2,000.00
5. Aquifer exemption – major	\$15,000.00
6. Aquifer exemption – minor	\$7,500.00

(r) Permits to construct or operate any other type of facility or stationary installation not specifically listed in paragraphs (a) through (n). \$100.00

(s) Minor modifications of permits that do not require substantial technical evaluation by the Department, do not require a new site inspection by the Department, and will not lead to substantially different environmental impacts or will lessen the impacts of the original permit:

1. To correct minor errors or typographical mistakes and that do not involve technical review	\$0.00
2. To incorporate changes requested by the Department or required through permits issued by other regulatory agencies, and to change due dates for reporting or performance deadlines when such changes in the due date do not involve any new work, any new work locations, or any new activities, and will not alter, replace, or otherwise eliminate the requirements for otherwise performing the work required by the permit	\$0.00
3. That consist of transfers of permits or time extensions	\$50.00
4. That consist of minor technical changes which involve new work, new work locations, new activities, or any other change which alters, replaces, or otherwise eliminates the work authorized by the permit when the original	\$50.00

permit fee of the issued permit is less than \$300, except for modifications to permits issued pursuant to Section 403.816, F.S.	
5. That consist of minor technical changes which involve new work, new work locations, new activities, or any other change which alters, replaces, or otherwise eliminates the work authorized by the permit when the original permit fee of the issued permit is more than or equal to \$300, except for Domestic Wastewater Facility Permits, Industrial Wastewater Facility Permits, Drinking Water (Public Water Supply) Permits, Underground Injection Control Permits and permits issued pursuant to Section 403.816, F.S.	\$250.00

(t) For purposes of requiring a permit application and fee for the following facility types, each non-contiguous project shall be considered a stationary installation and shall require a separate application and fee.

1. Domestic wastewater collection system.
2. Drinking water distribution system.

(u) All fees shall be deposited in the Florida Permit Fee Trust Fund created pursuant to Section 403.087(5), F.S.

(v) If the department requires by rule or permit condition that any specific permit be renewed more frequently than once every five years, the permit fee shall be prorated based upon the permit fee schedule in effect at the time of permit renewal. Upon issuance of such a permit, a prorated refund of the fee shall be returned to the applicant. This provision does not apply to permits issued for less than five years which could be extended to five years without the filing of an application for renewal. However, applications for permits to continue operation of a facility where an existing permit has or is about to expire in accordance with Section 403.087(1), F.S., shall be accompanied by the appropriate processing fee.

(w) This fee schedule does not apply to applications for certification pursuant to Sections 288.501-.518, F.S., Florida Industrial Siting Act; Sections 341.321-386, F.S., the High Speed Rail Transportation Commission, except that fees may be assessed for the permitting of Ancillary Facilities under the Act for which a master plan approval was granted under the Act; to Sections 403.501-.519, F.S., Florida Electrical Power Plant Siting Act; or to Sections 403.52-.539, F.S., the Transmission Line Siting Act.

(x) This fee schedule will supersede all other references to fees in Department rules or forms, where in conflict except as noted in paragraph 62-4.050(4)(n), F.A.C.

(y) In the jurisdiction of an approved local program which in accordance with an interagency agreement assists the Department in the processing of permits the fee paid to the Department shall be reduced by the amount specified in the agreement. That amount shall be commensurate with the savings to the Department resulting from the assistance of the local program.

(z) The fees in paragraphs (e) through (i), and (n), shall be increased March 1, 2013, and at subsequent 5-year intervals, to adjust the fees for inflation using the percentage change in the Consumer Price Index for the "CPI-U, U.S. City Average, All Items" established by the Bureau of Labor Statistics (BLS) (www.bls.gov/cpi/), computed as provided in the BLS publication "Handbook of Methods," Chapter 17 (www.bls.gov/opub/hom/pdf/homch17.pdf). The Department shall use the percentage change in the Consumer Price Index from March 2008 to December 2012 for the 2013 fee calculations and the percentage change in the rates from March to December for subsequent five-year periods. The Department shall round any increased fees to the next highest whole ten dollar increment. In the event of deflation during the 5-year interval, the Department shall consult with the Executive Office of the Governor and the Legislature to determine whether downward fee adjustments are appropriate based on the current budget and appropriation considerations.

(5)(a) To be considered by the Department, each application must be accompanied by the proper processing fee. The fee shall be paid by check, payable to the Department of Environmental Protection. The fee is non-refundable except as provided in Section 120.60, F.S., and in this section.

(b) When an application is received without the required fee, the Department shall acknowledge receipt of the application and shall immediately notify the applicant by certified mail that the required fee was not received and advise the applicant of the correct fee. The Department shall take no further action until the correct fee is received. If a fee was received by the Department which is less than the amount required, the Department shall return the fee along with the written notification.

(c) Upon receipt of the proper application fee, the permit processing time requirements of Sections 120.60(1) and 403.0876, F.S., shall begin.

(d) If the applicant does not submit the required fee within ten days of receipt of written notification, the Department shall either return the unprocessed application or arrange with the applicant for the pick up of the application.

(e) If an applicant submits an application fee in excess of the required fee, the permit processing time requirements of Sections 120.60(1) and 403.0876, F.S., shall begin upon receipt, and the Department shall refund to the applicant the amount received in

excess of the required fee.

(6) Any substantial modification to a complete application shall require an additional processing fee determined pursuant to the schedule set forth in Rule 62-4.050, F.A.C., and shall restart the time requirements of Sections 120.60 and 403.0876, F.S. For purposes of this subsection, the term “substantial modification” shall mean a modification which is reasonably expected to lead to substantially different environmental impacts which require a detailed review.

(7) Modifications to existing permits proposed by the permittee which require substantial changes in the existing permit or require substantial evaluation by the Department of potential impacts of the proposed modifications shall require the same fee as a new application for the same time duration except for modification under Chapter 62-45, F.A.C.

(8) The difference between the processing fee for applications for individual permits and the processing fee for general permits shall be refunded only for those applications that qualify for a general permit solely as a result of a change in Department rules while the application is being processed. Processing fees for applications for individual permits shall not be refunded in whole or in part where an applicant modifies a project to qualify for a general permit when the project did not qualify for a general permit when processing commenced.

Rulemaking Authority 373.026, 373.043, 373.109, 373.4131, 373.414, 373.418, 373.421, 403.061, 403.087, 403.704(30), 403.805 FS. Law Implemented 373.109, 373.309, 373.409, 373.413, 373.4135, 373.414(9), (11), (12)(a), (13), (14), (15), (16), 373.4145, 373.418, 373.421, 403.061, 403.087, 403.0877, 403.088, 403.0885, 403.722, 403.861(7) FS. History—New 5-17-72, Amended 6-19-74, 7-8-82, Formerly 17-4.05, Amended 11-15-87, 8-31-88, 10-3-88, 4-4-89, 3-19-90, 6-11-90, 3-7-91, 3-18-91, 5-30-91, 10-30-91, 11-16-92, 12-21-92, 7-11-93, 2-2-94, Formerly 17-4.050, Amended 11-23-94, 4-30-95, 7-4-95, 12-15-98, 10-22-00, 6-1-01, 1-30-03, 2-19-03, 4-3-03, 5-1-03, 2-7-06, 10-31-07, 4-21-09, 5-9-13, 10-1-13, 2-17-16.

Facilities Management Services

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY – SECTION NUMBER 08.02.06.00

SUBJECT: NON-PROFIT USE OF COUNTY REAL ESTATE ON A LONG-TERM BASIS

EFFECTIVE DATE: MARCH 19, 2014

SUPERSEDES: New

PURPOSE:

Real Estate and Facilities Services (henceforth referred to as REFS) has been tasked by the County Administrator with managing excess County Real Estate. County Real Estate, as used in this policy, shall be defined as County-owned property and property controlled, leased, or managed by the County. The purpose of this policy is to outline REFS policy and procedures for the consideration of leasing County Real Estate to non-profit agencies. For the purposes of this policy a non-profit agency shall be defined as a Section 501 (c) (3) approved entity under IRS guidelines. Long-term shall be considered a period in excess of thirty (30) days.

APPLICATION:

On a case-by-case basis, the County shall consider requests for the leasing of County Real Estate to non-profit agencies. Determination of whether the County will lease real estate to a non-profit agency shall be based on space availability and the criteria outlined in this directive. Non-profit agencies and the Sponsoring Department, as defined herein, must be able to demonstrate that their services support a core County service and provide cost avoidance for the County in the delivery of services.

POLICY:

A. Working through a Sponsoring Department: Non-profits who desire to lease County Real Estate shall identify a responsible County department or agency that is benefiting from the delivery of services and is willing to sponsor the non-profit (a "Sponsoring Department"). Once a Sponsoring Department is identified, the non-profit shall work through the Sponsoring Department to submit a formal request for County-owned space to the REFS Space Manager.

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TAMPA, FLORIDA 33601**

B. Crafting a Business Plan: Non-profits who have identified a Sponsoring Department and confirmed sponsorship will additionally be responsible for the submission of a Business Plan. The Business Plan will include a discussion of how the agency proposes to meet annual operating and maintenance cost requirements, and will provide a sensitivity analysis template for the agency's anticipated ability to meet ongoing cost commitments at various revenue levels. It should identify any other anticipated funding sources (actual or proposed) and the estimated amount from each source. Business Plan submissions shall be made to the Sponsoring Department for consideration by a County Review Committee. The Business Plan format will include the following:

- a) Table of Contents.
- b) Executive Summary outlining the non-profit's estimated space needs, desired location, renovation requirements, name of Sponsoring Department/agency, and departmental/agency point of contact.
- c) Organization Profile (services, clients, organization chart, etc.), as well as copies of organization's Articles of Incorporation and By-Laws, Certificate of Incorporation from the Secretary of State, 501 (c) (3) status or similar IRS status documentation, and organizational points of contact.
- d) Community Need for services, population served (including location and density), and benefit to the County.
- e) Scope of Services that shall be provided in County facilities, including citizens served.
- f) Demonstrate that services support a core County service and are not provided by others.
- g) Program Goals and Objectives that are measurable.
- h) Evaluation Plan for assessing accomplishment of goals and objectives throughout the term of the lease to ensure the continued benefit of the services.
- i) Leverage of Other Funds and space, highlighting reason for needing space, alternatives to leasing County space and reasons why they are not feasible.
- j) Financial Capabilities including audited financial statements for most recent two (2) years and cost avoidance benefit to the County.

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- k) Budget Information outlining operating budget for the initial term of three (3) years while also accounting for costs to lease County space.

C. Evaluation of the Plan: Sponsoring Departments shall investigate their ability to support space requests within their own facilities and provide recommendations to the Space Manager. Requests for the long-term use of County Real Estate by non-profits shall be evaluated by a County Review Committee comprised of staff from the Sponsoring Department and their associated Fiscal & Support Services, Real Estate & Facilities Services, and Business & Support Services. The Review Committee shall evaluate the Business Plan, consider the services provided and benefit to the County, alignment of the non-profit's mission with the County's mission, financial health of the non-profit, availability of space and appropriateness of the location.

D. Creating the Lease Terms and Conditions: Once the request is recommended for approval by the Review Committee, the Real Estate & Facilities Services Department shall fill out the addendum to the standard Lease. Lease durations will be as determined by the County Review Committee and Sponsoring Department, and will be on a case-by-case basis. Once determined, if the terms of the Lease are approved by the County Administrator, the Lease shall be presented to the Board of County Commissioners for final approval.

Generally, non-profits will be expected to pay for (i) build out or renovation costs, (ii) an occupancy fee, calculated on a per square foot basis, based on a County-wide facility operational expense, and (iii) an additional fee, calculated as a percentage of the occupancy fee, that shall include administrative costs and capital recycling costs to help fund capital improvements to the facilities. Cost avoidance by the County may be considered and result in a reduced lease payment.

In addition to other appropriate conditions, the Lease with the non-profit shall include the following specific provisions:

- a) The use of County facilities shall be limited to the services the non-profit submitted in their Business Plan. At no time shall County property be used for profit, personal gain, political purposes, or reflect negatively on the County;
- b) The County's rights to use the facility or terminate the Lease for a County purpose;
- c) The County is to be repaid full market rental rates from the start of the lease period if the use of the property or facility deviates from the Lease without approval of the Board of County Commissioners;

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

- d) Any changes to the non-profit's use of the leased space such as programming, tenants, or number of tenants shall be subject to Board approval;
- e) The County's right to enter the leased space at any time during the Lease;
- f) The non-profit shall be responsible for their phone/internet connectivity service and infrastructure and shall coordinate with the Hillsborough County ITS Department prior to initiating any service agreements;
- (g) The non-profit shall be responsible for all operating & maintenance costs and damage caused to County property resulting from its occupancy of the leased space;
- h) The non-profit shall be required to provide certain insurance policies covering the non-profit and the County as an additional insured.

E. Renewals: Non-profits shall submit a formal intent to renew request, with an updated Business Plan, no later than six months prior to expiration of the Lease to their Sponsoring Department for consideration by the County Review Committee.

RESPONSIBILITY:

The REFS Director shall establish a County Review Committee comprised of members from the Sponsoring Department, Associated Fiscal & Support Services Department, REFS, and Business & Support Services and Information Technology Services, as appropriate.

The Review Committee shall meet on an as-needed basis and consider requests for space and renewals. The County Review Committee shall provide a recommendation on requests for space to the County Administrator and Board for approval of the Lease and any subsequent renewals.

The Sponsoring Department shall provide support, guidance and sponsorship to non-profit agencies once it is determined by the County that the non-profit provides a core County service. The Sponsoring Department shall conduct biannual reviews of the performance of the non-profit and validate annually continuation of the lease.

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

The REFS Department shall create and maintain a Non-Profit Request for Space webpage which will outline procedures for requesting leased space. The REFS Department shall chair the County Review Committee, and is responsible for implementing this policy and ensuring compliance with the procedures outlined herein.

Approved By: Board of County Commissioners

Approval Date: March 19, 2014

Parking Fees

Richard Ake
Clerk of the Circuit Court
Hillsborough County, Florida



Clerk to Board of
County Commissioners
County Center, 12th Floor
601 E. Kennedy Blvd.
P.O. Box 1110
Tampa, Florida 33601
Telephone 276-2029, ext. 6730

M E M O R A N D U M

DATE: July 22, 1994
TO: Darlene Leavines, Director, Circuit Civil
FROM: *[Signature]* Gary J. Klunk, Deputy Clerk, BOCC Records
SUBJECT: Resolution Relating to Parking Rates for County Parking
Facilities

Attached is an executed copy of subject resolution, resolution number R94-0176, approved by the Board on July 21, 1994.

We are providing a copy for your files.

GJK:ADF

Attachment

cc: Board files (orig.)
Don Harwig, Director, Facilities Management
Joe Egozcue, County Attorney's Office

RESOLUTION NO. R94-0176

RESOLUTION AUTHORIZING THE SETTING OF PARKING RATES AT ALL COUNTY PARKING FACILITIES, INCLUDING THE PROPERTY LOCATED AT 407 N. MORGAN ST. AND DELEGATING TO THE COUNTY ADMINISTRATOR THE AUTHORITY TO SET FUTURE SHORT TERM RATES

Upon motion of Commissioner Ed Turanchik, seconded by Commissioner Lydia Miller, the following Resolution was adopted by a 4 to 2 vote, Commissioner(s) Platt and Busansky voting "No," Commissioner(~~X~~) Norman being absent.

WHEREAS, Sections 125.01 and 316.006 of the Florida Statutes (1993) provide that each county shall have original jurisdiction to regulate parking and to erect traffic signs in parking areas located on property owned or leased by the county, whether or not such areas are located within the boundaries of chartered municipalities; and

WHEREAS, the Hillsborough County Board of County Commissioners on October 12, 1993, did authorize and approve the setting of the following rates :

Twiggs St. garage and all Hillsborough County (County) managed surface parking - \$30.00 per month for Automotive;

County Center - Automotive: Transit Rate : first half hour free, \$.80 per half hour thereafter for a maximum of \$6.40 per day
Monthly Rate: \$50.00 per month (non-reserved), \$62.50 per month (reserved); Motorcycle: Transit Rate : (same as automotive rate),
Monthly Rate: \$27.00 per month motorcycle use only, \$50.00 (non-reserved) or \$62.50 (reserved) per month for dual use; and

WHEREAS, there is an on-going demand for public parking spaces convenient to the County Center; and

WHEREAS, the property recently acquired by the County at 407 N. Morgan Street can provide an additional thirty-nine parking spaces which could be used for such purposes; and

WHEREAS, said use of such property represents a revenue source for the County which it would be in the public's best interests to pursue; and

WHEREAS, a flat rate of four dollars per day at said site would be reasonable based on staff's analysis of current market prices; and

WHEREAS, the Board does further agree to delegate to the County Administrator the authority to set other short term rates for County managed parking facilities in addition to the rates specified herein to satisfy future parking demands.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, IN REGULAR MEETING ASSEMBLED THIS 21ST DAY OF JULY, 1994.

That the Hillsborough County Board of County Commissioners does hereby fully affirm and ratify the parking rates previously adopted on October 12, 1993. The Board further authorizes the assessment of a \$4.00 per day parking fee for 407 N. Morgan St. as well as delegates to the County Administrator the authority to set additional short term rates in response to future parking demands.

STATE OF FLORIDA)
)
COUNTY OF HILLSBOROUGH)

I, RICHARD AKE, Clerk of the Circuit Court and Ex-Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of Resolution adopted by the Board in this Regular Meeting of July 21, 1994, as the same appears of record in Minute Book 218, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 21st day of July, 1994.

RICHARD AKE
CLERK OF THE CIRCUIT COURT

By: Gary J. Klunk
Deputy Clerk
GARY J. KLUNK

APPROVED BY COUNTY ATTORNEY

BY Jane M. Meyer
Approved as to form and Legal Advice

Fire Rescue

BOCC Policy 03.04.19.00 Fee

Schedule – EMS Specific to

EMS/Ambulance Fees

BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601

BOARD POLICY - SECTION NUMBER 03.04.19.00

SUBJECT: FEE SCHEDULE - HILLSBOROUGH COUNTY EMERGENCY MEDICAL SERVICES

EFFECTIVE DATE: OCTOBER 1, 1988

SUPERSEDES: NEW

Purpose:

To establish a fee schedule for services performed by Emergency Medical Services of Hillsborough County.

Policy:

It is the policy of the Board of County Commissioners to approve and adopt a fee schedule for Emergency Medical Services which represents an accurate and reasonable assessment of costs incurred in providing services.

Responsibilities:

It is the responsibility of Emergency Medical Services to put into effect the schedule of fees for services as approved by the Board of County Commissioners.

Attachments:

Resolution Schedule of Fees

Approved By: Board of County Commissioners

Approval Date: August 18, 1988

STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

I, **PAT FRANK**, Clerk of Circuit Court and ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board at its regular meeting of _____ as the same appears of record in Minute Book 355, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 13th day of December, 2005.

PAT FRANK, CLERK



Julene W. Gregory
Deputy Clerk

Approved by County Attorney

By: James A. Roe

Approved as to form and legal sufficiency.

R15-159

RESOLUTION

R15-159

RESOLUTION # R15-159

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF HILLSBOROUGH COUNTY, FLORIDA AMENDING THE
EMERGENCY MEDICAL SERVICES FEE SCHEDULE FOR THE
FIRE RESCUE DEPARTMENT - AMBULANCES SERVICES**

UPON MOTION by Commissioner White, seconded by Commissioner Miller, the following resolution was passed by a vote of 7 to 0, with Commissioner(s) _____ voting "No".

WHEREAS, the Legislature of the State of Florida has in Chapter 125, Florida Statutes, authorized local governments to provide ambulance services for the benefit of the health and welfare of the citizens of Hillsborough County; and

WHEREAS, the Board of County Commissioners of Hillsborough County currently provides emergency medical services to the citizens of Hillsborough County; and

WHEREAS, the Board of County Commissioners of Hillsborough County previously established an emergency medical services fee schedule pursuant to Board Policy 03.04.19.00; and

WHEREAS, the Board of County Commissioners of Hillsborough County approved Resolution # R05-276 on December 7, 2005, wherein an amended emergency medical services fee schedule was adopted; and

WHEREAS, the Board of County Commissioners of Hillsborough County has adopted Board Policy 03.02.02.09 relating to identification of the full cost of providing services for which fees are charged, setting cost recovery goals for such fees and adjustments of such fees to recover the same portion of the County's costs over time; and

WHEREAS, an analysis of costs and operational needs has been made to determine the fees necessary to support costs associated with the provision of ambulance services; and

WHEREAS, the Board of County Commissioners of Hillsborough County has reviewed the attached amended fee schedule and finds that it represents a reasonable assessment of the costs involved in the provision of Emergency Medical Services; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, IN SPECIAL MEETING ASSEMBLED THIS 17TH DAY OF SEPTEMBER, 2015.

1. That the above findings of fact are hereby incorporated into this Resolution.
2. That the provisions of this Resolution shall supersede and repeal the emergency medical services fee schedule previously adopted by the Board of County Commissioners pursuant to Board Policy 03.04.19.00.

3. That the provisions of this Resolution shall supersede and repeal Resolution # R05-276 and the emergency medical services fee schedule previously adopted by the Board of County Commissioners pursuant thereto.
4. That Board Policy 03.04.19.00 is hereby rescinded by this Resolution and the attached amended emergency medical services fee schedule shall be implemented by the County Administrator through an Administrative Directive.
5. That pursuant to Board Policy 03.02.02.09, the County Administrator shall have the delegated authority to review and make administrative adjustments to the amended emergency medical services fee schedule established by this Resolution, once per fiscal year if necessary, to represent an amount up to 100% of the actual cost of providing the services upon which the fees are based. Fee adjustments established through this delegated authority shall be implemented by Administrative Directive.
6. That all requests for Ambulance based Emergency Medical Services received by Hillsborough County shall be billed according to the fees set forth in the attached amended emergency medical services fee schedule, according to policies established by Hillsborough County. The fees shall be remitted to the Board of County Commissioners, through the Fire Rescue Department.
7. That the fees collected pursuant to the attached amended emergency medical services fee schedule shall be used exclusively to cover the costs of the specified services furnished by the Fire Rescue Department and shall not be diverted to any other purpose.
8. That this Resolution shall become effective on October 1, 2015.

**STATE OF FLORIDA
COUNTY OF HILLSBOROUGH**

I, **PAT FRANK**, Clerk of Circuit Court and ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board at its special meeting of September 17, 2015 as the same appears of record in Minute Book 472, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 18th day of September, 2015.

PAT FRANK, CLERK



Miguel H. Diaz
Deputy Clerk

Approved by County Attorney
As to form and legal sufficiency

By: Jane A. Rose
Sf. Assistant County Attorney

**Amended Fee Schedule
Emergency Medical Services
Fire Rescue Department – Ambulance Services**

BLS Transport Fee	\$800.00
Pre-Medevac Services - BLS	\$800.00
ALS1 Transport Fee	\$800.00
Pre-Medevac Services – ALS1	\$800.00
ALS2 Transport Fee	\$800.00
Pre-Medevac Services – ALS2	\$800.00
Mileage Fee	\$12.00
Oxygen per Transport	\$ 25.00
Dedicated Standby per Hour (3 Hour Min.)	\$150.00

**Overall Authority to provide Fire
Protection and Ambulance Services – Not
Specific to Fire Rescue Fees.
Discretionary to add.**

Select Year: 2014

The 2014 Florida Statutes

<u>Title XI</u>	<u>Chapter 125</u>	<u>View Entire</u>
COUNTY ORGANIZATION AND INTERGOVERNMENTAL	COUNTY	<u>Chapter</u>
RELATIONS	GOVERNMENT	

125.01 Powers and duties.—

(1) The legislative and governing body of a county shall have the power to carry on county government. To the extent not inconsistent with general or special law, this power includes, but is not restricted to, the power to:

- (a) Adopt its own rules of procedure, select its officers, and set the time and place of its official meetings.
 - (b) Provide for the prosecution and defense of legal causes in behalf of the county or state and retain counsel and set their compensation.
 - (c) Provide and maintain county buildings.
 - (d) Provide fire protection, including the enforcement of the Florida Fire Prevention Code, as provided in ss. [633.206](#) and [633.208](#), and adopt and enforce local technical amendments to the Florida Fire Prevention Code as provided in those sections and pursuant to s. [633.202](#).
 - (e) Provide hospitals, ambulance service, and health and welfare programs.
 - (f) Provide parks, preserves, playgrounds, recreation areas, libraries, museums, historical commissions, and other recreation and cultural facilities and programs.
 - (g) Prepare and enforce comprehensive plans for the development of the county.
 - (h) Establish, coordinate, and enforce zoning and such business regulations as are necessary for the protection of the public.
 - (i) Adopt, by reference or in full, and enforce housing and related technical codes and regulations.
 - (j) Establish and administer programs of housing, slum clearance, community redevelopment, conservation, flood and beach erosion control, air pollution control, and navigation and drainage and cooperate with governmental agencies and private enterprises in the development and operation of such programs.
 - (k)1. Provide and regulate waste and sewage collection and disposal, water and alternative water supplies, including, but not limited to, reclaimed water and water from aquifer storage and recovery and desalination systems, and conservation programs.
2. The governing body of a county may require that any person within the county demonstrate the existence of some arrangement or contract by which such person will dispose of solid waste in a manner consistent with county ordinance or state or federal law. For any person who will produce special wastes or biomedical waste, as the same may be defined by state or federal law or county ordinance, the county may require satisfactory proof of a contract or similar arrangement by which such special or biomedical wastes will be collected by a qualified and duly licensed collector and disposed of in accordance with the laws of Florida or the Federal Government.

(l) Provide and operate air, water, rail, and bus terminals; port facilities; and public transportation systems.

(m) Provide and regulate arterial, toll, and other roads, bridges, tunnels, and related facilities; eliminate grade crossings; regulate the placement of signs, lights, and other structures within the right-of-way limits of the county road system; provide and regulate parking facilities; and develop and enforce plans for the control of traffic and parking. Revenues derived from the operation of toll roads, bridges, tunnels, and related facilities may, after provision has been made for the payment of operation and maintenance expenses of such toll facilities and any debt service on indebtedness incurred with respect thereto, be utilized for the payment of costs related to any other transportation facilities within the county, including the purchase of rights-of-way; the construction, reconstruction, operation, maintenance, and repair of such transportation facilities; and the payment of indebtedness incurred with respect to such transportation facilities.

(n) License and regulate taxis, jitneys, limousines for hire, rental cars, and other passenger vehicles for hire that operate in the unincorporated areas of the county; except that any constitutional charter county as defined in s. 125.011(1) shall on July 1, 1988, have been authorized to have issued a number of permits to operate taxis which is no less than the ratio of one permit for each 1,000 residents of said county, and any such new permits issued after June 4, 1988, shall be issued by lottery among individuals with such experience as a taxi driver as the county may determine.

(o) Establish and enforce regulations for the sale of alcoholic beverages in the unincorporated areas of the county pursuant to general law.

(p) Enter into agreements with other governmental agencies within or outside the boundaries of the county for joint performance, or performance by one unit in behalf of the other, of any of either agency's authorized functions.

(q) Establish, and subsequently merge or abolish those created hereunder, municipal service taxing or benefit units for any part or all of the unincorporated area of the county, within which may be provided fire protection; law enforcement; beach erosion control; recreation service and facilities; water; alternative water supplies, including, but not limited to, reclaimed water and water from aquifer storage and recovery and desalination systems; streets; sidewalks; street lighting; garbage and trash collection and disposal; waste and sewage collection and disposal; drainage; transportation; indigent health care services; mental health care services; and other essential facilities and municipal services from funds derived from service charges, special assessments, or taxes within such unit only. Subject to the consent by ordinance of the governing body of the affected municipality given either annually or for a term of years, the boundaries of a municipal service taxing or benefit unit may include all or part of the boundaries of a municipality. If ad valorem taxes are levied to provide essential facilities and municipal services within the unit, the millage levied on any parcel of property for municipal purposes by all municipal service taxing units and the municipality may not exceed 10 mills. This paragraph authorizes all counties to levy additional taxes, within the limits fixed for municipal purposes, within such municipal service taxing units under the authority of the second sentence of s. 9(b), Art. VII of the State Constitution.

(r) Levy and collect taxes, both for county purposes and for the providing of municipal services within any municipal service taxing unit, and special assessments; borrow and expend money; and issue bonds, revenue certificates, and other obligations of indebtedness, which power shall be exercised in such manner, and subject to such limitations, as may be provided by general law. There shall be no referendum required for the levy by a county of ad valorem taxes, both for county purposes and for the providing of municipal services within any municipal service taxing unit.

(s) Make investigations of county affairs; inquire into accounts, records, and transactions of any county department, office, or officer; and, for these purposes, require reports from any county officer or employee and the production of official records.

(t) Adopt ordinances and resolutions necessary for the exercise of its powers and prescribe fines and penalties for the violation of ordinances in accordance with law.

(u) Create civil service systems and boards.

(v) Require every county official to submit to it annually, at such time as it may specify, a copy of the official's operating budget for the succeeding fiscal year.

(w) Perform any other acts not inconsistent with law, which acts are in the common interest of the people of the county, and exercise all powers and privileges not specifically prohibited by law.

(x) Employ an independent certified public accounting firm to audit any funds, accounts, and financial records of the county and its agencies and governmental subdivisions. Entities that are funded wholly or in part by the county, at the discretion of the county, may be required by the county to conduct a performance audit paid for by the county. An entity shall not be considered as funded by the county by virtue of the fact that such entity utilizes the county to collect taxes, assessments, fees, or other revenue. If an independent special district receives county funds pursuant to a contract or interlocal agreement for the purposes of funding, in whole or in part, a discrete program of the district, only that program may be required by the county to undergo a performance audit. Not fewer than five copies of each complete audit report, with accompanying documents, shall be filed with the clerk of the circuit court and maintained there for public inspection. The clerk shall thereupon forward one complete copy of the audit report with accompanying documents to the Auditor General.

(y) Place questions or propositions on the ballot at any primary election, general election, or otherwise called special election, when agreed to by a majority vote of the total membership of the legislative and governing body, so as to obtain an expression of elector sentiment with respect to matters of substantial concern within the county. No special election may be called for the purpose of conducting a straw ballot. Any election costs, as defined in s. 97.021, associated with any ballot question or election called specifically at the request of a district or for the creation of a district shall be paid by the district either in whole or in part as the case may warrant.

(z) Approve or disapprove the issuance of industrial development bonds authorized by law for entities within its geographic jurisdiction.

(aa) Use ad valorem tax revenues to purchase any or all interests in land for the protection of natural floodplains, marshes, or estuaries; for use as wilderness or wildlife management areas; for restoration of altered ecosystems; or for preservation of significant archaeological or historic sites.

(bb) Enforce the Florida Building Code, as provided in s. 553.80, and adopt and enforce local technical amendments to the Florida Building Code, pursuant to s. 553.73(4)(b) and (c).

(cc) Prohibit a business entity, other than a county tourism promotion agency, from using names as specified in s. 125.0104(9)(e) when representing itself to the public as an entity representing tourism interests of the county levying the local option tourist development tax under s. 125.0104.

(2) The board of county commissioners shall be the governing body of any municipal service taxing or benefit unit created pursuant to paragraph (1)(q).

(3)(a) The enumeration of powers herein may not be deemed exclusive or restrictive, but is deemed to incorporate all implied powers necessary or incident to carrying out such powers enumerated, including, specifically, authority to employ personnel, expend funds, enter into contractual obligations, and purchase or lease and sell or exchange real or personal property. The authority to employ personnel includes, but is not limited to, the authority to determine benefits available to different types of

personnel. Such benefits may include, but are not limited to, insurance coverage and paid leave. The provisions of chapter 121 govern the participation of county employees in the Florida Retirement System.

(b) The provisions of this section shall be liberally construed in order to effectively carry out the purpose of this section and to secure for the counties the broad exercise of home rule powers authorized by the State Constitution.

(4) The legislative and governing body of a county shall not have the power to regulate the taking or possession of saltwater fish, as defined in s. 379.101, with respect to the method of taking, size, number, season, or species. However, this subsection does not prohibit a county from prohibiting, for reasons of protecting the public health, safety, or welfare, saltwater fishing from real property owned by that county, nor does it prohibit the imposition of excise taxes by county ordinance.

(5)(a) To an extent not inconsistent with general or special law, the governing body of a county shall have the power to establish, and subsequently merge or abolish those created hereunder, special districts to include both incorporated and unincorporated areas subject to the approval of the governing body of the incorporated area affected, within which may be provided municipal services and facilities from funds derived from service charges, special assessments, or taxes within such district only. Such ordinance may be subsequently amended by the same procedure as the original enactment.

(b) The governing body of such special district shall be composed of county commissioners and may include elected officials of the governing body of an incorporated area included in the boundaries of the special district, with the basis of apportionment being set forth in the ordinance creating the special district.

(c) It is declared to be the intent of the Legislature that this subsection is the authorization for the levy by a special district of any millage designated in the ordinance creating such a special district or amendment thereto and approved by vote of the electors under the authority of the first sentence of s. 9(b), Art. VII of the State Constitution. It is the further intent of the Legislature that a special district created under this subsection include both unincorporated and incorporated areas of a county and that such special district may not be used to provide services in the unincorporated area only.

(6)(a) The governing body of a municipality or municipalities by resolution, or the citizens of a municipality or county by petition of 10 percent of the qualified electors of such unit, may identify a service or program rendered specially for the benefit of the property or residents in unincorporated areas and financed from countywide revenues and petition the board of county commissioners to develop an appropriate mechanism to finance such activity for the ensuing fiscal year, which may be by taxes, special assessments, or service charges levied or imposed solely upon residents or property in the unincorporated area, by the establishment of a municipal service taxing or benefit unit pursuant to paragraph (1)(q), or by remitting the identified cost of service paid from revenues required to be expended on a countywide basis to the municipality or municipalities, within 6 months of the adoption of the county budget, in the proportion that the amount of county ad valorem taxes collected within such municipality or municipalities bears to the total amount of countywide ad valorem taxes collected by the county, or by any other method prescribed by state law.

(b) The board of county commissioners shall, within 90 days, file a response to such petition, which response shall either reflect action to develop appropriate mechanisms or shall reject such petition and state findings of fact demonstrating that the service does not specially benefit the property or residents of the unincorporated areas.

(7) No county revenues, except those derived specifically from or on behalf of a municipal service taxing unit, special district, unincorporated area, service area, or program area, shall be used to fund

any service or project provided by the county when no real and substantial benefit accrues to the property or residents within a municipality or municipalities.

History.—s. 1, ch. 1882, 1872; s. 1, ch. 3039, 1877; RS 578; GS 769; s. 1, ch. 6842, 1915; RGS 1475; CGL 2153; s. 1, ch. 59-436; s. 1, ch. 69-265; ss. 1, 2, 6, ch. 71-14; s. 2, ch. 73-208; s. 1, ch. 73-272; s. 1, ch. 74-150; ss. 1, 2, 4, ch. 74-191; s. 1, ch. 75-63; s. 1, ch. 77-33; s. 1, ch. 79-87; s. 1, ch. 80-407; s. 1, ch. 83-1; s. 17, ch. 83-271; s. 12, ch. 84-330; s. 2, ch. 87-92; s. 1, ch. 87-263; s. 9, ch. 87-363; s. 2, ch. 88-163; s. 18, ch. 88-286; s. 2, ch. 89-273; s. 1, ch. 90-175; s. 1, ch. 90-332; s. 1, ch. 91-238; s. 1, ch. 92-90; s. 1, ch. 93-207; s. 41, ch. 94-224; s. 31, ch. 94-237; s. 1, ch. 94-332; s. 1433, ch. 95-147; s. 1, ch. 95-323; s. 41, ch. 96-397; s. 42, ch. 97-13; s. 2, ch. 2000-141; s. 34, ch. 2001-186; s. 36, ch. 2001-266; s. 3, ch. 2001-372; s. 20, ch. 2002-281; s. 1, ch. 2003-78; ss. 27, 28, ch. 2003-415; s. 184, ch. 2008-247; s. 2, ch. 2011-143; s. 122, ch. 2013-183; s. 1, ch. 2014-7.

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BOARD POLICY - SECTION NUMBER: 03.02.02.09

SUBJECT: USER FEES AND COST RECOVERY

EFFECTIVE DATE: July 8, 1998

SUPERSEDES: NEW

Purpose: The purpose of this policy is to identify the full cost of services for which user fees are charged and to establish, over time, specific cost recovery goals for these services that can be maintained as costs change. The calculation of the full cost of providing a service does not suggest that user fees should fully recover the cost, only that the public should know what portion of the cost is being recovered through user fees, and such recovery rate should be maintained unless the Board acts to increase or reduce a cost recovery goal.

Policy: It is the policy of the BOCC that the County may from time to time establish or update fees for services provided by the County (user fees). The County will identify the full cost of providing a service for which fees are charged. Wherever practical, the County shall identify cost recovery goals for each fee and authorize automatic adjustment so that the fee can be updated to recover the same portion of the County's cost over time. The calculation of cost will include all reasonable and justifiable direct and indirect cost components.

Responsibility: It is the responsibility of the Management and Budget Department, under the direction of the County Administrator, to implement this policy.

Approved By: Board of County Commissioners
Approval Date: July 8, 1998

Fire Rescue
Authority for Inspection Fees

Select Year: 2014

The 2014 Florida Statutes

Title XI
COUNTY ORGANIZATION AND INTERGOVERNMENTAL
RELATIONS

Chapter 125
COUNTY
GOVERNMENT

View Entire
Chapter

125.56 Enforcement and amendment of the Florida Building Code and the Florida Fire Prevention Code; inspection fees; inspectors; etc.—

(1) The board of county commissioners of each of the several counties of the state may enforce the Florida Building Code and the Florida Fire Prevention Code, as provided in ss. [553.80](#), [633.206](#), and [633.208](#), and, at its discretion, adopt local technical amendments to the Florida Building Code, pursuant to s. [553.73\(4\)\(b\)](#) and (c) and local technical amendments to the Florida Fire Prevention Code, pursuant to s. [633.202](#), to provide for the safe construction, erection, alteration, repair, securing, and demolition of any building within its territory outside the corporate limits of any municipality. Upon a determination to consider amending the Florida Building Code or the Florida Fire Prevention Code by a majority of the members of the board of county commissioners of such county, the board shall call a public hearing and comply with the public notice requirements of s. [125.66\(2\)](#). The board shall hear all interested parties at the public hearing and may then amend the building code or the fire code consistent with the terms and purposes of this act. Upon adoption, an amendment to the code shall be in full force and effect throughout the unincorporated area of such county until otherwise notified by the Florida Building Commission pursuant to s. [553.73](#) or the State Fire Marshal pursuant to s. [633.202](#). Nothing herein contained shall be construed to prevent the board of county commissioners from repealing such amendment to the building code or the fire code at any regular meeting of such board.

(2) The board of county commissioners of each of the several counties may provide a schedule of reasonable inspection fees in order to defer the costs of inspection and enforcement of the provisions of this act, and of the Florida Building Code and the Florida Fire Prevention Code.

(3) The board of county commissioners of each of the several counties may employ a building code inspector and such other personnel as it deems necessary to carry out the provisions of this act and may pay reasonable salaries for such services.

(4) After adoption of the Florida Building Code by the Florida Building Commission or the Florida Fire Prevention Code by the State Fire Marshal, or amendment of the building code or the fire code as herein provided, it shall be unlawful for any person, firm, or corporation to construct, erect, alter, repair, secure, or demolish any building within the territory embraced by the terms of this act without first obtaining a permit therefor from the appropriate board of county commissioners, or from such persons as may by resolution be directed to issue such permits, upon the payment of such reasonable fees as shall be set forth in the schedule of fees adopted by the board; the board is hereby empowered to revoke any such permit upon a determination by the board that the construction, erection, alteration, repair, securing, or demolition of the building for which the permit was issued is in violation of or not in conformity with the building code or the fire code.

(5) Any person, firm, or corporation that violates any of the provisions of this section or of the Florida Building Code or the Florida Fire Prevention Code is guilty of a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#).

History.—ss. 1-5, 7, 8, ch. 63-290; s. 3, ch. 71-14; s. 76, ch. 71-136; s. 1, ch. 83-160; s. 5, ch. 90-279; s. 1, ch. 95-310; s. 3, ch. 2000-141; s. 24, ch. 2000-372; s. 34, ch. 2001-186; s. 3, ch. 2001-372; s. 124, ch. 2013-183.

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The Florida Senate

2014 Florida Statutes

<u>Title XXXVII</u> INSURANCE	<u>Chapter 633</u> FIRE PREVENTION AND CONTROL <u>Entire Chapter</u>	SECTION 216 Inspection of buildings and equipment; orders; firesafety inspection training requirements; certification; disciplinary action.
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633.216 Inspection of buildings and equipment; orders; firesafety inspection training requirements; certification; disciplinary action. — The State Fire Marshal and her or his agents or persons authorized to enforce laws and rules of the State Fire Marshal shall, at any reasonable hour, when the State Fire Marshal has reasonable cause to believe that a violation of this chapter or s. 509.215, or a rule adopted thereunder, or a minimum firesafety code adopted by the State Fire Marshal or a local authority, may exist, inspect any and all buildings and structures which are subject to the requirements of this chapter or s. 509.215 and rules adopted thereunder. The authority to inspect shall extend to all equipment, vehicles, and chemicals which are located on or within the premises of any such building or structure.

* (1) Each county, municipality, and special district that has firesafety enforcement responsibilities shall employ or contract with a firesafety inspector. Except as provided in s. 633.312(2) and (3), the firesafety inspector must conduct all firesafety inspections that are required by law. The governing body of a county, municipality, or special district that has firesafety enforcement responsibilities may provide a schedule of fees to pay only the costs of inspections conducted pursuant to this subsection and related administrative expenses. Two or more counties, municipalities, or special districts that have firesafety enforcement responsibilities may jointly employ or contract with a firesafety inspector.

(2) Except as provided in s. 633.312(2), every firesafety inspection conducted pursuant to state or local firesafety requirements shall be by a person certified as having met the inspection training requirements set by the State Fire Marshal. Such person shall meet the requirements of s. 633.412(1)(a)-(d), and:

(a) Have satisfactorily completed the firesafety inspector certification examination as prescribed by division rule; and

(b)1. Have satisfactorily completed, as determined by division rule, a firesafety inspector training program of at least 200 hours established by the department and administered by education or training providers approved by the department for the purpose of providing basic certification training for firesafety inspectors; or

2. Have received training in another state which is determined by the division to be at least equivalent to that required by the department for approved firesafety inspector education and training programs in this state.

(3) A firefighter certified pursuant to s. 633.408 may conduct firesafety inspections, under the supervision of a certified firesafety inspector, while on duty as a member of a fire department company conducting inservice firesafety inspections without being certified as a firesafety inspector, if such firefighter has satisfactorily completed an inservice fire department company inspector training program of at least 24 hours' duration as provided by rule of the department.

(4) Every firesafety inspector certificate is valid for a period of 4 years from the date of issuance. Renewal of certification is subject to the affected person's completing proper application for renewal and meeting all of the requirements for renewal as established under this chapter or by rule adopted under this chapter, which must include completion of at least 54 hours during the preceding 4-year period of continuing education as required by the rule of the department or, in lieu thereof, successful passage of an examination as established by the department.

(5) A previously certified firesafety inspector whose certification has lapsed for 8 years or more must repeat the fire safety inspector training as specified by the division.

(6) The State Fire Marshal may deny, refuse to renew, suspend, or revoke the certificate of a firesafety inspector if the State Fire Marshal finds that any of the following grounds exist:

(a) Any cause for which issuance of a certificate could have been refused had it then existed and been known to the division.

(b) Violation of this chapter or any rule or order of the State Fire Marshal.

(c) Falsification of records relating to the certificate.

(d) Failure to meet any of the renewal requirements.

(e) Making or filing a report or record that the certificateholder knows to be false, or knowingly inducing another to file a false report or record, or knowingly failing to file a report or record required by state or local law, or knowingly impeding or obstructing such filing, or knowingly inducing another person to impede or obstruct such filing.

(f) Failing to properly enforce applicable fire codes or permit requirements within this state which the certificateholder knows are applicable by committing willful misconduct, gross negligence, gross misconduct, repeated negligence, or negligence resulting in a significant danger to life or property.

(g) Accepting labor, services, or materials at no charge or at a noncompetitive rate from a person who performs work that is under the enforcement authority of the certificateholder and who is not an immediate family member of the certificateholder. For the purpose of this paragraph, the term "immediate family member" means a spouse, child, parent, sibling, grandparent, aunt, uncle, or first cousin of the person or the person's spouse or a person who resides in the primary residence of the certificateholder.

(7) The division and the Florida Building Code Administrators and Inspectors Board, established pursuant to s. 468.605, shall enter into a reciprocity agreement to facilitate joint recognition of continuing education recertification hours for certificateholders licensed under s. 468.609 and firesafety inspectors certified under subsection (2).

(8) The State Fire Marshal shall develop by rule an advanced training and certification program for firesafety inspectors having fire code management responsibilities. The program must be consistent with the appropriate provisions of NFPA 1037, or similar standards adopted by the division, and establish minimum training, education, and experience levels for firesafety inspectors having fire code management responsibilities.

(9) The department shall provide by rule for the certification of firesafety inspectors and fire code administrators.

History.—s. 6, ch. 20671, 1941; s. 8, ch. 65-216; s. 4, ch. 67-78; ss. 13, 35, ch. 69-106; s. 3, ch. 70-299; s. 14, ch. 75-151; s. 1, ch. 77-174; s. 2, ch. 79-352; s. 1, ch. 81-205; s. 1, ch. 82-189; s. 4, ch. 84-243; s. 9, ch. 87-287; s. 2, ch. 88-222; s. 3, ch. 88-362; s. 4, ch. 93-276; s. 11, ch. 95-379; s. 424, ch. 97-102; s. 1396, ch. 2003-261; s. 9, ch. 2007-187; s. 1, ch. 2010-173; s. 52, ch. 2010-176; s. 47, ch. 2011-4; s. 3, ch. 2011-79; s. 27, ch. 2013-183; s. 157, ch. 2014-17.

Note.—Former s. 633.06; s. 633.081.

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HILLSBOROUGH COUNTY
Office of the County Administrator

ADMINISTRATIVE DIRECTIVE # CS-17

SUBJECT: INSPECTION FEE SCHEDULE – FIRE RESCUE DEPARTMENT

EFFECTIVE DATE: January 1, 2016

REVIEW DATE: January 1, 2018

SUPERSEDES: October 1, 2006, October 1, 2008, February 1, 2010

Authority:

Hillsborough County Code of Ordinances and Laws, Part A, General Ordinances, Chapter 26, Article III, Section 26-63, empowers the County Administrator to review and administratively adjust fees once per fiscal year, if necessary, for inspection services provided by the Fire Rescue Department.

Purpose:

To provide a schedule of fees for inspection and fire protection services performed by the Fire Rescue Department that will endeavor to recover up to 100% of the direct costs associated with the provision of such services.

Responsibility:

It is the responsibility of the Fire Rescue Department to annually calculate the costs associated with providing a fire safety inspection program and ensure compliance with Hillsborough County Code of Ordinances and Laws, Part A, General Ordinances, Chapter 26. Management and Budget Department will review the calculations and recommend to the County Administrator any adjustment to the fees to recover up to 100% of the direct costs of providing the fire safety inspection program. After review of this recommendation, the County Administrator determines what the fees should be for the upcoming fiscal year and issues a revised Administrative Directive outlining the new fee schedule. It is the responsibility of the Fire Rescue Department to draft the Administrative Directive for the County Administrator's approval and to put into effect the revised fee schedule.

History and References:

1. Resolution #R88-0230, dated 9/22/88, establishing a Fee Schedule for the Fire Department
2. Hillsborough County Code of Ordinances and Laws, Part A, General Ordinances, Chapter 26, Article III (Codified: Hillsborough County Ordinance 98-41, adopted 6/24/98, relating to fire inspection fees, amended by Ordinance 01-25, adopted 9/5/01 and Ordinance 03-31, adopted 10/15/03)
3. BOCC Policy 03.02.02.09, dated 7/8/98, User Fees and Cost Recovery

See, attached revised fee schedule.

Approved by:


County Administrator

1/22/16
Date

ORDINANCE NO. 03-31

AN ORDINANCE RELATING TO FIRE INSPECTION FEES; AMENDING HILLSBOROUGH COUNTY ORDINANCE 98-41, AS AMENDED; CLARIFYING WHO IS RESPONSIBLE FOR THE FEE; PROVIDING FOR WHEN THE FEES CAN BE ADMINISTRATIVELY ADJUSTED; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners (County) desires to amend Hillsborough County ordinance 98-41, as amended, relating to fire inspection fees, to clarify who is responsible for paying the fee and to change when the fees can be administratively adjusted.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA:

SECTION 1. Section 1 of Hillsborough County Ordinance 98-41, as amended, is amended to read as follows:

The occupant of any commercial premises or the owner of such commercial premises when there is no occupant and the owner of any residential premises on which the County conducts any fire safety inspections in accordance with any federal, state or local law shall remit to the County a fee for the inspection as set forth in the attached schedule as adjusted as herein provided. These fees represent 100 percent of the direct costs associated with the fire inspection program as determined by the Hillsborough County Administrator. Such fees shall be reviewed and adjusted administratively if necessary once per fiscal year pursuant to Board of County Commission policy 03.02.02.09.

SECTION 2. All remaining sections of Ordinance 98-41, as amended, shall remain in full force and effect.

SECTION 3. If any section, subsection, sentence, clause, phrase or provision of this Ordinance is held invalid or unconstitutional for any reason, the remainder of this Ordinance shall not be affected thereby, but shall remain in full force and effect.

SECTION 4. This Ordinance shall take effect upon filing a certified copy of this Ordinance with the Department of State.

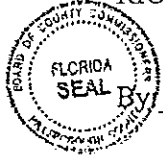
STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

I, RICHARD AKE, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of an Ordinance adopted by the Board at its meeting of October 15, 2003, as the same appears of record in Minute Book 329, of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 17th day of October, 2003.

RICHARD AKE, CLERK OF CIRCUIT COURT



Juelene W. Gregory
Deputy Clerk

APPROVED BY COUNTY ATTORNEY

By: *[Signature]*
Approved as to form and legal sufficiency

Fire Rescue Inspection Fees - Effective January 1, 2016

Routine Inspections:

Square Footage	Normal Fee	First	2nd	3rd
		Reinspection	Reinspection	Reinspection
0-5000	\$ 55.00	No Charge	\$ 82.50	\$ 165.00
5,001-15,000	\$ 75.00	No Charge	\$ 112.50	\$ 225.00
15,001-25,000	\$ 150.00	No Charge	\$ 225.00	\$ 450.00
25,001,-35,000	\$ 225.00	No Charge	\$ 337.50	\$ 675.00
35,001-45,000	\$ 300.00	No Charge	\$ 450.00	\$ 900.00
45,001-55,000	\$ 375.00	No Charge	\$ 562.50	\$ 1,125.00
55,001-65,000	\$ 450.00	No Charge	\$ 675.00	\$ 1,350.00
65,001-75,000	\$ 525.00	No Charge	\$ 787.50	\$ 1,575.00
75,001-85,000	\$ 600.00	No Charge	\$ 900.00	\$ 1,800.00
85,001 or greater	\$ 638.00	No Charge	\$ 957.00	\$ 1,914.00
Cost for Each	\$ 1.00	No Charge	\$ 1.50	\$ 2.00

Additional 1,000 sf*

Certificate of Occupancy Inspections:

Square Footage	Normal Fee	First	2nd	3rd
		Reinspection	Reinspection	Reinspection
0-5000	\$ 68.00	\$ 136.00	N/A	N/A
5,001-10,000	\$ 135.00	\$ 270.00	N/A	N/A
10,001-15,000	\$ 202.00	\$ 404.00	N/A	N/A
15,001,-20,000	\$ 269.00	\$ 538.00	N/A	N/A
20,001-25,000	\$ 337.00	\$ 674.00	N/A	N/A
25,001-30,000	\$ 403.00	\$ 806.00	N/A	N/A
30,001-greater	\$ 470.00	\$ 940.00	N/A	N/A
Cost for Each	\$ 10.00	\$ 20.00	N/A	N/A

Additional 5,000 sf*

Construction Plans Review:

Square Footage	Normal Fee	First	2nd	3rd
		Resubmittal	Resubmittal	Resubmittal
0-10,000	\$ 45.00	\$ 45.00	N/A	N/A
10,001-20,000	\$ 74.00	\$ 74.00	N/A	N/A
20,001-30,000	\$ 102.00	\$ 102.00	N/A	N/A
30,001,-40,000	\$ 131.00	\$ 131.00	N/A	N/A
40,001-50,000	\$ 159.00	\$ 159.00	N/A	N/A
50,001-60,000	\$ 187.00	\$ 187.00	N/A	N/A
60,001-70,000	\$ 216.00	\$ 216.00	N/A	N/A
70,001-80,000	\$ 244.00	\$ 244.00	N/A	N/A
80,001-90,000	\$ 273.00	\$ 273.00	N/A	N/A
90,001+	\$ 301.00	\$ 301.00	N/A	N/A
Cost for Each	\$ 10.00	\$ 10.00	N/A	N/A

Additional 5,000 sf*

Temporary Certificate of Occupancy (TCO) Inspection Fee	\$ 72.00
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Pre-Inspection

Buildings with 10,000 square feet or less	75
Buildings with more than 10,000 square feet	150

Other Fees:**Safety Systems**

Fire Alarm Acceptance Test and Inspection/Recertification:	\$	100.00
Fire Suppression System Test and Inspection:	\$	75.00
Second and Subsequent Re-inspection of Fire Safety Systems:	\$	75.00
Single Smoke Alarm Installation**:	\$	40.00
Standpipe Test and Inspection/Reinspection:	\$	75.00
Fire Pump Test and Inspection/Recertification:	\$	175.00

Miscellaneous Fees

Knox Key Switch Inspection (mandated locations):	\$	75.00
Tents, Membrane Structures, and Other Temporary Structures:		
Occupancy:		
Assembly, 50 to 300 Persons	\$	50.00
Assembly, 301 to 1,000 Persons	\$	100.00
Assembly, greater than 1,000 Persons	\$	150.00
Mercantile, Sales	\$	50.00
Mercantile, Sales, High Hazard	\$	150.00
Sparkler Permit	\$	100.00
Fireworks/Pyrotechnics Display		
Open Air Display	\$	200.00
Indoor/Covered Display Inspection	\$	300.00
Fire Watch, Per Person/hour 4 hour Minimum	\$	50.00
Application for Developmental Approval (A.D.A) Review	\$	44.00
Developmental Regional Impact (D.R.I.) Review	\$	44.00
Rezoning Application	\$	22.00
Developmental Review Department (D.R.D.) Reviews	\$	15.00
Miscellaneous Inspections (Non-scheduled)	\$	60.00
Fine for Occupying a Commercial Building prior to a CO per day:	\$	75.00

Note:

Service fees are subject to indexing based on the annual percentage increase in the Consumer Price Index (CPI-U, as developed by the Bureau of Labor Statistics of the U.S. Department of Labor).

* Each additional 5,000 square feet, or portion thereof, up to the next highest project size threshold.

**External Agencies, Healthcare Facilities'
Comprehensive Emergency Management
Plan (CEMP) Review Fee**

Select Year: 2020

The 2020 Florida Statutes

[Title XVII](#)

MILITARY AFFAIRS AND RELATED MATTERS

[Chapter 252](#)

EMERGENCY MANAGEMENT

[View Entire Chapter](#)

252.38 Emergency management powers of political subdivisions.—Safeguarding the life and property of its citizens is an innate responsibility of the governing body of each political subdivision of the state.

(1) COUNTIES.—

(a) In order to provide effective and orderly governmental control and coordination of emergency operations in emergencies within the scope of ss. [252.31-252.90](#), each county within this state shall be within the jurisdiction of, and served by, the division. Except as otherwise provided in ss. [252.31-252.90](#), each local emergency management agency shall have jurisdiction over and serve an entire county. Unless part of an interjurisdictional emergency management agreement entered into pursuant to paragraph (3)(b) which is recognized by the Governor by executive order or rule, each county must establish and maintain such an emergency management agency and shall develop a county emergency management plan and program that is coordinated and consistent with the state comprehensive emergency management plan and program. Counties that are part of an interjurisdictional emergency management agreement entered into pursuant to paragraph (3)(b) which is recognized by the Governor by executive order or rule shall cooperatively develop an emergency management plan and program that is coordinated and consistent with the state comprehensive emergency management plan and program.

(b) Each county emergency management agency created and established pursuant to ss. [252.31-252.90](#) shall have a director. The director must meet the minimum training and education qualifications established in a job description approved by the county. The director shall be appointed by the board of county commissioners or the chief administrative officer of the county, as described in chapter 125 or the county charter, if applicable, to serve at the pleasure of the appointing authority, in conformance with applicable resolutions, ordinances, and laws. A county constitutional officer, or an employee of a county constitutional officer, may be appointed as director following prior notification to the division. Each board of county commissioners shall promptly inform the division of the appointment of the director and other personnel. Each director has direct responsibility for the organization, administration, and operation of the county emergency management agency. The director shall coordinate emergency management activities, services, and programs within the county and shall serve as liaison to the division and other local emergency management agencies and organizations.

(c) Each county emergency management agency shall perform emergency management functions within the territorial limits of the county within which it is organized and, in addition, shall conduct such activities outside its territorial limits as are required pursuant to ss. [252.31-252.90](#) and in accordance with state and county emergency management plans and mutual aid agreements. Counties shall serve as liaison for and coordinator of municipalities' requests for state and federal assistance during postdisaster emergency operations.

(d) During a declared state or local emergency and upon the request of the director of a local emergency management agency, the district school board or school boards in the affected area shall participate in emergency management by providing facilities and necessary personnel to staff such facilities. Each school board providing transportation assistance in an emergency evacuation shall coordinate the use of its vehicles and personnel with the local emergency management agency.

(e) County emergency management agencies may charge and collect fees for the review of emergency management plans on behalf of external agencies and institutions. Fees must be reasonable and may not exceed

the cost of providing a review of emergency management plans in accordance with fee schedules established by the division.

(2) MUNICIPALITIES.—Legally constituted municipalities are authorized and encouraged to create municipal emergency management programs. Municipal emergency management programs shall coordinate their activities with those of the county emergency management agency. Municipalities without emergency management programs shall be served by their respective county agencies. If a municipality elects to establish an emergency management program, it must comply with all laws, rules, and requirements applicable to county emergency management agencies. Each municipal emergency management plan must be consistent with and subject to the applicable county emergency management plan. In addition, each municipality must coordinate requests for state or federal emergency response assistance with its county. This requirement does not apply to requests for reimbursement under federal public disaster assistance programs.

(3) EMERGENCY MANAGEMENT POWERS; POLITICAL SUBDIVISIONS.—

(a) In carrying out the provisions of ss. 252.31-252.90, each political subdivision shall have the power and authority:

1. To appropriate and expend funds; make contracts; obtain and distribute equipment, materials, and supplies for emergency management purposes; provide for the health and safety of persons and property, including emergency assistance to the victims of any emergency; and direct and coordinate the development of emergency management plans and programs in accordance with the policies and plans set by the federal and state emergency management agencies.

2. To appoint, employ, remove, or provide, with or without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers.

3. To establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations.

4. To assign and make available for duty the offices and agencies of the political subdivision, including the employees, property, or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services, police, transportation, construction, and similar items or services for emergency operation purposes, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision.

5. To request state assistance or invoke emergency-related mutual-aid assistance by declaring a state of local emergency in the event of an emergency affecting only one political subdivision. The duration of each state of emergency declared locally is limited to 7 days; it may be extended, as necessary, in 7-day increments. Further, the political subdivision has the power and authority to waive the procedures and formalities otherwise required of the political subdivision by law pertaining to:

a. Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community.

b. Entering into contracts.

c. Incurring obligations.

d. Employment of permanent and temporary workers.

e. Utilization of volunteer workers.

f. Rental of equipment.

g. Acquisition and distribution, with or without compensation, of supplies, materials, and facilities.

h. Appropriation and expenditure of public funds.

(b) Upon the request of two or more adjoining counties, or if the Governor finds that two or more adjoining counties would be better served by an interjurisdictional arrangement than by maintaining separate emergency management agencies and services, the Governor may delineate by executive order or rule an interjurisdictional area adequate to plan for, prevent, mitigate, or respond to emergencies in such area and may direct steps to be taken as necessary, including the creation of an interjurisdictional relationship, a joint emergency plan, a provision for mutual aid, or an area organization for emergency planning and services. A finding of the Governor pursuant to this paragraph shall be based on one or more factors related to the difficulty of maintaining an efficient and

effective emergency prevention, mitigation, preparedness, response, and recovery system on a unijurisdictional basis, such as:

1. Small or sparse population.
2. Limitations on public financial resources severe enough to make maintenance of a separate emergency management agency and services unreasonably burdensome.
3. Unusual vulnerability to emergencies as evidenced by a past history of emergencies, topographical features, drainage characteristics, emergency potential, and presence of emergency-prone facilities or operations.
4. The interrelated character of the counties in a multicounty area.
5. Other relevant conditions or circumstances.

History.—s. 1, ch. 74-285; s. 1, ch. 77-174; s. 22, ch. 81-169; s. 21, ch. 83-334; s. 102, ch. 92-279; s. 55, ch. 92-326; s. 14, ch. 93-211; s. 132, ch. 95-148; s. 5, ch. 2000-140; s. 34, ch. 2001-61.

59A-3.078 Comprehensive Emergency Management Plan.

(1) Each hospital shall develop and adopt a written comprehensive emergency management plan for emergency care during an internal or external disaster or an emergency, which is reviewed and updated annually.

(2) The emergency management plan shall be developed in conjunction with other agencies and providers of health care services within the local community pursuant to section 395.1055(1)(c), F.S., and in accordance with the "Emergency Management Planning Criteria for Hospitals," AHCA Form 3130-8005-September 94, which is incorporated by reference. The form is available from the Agency for Health Care Administration, 2727 Mahan Drive, Mail Stop #31, Tallahassee, Florida 32308. The plan shall include:

- (a) Provisions for internal and external disasters and emergencies;
- (b) A description of the hospital's role in community wide emergency management plans;
- (c) Information about how the hospital plans to implement specific procedures outlined in the hospital's emergency management plan;
- (d) Precautionary measures, including voluntary cessation of hospital admissions, to be taken by the hospital in preparation and response to warnings of inclement weather, or other potential emergency conditions;
- (e) Provisions for the management of patients, including the discharge of all patients that meet discharge requirements, in the event of an evacuation order, at the direction of the hospital administrator, or when a determination is made by the Agency that the condition of the facility or its support services is sufficient to render it a hazard to the health and safety of patients and staff, pursuant to chapter 59A-3, F.A.C. Such provisions shall address moving patients within the hospital and relocating patients outside the hospital, including the roles and responsibilities of the physician and the hospital in the decision to move or relocate patients whose life or health is threatened;
- (f) Education and training of personnel in carrying out their responsibilities in accordance with the adopted plan;
- (g) A provision for coordinating with other hospitals that would receive relocated patients;
- (h) Provisions for the management of staff, including the distribution and assignment of responsibilities and functions, and the assignment of staff to accompany those patients located at off-site locations;
- (i) Provisions for the individual identification of patients, including the transfer of patient records;
- (j) Provisions to ensure that a verification check will be made to ensure relocated patients arrive at designated hospitals;
- (k) Provisions to ensure that medication needs will be reviewed and advance medication for relocated patients will be forwarded to respective hospitals, when permitted by existing supplies, and state and federal law;
- (l) Provisions for essential care and services for patients who may be relocated to the facility during a disaster or an emergency, including staffing, supplies and identification of patients;
- (m) Provisions for contacting relatives and necessary persons advising them of patient location changes. A procedure must also be established for responding to inquiries from patient families and the press;
- (n) Provisions for the management of supplies, communications, power, emergency equipment, security, and the transfer of records;
- (o) Provisions for coordination with designated agencies including the Red Cross and the county emergency management office; and,
- (p) Plans for the recovery phase of the operation, to be carried out as soon as possible.

(3) The plan, including the "Emergency Management Planning Criteria for Hospitals," shall be submitted annually to the county emergency management agency for review and approval. A fee may be charged for the review of the plan as authorized by sections 252.35(2)(m) and 252.38(1)(e), F.S.

(a) The county office of emergency management has 60 days in which to review and approve the plan, or advise the facility of necessary revisions. If the county emergency management agency advises the facility of necessary revisions to the plan, those revisions shall be made and the plan resubmitted to the county office of emergency management within 30 days of notification by the county emergency management agency.

(b) The county office of emergency management shall be the final administrative authority for emergency plans developed by hospitals.

(4) The hospital shall test the implementation of the emergency management plan semiannually, either in response to a disaster or an emergency or in a planned drill, and shall evaluate and document the hospital's performance to the hospital's safety committee. As an alternative, the hospital may test its plan with the frequency specified by an accrediting organization.

(5) The emergency management plan shall be located for immediate access by hospital staff.

(6) In the event a disaster or emergency conditions have been declared by the local emergency management authority, and the hospital does not evacuate the premises, a facility may provide emergency accommodations above the licensed capacity for patients. However, the following conditions must be met:

(a) The facility must report being over capacity and the conditions causing it to the Agency area office within 48 hours or as soon as practical. As an alternative, the facility may report to the Agency central office, Hospital and Outpatient Services Unit, at (850)412-4549;

(b) Life safety cannot be jeopardized for any individual;

(c) The essential needs of patients must be met; and,

(d) The facility must be staffed to meet the essential needs of patients.

(7) If the hospital will be over capacity after the declared disaster or emergency situation ends, the agency shall approve the over capacity situation on a case-by-case basis using the following criteria:

(a) Life safety cannot be jeopardized for any individual;

(b) The essential needs of patients must be met; and,

(c) The facility must be staffed to meet the essential needs of patients.

(8) If a facility evacuates during or after a disaster or an emergency situation, the facility shall not be reoccupied until a determination is made by the hospital administrator that the facility can meet the needs of the patients.

(9) A facility with significant structural damage shall relocate patients until approval is received from the Agency's Office of Plans and Construction that the facility can be safely reoccupied, in accordance with rule 59A-3.080, F.A.C.

(10) A facility that must evacuate the premises due to a disaster or emergency conditions shall report the evacuation to the Agency area office within 48 hours or as soon as practical. The administrator or designee is responsible for knowing the location of all patients until the patient has been discharged from the facility. The names and location of patients relocated shall be provided to the local emergency management authority or its designee having responsibility for tracking the population at large. The licensee shall inform the Agency area office of a contact person who will be available 24 hours a day, seven days a week, until the facility is reoccupied.

Rulemaking Authority 395.1055 FS. Law Implemented 395.1055(1)(c) FS. History--New 1-1-77, Formerly 10D-28.78, 10D-28.078, Amended 9-3-92, 12-28-94, 10-16-14.

59A-5.018 Comprehensive Emergency Management Plan.

(1) Each center shall develop and adopt a written comprehensive emergency management plan for emergency care during an internal or external disaster or emergency which it shall review and update annually.

(2) The emergency management plan shall be developed in conjunction with other agencies and providers of health care services within the local community pursuant to Section 252.32(2), F.S., and in accordance with the "Emergency Management Planning Criteria for Ambulatory Surgical Centers", AHCA FORM 3130-2003 July 94, which is incorporated by reference. The form is available at: <http://www.flrules.org/Gateway/reference.asp?No=Ref-04454> and available from the Agency for Health Care Administration at:

http://ahca.myflorida.com/MCHQ/Health_Facility_Regulation/Hospital_Outpatient/forms/ASC_CEMP_Reconstructed_122104.pdf

The plan shall include:

- (a) Provisions for internal and external disasters, and emergencies;
 - (b) A description of the center's role in a community wide comprehensive emergency management plan;
 - (c) Information about how the center plans to implement specific procedures outlined in its comprehensive emergency management plan;
 - (d) Precautionary measures, including voluntary cessation of center operations, to be taken by the center in preparation and response to warnings of inclement weather, including hurricanes and tornadoes, or other potential emergency conditions.
 - (e) Provisions for the management of patients, including the discharge or transfer of patients and staff to a hospital or subacute care facility, at the direction of the center's administrator, in the event of an evacuation order, or when a determination is made by the Agency that the condition of the center is sufficient to render it a hazard to the health and safety of patients and staff, pursuant to Chapter 59A-5, F.A.C. Such provisions shall address the role and responsibility of the physician in the decision to move or relocate patients;
 - (f) Provisions for coordinating with hospitals that would receive patients to be transferred;
 - (g) Provisions for the management of staff, including the distribution and assignment of responsibilities and functions, and the assignment of staff to accompany patients to a hospital or subacute care facility;
 - (h) A provision that a verification check will be made to ensure patients transferred to a hospital arrive at the designated hospital;
 - (i) A provision that ensures that copies of medical records and orders accompany patients transferred to a hospital;
 - (j) Provisions for the management of patients who may be treated at the center during an internal or external disaster or emergencies, including control of patient information and medical records, individual identification of patients, transfer of patients to hospital(s) and treatment of mass casualties;
 - (k) Provisions for contacting relatives and necessary persons advising them of patient location changes. A procedure must also be established for responding to inquiries from patient families and the press;
 - (l) A provision for educating and training personnel in carrying out their responsibilities in accordance with the adopted plan;
 - (m) Identification of mutual aid agreements or statements of understanding for services; and,
 - (n) Provisions for coordination with designated agencies.
- (3) The plan, including appendices, as required by the "Emergency Management Planning Criteria for Ambulatory Surgical Centers", shall be submitted annually to the county emergency management agency for review and approval. A fee may be charged for the review of the plan as authorized by Sections 252.35(2)(m) and 252.38(1)(e), F.S.
- (a) The county emergency management agency has 60 days upon receipt of the plan, in which to review and approve the plan, or advise the center of necessary revisions. If the county emergency management agency advises the center of necessary revisions to the plan, those revisions shall be made as authorized by Section 395.1055(1)(c), F.S., and the plan shall be resubmitted to the county emergency management agency within 30 days of notification by the county emergency management agency.
 - (b) The county emergency management agency shall be the final administrative authority for emergency management plans developed by centers.
- (4) The center shall test the implementation of the emergency management plan semiannually, either in response to an emergency or in a planned drill, and shall evaluate and document the center's performance. This documentation must be on file at the center and available for inspection by the county emergency management agency and the Agency.
- (5) The emergency management plan shall be available for immediate access by the staff.
 - (6) If a center evacuates during or after an emergency, the center shall not be reoccupied until a determination is made by the

center's administrator that the center can meet the needs of the patients. A center with significant structural damage shall not be reoccupied until approval is received from the Agency's Office of Plans and Construction that the center can be safely occupied as required by the Florida Building Code.

(7) A center that must evacuate the premises due to a disaster or an emergency condition, shall report the evacuation to the Agency's local area health facility regulation office within 24 hours or as soon as practical. The names and destination of patients relocated shall be provided to the county emergency management agency or its designee having responsibility for tracking the population at large. The licensee shall inform the Agency's local area office of a contact person who will be available 24 hours a day, seven days a week, until the center is reoccupied.

Rulemaking Authority 395.1055 FS. Law Implemented 395.1055 FS. History—New 6-14-78, Formerly 10D-30.18, 10D-30.018, Amended 12-28-94, 9-17-14.

4.3 Utilities, Military, Medical Facilities.

DEPARTMENT	RESPONSIBILITIES
4.3 UTILITIES, MILITARY, MEDICAL FACILITIES	
290th Joint Communications Support Squadron (Florida Air National Guard). (Military Organizations)	1. Provides communications support as approved by appropriate authorities.
Civil Air Patrol (CAP) (Military Organizations)	1. Provides resources (personnel and equipment) in support of County disaster and mass casualty operations. 2. Provides aerial support to County disaster operations as resources allow (e.g. light transport of equipment or personnel, search and rescue, traffic control, photographic and reconnaissance support, and communications).
Communications Vendors (Utilities)	1. Coordinates restoration of telephone and data service to Hillsborough County as part of ESF 2 (Communications). 2. Provides telephone communications and data support, to include activating required number of telephone lines, at the Fairgrounds when activated. 3. Provides a representative to the EOC Operations Group during emergencies.
Florida Army National Guard (53rd Infantry Brigade) (Military Organizations)	1. Provides resources as available and as approved by appropriate authorities. 2. Provides a staff representative to the EOC Operations Group during disaster situations and exercises as available.
Hillsborough County Hospitals, (Medical Facilities)	1. Make provisions for emergencies or disasters as applicable. If sufficient resources are not available, coordinate assistance needed with the Emergency Operations Center. 2. Develop comprehensive emergency management plans in accordance with criteria set forth in Florida Administrative Code Rule 59A-3.078. Submit plans to OEM as scheduled on an annual basis for review and approval. 3. Maintain contact with OEM and Florida Department of Health – Hillsborough to provide for coordinated efforts in disaster preparedness and planning. One method to accomplish this is through the Hillsborough County Healthcare Coalition.



Hillsborough County HealthCare Comprehensive Emergency Management Plan (CEMP)
Program UPDATE

ATTENTION! NEW FEE SCHEDULE TO BEGIN APRIL 1, 2015

Starting on April 1, 2015, Hillsborough County Fire Rescue, Office of Emergency Management will implement a fee schedule for the annual submission of HealthCare facility Comprehensive Emergency Management Plans (CEMPs). The fee schedule outlined below is based on the allowable guidelines set forth in Florida Statute 252 and Florida Administrative Code 27p-20.003 and are constructed by bed counts and number of submissions required to review each of the plans.

Facility Bed Count	Submission	Process	Fee for Review*
Under 16 beds	1 st	Initial review by Office of Emergency Management and approval.	\$31.25
	2 nd	If deficiencies are noted on the 1 st submission, the facility must make corrections to their CEMP and resubmit. The 2 nd review by the Office of Emergency Management is approved.	\$62.50
	3 rd	If deficiencies are noted on 2 nd submission, the Facility must make additional corrections to their CEMP and resubmit a third time. The 3 rd review is approved.	\$93.75
16+ Beds	1 st	Initial review by Office of Emergency Management and approval.	\$62.50
	2 nd	If deficiencies are noted on the 1 st submission, the facility must make corrections to their CEMP and resubmit a second time. The 2 nd review by the Office of Emergency Management is approved.	\$93.75
	3 rd	If deficiencies are noted on 2 nd submission, the Facility must make additional corrections to their CEMP and resubmit a third time. The 3 rd review is approved.	\$125.00
50+ Beds	1 st	Initial review by Office of Emergency Management and approval.	\$93.75
	2 nd	If deficiencies are noted on the 1 st submission, the facility must make corrections to their CEMP and resubmit a 2 nd time. The 2 nd review by the Office of Emergency Management is approved.	\$125.00
	3 rd	If deficiencies are noted on 2 nd submission, the facility must make additional corrections to their CEMP and resubmit a third time. The 3 rd review by the Office of Emergency Management is approved.	\$156.25

* A one-time fee will be applied at the completion of the review.

For any questions please feel free to contact Shayla Prezas at 813.272.6622 or
HealthCareCEMP@HillsboroughCounty.org

**County Emergency Management Agency
– Plan Review Fee**

27P-20.003 Plan Review Fee.

(1) County Emergency Management Agencies are authorized to charge a fee to compensate for the cost of the review of plans, submitted to the County Emergency Management Agency by facilities, to ensure compliance with plan review criteria. A separate fee is authorized for each plan submitted.

(2) The maximum fee shall be determined by the County Emergency Management Agency by calculating the actual number of hours or parts thereof necessary for review of the plan, multiplying that figure by the rate of \$25 per hour, and adding to that result an amount equal to not more than 25% of that figure, to cover miscellaneous and indirect costs. Upon receipt of each facility plan, the county shall establish a cost identifier for the plan for purposes of tracking review costs.

(3) For facilities licensed for more than 16 beds, County Emergency Management Agencies are authorized to charge up to five hundred dollars (\$500.00) for reviewing a facility plan, unless there is no significant change from the last approved plan submitted by that facility, or unless the facility requests technical assistance from the County Emergency Management Agency. This limit reflects up to sixteen (16) hours of review and processing time plus the authorized miscellaneous and indirect cost rate. If there is no significant change from the last approved plan submitted by that facility, or if the facility is licensed for 16 beds or less, then County Emergency Management Agencies are authorized to charge no more than two hundred and fifty dollars (\$250.00) for reviewing a facility plan. This limit reflects up to eight (8) hours of review and processing time plus the authorized miscellaneous and indirect cost rate. If, in order to facilitate compliance with plan review criteria, a facility requests technical assistance from the County Emergency Management Agency, then the County Emergency Management Agency is authorized to charge up to twenty-five dollars (\$25) per hour, or any part thereof, up to a maximum of ten (10) hours, for time actually devoted to assisting a facility in writing or rewriting its plan. The fee attributable to requested technical assistance shall be in addition to the maximum fee otherwise established in this rule.

(4) Within sixty (60) days of completing the review of a plan submitted by a facility to the County Emergency Management Agency, the County Emergency Management Agency shall provide to the submitting facility an invoice for the cost of performing the plan review in accordance with the fee schedule established herein. Any dispute regarding the fee, other than the process identified in Rule 27P-20.005, F.A.C., shall be handled by the County in the same manner as other types of revenue collection disputes. Facilities shall notify the County in writing of any dispute regarding the fee within thirty (30) days of receipt of the invoice, or shall not dispute the amount. Facilities shall be liable for and pay fees regardless of whether their plan is approved.

(5) All fees shall be payable by certified check or bank draft in U.S. funds, made payable to the County to which the plan is submitted for review and approval.

Rulemaking Authority 252.35(2)(x) FS. Law Implemented 252.35(2)(m), 252.38(1)(e), 393.067(8), 395.1055(1)(c), 400.23(2)(g) FS. History—New 12-4-94, Formerly 9G-20.003.

Geospatial & Land Acquisition

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY - SECTION NUMBER 03.04.17.00

SUBJECT: FEE SCHEDULE FOR THE REAL ESTATE DEPARTMENT

EFFECTIVE DATE: NOVEMBER 24, 1986

SUPERSEDES:

Purpose:

To establish a schedule for the Real Estate Department.

Policy:

The Board of County Commissioners approved and adopted a fee schedule for the Real Estate Department.
(See Attachment)

Responsibilities:

It is the responsibility of the County Administrator to put into effect the schedule for the Real Estate Department as approved by the Board of County Commissioners.

Attachment:

Schedule of Fees For the Real Estate Department

Approved By: Board of County Commissioners
Approval Date: November 19, 1986

FEES - REAL ESTATE DEPARTMENT
Revised 3/91

DESCRIPTION OF FEE-RELATED ACTION

CURRENT FEE

Reviewing and Processing Property Exchange

\$400.00

Reviewing and Processing Vacating Petition

\$400.00

BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601

BOARD POLICY - SECTION NUMBER: 03.04.03.00

SUBJECT: REVISED FEE SCHEDULE FOR THE DEVELOPMENT SERVICES DEPARTMENT, FORMERLY PLANNING AND GROWTH MANAGEMENT

EFFECTIVE DATE: MARCH 1, 2011

SUPERSEDES: JULY 1, 2000, OCTOBER 1, 2003, MARCH 1, 2010

Purpose:

Establish a revised fee schedule for the Development Services Department, formerly Planning and Growth Management.

Policy:

The Board of County Commissioners approved and adopted a revised fee schedule for the Development Services Department, formerly Planning and Growth Management. *(Per Resolution R09-175)*

Responsibilities:

It is the responsibility of the County Administrator to put into effect the revised fee schedule for the Development Services Department, formerly Planning and Growth Management, as approved by the Board of County Commissioners.

Attachment:

Revised Fee Schedule of the Development Services Department, formerly Planning and Growth Management.

Approved By: Board of County Commissioners
Approval Date: December 16, 2009

A. ZONING PROCESS (Continued)	FEE	COMMENTS
Review for Conditional Uses* *Formerly Specified Uses	\$201.00	
Special Use Applications	\$1,978.00	
Revised Application Review-Second Resubmittal	\$70.00	
If necessary:		
EPC Review	\$300.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$22.00	
Special Use (No Waiver Required)	\$224.00	
Appeal of Land Use Hearing Officer Decision to Board of Adjustment	\$231.00	
Vested Rights Order (Original Determination)	\$362.00	
Vested Rights Review (Extension)	\$293.00	
Notice of Petition-Sign Posting (Effective 10/01/00)	\$107.50	
Additional Signs (each)	\$25.00	
Affordable Housing Validation	\$76.00	
Street/Rights-of-Way Vacation (Zoning Review)	\$19.00	
Fee Waiver Review	\$230.00	
Land Development Code Amendment	\$1,496.00	
B. DRI PROCESS	FEE	COMMENTS
Developments of Regional Impact (DRI)		
Simple	\$9,290.00	
EPC Review	\$1,200.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$44.00	
Moderate	\$12,345.00	
EPC Review	\$1,200.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$44.00	
Complex	\$18,580.00	
EPC Review	\$1,200.00	
Planning Commission Review	\$150.00	
Fire Dept Review	\$44.00	
Supplemental Fee	Variable	

Authority for Library Services



Fees

Policy Number: LS 1510

Effective: May 2018

Purpose

Library Services establishes a fee schedule in order to encourage timely return of library books and materials and to recover costs associated with providing specific services

Policy

Library Services will maintain a fee schedule that enumerates various fees charged to encourage timely return of loaned materials and to recover costs associated with specific services. The Fee Schedule is reviewed biannually or as often as necessary by Library Administration and the Library Board. The Hillsborough County Board of County Commissioners is the approval authority over the Fee Schedule and any modifications. It is the responsibility of Library Services staff to implement the Fee Schedule as approved by the Board of County Commissioners.

Library Supervisors or their authorized designees may, at their discretion, authorize a waiver of lost or damaged materials fees on a customer account if the fees were improperly assessed by the Library, or if the customer establishes a hardship as the result of an event beyond the customer's control. Such hardship claims must be supported with appropriate documentation. The reason for each waiver will be documented on each customer's account and on the Waiver Log. Customers may make partial payments of any amount. Customers who dispute fees on their own account or a dependent account may appeal as specified below. If that does not resolve the dispute, the customer may appeal in writing, with pertinent documentation attached, to that library's Public Service Regional Manager. If the Public Service Regional Manager does not resolve the dispute, the customer may make a final appeal to the designated Manager delegated by the Library Director, the authority to make final decisions in any customer dispute of fees.

A new account will be created for adults who wish to renew an expired card that has fines or fees that were incurred as a juvenile. Staff will put a note in the Juvenile record to ignore the fees and create an association between the old Juvenile account and the account of the parent/guardian of the Juvenile. The old fees will not be waived.

Procedure

The following are acceptable methods of payment: check, money order, debit/Credit card. A receipt will be provided for any payment.

Staff may, at their discretion, authorize a waiver of lost or damaged materials fees if the charges were improperly assessed by the Library, or if the customer establishes a hardship as the result of an event beyond the customer's control. See [Attachment B, Fee Waiver Guidelines](#) for details. Staff must check the customer record for prior waivers before determining whether or not to authorize any waiver. Staff must document the basis for granting the waiver in the customer record noting any supporting police reports, insurance claims, etc. All Waivers must be recorded on a [Waiver Log \(Attachment A\)](#) for each site. The entry will include a brief description of the qualifying event with notation of the documentation provided. **Medical records may be provided by customers as supporting documentation but no copies of such records are to be made or retained by library staff due to HIPAA privacy rules and regulations.** The Waiver Log will be kept on file electronically for 5 years to provide an audit record for Waivers.

The customer account appeal process will begin by discussion with staff, who will investigate the customer's circumstances in accordance with this policy, and take appropriate action. If the customer is not satisfied with that decision, they may appeal to the Public Service Regional Manager for that location. The customer will complete a [Fines and Fees Appeal Form \(Attachment C\)](#), attach the relevant documentation, scan, and send to the Public Service Regional Manager. The Public Service Regional Manager will verify the customer's circumstances, review the account history and usage, interview the customer and/or staff, etc. and make a decision to grant or deny the appeal within five (5) working days. If the customer is not satisfied with the Public Service Regional Manager's resolution, the customer may ask that the appeal be sent to the designated Manager.

The designated Manager will review the appeal and the documentation provided by the customer and Public Service Regional Manager, consult appropriate staff, discuss the circumstances with the customer, and make a final decision to grant or deny the appeal as delegated by Library Director. The customer will be notified of the Manager's decision within five (5) working days. Both the Public Service Regional Manager and the designated Manager will respond to the customer in writing.



Agenda Item Cover Sheet

Agenda Item N^o: A-15

Meeting Date 10/2/2019

Consent Section

Regular Section

Public Hearing

Subject: Library Services Fee Schedule Update to Account for Passport Processing Fees			
Department Name: Library Services			
Contact Person: Andrew Breidenbaugh		Contact Phone: 273-3660	
Sign-Off Approvals:			
Thomas Fass	9/26/2019	Andrew Breidenbaugh	9/25/2019
Assistant County Administrator	Date	Department Director	Date
Kevin Brickey	9/25/2019	Charlotte Diggs	9/25/2019
Management and Budget –	Date	County Attorney –	Date
Approved as to Financial Impact Accuracy		Approved as to Legal Sufficiency	

Staff's Recommended Board Motion:
 Approve and authorize the collection of Library Services fees per the revised Fine and Fee Schedule. The effective date of this updated Fee Schedule, if approved, would be October 2, 2019 and supersedes the previous version dated January 1, 2018. Library Services revised Fee Schedule reflects the inclusion of fees associated with the passport application acceptance program. The Library accepts first-time passport applications at select locations in partnership with the U.S. Department of State. Passport acceptance facilities are required to collect the \$35 execution/acceptance fee amount as set by the US Department of State, Bureau of Consular Affairs, Passport Services. The funds are paid directly to the acceptance facilities and are used to offset the cost of providing this convenient service to the public. Library Services FY 20 projected fee revenue is \$429,000 of which \$170,000 is estimated to come from passport fees.

Financial Impact Statement:
 Passport acceptance facilities are required to collect the \$35 execution/acceptance fee amount as set by the US Department of State, Bureau of Consular Affairs, Passport Services. The funds are paid directly to the acceptance facilities and are used to offset the cost of providing this convenient service to the public. Library Services FY20 projected fee revenue is \$429,000 of which \$170,000 is estimated to come from passport fees. Of all other fees on the Fee Schedule, an average of 2.6% of fees assessed are waived annually. Fees are only waived if the charges were improperly assessed or if the customer establishes a documented hardship as the result of an event beyond the customer's control.

Background:
 Library Services has revised its Fee Schedule to reflect the inclusion of fees associated with the passport application acceptance program. The Library accepts first-time passport applications at select locations in partnership with the U.S. Department of State. All other fees on this schedule - last adjusted in September, 2015 - remain unchanged and continue to reflect the cost of providing the listed service.

List Attachments: Revised Library Services Fee Schedule.

Fee Schedule
Library Services
Effective October 2, 2019

Lost or Damaged Material

- Cost of replacement or repair plus sales tax.
- All sales are final. Refunds will not be issued.

The Library is solely responsible for determining necessary repairs to damaged material. If the Library determines that the cost of repair exceeds the cost of replacement, the item will be removed from circulation and the replacement cost will be charged. If the item cannot be replaced, the Library will establish and charge a comparable value.

Photocopiers and Printers

Print	\$.20 per page
Photocopy	.20 per page
Microfilm	.25 per page
Inter-Library Loan photocopies	.25 per page plus \$2.50 for delivery.

Note: Photocopy and printing prices include applicable sales tax. These fees may not be waived.

Commercial/Catering Kitchen Cleaning Fee \$150.00

Meeting Room Cleaning Fee \$25.00

Passport Acceptance Fee \$35.00

<u>Returned Check Service Fee</u>	<u>Amount of Returned Check</u>	<u>Fee</u>
	\$ 50.00 or less	\$25.00
	\$ 50.01 to 300.00	\$30.00
	\$ 300.01 to 800.00	\$40.00
	\$ 800.01 and over	5% of check amount

The amount of the service fee is authorized by s. 68.065(2), s. 125.0105, s. 832.08(5), Florida Statutes, and Hillsborough County Ordinance 96-28. These fees may not be waived or refunded unless the check has been returned due to a Library administrative error.

Non-Resident Library Card Fee

\$100.00 per year. Charged to Non-Hillsborough County Residents.

Fee Waivers

Library supervisors may, at their discretion, authorize a waiver of lost or damaged material fees on a patron account if the fees were improperly assessed by the Library or the patron establishes a hardship as the result of an event beyond the patron's control. The reason for each waiver shall be documented on each patron's account.

(2) In lieu of a service charge authorized under subsection (3), s. 832.062(4)(a), or s. 832.07, the payee of a payment instrument, the payment of which is refused by the drawee because of lack of funds, lack of credit, or lack of an account, or where the maker or drawer stops payment on the instrument with intent to defraud, may lawfully collect bank fees actually incurred by the payee in the course of tendering the payment, plus a service charge of \$25 if the face value does not exceed \$50; \$30 if the face value exceeds \$50 but does not exceed \$300; \$40 if the face value exceeds \$300; or 5 percent of the face value of the payment instrument, whichever is greater. The right to damages under this subsection may be claimed without the filing of a civil action.

Library

Select Year: 2014

The 2014 Florida Statutes

Title XI
COUNTY ORGANIZATION AND INTERGOVERNMENTAL
RELATIONS

Chapter 125
COUNTY
GOVERNMENT

View Entire
Chapter

125.0105 **Service fee for dishonored check.**—The governing body of a county may adopt a service fee not to exceed the service fees authorized under s. 832.08(5) or 5 percent of the face amount of the check, draft, or order, whichever is greater, for the collection of a dishonored check, draft, or other order for the payment of money to a county official or agency. The service fee shall be in addition to all other penalties imposed by law. Proceeds from this fee, if imposed, shall be retained by the collector of the fee.

History.—s. 2, ch. 75-56; s. 28, ch. 79-164; s. 1, ch. 86-51; s. 3, ch. 89-303; s. 3, ch. 91-211; s. 2, ch. 96-239.

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CRIMES

Chapter 832[View Entire Chapter](#)

VIOLATIONS INVOLVING CHECKS AND DRAFTS

832.08 State attorney bad check diversion program; fees for collections. –

(1) In any judicial circuit where a bad check diversion program is not in existence as of October 1, 1986, the state attorney may establish such a program, either within the state attorney's office or through an independent contractor, for the purpose of diverting from prosecution certain persons accused of a violation of s. 832.04, s. 832.041, s. 832.05, or s. 832.06. The use of such a diversion program shall not affect the authority of the state attorney to prosecute any person for any such violation.

(2) Upon receipt of a complaint alleging any such violation, the state attorney shall determine if the case is appropriate for referral to the bad check diversion program by considering:

- (a) The amount of the bad check.
- (b) The prior criminal record of the defendant.
- (c) Whether or not there are other bad check complaints currently pending against the defendant.
- (d) The strength of the evidence of intent to defraud the victim.

(3) Upon referral of a complaint to the bad check diversion program, the state attorney shall forward a notice of the complaint by mail to the defendant. The notice shall contain all of the following:

- (a) The date and amount of the check.
- (b) The name of the payee.
- (c) The date before which the defendant must contact the bad check office concerning the complaint.
- (d) A statement of the penalty for issuance of a bad check.

(4) If the state attorney allows the defendant to enter into a diversion program, the state attorney shall enter into a written agreement with the defendant to divert him or her on bad check charges. The diversion agreement shall include all of the following conditions, which must be accepted by the defendant:

- (a) Attendance at a program designed to assist and educate persons who have violated the provisions of this chapter.
- (b) Full restitution on the check.
- (c) Full payment of fees due under subsection (5).
- (d) Any individual who does not fulfill the agreements for diversion could then be prosecuted under the appropriate section.

(e) A knowing and intelligent waiver of the defendant's right to a speedy trial for the period of his or her diversion.

(5) To fund the diversion program, the state attorney may collect a fee on each check that is collected through the state attorney's office, whether it is collected through prosecution or through the diversion program. Funds collected under this subsection shall be deposited in the State Attorneys Revenue Trust Fund. However, the state attorney may not collect such a fee on any check collected through a diversion program which was in existence in another office prior to October 1, 1986. A fee may be collected by an office operating such a preexisting diversion program for the purpose of funding such program. The amount of the fee for each check shall not exceed:

- (a) Twenty-five dollars, if the face value does not exceed \$50.
- (b) Thirty dollars, if the face value is more than \$50 but does not exceed \$300.
- (c) Forty dollars, if the face value is more than \$300.

History.—s. 1, ch. 86-232; s. 6, ch. 91-211; s. 4, ch. 96-239; s. 1822, ch. 97-102; s. 30, ch. 2010-162.

ORDINANCE NUMBER 96-28

AN ORDINANCE AMENDING HILLSBOROUGH COUNTY ORDINANCE 90-10, AS AMENDED BY ORDINANCE 92-1, TO INCREASE THE SERVICE FEE FOR THE COLLECTION OF DISHONORED CHECKS, DRAFTS, OR OTHER ORDERS FOR THE PAYMENT OF MONEY TO HILLSBOROUGH COUNTY OFFICIALS OR AGENCIES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 96-239, Laws of Florida, amended Section 125.0105, Florida Statutes, to authorize the governing body of a county to adopt a service fee not to exceed the service fees authorized under s. 832.08(5), Florida Statutes, or 5 percent of the face amount, whichever is greater, for the collection of dishonored checks, drafts, or other orders for the payment of money to a county official or agency; and

WHEREAS, the Board of County Commissioners desires to adopt the service fee authorized by Section 125.015, Florida Statutes, as amended by Chapter 96-239, Laws of Florida.

NOW THEREFORE, be it ordained by the Board of County Commissioners of Hillsborough County, Florida, this 16th day of October, 1996:

SECTION I. Section 1 of Hillsborough County Ordinance No. 90-10 is amended to read as follows:

All Hillsborough County officials or agencies may charge a service fee not to exceed the service fees authorized under S. 832.08(5), Florida Statutes, or 5 percent

96-29

of the face amount of the check, draft, or order, whichever is greater, for the collection of a dishonored check, draft, or other order for the payment of money to them. The service fee shall be in addition to all other penalties imposed by law.

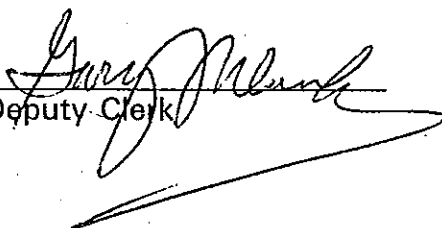
SECTION 2. This Ordinance shall take effect upon receipt of official acknowledgment from the Department of State that it has been filed.

STATE OF FLORIDA)
COUNTY OF HILLSBOROUGH)

I, RICHARD L. AKE, Clerk of the Circuit Court and Ex-Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true copy of the Ordinance adopted by the Board in its regular meeting of October 16, 1996 as the same appears of record in Minute Book 245 of the Public Records of Hillsborough County, Florida.

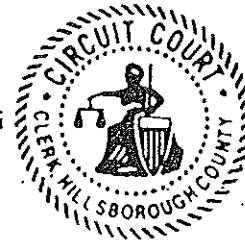
Witness my hand and official seal this 24th day of October, 1996.

RICHARD L. AKE
CLERK OF THE CIRCUIT COURT

BY: 
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: 
Assistant County Attorney



Clerk to Board of
County Commissioners
County Center, 12th Floor
601 E. Kennedy Blvd.
P.O. Box 1110
Tampa, Florida 33601
Telephone 276-2029, ext. 6730

October 29, 1996

Mr. William Bailey, Law Librarian
Hillsborough County Law Library
725 East Kennedy Boulevard
Tampa, Florida 33602

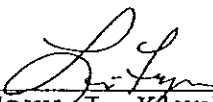
Re: Ordinance #96-28
Amending Ordinance 90-10, As Amended by Ordinance 92-1 -
Service Fee for Collection of Dishonored Checks/Money
Instruments

Dear Mr. Bailey:

Attached please find a copy of Hillsborough County Ordinance #96-28 which was adopted by the Board of County Commissioners on October 16, 1996. We are also forwarding acknowledgment received from the Secretary of State. This ordinance has an effective date of October 25, 1996.

If I can provide additional information or be of further assistance, please do not hesitate to contact me.

Sincerely,


For _____
Gary J. Klunk
Deputy Clerk, BOCC Records

GJK:ADF
Attachments

cc: Evelyn Jefferson, Municipal Code Corporation
Fred Carrington, Legal Advisor, Sheriff's Office
Bobbie Chaffee, State Attorney's Office
Barbara Hutcheson, County Attorney's Office
Helene Marks, Legal Counsel, Clerk of Circuit Court
Sue Parrish, Chief Deputy Clerk
Mary Helen Campbell, Assistant County Attorney
Deborah Girard, Director, BOCC Accounting
Roger Garner, Director, CCC Accounting

AGENCIES OF FLORIDA DEPARTMENT OF STATE

Office of the Secretary
Division of Administrative Services
Division of Corporations
Division of Cultural Affairs
Division of Elections
Division of Historical Resources
Division of Library and Information Services
Division of Licensing

MEMBER OF THE FLORIDA CABINET



FLORIDA DEPARTMENT OF STATE
Sandra B. Mortham
Secretary of State
DIVISION OF ELECTIONS

HISTORIC PRESERVATION BOARDS
Historic Florida Keys Preservation Board
Historic Palm Beach County Preservation Board
Historic Pensacola Preservation Board
Historic St. Augustine Preservation Board
Historic Tallahassee Preservation Board
Historic Tampa/Hillsborough County
Preservation Board
RINGLING MUSEUM OF ART

October 25, 1996

Honorable Richard Ake
Clerk to Board of County Commissioners
Hillsborough County
601 East Kennedy Boulevard
Post Office Box 1110
Tampa, Florida 33601

RECEIVED
96 OCT 28 PM 3:33
BOCC RECORDS

Attention: Linda Fryman, Senior Manager, BOCC Records

Dear Mr. Ake:

Pursuant to the provisions of Section 125.66, Florida Statutes, this will acknowledge your letters dated October 24, 1996, and certified copy each of Hillsborough County Ordinance Nos. 96-26, 96-27, and 96-28 which were filed in this office on October 25, 1996.

Sincerely,

Liz Cloud, Chief
Bureau of Administrative Code

LC/mw

BUREAU OF ADMINISTRATIVE CODE

MEDICAL EXAMINER

Hillsborough County, Florida, Code of Ordinances, Part A >> - HILLSBOROUGH COUNTY CODE OF ORDINANCES AND LAWS >> Chapter 28 - HEALTH >> ARTICLE II. - HEALTH DEPARTMENT FEES >> DIVISION 2. CREMATION, DISSECTION, AND BURIAL-AT-SEA INVESTIGATIONS >>

DIVISION 2. CREMATION, DISSECTION, AND BURIAL-AT-SEA INVESTIGATIONS

Sec. 28-70. Statement of intent and purpose.

Sec. 28-71. Establishment of schedule of fees.

Sec. 28-72. Exclusive use of collected fees.

Sec. 28-73. Severability.

Secs. 28-74—28-104. Reserved.

Sec. 28-70. Statement of intent and purpose.

It is the intent and purpose of this article to establish the procedures for the collection of fees charged by the Medical Examiner Department of Hillsborough County, Florida (hereinafter referred to as "Department") for cremation, dissection, and burial-at-sea approvals and for approvals in cases where the body is to be shipped out of state; whereupon the Department shall establish and follow written uniform procedures, regarding the administration of fee collection.

(Ord. No. 91-18, § 1, 9-18-1991; Ord. No. 93-21, § 1, 9-13-1993)

Sec. 28-71. Establishment of schedule of fees.

The Board of County Commissioners (hereinafter referred to as "Board") may establish by resolution a schedule of fees to be collected by the Department for cremation, dissection, and burial-at-sea approvals and for approvals where the body is to be shipped out of State. No approval for cremation, dissection, burial-at-sea, or shipment out of State shall be required in cases where the Medical Examiner Department conducted the initial investigation and certified the cause of death.

(Ord. No. 91-18, § 2, 9-18-1991; Ord. No. 93-21, § 2, 9-13-1993)

Sec. 28-72. Exclusive use of collected fees.

All fees collected pursuant to a resolution enacted pursuant to Section 28-71 shall be used exclusively for defraying the Department's cost in providing cremation, dissection, and burial-at-sea approvals.

(Ord. No. 91-18, § 3, 9-18-1991)

Sec. 28-73. Severability.

It is declared to be the intent of the Board that if any section, subsection, section, clause, phrase or provision of this division is held invalid or unconstitutional, such invalidity or unconstitutionality shall not be so construed as to render invalid or unconstitutional the remaining provisions of this division.

(Ord. No. 91-18, § 4, 9-18-1991)

Secs. 28-74—28-104. Reserved.

FINAL
SH
9/1/93

RESOLUTION NO. R93-0182

RESOLUTION ESTABLISHING A SCHEDULE OF FEES TO BE COLLECTED BY THE MEDICAL EXAMINER DEPARTMENT OF HILLSBOROUGH COUNTY FOR APPROVALS FOR CREMATIONS, DISSECTIONS, BURIALS-AT-SEA AND IN CASES WHERE THE BODY IS TO BE SHIPPED OUT OF STATE; PROVIDING FOR AN EFFECTIVE DATE.

Upon Motion by Commissioner Jim Norman, seconded by Commissioner Sylvia Kimbell, the following Resolution was adopted by a vote of 4 to 0 Commissioner(s) voting "No".

WHEREAS, pursuant to section 406.11(1)(c), Florida Statutes, the Medical Examiner Department of Hillsborough County, Florida (Department) is required to perform such examinations, investigations, and autopsies as the Medical Examiner deems necessary, or as shall be requested by the State Attorney, when a body is to be cremated, dissected, or buried-at-sea; and

WHEREAS, pursuant to Hillsborough County Ordinance 91-18, as amended by Hillsborough County Ordinance 93-21, the Department conducts investigations and issues approvals in cases where the body is to be shipped out of state; and

WHEREAS, the issuance of such approvals requires the services of highly skilled personnel at considerable cost to Hillsborough County; and

WHEREAS, on September 4, 1991, the Board of County Commissioners (Board) did adopt Hillsborough County Ordinance 91-18, as amended by Hillsborough County Ordinance 93-21, setting forth the procedures of the Board regarding the charging and collecting of reasonable fees by the Department respective to the issuance of approvals; and

WHEREAS, there is a need to review the fees adopted by the Board by resolution on September 4, 1991 (Resolution R91-0197) to add fees for approvals where the body is to be shipped out of state; and

WHEREAS, the Department has recommended to the Board of County Commissioners its determination respective to a fee schedule designed to meet the costs inherent in the provision of the aforesaid approvals; and

FINAL
SH
9/1/93

WHEREAS, the Board has reviewed the Department's proffered fee schedule, determining the same to be appropriate respective to the Department's rendering of the aforesaid approvals;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA IN PUBLIC MEETING ASSEMBLED THIS 1ST DAY OF SEPTEMBER, 1993:

1. That, pursuant to the provisions of Hillsborough County Ordinance 91-18, as amended by Hillsborough County Ordinance 93-21, and this Resolution, the Department shall charge and collect \$25.00 for each cremation, dissection, or burial-at-sea approval, or approval in cases where the body is to be shipped out of state.

2. This Resolution shall become effective upon receipt of official acknowledgement from the Secretary of State that Ordinance 93-21, which amends Hillsborough County Ordinance 91-18, has been duly filed.

STATE OF FLORIDA)
)
COUNTY OF HILLSBOROUGH)

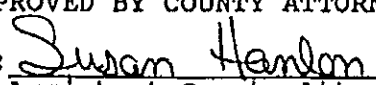
I, RICHARD AKE, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing Resolution is a true and correct copy of a Resolution adopted by the Board at its regular meeting of September 1, 1993, as same appears of record in Minute Book 208 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this the 3rd day of September, 1993.

RICHARD AKE,

By: 
Deputy Clerk

APPROVED BY COUNTY ATTORNEY

By: 
Assistant County Attorney
Approved as to Form and Legal
Sufficiency

**FLORIDA COUNTY ORDINANCE DATA RETRIEVAL SYSTEM
CODRS CODING FORM**

Instructions: Florida's Department of State, Bureau of Administrative Code has developed the County Ordinance Data Retrieval System (CODRS) to facilitate the tracking of County ordinances in Florida's 67 Counties. CODRS' data base is composed of over 25,000 county ordinances enacted since 1974.

We request your cooperation in completing this coding form. It is to be completed whenever your county enacts a new ordinance. Simply complete this form and include it with other pertinent ordinance information that is submitted to the Bureau of Administrative Code.

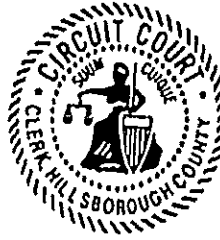
To code this form properly, please refer to the "keyfields" description sheet that has been given to your County Attorney's Office. If you do not have this sheet please contact the Bureau. We will be happy to fax one to you for referencing purposes. Please fill out this form as completely as is possible.

Thank you for your assistance. Should you need further assistance please contact the Bureau of Administrative Code, Department of State at (904)-488-8427 or Suncom 278-8427.

COUNTY: (Hillsborough)	COUNTY ORDINANCE # (93-21) <small>(e.g. 93-001)</small>
PRIMARY KEYFIELD DESCRIPTOR: (Fees)	
SECONDARY KEYFIELD DESCRIPTOR: ()	
OTHER KEYFIELD DESCRIPTOR: ()	
ORDINANCE DESCRIPTION: (Fees for Medical Examiner) <small>(25 characters maximum including spaces)</small>	
ORDINANCES AMENDED: <small>(List below the ordinances that are amended by the legislation. If more than two, list the most two.)</small>	
AMENDMENT # 1: (91-18)	AMENDMENT # 2: ()
ORDINANCES REPEALED: <small>(List below the ordinances that are repealed by this legislation.)</small>	
REPEAL # 1: () ;	REPEAL # 3: () ;
REPEAL # 2: () ;	REPEAL # 4: () ;
<small>(Others repealed: list all that apply):</small> _____	

(FOR OFFICE USE ONLY):	COUNTY CODE NUMBER: ()
KEYFIELD 1 CODE: ()	KEYFIELD 2 CODE: ()
KEYFIELD 3 CODE: ()	

Richard Ake
Clerk of the Circuit Court
Hillsborough County, Florida



Clerk to Board of
County Commissioners
Room # 214-F
P.O. Box 1110
Tampa, Florida 33601
Telephone 272-5845

MEMORANDUM

DATE: September 3, 1993
TO: Dr. Vernard Adams, Director, Medical Examiner Department
FROM: Gary J. Klunk, Deputy Clerk, BOCC Records
SUBJECT: Resolution - Establishing a Schedule of Fees to be Collected by the Medical Examiner Department for Approvals for Cremations, Dissections, Burials-At-Sea and in Cases Where the Body is to be Shipped Out of State

Attached is an executed copy of subject resolution, resolution number R93-0182, approved by the Board on September 1, 1993.

We are providing a copy for your files.

GJK:ADF

Attachment

cc: Board files (orig.)
Susan Hanlon, Assistant County Attorney
Michael Zagorc, Director, County Audit
Jim Jennings, Director, BOCC Accounting
Joe Egozcue, County Attorney's Office

Resol. In connection with ordinance 93-21



Agenda Item Cover Sheet

Agenda Item N^o: A-40

Meeting Date 3/4/2020

Consent Section

Regular Section

Public Hearing

Subject: Medical Examiner Fee Schedule			
Department Name: Medical Examiner			
Contact Person: Harrison Cowan		Contact Phone: 813-914-4500 ext 4505	
Sign-Off Approvals:			
Gregory Horwedel	2/20/2020	Kelly Devers	2/20/2020
Assistant County Administrator	Date	Department Director	Date
Kevin Brickey	2/20/2020	Danielle Green	2/20/2020
Management and Budget – Approved as to Financial Impact Accuracy	Date	County Attorney – Approved as to Legal Sufficiency	Date
N/A	N/A		
Deputy County Administrator	Date		

Staff's Recommended Board Motion:
 Approve and authorize the collection of Medical Examiner Department fees per the revised Fee Schedule effective March 5, 2020. The fee schedule reflects an increase in existing fees and initiation of two new fees. All fees are based on industry standards and are comparable to those charged in other jurisdictions similar to Hillsborough County. Adjustments to existing fees should increase the actual FY 21 revenue by approximately \$175,000, in the Countywide General Operating Fund, based on a three year average of revenue received.

Financial Impact Statement:
 Adjustments to existing fees should increase the actual FY 21 revenue by approximately \$175,000, in the Countywide General Operating Fund, based on a three year average of revenue received.

Background:
 The Medical Examiner Department's revised Fee Schedule includes fees associated with cremation authorizations, civil deposition and trial testimony and preparation, specimen processing when next of kin or authorized individuals arrange for DNA or other testing by an outside laboratory and arrangements for cremations in cases where there is no next of kin or insufficient family funds for funeral arrangements. All fees are based on industry standards and are comparable to those charged in other jurisdictions similar to Hillsborough County.

By statute, the Medical Examiner Department ("Department") must pre-authorize all cremations. Since 1996, the Department has charged a cremation authorization fee of \$25. The Department recommends increasing that fee to \$50.00, which is comparable to the same fee charged in other jurisdictions similar to Hillsborough County.

The doctors and forensic toxicologists in this Department are sometimes subpoenaed to testify in civil cases regarding the work they perform to determine cause and manner of death. Civil deposition and trial

testimony and preparation fees were last increased in 2005. A 30% increase to \$585 per hour for pathologists and \$292 per hour for toxicologists, would result in fees comparable to those charged in jurisdictions similar to Hillsborough County.

Pursuant to prior BOCC authorization, the Department arranges for cremation in cases where a decedent has no known next of kin or family funds are insufficient for funeral arrangements. In order to defray a portion of the County's cost to make these arrangements, the Department recommends instituting a \$100 fee paid by next of kin who wish to retrieve decedents' cremains. This fee is significantly less than the County's cost for this service, and is comparable to fees charged for the same service in jurisdictions similar to Hillsborough County.

Family members and other authorized individuals sometimes request specimens be provided to outside laboratories for DNA testing and other analyses. In these circumstances, in order to preserve the integrity of the specimens, multiple staff members must participate in the process utilized to prepare these specimens for transport. Additionally, the Department must expend funds for special instrumentation utilized in this process. The Department recommends institution of a \$100 fee to defray a portion of those costs.

List Attachments: Revised Medical Examiner Department Fee Schedule

List Attachments: Revised Medical Examiner Department Fee Schedule

Fee Schedule
Medical Examiner
Effective March 5, 2020

Cremation Approval Fee: \$50.00

Specimen Processing Fee: \$100.00

Civil Deposition and Trial Testimony and Preparation Fee:

Medical Examiner \$585 per hour

Forensic Toxicologist \$292 per hour

County Funded Cremations Fee: \$100

Fee Waivers

The Chief Medical Examiner or Manager of Operations may, at their discretion, authorize a waiver of the cremation approval fee for infant cremations or other hardship circumstances.

PARKS & RECREATION



Agenda Item Cover Sheet

Agenda Item N^o: B-6

Meeting Date April 02, 2014

- Consent Section
 Regular Section
 Public Hearing

Subject:
Revision of BOCC Policy No. 03.04.09.00 - Parks, Recreation & Conservation Fees

Department Name: Parks And Recreation Services

Contact Person: Jack Carlisle **Contact Phone:** 635-3502

Sign-Off Approvals:

<p style="text-align: center;">Dexter Barge</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Assistant County Administrator</small></p>	<p>03/27/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>	<p style="text-align: center;">Jack Carlisle</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Department Director</small></p>	<p>03/26/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>
<p style="text-align: center;">Tom Fesler</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Management and Budget – Approved as to Financial Impact Accuracy</small></p>	<p>03/27/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>	<p style="text-align: center;">Charlotte Diggs</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>County Attorney – Approved as to Legal Sufficiency</small></p>	<p>03/26/2014</p> <hr style="border: 0; border-top: 1px solid black; margin: 0;"/> <p style="text-align: center;"><small>Date</small></p>

Staff's Recommended Board Motion:

Approve revision to BOCC Policy 03.04.09.00 "Fee Schedule and Fee Waiver Policy" which enables the Director of Parks, Recreation and Conservation Department to reduce or waive fees of \$500 or less when the requestor is a nonprofit and has demonstrated a good faith justification for the reduction or waiver, as per attached BOCC Policy. In addition, in light of the proposed Film Ordinance, eliminate all Parks fees for Commercial Photography.

The revised policy also eliminates fees where provided by ordinance, resolution, Board policy, or use agreement authorized by the BOCC. All other fees where the user or group requests a reduction or waiver must be approved by the Board of County Commissioners.

This revision will not affect the Parks, Recreation and Conservation FY14 Operating budget.

Financial Impact Statement:

This revision will not affect the Parks, Recreation & Conservation FY14 Operating budget.

Background:

On March 5, 2014, the Board of County Commissioners directed staff to provide information regarding park fee discount policies and criteria under which park fees may be waived up to \$500 by the Director

of Parks, Recreation and Conservation Department. Accordingly, the revised BOCC Policy 03.04.09.00 is attached. The proposed Film Ordinance does not charge a fee for permitted film activities. Accordingly, the Parks fees for Commercial Photography should be eliminated to ensure consistency with the proposed film ordinance. The revised policy also allows for fees not to be charged as a provision of an ordinance, resolution, Board policy, or use agreement authorized by the BOCC. All other fees where the user or group requests a reduction or waiver must be approved by the Board of County Commissioners.

List Attachments:

Proposed revised Fee Schedule & Waiver Policy (Board Policy No.03.04.09.00)

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY – SECTION NO.: 03.04.09.00

**SUBJECT: FEE SCHEDULE AND FEE WAIVER POLICY FOR
HILLSBOROUGH COUNTY PARKS, RECREATION
AND CONSERVATION DEPARTMENT**

EFFECTIVE DATE: April 2, 2014

SUPERSEDES: August 18, 2010

Purpose:

To establish a user fee schedule for the Parks, Recreation and Conservation Department, and to maintain consistency in application of a fee waiver and/or reduction policy.

Policy:

The Board of County Commissioners retains authority to review and approve a user fee schedule for services in Parks, Recreation and Conservation for athletics, managed parks, and recreation. Hillsborough County Code of Ordinances and Laws Chapter 38, Article II, Section 38-35 enables the Department Director to reduce and/or waive fees totaling \$500.00 or less that are assessed in accordance with this user fee schedule.

In this instance, the Department Director will review written requests for fee reductions or waivers and the following factors shall be considered in determining whether there is a good faith justification for the reduction or waiver:

- Whether the request is from a certified non-profit 501(C)(3) or community service organization serving the residents of Hillsborough County;
- Whether the County or community where the event will take place receives a benefit from the event;
- Whether the County is co-sponsoring the event;
- Whether a financial hardship is established by the requesting party;
- Whether the requesting party is another governmental agency; and
- Whether it is determined that the event or program will have no significant impact on the park facilities or department activities.

In applying these factors as part of any review of a request to reduce or waive a fee, the Department Director shall employ a policy of review that is uniform, consistent, non discriminatory and compliant with applicable law.

Responsibility:

It is the responsibility of the Parks, Recreation and Conservation Department to periodically review and recommend to the Board of County Commissioners revisions in the user fee schedule for services offered. Once approved, the Department shall be responsible to implement and control this fee schedule.

August 9, 2009 Fee Schedule attached.

Approved By: Board of County Commissioners

Approval Date: _____

PARKS, RECREATION AND CONSERVATION USER FEE SCHEDULE
(Revised August 18, 2009)

RECREATION FEES

Services	Fees
Adult Athletics	
Softball League	\$350/team
Flag Football League	\$500/team or 30% of contracted league
Basketball League	\$425/team includes reversible jerseys
Specialty Sports	\$300/team or 30% of contracted league
Senior Softball League	\$100/team includes team shirt
Youth Athletics	
Basketball Leagues	\$50/person includes reversible jersey/award
Soccer Leagues	\$25/person includes award & shirt
Flag Football Leagues	\$25/person includes award & shirt
Specialty Sports	\$25/person includes award & shirt
Athletic Field Rentals	
Practice with or without lights	\$60/2 hr. minimum
Tournament Rental	\$275/day/field \$375/day/field with temporary equipment
Tournament Reservation Deposit with late cancelation penalty	\$200 facility reservation and deposit
Field Sponsorship/ event	\$500/field/event
Field Advertisement	\$300/sign/year
Field Re-preparation	\$50
Tournament Staff Fee	\$40/hr./staff
Staff Charges (Athletics)	\$40/hr./staff
Coach Certification/Background Check	\$24/two years

RECREATION FEES (Con'td)

Services	Fees
Building Rentals	
0-1600 Sq. Ft.	\$40/hr. plus tax
1601-2500 Sq. Ft.	\$45/hr. plus tax
2501-4500 Sq. Ft.	\$50/hr. plus tax
4501 Sq. Ft. and larger	\$100/hr. plus tax
Discount for Building Rentals	
Co-Sponsored	100%
Non-Profits (501-C-3 and private groups)	50%
Non-profit Civic and Homeowners Assoc. are allowed one meeting per month at no charge	
Gymnasiums	\$150/hr. plus tax 2 hr. min./Court
Staff Charges for Building and Gym Rentals	\$40/hr.
Weight Room Fees	\$10/month
Special Interest Classes/Camps/Clinics	\$10/instructional hr. maximum Rate set by Director Market Based
Afterschool Program	\$10-\$48/week Income Based
Summer Camp Program	\$10-\$48/week Income Based

REGIONAL PARK FEES

Services	Fees
Regional Park Entry*	\$2.00/vehicle Up to 8 persons \$1/person over 8
Regional Parks Annual Pass* (includes entry fee to all County Regional Parks)	\$50 Individual \$100 family (up to 8) \$5.00 lost tag replacement
Lithia Springs Swimming	\$2.00/person
Camping	
Family w/electricity	\$24.00/night
Senior Citizen - family sites	\$18.00/night
Primitive Youth Group Camping Minimum of 6	\$2.00/person/night
Shelter Rental	
Seating less than 30 people	\$40.00
Seating 31 to 60 people	\$70.00
Seating 61 to 150	\$125.00
Seating over 150	\$225.00
Eureka Springs Pavilion	\$150.00
Horse Arena Fees	
Horse Show/Rodeo (day)	\$200.00 non-profits \$500.00 for-profits
Commercial Photography	
Still Photography	\$35.00 half day \$75.00 full day
Motion Pictures	\$300.00 half day \$500.00 full day

REGIONAL PARK FEES (Cont'd)

Services	Fees
After Hours Park Usage	
After hours fishing permit	\$30.00 per year
After hours facility usage	\$40.00 per hr. per staff (2 hr. minimum)
Classroom Rental	\$20.00 per hr. (2 hr. minimum)
Open Space/Field Rental	\$25/hr. or \$200.00/event
Canoe/Kayak Rental Fees	
Local rental (one park) for up to four hours	\$25.00 per vessel
Trip rental (drop off different location) for up to four hours	\$30.00 per vessel
Hourly rate/fee for each additional hour	\$10.00 per vessel
Lost/Damaged Equipment Fees	
Damaged/Lost Canoe Paddle Replacement Fee	\$12.00 per paddle
Damaged/Lost Kayak Paddle Replacement Fee	\$35.00 per paddle
Lost Whistle/Key Replacement Fee	\$5 per whistle/key
Boat Ramp Fee	\$5.00 per boat/trailer \$100.00/annual
Team Adventure	\$125.00 general public \$250.00 corporate
Group Interpretive Program (10 person Minimum)	\$5.00/person Off site - add \$50.00
Night hikes, rides, skates	\$10.00 per person
Vendor fees (self contained portable)	\$400.00 per month or \$50.00 per day (which ever is less)
Non-profit fundraising special events	\$25/vendor/per event
Concessionaire Services (county-owned permanent facilities)	Negotiated flat rate based on anticipated gross revenue
Staff for Special Events	\$40/hr. per staff member

*Walkers and Bike riders receive free entry into any regional parks

Pet Resources

**BOARD OF COUNTY COMMISSIONERS
HILLSBOROUGH COUNTY
TAMPA, FLORIDA 33601**

BOARD POLICY - SECTION NUMBER 03.04.08.00

SUBJECT: ANIMAL SERVICES FEE SCHEDULE
EFFECTIVE DATE: APRIL 17, 2019
SUPERSEDES: AUGUST 15, 2001, OCTOBER 1, 2003, OCTOBER 1, 2009, JUNE 1, 2010

Purpose:

To establish a schedule of fees charged by Hillsborough County for certain services provided by the Department of Animal Services (Department) and, where not in conflict with state law, fees and costs may be adjusted, deferred, or waived at the discretion of the County Administrator or his or her designee.

Policy:

The Board of County Commissioners (BOCC) is authorized to fix fees and charges for certain services provided by the Department involving animals within Hillsborough County, including fees pursuant to Animal Ordinance 00-26 as amended by Ordinance 03-8 within the parameters described below. Pursuant to BOCC Policy 03.02.02.09, USER FEE AND COST RECOVERY, it is the policy of the BOCC that the County may from time to time establish or update fees for services provided by the Department. The BOCC identified a cost recovery goal of 41 percent for the Department.

The County shall allow veterinarians, or other organizations authorized by the Department to sell Pet Registrations (rabies tags), for an administrative fee.

In addition, the BOCC hereby authorizes the County Administrator, or his or her designee, on a case by case basis, to waive in full or in part, fees or costs established by BOCC Policy 03.04.08.00 for certain services provided by the Department, in the following circumstances:

1. Upon a showing of financial hardship by the animal owner and where the County Administrator, or his or her designee, determines such waiver would be in the best interest of the animal;
2. Where the County Administrator, or his or her designee, determines it could help save the life of the animal;
3. Where the County Administrator, or his or her designee, determines it would maintain the human- animal bond between the owner and animal; or
4. Where the County Administrator, or his or her designee, otherwise determines such waiver of fees or costs would be in the best interest of the County or animal.

The BOCC hereby authorizes the County Administrator, or his or her designee, on a case by case basis, to waive, in full or in part, fees or costs established by BOCC Policy 03.04.08.00 for certain services provided by the Department, in the following circumstances:

1. Pet Adoption Fees if it is believed it will encourage pet adoptions and reduce the risk the animal(s) will be humanely euthanized.
2. Rabies Registration Fees if it is believed it will increase the likelihood, the pet owner(s) will continue to vaccinate and register the pet(s) in the future.

Responsibility

It is the responsibility of the Department, under the direction of the County Administrator, to recommend a fee schedule to the BOCC for approval and adoption. Rabies tag and licensure fee changes shall require a public hearing which has been advertised in a newspaper of general circulation in Hillsborough County, Florida. Fees and charges are to be periodically reviewed and recommended changes presented to the BOCC for consideration.

Attachment: Animal Services Fee Schedule

Approved by: **Board of County Commissioners**

Approval Date: **April 17, 2019**

**HILLSBOROUGH COUNTY
DEPARTMENT OF ANIMAL SERVICES
FEE SCHEDULE**

1. Fees (Fees plus tax, where applicable)

A. Redemption/Boarding/Vaccination Fees:			
Redemption Fee (1 st Offense)	\$ 50.00		
Redemption Fee Not Registered (1 st Offense)Redemption	\$100.00		
Fee (1 st Offense – compliant & sterilized) ¹ Redemption Fee	None		
(2 nd Offense)	\$100.00		
Redemption Fee (3 rd Offense)	\$150.00		
Board Fee per Day	\$ 12.00		
Board Fee - Investigation/Quarantined dogs & cats (paid every 30-days)	\$ 20.00		
Chemical Capture Fee	\$ 25.00		
Rabies Vaccination Fee (Upon Redemption Only)	\$ 15.00		
Micro-chip Fee (Upon Redemption Only)	\$ 25.00		
B. Pet Registration Fees:			
	One Year	Two Years	Three Years
Pet Registration (Sterilized)	\$ 20.00	\$ 35.00	\$ 50.00
Senior Citizen (+62 Years) Pet Registration (Sterilized)	\$ 5.00	\$ 10.00	\$ 15.00
Pet Registration (Intact)	\$ 40.00	\$ 75.00	\$110.00
Senior Citizen (+62 Years) Pet Registration (Intact)	\$ 25.00	\$ 40.00	\$ 65.00
Pet Registration Fee (Ferret)	\$ 5.00	N/A	N/A
Replacement Pet Registration Tag	\$ 5.00	\$ 5.00	\$ 5.00
Pet Registration Transfer (to new owner)	FREE	FREE	FREE
Dangerous Dog Registration Fee	\$500.00		
C. Owner Surrender/Trapper Surrender Fees			
One Pet with Valid Pet Registration	\$ 20.00		
One Pet with no Valid Pet Registration	\$ 40.00		
One Litter with Pet less than 4-months Old	\$ 60.00		
Out of County Pet Owner	\$100.00		
Deceased Pet Cremation Fee	\$ 25.00		
D. Pet Adoption Fees: Does Not Include Tag Fee			
Dog Adoption Fee	\$ 85.00	Plus Pet Registration Fee	
Puppies under six months & small dogs under 25 lbs. Adoption Fee	\$125.00	Plus Pet Registration Fee	
Senior Citizen (+62 Years) Dog Adoption Fee	\$ 35.00	Plus Pet Registration Fee	
Senior Citizen (+62 Years) Puppies under six months & small dogs under 25 lbs. Fee	\$ 65.00	Plus Pet Registration Fee	
Cat Adoption Fee	\$ 50.00	Plus Pet Registration Fee	
Senior Citizen (+62 Years) Cat Adoption Fee	\$ 20.00	Plus Pet Registration Fee	
“Ready to Go Home” Adoptions (dogs & cats)	\$ 20.00	Fee is all inclusive	
Special Pets In-Need, Exotics & High Value/Interest Pets Adoption Fee	Director’s Discretion or Market Value		
Dog Sterilization Deposit	\$100.00		
Cat Sterilization Deposit	\$ 70.00		
Transfers to Animal Rescue Adoption Organizations	\$ 10.00		
Animal Rescue Adoption Organization Sterilization Deposit	\$ 5.00		
E. Miscellaneous Fees			
Late Fee – Dangerous Dog Registration	\$ 50.00		
Home Quarantine Inspection Fee	\$ 50.00		
Pet Transport Fee (pick-up or delivery)	\$ 50.00		
Pet Tested for Rabies (when outside of normal protocol)	\$125.00		
Leash, Pet carrier, or sale of “Pet Pig” sign	At cost + Tax		

2. Special adoption fees for sick or injured animals, not meeting the normal adoption criteria of the Department of Animal Services and for animals other than dogs or cats shall be set at the discretion of the Department Director or his or her designee.

3. For each rabies tag sold, the veterinarian, or other organizations authorized by the Department to sell tags, shall receive an administrative fee of 10% of the cost of the tag from the Department of Animal Services.

¹ Compliant & sterilized – shall mean an animal in compliance with Sections 3, 4, and 6 of Hillsborough County’s Animal Ordinance 00-26, as amended by Ordinance 03-08, and is spayed or neutered.

Select Year: 2020

The 2020 Florida Statutes

[Title XLVI](#)[Chapter 828](#)[View Entire Chapter](#)

CRIMES

ANIMALS: CRUELTY; SALES; ANIMAL ENTERPRISE PROTECTION

828.27 Local animal control or cruelty ordinances; penalty.—

(1) As used in this section, the term:

(a) “Animal” means any living dumb creature.

(b) “Animal control officer” means any person employed or appointed by a county or municipality who is authorized to investigate, on public or private property, civil infractions relating to animal control or cruelty and to issue citations as provided in this section. An animal control officer is not authorized to bear arms or make arrests; however, such officer may carry a device to chemically subdue and tranquilize an animal, provided that such officer has successfully completed a minimum of 16 hours of training in marksmanship, equipment handling, safety and animal care, and can demonstrate proficiency in chemical immobilization of animals in accordance with guidelines prescribed in the Chemical Immobilization Operational Guide of the American Humane Association.

(c) “Control” means the regulation of the possession, ownership, care, and custody of animals.

(d) “Cruelty” means any act of neglect, torture, or torment that causes unjustifiable pain or suffering of an animal.

(e) “Officer” means any law enforcement officer defined in s. [943.10](#) or any animal control officer.

(f) “Citation” means a written notice, issued to a person by an officer, that the officer has probable cause to believe that the person has committed a civil infraction in violation of a duly enacted ordinance and that the county court will hear the charge. The citation must contain:

1. The date and time of issuance.
2. The name and address of the person.
3. The date and time the civil infraction was committed.
4. The facts constituting probable cause.
5. The ordinance violated.
6. The name and authority of the officer.
7. The procedure for the person to follow in order to pay the civil penalty, to contest the citation, or to appear in court as required under subsection (6).
8. The applicable civil penalty if the person elects to contest the citation.
9. The applicable civil penalty if the person elects not to contest the citation.
10. A conspicuous statement that if the person fails to pay the civil penalty within the time allowed, or fails to appear in court to contest the citation, the person shall be deemed to have waived his or her right to contest the citation and that, in such case, judgment may be entered against the person for an amount up to the maximum civil penalty.

11. A conspicuous statement that if the person is required to appear in court as mandated by subsection (6), he or she does not have the option of paying a fine in lieu of appearing in court.

(g) “Ordinance” means any ordinance relating to the control of or cruelty to animals enacted by the governing body of a county or municipality the violation of which is a civil infraction.

(2) The governing body of a county or municipality is authorized to enact ordinances relating to animal control or cruelty, which ordinances must provide:

(a) That a violation of such an ordinance is a civil infraction.

- (b) A maximum civil penalty not to exceed \$500.
- (c) A civil penalty of less than the maximum civil penalty if the person who has committed the civil infraction does not contest the citation.
- (d) For the issuance of a citation by an officer who has probable cause to believe that a person has committed an act in violation of an ordinance.
- (e) For the contesting of a citation in the county court.
- (f) That, if a person fails to pay the civil penalty, fails to appear in court to contest the citation, or fails to appear in court as required by subsection (6), the court may issue an order to show cause upon the request of the governing body of the county or municipality. This order shall require such persons to appear before the court to explain why action on the citation has not been taken. If any person who is issued such order fails to appear in response to the court's directive, that person may be held in contempt of court.
- (g) Such procedures and provisions as are necessary to implement any ordinances enacted under the authority of this section.
- (3) The commission of a charged infraction at a hearing authorized pursuant to this chapter must be proven by a preponderance of the evidence.
- (4)(a)1. County-employed animal control officers must, and municipally employed animal control officers may, successfully complete a 40-hour minimum standards training course. Such course must include, but is not limited to, training for: animal cruelty investigations, search and seizure, animal handling, courtroom demeanor, and civil citations. The course curriculum must be approved by the Florida Animal Control Association. An animal control officer who successfully completes such course shall be issued a certificate indicating that he or she has received a passing grade.
2. Any animal control officer who is authorized before January 1, 1990, by a county or municipality to issue citations is not required to complete the minimum standards training course.
3. In order to maintain valid certification, every 2 years each certified animal control officer must complete 4 hours of postcertification continuing education training. Such training may include, but is not limited to, training for: animal cruelty investigations, search and seizure, animal handling, courtroom demeanor, and civil citations.
- (b) The governing body of a county or municipality may impose and collect a surcharge of up to \$5 upon each civil penalty imposed for violation of an ordinance relating to animal control or cruelty. The proceeds from such surcharges shall be used to pay the costs of training for animal control officers.
- (5) Any person who willfully refuses to sign and accept a citation issued by an officer is guilty of a misdemeanor of the second degree, punishable as provided in s. [775.082](#) or s. [775.083](#).
- (6) The governing body of a county or municipality may require mandatory court appearances for certain aggravated violations of a local ordinance resulting in the unprovoked biting, attacking, or wounding of a domestic animal; violations resulting in the destruction or loss of personal property; second or subsequent violations of local animal cruelty laws; or violations resulting in the issuance of a third or subsequent citation to a person. The citation must clearly inform the person of the mandatory court appearance. The governing body of the county or municipality shall maintain records to prove the number of citations issued to the person. Persons required to appear in court do not have the option of paying the fine instead of appearing in court.
- (7) Nothing contained in this section shall prevent any county or municipality from enacting any ordinance relating to animal control or cruelty which is identical to the provisions of this chapter or any other state law, except as to penalty. However, no county or municipal ordinance relating to animal control or cruelty shall conflict with the provisions of this chapter or any other state law. Notwithstanding the provisions of this subsection, the governing body of any county or municipality is authorized to enact ordinances prohibiting or regulating noise from any domesticated animal, violation of which shall be punishable upon conviction by a fine not to exceed \$500 or by imprisonment in the county jail for a period not to exceed 60 days, or by both such fine and imprisonment, for each violation of such ordinance. This subsection shall not apply to animals on land zoned for agricultural purposes.
- (8) This section is an additional, supplemental, and alternative means of enforcing county or municipal codes or ordinances. This section does not prohibit a county or municipality from enforcing its codes or ordinances by any

other means, including, but not limited to, the procedures provided in chapter 162.

History.—s. 1, ch. 86-96; s. 1, ch. 89-108; s. 43, ch. 91-110; s. 204, ch. 91-224; s. 2, ch. 91-228; s. 6, ch. 94-339; s. 1289, ch. 97-102; s. 103, ch. 99-3; s. 36, ch. 2000-308; s. 3, ch. 2013-245; s. 24, ch. 2015-3; s. 5, ch. 2015-18.

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**Fee Schedule adopted by BOCC for use
by Planning Commission for various
reviews**

R19-076

RESOLUTION

R19-076

RESOLUTION # R19-076

A RESOLUTION OF THE BOARD OF COUNTY
COMMISSIONERS OF HILLSBOROUGH COUNTY,
FLORIDA, ADOPTING A FEE SCHEDULE FOR
COMPREHENSIVE PLAN AMENDMENTS

Upon motion by Commissioner Kemp, seconded by Commissioner
Smith, the following resolution was adopted by a vote of 7 to 0;
Commissioner(s) _____ voting "No."

WHEREAS, the Board of County Commissioners has adopted the *Future of Hillsborough
Comprehensive Plan for Unincorporated Hillsborough County* by Ordinance 89-28, as amended;
and

WHEREAS, Section 163.3174(3), Florida Statutes, provides that the Board of County
Commissioners shall adopt a schedule of fees to be charged by the Local Planning Agency; and

WHEREAS, the Board of County Commissioners of Hillsborough County establishes the
fees charged by the Planning Commission for planning reviews and services it conducts in its role as
the Local Planning Agency for unincorporated Hillsborough County; and

WHEREAS, the Board of County Commissioners adopted a fee schedule for amendments to
the Comprehensive Plan for unincorporated Hillsborough County in 1986, which has been
subsequently amended, most recently by Resolution R10-068; and

WHEREAS, Hillsborough County contracted with Fiscal Choice Consulting to review the
cost of services provided by the Planning Commission and associated reviews by County
Administrator Departments, and to make recommendations on reasonable fees for the services
provided; and

WHEREAS, the Planning Commission has reviewed the findings and the recommendations
made by Fiscal Choice Consulting for changes to the fee schedule for Planning Commission
services; and

WHEREAS, the Planning Commission finds that revisions to the existing fee
Schedule for Planning Commission services should be initiated in order to increase the recovery of
the costs to conduct reviews for consistency with the Future of Hillsborough Comprehensive Plan for
Unincorporated Hillsborough County; and

WHEREAS, based on the results of the analysis conducted by Fiscal Choice Consulting, the

proposed fee schedule is found to provide for the recovery of approximately one-hundred percent (100%) of the costs associated with providing these services; and

WHEREAS, the proposed fee schedule for the services provided by the Planning Commission and associated reviews by County Administrator Departments is found to provide for user fees that are reasonable and consistent with the costs of the administrative provision of these services; and

WHEREAS, upon the effective date of this resolution, the fee schedule provided in Resolution R10-068 shall be repealed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, ASSEMBLED THIS 5th DAY OF JUNE, 2019:

Section 1. That the proposed fee schedule for the Planning Commission attached hereto as attachment "A" is hereby adopted by the Board of County Commissioners.

Section 2. That the fee schedule attached hereto as attachment "A" shall be called the "*Planning Commission Fee Schedule for Unincorporated Hillsborough County.*"

Section 3. That the fee schedule shall be reviewed every three years.

Section 4. This resolution shall become effective upon January 1, 2020.

State of Florida)
County of Hillsborough)

I, Pat Frank, Clerk of the Circuit Court and Ex Officio Clerk to the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Board of County Commissioners at a regular meeting held on June 5, 2019, as the same appears of record in Minute Book 517 of the Public Records of Hillsborough County, Florida.

Witness my hand and official seal this 14th day of June, 2019.

Pat Frank, Clerk of Circuit Court

By: Michael K. Dit
Deputy Clerk



Approved as to Form and
Legal Sufficiency

By: John J. Lopez
Senior Assistant County Attorney

Attachment "A"

Adopted Planning Commission Fees (effective January 1, 2020)

Application Type	Current Price	Adopted Fee (100% of Cost)
Comp. Plan Map amendment, private	\$1,000	\$8,663
Comp Plan Text amendment, private	\$1,000	\$11,543
Continuance of a Plan Amendment (New)	\$0	\$351
Land Use verification letter and other staff services	\$30	\$75
Development of Regional Impact Reviews for Plan Consistency	\$500	\$500
Port Authority Permit Review	\$200	\$1,139
Right of Way vacations	\$30	\$253
Standard District Rezoning, base fee	\$150	\$499
Site Plan District (PD) Rezoning, Base fee	\$150	\$1,473
Major Modification of Plan District	\$150	\$1,328
Special Use Applications	\$150	\$369

Solid Waste Fees

R20-055

RESOLUTION

R20-055

RESOLUTION NO. R20-055

A RESOLUTION PROVIDING FOR THE ADOPTION OF SOLID WASTE RATES, FEES, AND CHARGES; PROVIDING FOR THE APPROVAL OF THE SOLID WASTE NON-AD VALOREM DISPOSAL AND COLLECTION ASSESSMENT RATES; PROVIDING FOR THE APPROVAL OF THE SOLID WASTE NON-AD VALOREM DISPOSAL AND COLLECTION ASSESSMENT ROLLS.

Upon motion by Commissioner Stacy White, seconded by Commissioner Kimberly Overman, the following Resolution was adopted by a vote of 6 to 1, with Commissioner(s) Ken Hagan voting No.

WHEREAS, Chapter 130 of the Hillsborough County Code of Ordinances and Laws, requires that the County adopt a rate resolution to set fees, rates, and other charges in connection with the collection and disposal of solid waste; and

WHEREAS, the County desires to continue to assess a solid waste non-ad valorem disposal assessment pursuant to the procedures in Section 197.3632 Florida Statutes; and

WHEREAS, the County desires to continue to assess a solid waste non-ad valorem collection assessment pursuant to the procedures in Section 197.3632 Florida Statutes, and

WHEREAS, the County desires to add a Cart Initiation Fee, a Cart Swap Fee and an Additional Cart Fee to the 2021 schedule of rates, fees and changes; and

WHEREAS, the purpose of the Cart Initiation Fee is to recover from a developer or builder associated with the construction of a new residential unit the cost to purchase, assemble and deliver, including associated administrative fees, carts for solid waste and recycling curbside collection; and

WHEREAS, the purpose of the Cart Swap Fee is to recover the cost of the delivery of a replacement cart of a different size to an existing residence at the request of the customer and to remove the existing cart from service or for any other solid waste system use; and

WHEREAS, the purpose of the Additional Cart Fee is to recover the cost of the delivery of an additional recycling or solid waste cart to an existing residence at the request of the customer.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Hillsborough County, Florida, in regular meeting assembled this 15th day of July, 2020.

- 1) The Board of County Commissioners adopts the attached schedule of solid waste rates, fees, and charges for the fiscal year and calendar year 2021, attached hereto and incorporated herein by reference.
- 2) The rates, fees, and charges established by Resolution No. R19-092 and any amendments thereto, shall remain in effect until such time as they are superseded as referenced in the attached schedule to this Resolution.
- 3) The County adopts the solid waste non-ad valorem collection assessment and the solid waste non-ad valorem disposal assessment rolls on file with the County Administrator.
- 4) The County adopts the solid waste disposal assessment and collection assessment rate as referenced in the attached schedule incorporated herein by reference.
- 5) The unit of measurement for the solid waste collection assessment is determined as follows:

Each resident customer as defined in Chapter 130 of the Hillsborough County Code of Ordinances and Laws shall be assessed the proportionate cost to provide the benefit of solid waste collection services to the property. The unit of measurement for the solid waste collection assessment is a residential customer.
- 6) The unit of measurement for the solid waste disposal assessment is determined as follows:

Each disposal customer shall be assessed the proportionate cost to provide the benefit of solid waste disposal services to the property. The unit of measurement for the solid waste disposal assessment is all residential customers and residential units within the service area, excluding mobile home parks, apartment complexes and public lodging establishments that are not residential customers.
- 7) For mobile home parks that receive residential collection service, the number of residential customers and residential units for solid waste collection and disposal assessment purposes within a mobile home park shall be determined pursuant to the specific requirements for mobile home parks that receive residential collection

service as stated in Chapter 130 of the Hillsborough County Code of Ordinances and Laws.

- 8) The Board of County Commissioners authorizes its designee, the County Administrator, or his designee, to certify the solid waste non-ad valorem assessment collection and disposal rolls on compatible electronic medium to the Tax Collector.
- 9) Residential customers and residential units which are added to the solid waste non-ad valorem assessment collection and disposal assessment rolls after the rolls have been certified shall be assessed from the date of the Certificate of Occupancy a prorated amount of the collection assessment rate and the disposal assessment rate for the year in which service was provided along with the current year's collection and disposal assessments.
- 10) The above-referenced non-ad valorem assessment shall be collected each year solid waste collection or disposal benefits are provided unless amended by the Board of County Commissioners in a subsequent resolution.
- 11) A copy of this Resolution shall be kept on file with the Clerk of the Circuit Court of Hillsborough County and shall be open to inspection to all interested parties.

STATE OF FLORIDA

COUNTY OF HILLSBOROUGH

I, PAT FRANK, Clerk of the Circuit Court and ex Officio Clerk to the Board of County Commissioners of Hillsborough County, Florida, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Board of County Commissioners of Hillsborough County, Florida, at its regular meeting of July 15, 2020, as the same appears in Minute Book 530 of the Public Records of Hillsborough County, Florida.

WITNESS my hand and official seal this 21st day of July, 2020.

PAT FRANK
Clerk of the Circuit Court



By: *Patricia Smith*

Deputy Clerk

Approved by County Attorney
As to Form and Legal Sufficiency
By: *Hank Ennis*
Assistant County Attorney

Attachment to the 2021 Solid Waste Rates, Fees, Charges, and Assessments Resolution

SOLID WASTE RATES, FEES, AND ASSESSMENTS FOR COLLECTION
AND DISPOSAL SERVICES

ANNUAL ASSESSMENTS AND SERVICE FEES

THE BELOW REFERENCE RATES ARE EFFECTIVE JANUARY 1, 2021

(a) ANNUAL DISPOSAL ASSESSMENT PER DWELLING UNIT⁽¹⁾

Single Family, Regular ⁽²⁾	\$102.89
Single Family, Senior Citizen ⁽³⁾	\$73.32
Condominium, Regular ⁽⁴⁾	\$66.30
Condominium, Senior Citizen ^{(3) (4)}	\$46.23

(b) ANNUAL COLLECTION ASSESSMENT PER DWELLING UNIT

Curbside ⁽⁵⁾	\$186.43
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(c) OTHER RATES AND FEES

New Customer Cart Service Fee ⁽⁶⁾	\$120.00 per New Residential Service Established
Additional Cart Service Request Fee ⁽⁷⁾	\$65.00 per individual New Cart Delivered per Customer Request
Cart Swap Fee	\$20.00 per customer requested change-out

THE BELOW REFERENCE RATES ARE EFFECTIVE OCTOBER 1, 2020

DISPOSAL RATES PER TON ⁽⁸⁾

	<u>PROCESSABLE ⁽⁹⁾</u>	<u>NON-PROCESSABLE ⁽¹⁰⁾</u>
Municipalities ⁽¹¹⁾	\$61.54	\$39.11
Commercial	\$73.22	\$62.38
Non-profit Recycling Residue ⁽¹²⁾	NA	\$35.00
Yard/Wood Waste Processing ⁽¹³⁾	NA	\$37.06

	<u>TIRE DISPOSAL/Ton</u>	<u>TIRE DISPOSAL/EACH</u>
Passenger Tires ⁽¹⁴⁾	\$130.00	\$6.00
Tires with Rims ⁽¹⁵⁾	\$185.00	\$8.00
Semi-Truck, Oversized and Off-Road Tires ⁽¹⁶⁾	\$155.00	\$14.00

OTHER RATES AND FEES

Mixed Load Surcharge ⁽¹⁷⁾	2 times the posted rate
Witness Disposal ⁽¹⁸⁾	\$100.00 per event
After Hours Disposal ⁽¹⁹⁾	\$300.00 per hour
Recycling Registration ⁽²⁰⁾	\$50.00 each
Vehicle/Trailer Weight ⁽²¹⁾	\$10.00 each
Biosolids for Composting ⁽²²⁾	\$23.13 a ton

Asbestos ⁽²³⁾	\$158.25 a ton
Load Search Fee ⁽²⁴⁾	\$100.00 per event

SCALES INOPERABLE

Disposal rates per ton are still in effect when the scales are inoperable for a non-Emergency Event. However, the weight of the load will be determined by cubic yards or average net tonnage from the tonnage tracking system, depending on the waste type, vehicle type, and customer.

EMERGENCY EVENT

Rates are effective for a specified period of time for a specific natural disaster. Each instance will be approved by Board Resolution or by an appropriate action of the County Administrator during a declared State of Emergency. Under no circumstance will these rates be established below the cost of the contracted cost of disposal.

	<u>PROCESSABLE</u>	<u>NON-PROCESSABLE</u>
Landfilling	\$43.00	\$35.00
Yard/Wood Waste Processing	NA	\$30.00
Incinerator/Processable	\$43.00	NA

DEPOSITS

The Florida State Constitution, Article VII, Section 10, prohibits a governmental agency from extending credit in the manner normally viewed as "credit". As a result, a payment system has been established in the following manner:

- (1) Franchisees are required to provide cash deposits, irrevocable letters of credit, or payment bonds to Hillsborough County as assurance for payment of monthly disposal fees. The amount of the letter of credit or payment bond shall be based on a 60-day disposal fee period (BOCC Policy, Section 09.08.01.00).
- (2) All other accounts are required to maintain a minimum deposit of \$500, or the estimated largest amount expected to be used during any given month.

FOOTNOTES

- (1) Additional annual assessment charges to customers who are added to the Collection and Disposal Assessment (CDA) Roll after the CDA Roll has been certified will receive prorated tax bill from the date of Certificate of Occupancy to the current calendar year. The disposal assessment includes an allowance of up to 2 tons per residential unit for bulky waste that does not qualify for curbside collection that may be self-hauled to the County's landfill or community collection sites.
- (2) Amount assessed annually upon owners of Improved Residential Real Property for the disposition of solid waste as prescribed in Section 130-56, Hillsborough County Code of Ordinances and Laws, Part B.
- (3) Amount assessed to those owners of Improved Residential Real Property who qualified for a senior citizen discount as provided in Section 130-61, Hillsborough County Code of Ordinances and Laws, Part B. The discount has been calculated at 28.75% of the single-family annual assessment rate.
- (4) Amount assessed annually upon owners of Condominium parcels. The rate has been calculated at 35.57% of the single-family annual assessment rate. Senior citizens receive an additional 30.27% discount on this rate.

- (5) Amount assessed annually upon owners of Improved Residential Real Property and other qualified property owners for the collection of solid waste as prescribed in Chapter 130-57, Hillsborough County Code of Ordinances and Laws, Part B.
- (6) New Customer Cart Service Fee applicable to all new residential development to initially establish the ability to provide solid waste collection services from the new developed parcel. This fee does not apply to a change in ownership of the residential property once the property has been included in the certified Collection and Disposal Assessment (CDA) Roll.
- (7) Additional Cart Service Request Fee applicable to all existing residential units that request to have an additional solid waste garbage or recycling collection cart delivered to the customer premise. The fee shall be charged on an individual cart delivered basis and not on a delivery (premise visit) basis.
- (8) Each transaction shall be based on the net weight times the rate per ton with a minimum charge of 10% of the appropriate rate if the transaction is 200 pounds or less.
- (9) Processable solid waste is that solid waste which is capable of being processed through the Resource Recovery Facility.
- (10) Non-processable solid waste is that solid waste which is not able to be processed at the Resource Recovery Facility.
- (11) The rate is applicable to Municipalities and agencies of the Hillsborough County Board of County Commissioners for processable waste delivered to the Resource Recovery Facility and Non-Processable waste delivered to the Southeast County Landfill.
- (12) The rate is applicable to non-profit organizations that are registered with the State of Florida in accordance with Chapter 212 Florida Statutes and the Federal Government in accordance with Internal Revenue Code Section 501c(3) and, except for recycling, the donation of surplus materials from residential units and businesses. This rate only applies to the residue generated from the recycling activities.
- (13) Yard/Wood Waste delivered to the County for processing, including but not limited to delivery to the Yard/Wood Waste Facility at Northwest on Linebaugh Avenue, or the Yard/Wood Waste Facility on Falkenburg Road, or the Yard/Wood Waste Facility at South County on U.S. 41.
- (14) Passenger tires without rims and less than 18" in diameter.
- (15) Any tires with rims.
- (16) Oversized tires, semi-truck or off-road tires that exceed 18" in diameter.
- (17) The Mixed Load Surcharge, designed to encourage separation, shall apply to customers who deliver mixed loads (as defined by the Public Works Department) to County facilities. The rate shall be two times the rate that would normally be charged for the predominate material.
- (18) Disposal that requires a witness to be present during the disposal process.
- (19) Disposal before or after the hours of 7:30 a.m. -5:30 p.m. Monday through Saturday or on Sunday, unless otherwise approved by the Solid Waste Director.
- (20) Application fee to be paid by a vendor seeking a recycling registration.
- (21) This charge is required when a customer requests a vehicle and/or trailer to be weighed solely to determine the weight.

- (22) Biosolids from municipalities, approved quantities accepted are limited by operational and permitted capacity.
- (23) Asbestos-containing material (friable and non-friable) is only accepted at the Southeast County Landfill after obtaining special waste approval in advance. There are also special packaging and notification requirements prior to being delivered.
- (24) The rate is applicable to residential and commercial load searches. This permits customers to search processable or non-processable loads for personal belonging accidentally disposed of in residential or commercial loads. A waiver of liability and proper personal protection equipment are required. The facility Manager has the right to refuse load search requests based on facility access or other health and safety concerns. The load search will be limited to 2 hours.

Water/Wastewater Fees

FY 2020C SCHEDULE OF RATES
FOR
WATER RESOURCES DEPARTMENT UTILITY SYSTEM SERVICES PROVIDED BY
HILLSBOROUGH COUNTY, FLORIDA

October 1, 2020

The potable water, wastewater, and reclaimed water utility systems owned by the County are supported entirely by the revenues earned from the operations of those systems (collectively, the "Utility System"). The County sets the fees and charges that may be assessed Utility System customers (or the methodology by which such fees and charges will be automatically adjusted) via formal resolutions adopted by its Board of County Commissioners. All such current fees, charges, and methodologies are incorporated in this *Schedule of Rates*.

RESOLUTION NO. R-20-047 WAS ADOPTED ON JUNE 17, 2020, AMENDING RESOLUTION NO. R05-106 AS AMENDED BY RESOLUTION NO. R09-070, RESOLUTION NO. R14-034 AND BY RESOLUTION NO. R19-106; INCREASING THE ACCRUED GUARANTEED REVENUE FEES (AGRF); INCREASING IMPACT FEES; AMENDING THE TIME AND MANNER IN WHICH THE FEES AND CHARGES THAT THE COUNTY MAY ASSESS ITS CUSTOMERS FOR POTABLE WATER, WASTEWATER, AND RECLAIMED WATER SERVICES MAY BE AUTOMATICALLY ADJUSTED; AMENDING VARIOUS OTHER PROVISIONS FOR CLARIFICATION PURPOSES; AND PROVIDING AN EFFECTIVE DATE

A new *Schedule of Rates* will be published for 2020 on each of those dates (Schedule "A" in AGRF fees adopted September 17, 2020, with 1/6 AGRF starting with SR#20-0112, Schedule "B" in September 17, 2020 for new impact fee amounts and establishing the rates for Northwest and South/Central areas and Schedule "C" rate indexing and additional rate adjustment) whether or not an adjustment under either section was implemented at that time. Each *Schedule* shall be effective as of the published date and supersedes all previously published *Schedules*. The County's Public Utilities Department (the "Department") is responsible for implementing the aforesaid County regulations in accordance with **Chapter 102, Article II** (the "Public Utility Connections Regulations") of the *Hillsborough County Code of Ordinances and Laws, Part B, Public Utilities* (the "Utility Code") and with all applicable covenants of outstanding Utility System revenue bonds (the "Bond Covenants").

Section 2.1.2 (*Purchased-Water Pass-Through Consumption Charge*)

- The *Purchased-Water Pass-Through Consumption Charge* in this *Schedule of Rates* is effective from **October 1, 2011** and replaced the charge implemented on **October 1, 2010**.
- The latest adjustment represented an increase of approximately **\$0.96/month** over the previously effective rate for a typical residential water customer using **6000 gallons of water per month**.

Section 6.1 and 6.2 (Indexing and Additional Rate Adjustment)

- The Indexed Rates and additional rate adjustment in this *Schedule of Rates* are effective from October 1, 2019 and replaced the Indexed Rates implemented on **June 1, 2019**.

- The latest *Price Index Factor* applied to determine the current Indexed Rates is **+0.74%**.
- The additional rate adjustment is 4%.
- The indexing adjustment and additional rate adjustment represent an increase of approximately **\$3.16/month** over the previously effective rates for a typical residential water and wastewater customer using **7000 gallons of water per month**.

Section 6.3 (Pass-Through Charges)

- No *Pass-Through Factor* has been established prior to or for **FY 2015** to automatically adjust user charges.
- Any *Pass-Through Factor* established under this Section would be published and implemented as of **June 1** of the applicable year.

Hillsborough County Resolution **R05-106** included the last complete *Schedule of Rates* formally adopted by the Board of County Commissioners. Each *Schedule of Rates* published thereafter has been administratively revised to incorporate as of that date, all applicable actions adopted by the Board, all automatic rate adjustments implemented pursuant to **Sections 2** and **6** of the *Schedule* and any immaterial modifications necessary to correct clerical errors or convey the intent of the Board. Revisions to date include:

FY 10

10/1/2009

- References to the term “capacity fee” were replaced by “impact fee” pursuant to Hillsborough County Ordinance **07-21**.
- References to the “Water Department” were replaced by the “Department”.
- Section 1.3—The last sentence was moved from subsection 1.3.1.
- Section 2—User charges subject to indexing were initially increased by **1.72%** pursuant to Section 6.
- Section 2.1—The *Purchased Water Pass-Through Consumption Charge* was increased by **\$0.18** per 1000 gallons.
- Section 2.2.2—This subsection was not previously numbered.
- Section 6—This Section incorporated the language modifications adopted via **R09-070**.

6/1/2010

- Section 2—User charges subject to indexing were increased by **0.37%** pursuant to Section 6.
- Section 6.1.4—The formula was amended to exclude the revenues applicable to subsection 6.1.2(b). The variable “URWR” now appears in the formula’s denominator and is defined on page 27.
- The table was amended to reflect financial results for FY 2009 rather than FY 2008. The reference to a “sample” calculation was deleted.
- The variable “URWR” is now itemized in the table calculation.

FY 11

10/1/2010

- Section 2.1—The *Purchased Water Pass-Through Consumption Charge* was increased by **\$0.34** per 1000 gallons.
- Section 2.1.2.2—The table was amended to reflect estimated costs for FY 2011 rather than FY 2010.

6/1/2011

- Section 2—User charges subject to indexing were increased by **0.66%** pursuant to Section 6.

FY 12

10/1/2011

- Section 2.1—The *Purchased Water Pass-Through Consumption Charge* was increased by **\$0.16** per 1000 gallons.
- Section 2.1.2.2—The formula was modified to include the effect of transfers required by the Bond Covenants.
- Section 6.1.4—The formula was modified to include the effect of transfers required by the Bond Covenants.
- Section 6.2.4—The formula was modified to include the effect of transfers required by the Bond Covenants.

6/1/2012

- No *Schedule of Rates* published.

FY13

10/1/2012

- References to County ordinances were replaced by references to the Utility Code.
- Section 2—User charges subject to indexing as of 6/1/2012 were increased by **1.29%** pursuant to Section 6.
- Section 2.1.2.2—The formula was revised to exclude the modification published in the 10/1/2011 *Schedule of Rates*.
- The table was amended to reflect estimated costs for FY 2012 rather than FY 2011.
- Section 6.1.4—The formula was revised to exclude the modification published in the 10/1/2011 *Schedule of Rates*.
- The table was amended to reflect financial results for FY 2011 rather than FY 2009.
- Section 6.2.4—The formula was revised to exclude the modification published in the 10/1/2011 *Schedule of Rates*.

6/1/2013

- Section 2—User charges subject to indexing were increased by **0.84%** pursuant to Section 6.
- Section 6.1.4—The table was amended to reflect financial results for FY 2012 rather than FY 2011.

FY14

10/1/2013

- No changes since publication of the *FY13B Schedule of Rates*.

3/19/2014 (**R14-034**)

- Section 1.3—AGRF are reduced to \$0.00 per water-connection ERC and to \$0.00 per wastewater-connection ERC for all customer classes.
- Section 1.3.2(b)—Monthly operation-and-maintenance costs associated with unused capacity are reduced to \$0.00 per water-connection ERC and to \$0.00 per wastewater-connection ERC for all customer classes.
- Section 1.5—Builder payments are reduced to \$92.00 per water-connection ERC and to \$133.00 per wastewater-connection ERC for all customer classes.

6/1/2014

- Section 2—User charges subject to indexing were increased by **0.72%** pursuant to Section 6.
- Section 6.1.4—The table was amended to reflect financial results for FY 2013 rather than FY 2012.

FY15

10/1/2014

- Additional references to the term “capacity fee” were replaced by “impact fee” pursuant to Hillsborough County Ordinance **07-21** (ss. 1.1, 1.2, 2.1.2.2, and 3.1).

6/1/2015

- Section 2—User charges subject to indexing were increased by **0.87%** pursuant to Section 6.
- Section 6.1.4—The table was amended to reflect financial results for FY 2014 rather than FY 2013.

FY16

10/1/2015

- The term “Enterprise System” was replaced by the term “Utility System” throughout the Schedule.

10/7/15 (R15-164)

- Section 2.1—The Base Facility Charge and any applicable Water-Conservation Consumption Charges for all potable water customers in the Calm Harbor, Cypress Cove, and San Remo communities (the HWI Service Area) shall be charged in accordance with the following schedule:

EFFECTIVE DATE	PERCENTAGE
October 7, 2015	20%
October 1, 2016	40%
October 1, 2017	60%
October 1, 2018	80%
October 1, 2019	100%

6/1/2016

- Section 2— User charges subject to indexing were increased by **0.71%** pursuant to Section 6.
- Section 6.1.4— The table was amended to reflect financial results for FY 2015 rather than FY 2014.

FY17

6/1/2017

- Section 2— User charges subject to indexing were increased by **0.83%** pursuant to Section 6.
- Section 6.1.4— The table was amended to reflect financial results for FY 2016 rather than FY 2015.

FY18

6/1/2018

- Section 2— User charges subject to indexing were increased by **1.04%** pursuant to Section 6.
- Section 6.1.4— The table was amended to reflect financial results for FY 2017 rather than FY 2016.

FY19

6/1/2019

- Section 2 — User charges subject to indexing were increased by **1.40%** pursuant to Section 6.
- Section 6.1.4 — The table was amended to reflect financial results for FY 2018 rather than FY 2017.
- Section 3.3 to align with Chapter 120 changes on May 30, 2017.
- Section 2.1.6 to align with Department policy on sampling credit.

10/1/2019 (R19-106) amended R09-070 for the rate indexing calculation method and added an additional rate adjustment of 4% October 1, 2019 through September 30, 2021 to be added to the new rate index calculation.

- Section 2 User charges subject to indexing were increased by **4.74%** pursuant to Section 6 (.74% new indexing + 4% additional rate adjustment).
- Section 6.1.4 — The table was amended to reflect financial results for FY 2018 rather than FY 2017.
- Section 6.1 was modified to reflect the new index calculation methodology
- Section 6.2 was added to implement an “Additional Rate Adjustment” of 4% beginning October 1, 2019 through September 30, 2021.

FY20A

06/17/2020 (R20-047) amended R19-106 which added AGRF. The starting point for 1/6 Payment requirement under Chapter 102 is SR20-112. (Section 1.3)

FY20B

09/17/2020 (R20-047) created new water and sewer impact fees for Northwest and South Central and increased the water and sewer amounts. It also increased the builder payment amount due for parcels not in an established IFAU, for SR# >= 20-0174 or commercial expansion or non-structure parcel cut-outs/ subdivides requested after September 17, 2020. (Sections 1.1, 1.2, 1.5)

FY20C

10/1/2020 (R20-047) rate indexing calculation method and added an additional rate adjustment of 4% October 1, 2020 through September 30, 2021 to be added to the new rate index calculation.

- Section 2 User charges subject to indexing were increased by 6.32% pursuant to Section 6 (2.25% indexing + 4% additional rate adjustment on top of the indexed rate).
- Section 6.1.4 — The table was amended to reflect financial results for FY 2019 rather than FY 2018.
- Section 6.1 was modified to reflect the new index calculation methodology
- Section 6.2 was added to implement an “Additional Rate Adjustment” of 4% beginning October 1, 2020 through September 30, 2021.

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RESOLUTION NO. R20-047

A RESOLUTION AMENDING RESOLUTION NO. R05-106 AS AMENDED BY RESOLUTION NO. R09-070, RESOLUTION NO. R14-034 AND BY RESOLUTION NO. R19-106; INCREASING THE ACCRUED GUARANTEED REVENUE FEES (AGRF); INCREASING IMPACT FEES; AMENDING THE TIME AND MANNER IN WHICH THE FEES AND CHARGES THAT THE COUNTY MAY ASSESS ITS CUSTOMERS FOR POTABLE WATER, WASTEWATER, AND RECLAIMED WATER SERVICES MAY BE AUTOMATICALLY ADJUSTED; AMENDING VARIOUS OTHER PROVISIONS FOR CLARIFICATION PURPOSES; AND PROVIDING AN EFFECTIVE DATE.

UPON MOTION BY COMMISSIONER _____, SECONDED BY COMMISSIONER _____, THE FOLLOWING RESOLUTION WAS ADOPTED BY A VOTE OF _____ TO _____, COMMISSIONER(S) _____, _____, and _____, VOTING "NO".

WHEREAS, the County’s potable water, wastewater, and reclaimed water utility systems (collectively, the “Utility System”) include those whose operations are supported entirely by the revenues collected from the customers of those systems (collectively, the “Enterprise System”) and those whose operations are supported in part by the Unincorporated Area General Fund; and

WHEREAS, the Enterprise System was financed primarily through the issuance of revenue bonds including the Utility Revenue Bonds, Series 2010A, Series 2010B (Federally Taxable-Build America Bonds-Direct Payment) and Series 2010C (Federally Taxable-Recovery Zone Economic Development bonds-Direct Payment), the Utility Revenue Bonds, Series 2016, and the Utility Refunding Revenue Bonds, Series 2019 (collectively, the “Revenue Bonds”); and

WHEREAS, the covenants made in conjunction with the issuance of the Revenue Bonds (the “Bond Covenants”) require the County, among other things, to collect revenues for the Enterprise System’s potable water, wastewater, and reclaimed water services (collectively, “Enterprise Services”) which are sufficient to operate and maintain the Enterprise System; to adopt and maintain a rate resolution establishing the rates, fees, and charges to be assessed for Enterprise Services; to repair, replace, improve, and expand Enterprise System facilities as necessary; to service Enterprise System debt; to make required deposits to reserve accounts; to secure an independent annual review of the sufficiency of the rate resolution to maintain compliance with the Bond Covenants; and to otherwise maintain the integrity of the Enterprise System financial accounts; and

WHEREAS, the Board of County Commissioners (the “Board”) adopted the current rate resolution on May 5, 2005 via County Resolution No. R05-106, which was subsequently amended by Resolutions No. R09-070 on May 20, 2009 Resolution No. R14-034 on March 19, 2014 and R19-106 on August 21, 2019 (the “Rate Resolution”); and

WHEREAS, pursuant to Resolution R19-106 the Board adopted automatic rate adjustments through September 30, 2021 which are intended to be maintained and implemented by the Board to meet the financial requirements of the Enterprise System through the fiscal year 2021 and which are incorporated in this resolution for reference; and

WHEREAS, revenue projections for the Enterprise System’s fiscal years ending 2022 through 2025 have been prepared by the County, and the independent consultant retained by the County to review those projections (the “Rate Consultant”) recommends and concurs with amending the Rate Resolution to reinstate the automatic rate indexing provisions to certain rates charged to its customers for potable water, wastewater and reclaimed water services, as proposed herein to meet the stated financial goals of the County and to maintain compliance with the Bond Covenants; and

WHEREAS, the County adopted an Accrued Guaranteed Revenue Fees (AGRF) to assist in funding the cost of financing the interest component of the capital improvements and the operating and maintaining facilities, both of which are related to unused capacity in the County’s potable water and wastewater systems which fees have been in effect since 1997; and

WHEREAS, the County adopted Resolution No. R14-034 which adjusted the AGRF to a zero rate which resulted in a reduction in revenues to fund the cost of holding capacity for new development: and

WHEREAS, the County anticipates the need to finance capital improvements necessitated by growth in the County which will require the issuance of additional revenue bonds secured by Enterprise System revenues which will result in increased financing charges and costs to the system; and

WHEREAS, the County adopted by ordinance water and wastewater impact fees for connection to the Enterprise System and sets the amount of such impact fees by resolution of the Board adopted at a properly advertised public hearing; and

WHEREAS, the County uses such impact fees to assist in funding necessary capital improvements required to provide public facilities to serve new population and related development necessitated by growth in the County which fees have been in effect at the existing fee level since 1997; and

WHEREAS, the Rate Consultant evaluated the impact fees and recommends that the fees be increased to more accurately recover the cost of the necessary capital improvements required to serve new development in order to also meet the stated financial goals of the County and to equitably recover the cost to provide service; and

WHEREAS, the impact fees as determined by the Rate Consultant were calculated based on the most recent and localized data and are considered to be proportional and reasonably connected to, or have a rational nexus with, the need for additional capital facilities and the increased

impact generated by the new development in accordance with, Chapter 163.31801 Florida Statutes; and

WHEREAS, such impact fees are proportional and reasonably connected to or have a rational nexus with the expenditures of the funds collected and the benefits accruing to new residential or nonresidential construction; and

WHEREAS, the County’s utility service area is currently comprised of two distinct areas referred to as the Northwest Service Area and the South / Central Service Area and the impact fees to be charged in each respective service area is based on the capital costs to serve new development in each of the respective service areas; and

WHEREAS, the County’s Public Utility Connections Regulations require that each rate structure and the fees charged for service adopted by the County for the Enterprise System be established at an advertised public hearing (the “Public Hearing”) via a formal resolution of the Board; and

WHEREAS, the County has notified all customers receiving Enterprise Services through the utility billing process of the date, time and place of the Public Hearing in accordance with, Chapter 180.136 Florida Statutes; and

WHEREAS, the Board has concluded the Public Hearing on this date to consider amending the Rate Resolution and to receive public comments in that regard; and

WHEREAS, the Board finds that the Rate Resolution as hereby amended is adequate to meet the stated goals of the County and maintain compliance with the Bond Covenants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, ASSEMBLED THIS 17th DAY OF JUNE 2020, THAT:

1. Sections 1, 2, and 6 of Exhibit A to the Rate Resolution are hereby amended to read as attached hereto. This resolution becomes effective upon adoption; however, the new impact fee rates and the new impact fee rates applied to the Builder Payments shall become effective ninety (90) days after adoption.
2. The County Administrator shall implement the provisions and conditions of this resolution through the County’s Water Resources Department (the “Department”).

STATE OF FLORIDA)
COUNTY OF HILLSBOROUGH)

I, PAT FRANK, CLERK OF THE CIRCUIT COURT AND EX OFFICIO CLERK OF THE BOARD OF COUNTY COMMISSIONERS, DO HEREBY CERTIFY THAT THE ABOVE AND FOREGOING RESOLUTION IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, IN ITS PUBLIC HEARING OF JUNE 17, 2020, AS THE SAME APPEARS ON RECORD IN MINUTE BOOK 529 OF PUBLIC RECORD OF HILLSBOROUGH COUNTY, FLORIDA.

Witness, my hand and official seal this ____ day of _____, 2020.

PAT FRANK, CLERK

BY: _____Deputy Clerk

APPROVED BY COUNTY ATTORNEY

By: _____
Approved as to form and legal sufficiency

SECTION 1

SERVICE-INITIATION RATES

1.1 1.1 WATER IMPACT FEES – Impact fees for connection to the potable water component of the Utility System shall be assessed in accordance with the following table by service area. The impact fees for any connection shall become fixed (or firm) and payable in accordance with **Division 7** of the Public Utility Connections Regulations.

Customer Class	Northwest Service Area ⁽¹⁾	South/Central Service Area ⁽¹⁾
Single-Family Residential ⁽²⁾⁽⁵⁾ (Per dwelling unit)	\$1,863	\$2,214
Master-Metered Residential ⁽³⁾⁽⁵⁾ (Per dwelling unit)	\$931.50	\$1,107
Commercial ⁽⁴⁾⁽⁵⁾⁽⁶⁾ (Per ERC)	\$1,863	\$2,214

- (1) Northwest Service Area – The unincorporated area west and north of the City of Tampa city limits where utility service is required or permitted per the Comprehensive Plan or Land Development Code, and pursuant to the Interlocal Agreement with the City of Tampa regarding water and wastewater service boundaries.
South-Central Service Area – The unincorporated area east and south of the City of Tampa city limits where utility service is required or permitted per the Comprehensive Plan or Land Development Code, and pursuant to the Interlocal Agreement with the City of Tampa regarding water and wastewater service boundaries.
- (2) Single-family residential class (as used throughout this Schedule of Rates) includes all connections for individually metered dwelling units as such units are defined by the Land Development Code. Each such unit represents one equivalent residential connection (ERC). Each ERC represents an average daily potable water flow of **300 gpd** (gallons per day).
- (3) Master-metered residential class (as used throughout this Schedule of Rates) includes all master-metered connections for apartments, condominiums, cooperatives, quadraplexes, triplexes, duplexes, manufactured housing, and mobile homes used for multi-family residential purposes. Each such dwelling unit represents **0.5 ERC** of potable water usage including that unit’s share of any common-area usage. Common-area potable water uses include but are not limited to those for irrigation, laundry facilities, recreation facilities, and management and maintenance offices which is not individually metered by the County. The total ERCs for any such connection shall be based solely on the number of dwelling units approved for that connection. Connections in this class may not include usage for any other commercial, industrial, or institutional purpose. For purposes of this Schedule of Rates, “master-metered residential” and “multi-family residential” are synonymous. Multi-family residential properties that are individually metered by the County are considered to be single-family residential class customers.
- (4) Commercial class (as used throughout this Schedule of Rates) includes all connections used primarily for commercial, industrial, and/or institutional purposes except connections used solely for multi-family residential purposes as defined above in note **(3)**. Any connection which combines one or more dwelling units with any commercial, industrial, or institutional purpose other than the common-area usage associated with those dwellings is considered to be a commercial class customer.
- (5) Meter sizing is independent of impact fee determination.
- (6) The water impact fees for any connection shall be initially determined by summing the water flows from Table 1 that apply to the connection, dividing that total by 300 gpd, and multiplying the resulting number of ERCs by the impact fee specified for 1 ERC. However, the minimum water impact fees for any connection shall be the fee specified for 1 ERC. If the average daily flow for a connection during any consecutive 12-month period is greater than the average daily flow for which impact fees have been paid, an additional impact fee shall be assessed for the excess flow. If the average daily flow during any consecutive 3-month period is more than 15% greater than the average daily flow for which impact fees have been paid, an additional impact fee shall be assessed for the excess flow. All such additional fees shall be determined by dividing the total increase in the average daily flow by 300 gpd and multiplying the resulting number of ERCs by the impact fee specified for 1 ERC.

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1.2 WASTEWATER IMPACT FEES – Impact fees for connection to the wastewater component of the Utility System shall be assessed in accordance with the following table. The impact fees for any connection shall become fixed (or firm) and payable in accordance with **Division 7** of the **Public Utility Connections Regulations**.

Customer Class	Northwest Service Area ⁽¹⁾	South/Central Service Area ⁽¹⁾
Single Family Residential ⁽²⁾⁽³⁾ (Per dwelling unit)	\$2,951	\$3,651
Master-Metered Residential ⁽³⁾⁽⁴⁾ (Per dwelling unit)	\$2,065.70	\$2,555.70
Commercial ⁽³⁾⁽⁵⁾ (Per ERC)	\$2,951	\$3,651

(1) Northwest Service Area – The unincorporated area west and north of the City of Tampa city limits where utility service is required or permitted per the Comprehensive Plan or Land Development Code, and pursuant to the Interlocal Agreement with the City of Tampa regarding water and wastewater service boundaries.

South-Central Service Area – The unincorporated area east and south of the City of Tampa city limits, identified as the Urban Service Area per the Comprehensive Plan and pursuant to the Interlocal Agreement with the City of Tampa regarding water and wastewater service boundaries.

(2) Single-family residential class (as used throughout this Schedule of Rates) includes all connections for individual dwelling units served by an individual water meter as such units are defined by the Land Development Code. Each such unit represents one equivalent residential connection (ERC). Each ERC represents an average daily wastewater flow of 200 gpd.

(3) Wastewater impact fees for single-family residential, master-metered residential, and commercial class customers served by a low-pressure sewer system (LPSS) are reduced to account for a corresponding reduction in wastewater flow requiring treatment in the County's wastewater system. The reduced wastewater impact fees are calculated as follows: (wastewater flows/200 gpd) x (0.80) x (impact fee per ERC).

(4) Each master-metered residential class dwelling unit represents 0.7 ERC of wastewater usage.

(5) The wastewater impact fees for any connection shall be initially determined by summing the wastewater flows from Table 1 that apply to the connection, dividing that total by 200 gpd, and multiplying the resulting number of ERCs by the impact fee specified for 1 ERC. However, the minimum wastewater impact fees for any connection shall be the fee specified for 1 ERC. If the average daily flow for a connection during any consecutive 12-month period is greater than the average daily flow for which impact fees have been paid, an additional impact fee shall be assessed for the excess flow. If the average daily flow during any consecutive 3-month period is more than 15% greater than the average daily flow for which impact fees have been paid, an additional impact fee shall be assessed for the excess flow. All such additional fees shall be determined by dividing the total increase in the average daily flow by 200 gpd and multiplying the resulting number of ERCs by the impact fee specified for 1 ERC.

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1.3 ACCRUED GUARANTEED REVENUE FEES - Accrued guaranteed revenue fees (AGRF) represent (a) the cost of financing the interest component of facilities and (b) the cost of operating and maintaining facilities, both of which are related to unused capacity in the County's potable water and wastewater systems. The purpose of the fees is to recover the cost of holding the capital investment until such time that an applicant requests capacity. Such fees are not impact fees and are in addition to impact fees applied to applicants requesting capacity to recover the allocable capital investment made by the County on behalf of such applicants and are considered an operating revenue of the Utility System. Each new connection to either of those systems will be required to pay AGRF for the period of time that the system has been in service and unused, but not more than **6 years**. The AGRF for each new connection to the Utility System shall be assessed in accordance with the following table. The AGRF for any connection shall become fixed (or firm) and payable in accordance with **Divisions 3 and 7** of the **Public Utility Connections Regulations**. The AGRF for LPSS connections shall be based on the flow-reduction factor provided in **Section 1.2**.

Service	Customer Class (Per ERC) – All Service Areas		
	Residential	Master-Metered Residential	Commercial
Potable Water	\$833	\$833	\$833
Wastewater	\$989	\$989	\$989
Potable Water & Wastewater	\$1,822	\$1,822	\$1,822

1.3.1 Master-Metered and Commercial Properties – The AGRF for master-metered residential properties shall be calculated based on the number ERCs for water and wastewater. The AGRF for commercial properties shall be calculated based on the estimated average daily flow for the project, converted to ERCs in accordance with **Section 1.1** for water and **Section 1.2** for wastewater.

1.3.2 Prepaid Fees – Those developments which have fully prepaid impact fees shall only pay the operation-and-maintenance component of the AGRF calculated at \$483 per ERC for water and \$479 per ERC for wastewater.

1.4 LATE-PAYMENT CHARGES - The Public Utility Connections Regulations provide for the timing of impact fee and AGRF payments. Payments not made on time are subject to late penalties on the first day after the payment due date at a rate of **0.03288% per day** on the unpaid balance (**12% per annum**), compounded monthly.

1.5 BUILDER PAYMENTS - As an alternate method of paying impact fees, developers, builders, and property owners may voluntarily choose to participate in the County's Impact Fee Assessment Unit Program and by entering the program have agreed to pay the Builder Payment in accordance with **Division 3** of the Public Utility Connections Regulations which includes 100% of the AGRF and a portion of the impact fees. The Builder Payment shall be charged in accordance with the following table.

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<i>The builder payment is 10% of the impact fee plus the AGRF. The homeowner assessable fee is the remainder of the impact fee.</i>				
Service	Builder Payment		Homeowner Assessable Fee	
	Northwest Service Area	South/Central Service Area	Northwest Service Area	South/Central Service Area
Potable Water	\$1,019	\$1,054	\$1,677	\$1,993
Waste Water	\$1,284	\$1,354	\$2,656	\$3,286
Potable Water & Wastewater	\$2,303	\$2,408	\$4,333	\$5,279

1.5.1 Assessable Fees – The “assessable fees” to be paid through the Impact Fee Assessment Unit shall be computed by deducting the builder payments from the sum of the impact fees, plus any annual financing, administration and collection costs defined in the Final Assessment Resolution. These fees shall be assessed as a non-ad valorem assessment on the annual property tax bill, with the first annual assessment scheduled for payment not earlier than one year following the date on which the Impact Fee Assessment Unit is created. The assessments shall continue to be assessed annually until the total assessable fees have been paid, or until the total outstanding balance of assessable fees is paid in full.

1.5.2 Prepaid Fees – For each project where impact fees have been prepaid in whole or in part, the builder payments shall be credited by the amount of the prepayment.

1.6 LINE-EXTENSION CHARGES – If an applicant for service is required to extend the Utility System to the applicant’s property as a condition of receiving service, the applicant may request the County to construct the extension at the applicant’s expense or to provide a written estimate for such an extension. If authorized by the County Administrator, the County shall design, permit, and construct the extension following receipt of a written request from the applicant requesting such construction and acknowledging the applicant’s responsibility to reimburse the actual costs incurred by the County for constructing the requested extension plus an allowance for overhead.

1.7 METER-INSTALLATION CHARGES – Charges related to the installation of a flow meter for each connection to the Utility System shall be assessed in accordance with the following table.

POTABLE WATER ⁽¹⁾			
Meter Size	Meter Installation ⁽²⁾	Pre-Tapped Connection ⁽³⁾	Meter Reading Device ⁽⁴⁾
5/8" x 3/4"	\$200	\$60	\$120
1"	\$300	\$150	\$120
1 1/2"	\$500	\$250	\$120
2"	\$750	\$350	\$120
3" & larger ⁽⁵⁾	\$250	N/A	N/A

- (1) Meters, meter-reading devices, and service lines installed by the County shall remain the property of the County. Meters and service lines installed by the customer shall be dedicated to the County and shall remain the property of the County thereafter. However, meters installed on private water wells for wastewater usage billing purposes shall remain the property and responsibility of the customer.
- (2) Except as provided in note (5) below, the potable water meter installation charge represents the cost of tapping the potable water line, installing the service line, and installing the meter and meter box. On request, the County will install at the customer's expense, a larger meter than the minimum size required for that connection. However, the County will not install a larger meter if the customer's demand is too low for the accuracy range of the meter size requested.
- (3) The meter-installation charge for pre-tapped (service line already in place) installations represents the cost of installing the meter and meter box only. If service lines for pre-tapped connections were not properly installed by the contractor and have to be re-installed, the full meter installation charge shall be assessed.
- (4) In addition to the meter installation costs shown, automated meter reading devices, including a transmitter and an encoder, may be required, as determined by the Department Director.
- (5) For service connections larger than **2 inches**, the customer shall be responsible for furnishing and installing service lines, the meter and meter box, the back-flow prevention device, and an automated meter reading device (if required), in compliance with County specifications. The connection charge represents the County's cost to tap the potable water main and inspect the meter installation.

1.7.1 Back-Flow Prevention – Each property connected to the County potable water system which has an alternate water supply source available to that property may be required by local ordinance to have a back-flow prevention device installed on the potable water line to prevent a potential cross-connection with and/or contamination of the County's potable water system.

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1.8 RECLAIMED WATER CONNECTION CHARGES – A charge for each connection to the County’s reclaimed water system shall be assessed in accordance with the following table.

Connection Size ⁽¹⁾	New Connection ⁽²⁾⁽³⁾	Pre-Tapped Connection ⁽⁴⁾	Dual Check Credit ⁽⁵⁾	Meter ⁽⁶⁾	Meter-Reading Device ⁽⁷⁾
5/8" x 3/4"	\$200	\$60	\$40	\$25	\$120
1"	\$300	\$150	\$40	\$30	\$120
1 1/2"	\$500	\$250	N/A	N/A	\$120
2"	\$750	\$350	N/A	N/A	\$120
3" & larger ⁽⁸⁾	\$250	\$100	N/A	N/A	N/A

- (1) Meters, meter-reading devices, and service lines installed by the County shall remain the property of the County. Meters and service lines installed by the customer shall be dedicated to the County and shall remain the property of the County thereafter.
- (2) Charges for new single-family residential connections of **1 inch** or less in size represent the cost of processing the service application, tapping the reclaimed water line, installing the curb stop, setting the service box, and installing a dual check back-flow prevention device on the potable water service.
- (3) Charges for new single-family residential connections greater than **1 inch**, multi-family residential connections, and commercial connections represent the cost of processing the service application, tapping the reclaimed water line, and installing the curb stop, reclaimed water meter, and meter box.
- (4) Charges for pre-tapped (service line already in place) single-family residential connections of **1 inch** or smaller represent the cost of processing the service application, setting the service box, and installing a dual-check back-flow prevention device on the potable water service. Charges for pre-tapped connections greater than **1 inch** represent the cost of processing the service application, setting the service box, and installing a reclaimed water meter as well.
- (5) The reclaimed water connection charge shall be reduced by the amount specified if the property will not be connected to the County’s potable water system or if an alternate back-flow prevention device must be installed for that property by the customer.
- (6) The charge for installing a meter when required pursuant to **Section 2.2**.
- (7) In addition to the meter installation costs shown, automated meter reading devices, including a transmitter and an encoder, may be required, as determined by the Department Director.
- (8) For service connections larger than **2 inches**, the customer shall furnish and install all associated appurtenances including the tapping saddle, corporation stop, service lines, curb stop, meter box, reclaimed water meter, an automated meter reading device (if required), and any back-flow prevention assembly required for the potable water service. The connection charge represents the County's cost for review, inspection, and execution of the tap. For pre-tapped connections, the charge represents the County’s cost for review and inspection only. The entire reclaimed water service with all related materials shall be dedicated to the County and shall remain the property of the County thereafter.

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SECTION 2 MONTHLY USER RATES

2.1 WATER AND WASTEWATER USER CHARGES - Monthly user charges shall include (a) for each potable water account, a base facility charge for water, a purchased-water pass-through consumption charge, and a water-conservation consumption charge; (b) for each wastewater account, a base facility charge and a usage charge; and (c) a customer service charge. Charges shall be assessed each month in accordance with the following table.

MONTHLY USER RATES		
Potable Water Charges		
Base Facility Charge (per ERC) ⁽¹⁾		\$9.76
Usage Charges (per 1,000 gallons)		
Purchased-Water Pass-Through Consumption Charge		per Section 2.1.2
Water-Conservation Consumption Charges ⁽¹⁾		
Block 1	0 – 5,000 gallons per ERC	\$0.80
Block 2	5,001 – 15,000 gallons per ERC	\$2.22
Block 3	15,001 – 30,000 gallons per ERC	\$3.72
Block 4	30,001 gallons or more per ERC	\$5.56
Wastewater Charges ⁽¹⁾		
Base Facility Charge (per ERC)		\$15.77
Usage Charge (per 1,000 gallons)		\$5.08
Customer Service Charge ⁽¹⁾		
Per Bill Rendered		\$4.69
<p>(1) Represents monthly user rates that are in effect as of October 1, 2020. The Board has adopted the implementation of a price index adjustment plus an additional 4.0% rate adjustment as provided in Sections 6.1 and 6.2 of Resolution No. R-20-047.</p>		

2.1.1 Base Facility Charges

2.1.1.1 Fixed Charges - Base facility charges for water and wastewater are fixed charges per month, per ERC for each account served by the Utility System.

2.1.1.2 Calculation of ERCs – The total ERCs for each connection shall be determined in accordance with **Section 1.1** for water customers and **Section 1.2** for wastewater customers.

2.1.2 Purchased-Water Pass-Through Consumption Charge

2.1.2.1 Volumetric Charges – The purchased-water pass-through consumption charge is a volumetric charge based on the cost of water purchased by the County from Tampa Bay Water and any other utility providing potable water on a sales-for-resale basis to the County. The purchased-water pass-through consumption charge will be applied to all retail and bulk billable potable water consumption whether metered or estimated in accordance with approved policy. The application of the purchased-water pass-through consumption charge will be in addition to the application of the water conservation consumption charges.

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2.1.2.2 Calculation of Charge – The purchased-water pass-through charge—expressed on a per-1000-gallon basis—will be calculated using the following formula:

$$PTC = (PWC + PTU - WQC - IF + T) / BC$$

- where:
- PTC = The pass-through charge to be billed as a monthly consumption charge for all billable water consumption to County customers for the applicable billing period for which the charge is to be applied (the billing period).
 - PWC = The estimated total cost of water purchases for the billing period equal to the sum of purchased water from Tampa Bay Water and any other utility providing potable water on a sales-for-resale basis to the County. The estimated cost of purchased water for each supplier of water shall be based on the sum of a) the estimated water purchases multiplied by the volume rate (the consumption charges) and b) any base facility or fixed monthly charge billed in addition to the consumption charges.
 - PTU = Any true-up and/or adjustment as billed to the County by any supplier of water or as experienced by the County for prior fiscal year under/(over) recovery of charges.
 - WQC = Water-quality credit applied by Tampa Bay Water during the billing period.
 - IF = Amount of potable water Impact Fees estimated to be recovered by the County which are applied by the County towards the payment of the debt-service component of the cost of water purchased from Tampa Bay Water for the billing period.
 - T = Any applicable taxes or charges which may be imposed upon the County from time to time by jurisdictions having regulatory authority which are directly related to the purchases of water from Tampa Bay Water and any other utility providing potable water on a sales-for-resale basis to the County.
 - BC = Estimated amount of potable water consumption as billed by the County to its retail and bulk customers as estimated for the billing period, expressed in thousands of gallons.

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A sample calculation of the purchased-water pass-through charge is illustrated in the following table:

Example for Estimated cost of water purchased (PWC)	
Tampa Bay Water	\$71,703,462
Cities: Tampa, Temple Terrace, Plant City, & Oldsmar	\$2,724,996
Subtotal estimated cost of water purchased	\$74,428,458
True-up and/or adjustment (PTU)	
Water-quality credit (WQC)	
Impact fees pledged by County (IF)	-7,465,556
Regulatory taxes (T)	
Net cost of purchased water recognized	\$66,962,902
Projected FY water sales (BC) (000's of gallons)	22,205,430
Pass-through charge per thousand gallons (PTC)	\$3.02

2.1.2.3 Determination of Charge – The Department shall calculate the purchased-water pass-through charge annually and implement any changes in the charge for the **12-month** period beginning with consumption billed on or after **October 1** of each fiscal year (i.e., on a fiscal year basis). The Department may subsequently adjust the pass-through charge during any fiscal year as a result of events associated with the purchase of water which may affect the financial condition of the Utility System. Such events may include, but not be limited to, (a) a rate adjustment enacted by Tampa Bay Water after the adoption of its annual budget; (b) the determination of a material under/(over) recovery of funds by the Department which needs correction in order to avoid significant changes in the pass-through adjustment factor; (c) the implementation of an unforeseen surcharge or additional billing adjustment by Tampa Bay Water or any other utility providing potable water to the County; or (d) other expenditures or operating conditions which may affect the overall recovery of the net cost of water purchases by the County.

2.1.3 Water-Conservation Consumption Charges

2.1.3.1 Volumetric Charges - The conservation consumption charges for potable water service are volumetric charges based on the billable potable water consumption in each consumption block whether metered or estimated in accordance with approved policy. Water customers shall be assessed conservation charges for all metered water, including water metered on domestic-use meters and water metered on separate irrigation meters. The application of the water-conservation consumption charges will be in addition to the application of the purchased-water pass-through consumption charge.

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- 2.1.3.2 Additional Meters – Each account with multiple meters, compound meters, separate irrigation meters or other meter combinations shall be assessed the conservation charges for the combined usage on all meters.
- 2.1.3.3 Calculation of Charges for Master-Metered Residential Accounts – Conservation consumption charges for master-metered residential water accounts shall be based on the number of living units in the complex and the average usage per unit. Units are converted to ERCs based on the average flow conversion factor of **0.5 ERC** per unit. [For example, an apartment complex with 200 units will pay conservation charges based on 100 times the volumes in each of the consumption blocks (200 units x 0.5 ERCs/unit = 100 ERCs). The volumes in each consumption block in this example would be multiplied by 100 ERCs to determine the total volume of usage to which each block charge applies. Thus, the first consumption block charge is applied to the first 500,000 gallons, the second block charge is applied to the next 1,000,000 gallons, etc.]
- 2.1.3.4 Calculation of Charges for Commercial Accounts – Commercial water customers are charged conservation consumption charges based on total ERCs determined in accordance with **Section 1.1**. Annual average daily consumption is converted to ERCs by dividing the annual average daily consumption by **300 gpd** per ERC. [For example, a commercial project with an annual average daily consumption of 30,000 gpd is equivalent to 100 ERCs (30,000gpd/300 gpd per ERC = 100 ERCs). The volumes in each consumption block are multiplied by 100 (ERCs) to determine the total volume of consumption to which each block charge applies. Thus, the first consumption block charge is applied to the first 500,000 gallons, the second block rate is applied to the next 1,000,000 gallons, etc.]
- 2.1.3.5 Alternate Rates - Master-metered residential and commercial class water customers may apply for alternate consumption conservation charges based on the use of process water for a bona fide business purpose, including water used in the production of water-based products and make-up water used in recycling water cooling systems. An application for any such alternate charges must fully substantiate the use of process water, including certification by a qualified professional engineer and an adopted water conservation plan. The Department Director may approve an alternate rate after review of the application and the engineer's certification, and after on-site inspections, if necessary.

2.1.4 Wastewater Usage Charges

- 2.1.4.1 Volumetric Charges - The usage charge for wastewater service is a variable or volumetric charge based on the volume of billable potable water consumption whether metered or estimated in accordance with approved policy.

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- 2.1.4.2 Calculation of Charges - Residential wastewater customers are charged the wastewater usage charge for all water consumption up to a defined billing cap. The wastewater billing cap is **8,000 gallons** for single-family residential connections, and **5,600 gallons** for each living unit served within a master-metered residential complex. The **5,600 gallons-per-unit** factor is based on the conversion from gallons per ERC to gallons per living unit [(8,000 gallons per ERC) x (0.7 ERC per unit) = 5,600 gallons per unit].
- 2.1.4.3 Alternate Billings - Commercial wastewater customers pay the wastewater usage charge for all billable water consumption. Commercial customers that use process water as part of their daily business operation may apply to the Department for determination of an alternate billing methodology. The Department Director will make the final decision on any alternate billing methodology. Such alternate methodologies include, but are not limited to, the installation of a water credit meter at the customer's expense.
- 2.1.4.4 Fixed-Consumption Billings - Where metered potable water service is not available wastewater billings will be estimated based on the application of approved rates to the maximum daily flow defined in the customer's Application for Service or as otherwise defined by approved policy.
- 2.1.4.5 LPSS Credits - Residential LPSS customers will receive a **\$0.40 per month** estimated credit per ERC for use of private electric service to operate the LPSS pumps. An adjustment will be made annually to reconcile the monthly credits to the actual credit due based on actual LPSS-pump run times.
- 2.1.4.6 Wastewater Flow Meters - When a wastewater flow meter has been authorized by an agreement or for a pilot program participant, wastewater usage charges will be based on the flow registered on the meter. In order to maintain accuracy in account billing, each wastewater flow meter will require an annual calibration test by a certified agency at the expense of the account holder. A copy of the certification will be sent to the Department's Customer Account Management Services Section.
- 2.1.4.7 Metered Water Wells – If a wastewater-only customer installs a meter on the private well used for potable water consumption and authorizes the County's use of the meter for wastewater billing purposes, wastewater usage shall be computed in the same manner as prescribed for County potable water customers.
- 2.1.5 Customer Service Charge – The customer service charge represents the cost of providing routine customer services such as reading meters, maintaining customer accounts, and billing for services rendered. The Customer Service Charge is a fixed charge per month and is applied to each monthly bill rendered.

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2.1.6 Water-Sampling Credits - Each water customer that provides water samples at the request of and pursuant to conditions prescribed by Department, or as otherwise defined by approved policy shall receive a credit of **\$50.00** against that customer’s account. Credits shall be applied not later than the billing period following the period in which the sample was provided. No credit shall be due the customer for any continuous sampling period in which a sampling device was damaged while under the care and supervision of that customer.

2.2 RECLAIMED WATER USER CHARGES – Connections to the County’s reclaimed water system shall be billed each month in accordance with this subsection.

2.2.1 Single-Family Residential Accounts – Monthly user charges for single-family residential reclaimed water accounts shall be assessed in accordance with the following table.

MONTHLY USER RATES—SINGLE FAMILY RESIDENTIAL				
Type of Charge		Charges by Connection Subclass		
		Unmetered		Metered ⁽⁴⁾
		Initial ⁽¹⁾⁽²⁾	Committed ⁽²⁾⁽³⁾	
Base Facility Charge		\$9.00	\$9.00	\$4.64
Usage Charge (per 1000 gallons)		None	None	Per usage blocks
Block 1	0 to 5,000 gallons	N/A	N/A	\$0.29
Block 2	5,001 to 15,000 gallons	N/A	N/A	\$0.48
Block 3	Above 15,000 gallons	N/A	N/A	\$0.66

(1) Residential properties in reclaimed water improvement units created pursuant to the Utility Code (RWIUs) on or before **April 1, 1997** are eligible for Initial-Class reclaimed water connections.

(2) The rates in this subclass apply only to reclaimed water connections of **1 inch** or smaller. Connections larger than **1 inch** are subject to Metered-Class rates.

(3) Residential properties in RWIUs created prior to **November 20, 2001** and residential properties in neighborhoods for which a conditional approval for connection of the neighborhood to the County’s reclaimed water system was issued prior to **November 20, 2001** are eligible for Committed-Class reclaimed water connections. The owners of residential properties within such neighborhoods or their legal representatives may enter into an agreement with the County—individually or collectively—documenting a **30-year** exemption from metered reclaimed water service within the neighborhood.

(4) Represents monthly user rates that are in effect as of October 1, 2019. The Board has adopted the implementation of a price index adjustment plus an additional 4.0% rate adjustment as provided in Sections 6.1 and 6.2 of Resolution No. R-19-106.

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2.2.2 Commercial and Multi-Family Residential Accounts –Monthly user charges for commercial and multi-family residential reclaimed water accounts shall be assessed in accordance with the following table.

MONTHLY USER RATES—COMMERCIAL & MULTI-FAMILY					
Type of Charge		Charges by Connection Subclass			
		Unmetered		Metered	
		Initial ⁽¹⁾⁽²⁾	Committed ⁽²⁾⁽³⁾	General Users ⁽⁴⁾⁽⁶⁾	Major Users ⁽⁵⁾⁽⁶⁾
Base Facility Charge		\$9.00	\$9.00	\$4.64	\$4.64
Usage Charge (per 1000 gallons)		None	None	Per usage blocks	\$0.10
Block 1	0 –15,000 gallons per ERC ⁽⁷⁾	N/A	N/A	\$0.13	N/A
Block 2	15,001 –30,000 gallons per ERC ⁽⁷⁾	N/A	N/A	\$0.23	N/A
Block 3	Above 30,000 gallons per ERC ⁽⁷⁾	N/A	N/A	\$0.61	N/A

(1) Commercial and multi-family residential properties in RWIUs created on or before **April 1, 1997** are eligible for Initial-Class reclaimed water connections. Initial-Class rates shall remain fixed through **March 31, 2007**. Beginning **April 1, 2007**, Initial-Class rates will be increased over a **3-year** phase-in period to the then-current rates for Committed-Class connections.

(2) The rates in this subclass apply only to reclaimed water connections of 1 inch or smaller. Connections larger than **1 inch** are subject to Metered-Class rates.

(3) Commercial and multi-family residential properties that had unmetered reclaimed water service prior to **May 1, 2002** are eligible for Committed-Class reclaimed water connections.

(4) All metered commercial and multi-family residential reclaimed water accounts are classified within the General Users subclass unless eligible under the Major Users subclass.

(5) The Major Users subclass includes each reclaimed water account established by the County pursuant to a written agreement or arrangement with the customer which provides for a maximum daily quantity of reclaimed water deliverable by the County, the interruption of reclaimed water delivery for the remainder of any day in which the daily maximum quantity has been delivered, and/or the on-site storage of reclaimed water during wet-weather periods.

(6) Represents monthly user rates that are in effect as of October 1, 2019. The Board has adopted the implementation of a price index adjustment plus an additional 4.0% rate adjustment as provided in Sections 6.1 and 6.2 of Resolution No. R-19-106.

(7) An ERC for reclaimed water service is defined as an average annual daily flow of **500 gpd**. ERCs are determined initially based on projected usage and are subject to adjustment annually based on the actual average annual daily usage for the prior **12-month** period. For example, an average annual daily flow of **1000 gpd** is equivalent to **2 ERCs** (1000/500 = 2).

In the alternative, each General User may elect to have the total ERCs for its account determined on the basis of the property's irrigated area. For each such election, **1 ERC** shall apply for each **5600 square feet** of irrigated area or portion thereof. An election may only be rescinded at the discretion of the Director of the County's Department following the Department's receipt of a written request for rescission from the General User stating the basis for the request. The assessment of monthly charges based on such an election shall commence with the first full billing cycle following the County Department's receipt of the General User's affidavit certifying the total irrigated area of the property and shall continue until the election is rescinded as provided herein or the account is closed. The determination of total ERCs based on such an election may be modified following the Department's receipt of a subsequent affidavit certifying a change in the total irrigated area of the property. The total irrigated area certified for any such property shall be subject to verification and adjustment by the County.

2.3 BULK-SERVICE CHARGES - Except as otherwise provided in this subsection, customers

receiving bulk water or wastewater services shall be assessed monthly in accordance with the following table.

MONTHLY USER RATES—BULK SERVICE	
Service	Usage Charge
Potable Water (Per 1000 gallons) Purchased-Water Pass-Through Consumption Charge Base Consumption Charge ⁽¹⁾	Per Section 2.1.2 \$1.71
Wastewater Consumption Charge (Per 1000 gallons) ⁽¹⁾	\$6.22
(1) Represents monthly user rates that are in effect as of October 1, 2020. The Board has adopted the implementation of a price index adjustment plus an additional 4.0% rate adjustment as provided in Sections 6.1 and 6.2 of Resolution No. R-20-047.	

2.3.1 Bulk Water Customers – The water rates established in this subsection are applicable to each County water customer that (a) resells water services to its own customers in accordance with the Utility Code and (b) maintains all distribution systems, valves, hydrants, service connections, and meters in the public right-of-way within its recognized service area. The total cost of bulk water service will equal the sum of the effective purchased-water pass-through consumption charge and the base-consumption charge applied to all metered potable water delivered to such bulk-water customers. The terms for providing bulk water service to any applicant shall be established in an agreement between the applicant and the County.

2.3.2 Bulk Wastewater Customers - The wastewater rates established in this subsection are applicable to each County wastewater customer that (a) resells wastewater services to its own customers in accordance with the Utility Code and (b) maintains all collection systems, service connections, manholes, and valves in the public right-of-way within its recognized service area. The terms for providing bulk wastewater service to any applicant shall be established in an agreement between the applicant and the County.

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SECTION 3 MISCELLANEOUS SERVICE RATES

3.1 MISCELLANEOUS SERVICE CHARGES – Special services or handling provided by the County at the request of a customer or to correct improper customer activities shall be assessed in accordance with the following table.

Miscellaneous Services	Business-Hours Charge	After-Hours Charge ⁽¹⁾
Customer-Requested Services		
Bench-test meter ⁽²⁾ : 1-inch or smaller	\$40	N/A
Larger than 1-inch	Actual Cost	N/A
Establish account and read/turn on for initial service	\$25	N/A
Estimate line extension cost for development (credited to account if line extension constructed)	\$250	N/A
Field-test meter water volume ⁽²⁾ : 5/8-inch	\$25	N/A
Larger than 5/8-inch	Actual Cost	N/A
Inspect line for damage/blockage (not County caused)	\$30	\$45
Install lateral	Actual Cost	N/A
Install Low Pressure Sewer System effluent pump package (pump, pump chamber, control panel and pump controls)	\$1,150	N/A
Install wet tap	\$250	N/A
Make unsuccessful visit to service address (not County caused)	\$10	N/A
Research account payment that was properly processed	\$10	N/A
Perform emergency turn-off / turn-on	\$30	\$45
Prepare time-payment document: Impact-fee affidavit	\$15	N/A
Delinquent-account agreement	\$30	N/A
Process early payoff of assessment: Ad valorem units	\$25	N/A
Impact-fee affidavit	\$15	N/A
Release of liens	\$15	N/A
Re-read meter	\$20	N/A
Transfer Capacity Reservation within permitted subdivision	\$45	N/A
Delinquent Accounts		
Attempt to collect delinquent account at service address	\$10	N/A
Interrupt service: Wastewater	Actual Cost	N/A
Water	\$15	N/A
Reinstall meter: 1-inch or smaller	\$50	\$75
Larger than 1-inch	Actual Cost	N/A
Restore wastewater service, next working day	\$30	N/A
Restore water service: Next working day	\$15	N/A
Same day at customer request after payment in office	\$30	\$45
Special handling: Filing liens or actions for judgement	\$30	N/A
Court costs	Per Court Order	N/A
Enforcement or Corrective Actions		
Install or replace back-flow prevention device: Double-check	\$90	N/A
Residential dual-check	\$60	N/A
Reduced pressure zone	\$350	N/A
Install required lateral clean-out at point of connection	\$250	N/A

Miscellaneous Services	Business-Hours Charge	After-Hours Charge ⁽¹⁾
Other ⁽³⁾	Actual cost	Actual cost
Replace missing or damaged equipment		
Padlock	\$20	N/A
Locking device	\$20	N/A
Meter, any other than hydrant	Pre-tap fee plus estimated usage	N/A
Meter box	\$75	N/A
Hydrant meter	\$500 plus estimated usage	N/A
Remove illegal connection	\$100 plus estimated usage	N/A
Re-read meter due to customer obstruction	\$20	N/A
Special handling:		
Update records due to unauthorized meter relocation	\$30	N/A
Verify illegal consumption (legal connection)	\$25 plus usage	N/A
Reimbursable Fees		
Dishonored Checks ⁽⁴⁾		
Checks up to \$50.00	\$25	N/A
Checks \$50.01 to \$300.00	\$30	N/A
Checks \$300.01 to \$800.00	\$40	N/A
Checks \$800.01 & over	5% of Face Value	N/A
Reversal of ACH bank draft	Same as dishonored check	N/A
Document recording	Actual Cost	N/A
<p>(1) Charges are increased 50% for services between 5 p.m. and 8 a.m. on normal working days (Monday through Friday) and for all hours on holidays and weekends.</p> <p>(2) Charges apply unless test indicates meter should be replaced.</p> <p>(3) All other corrective or enforcement actions performed to protect the public utility system as a result of the customer's failure to comply with local regulations.</p> <p>(4) Section 2-419 of the <i>Hillsborough County Code of Ordinances and Laws, Part A, General Ordinances</i> authorizes a charge for collection of dishonored checks and a fee schedule based on Section 832.08(5), Florida Statutes.</p>		

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3.2 INDUSTRIAL PRETREATMENT CHARGES – Charges to implement, administer, and enforce the County’s Industrial Pretreatment Program as defined in **Chapter 120** of the Utility Code shall be assessed in accordance with the following table.

Industrial Pretreatment Service	Charge
Accidental discharge review	\$100
Administrative fee for non-compliance	Per Resolution ⁽¹⁾
Annual audit fee	\$100
Appeal charge	\$100
Industrial investigative charge	\$100 per day
Laboratory services	Actual Cost
No-discharge permit fee	\$100
Permit application review fee	\$100
Restricted permit administrative fee	
per day of discharge, first year	\$100
per week of discharge, after first year	\$100
Restricted permit fee	\$100
Sample collections	
Flow-proportioned sample	\$100
Grab sample	\$35
Time-composite sample	\$75
24-hour pH and/or temperature recording	\$75
(1) Per the Industrial Pretreatment Escalating Enforcement Procedures Resolution	

3.2.1 Special Project Charges – A Special Project charge shall be assessed Restricted Permit holders as defined in **Chapter 120** of the Utility Code. Such charges shall be assessed monthly for all days during the previous month that industrial wastes were discharged. The charge shall be calculated using the following equation:

$$SPC = [(ADF)(GCF)(DD)] / (UPL)$$

- where: SPC = Special Project charge
- ADF = Permittee’s average daily wastewater flow in gallons over the duration of the permit
- GCF = the per-gallon impact fee of the applicable service area
- DD = the number of days that Permittee’s discharges to the Utility System occurred
- UPL = the projected useful life of a Utility System treatment facility (**7,305 days**)

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3.3 HIGH-STRENGTH WASTE CHARGES – Discharges of high-strength waste as defined in **Chapter 120** of the Utility Code, which are found to contain specified pollutants in excess of the normal concentrations allowed shall be assessed wastewater treatment surcharges in accordance with this subsection at the rates established in the following table.

Parameter	Normal Value	Rate
Biochemical Oxygen Demand	(BOD) = 250 mg/l	\$0.155/lb
Total Suspended Solids	(TSS) = 250 mg/l	\$0.173/lb
Total Kjeldahl Nitrogen	(TKN) = 40 mg/l	\$0.361/lb
Total Phosphorus	(TP) = 10 mg/l	\$2.235/lb

3.3.1 Surcharge Applicability - The surcharge shall apply to:

- (a) Wastewater which is discharged at an average daily flow rate greater than **25,000 gallons per day (gpd)** and with a conventional pollutant level greater than normal-strength waste.
- (b) Wastewater which is discharged at an average daily flow rate less than **25,000 gpd** and with a conventional pollutant level greater than normal-strength waste caused by customer operations other than food preparation (meal preparation, baking, frying, etc.).

3.3.2 Surcharge Assessment - Customers discharging high-strength wastewater will be responsible for performing or securing an analysis of their wastewater for the prescribed parameter(s) and shall submit the results thereof to the Department. Customers who do not submit the required wastewater analyses will be sampled by the Department. The cost incurred by the Department for such sampling and analyses will be billed to the customer.

3.3.3 Calculation of Surcharge - The surcharge assessed will be based on the most recent wastewater analysis established for that customer pursuant to the authorizing Rate Resolution. The total surcharge will be the sum of all individual surcharges applicable to that analysis. Individual surcharges will be calculated using the following equation:

$$S = [(C_C - C_N)(Q_C)(W_W)(R_P)(T)] / D_W$$

- where
- S = surcharge (\$/month)
 - C_C = concentration of parameter in customer wastewater (mg/liter)
 - C_N = normal concentration of parameter (mg/liter)
 - D_W = flow rate conversion factor (**1,000,000** gpd/MGD)
 - Q_C = average daily wastewater flow of customer (gallons/day)
 - W_W = Mass conversion factor (**8.34** lbs/day / MGD-mg/l)
 - R_P = surcharge rate applicable to parameter (\$/lb)
 - T = number of days per month of customer operations (days)

3.3.4 Billing of Surcharge - The total calculated surcharge will be assessed each month in the regular billing for County wastewater treatment services. Initial billing for each customer will commence with the first complete billing cycle following establishment of that customer's wastewater analysis. Assessment of the surcharge will continue until a subsequent analysis, established in accordance with the testing schedule applicable to the discharge permit, indicates that an alternate surcharge amount is due or that no surcharge is appropriate at that time.

3.4 FIRE PROTECTION CHARGES – Readiness-to-Serve charges pertaining to privately owned fire-protection systems and equipment connected to the County water system shall be assessed monthly in

accordance with the following table based on the size of the service line connecting the private system to the County's system. All fire protection usage that is documented to the Department by a local fire department or by a certified hydrant-testing agency shall be assessed at the rate established in **Section 2.1** for the first consumption block of the water-conservation consumption charges and at the rate established in that Section for the purchased-water pass-through consumption charge.

Size of Service	2" & smaller	3"	4"	6"	8"	10"	12"
Monthly Charge	\$3.25	\$3.40	\$3.60	\$8.70	\$16.50	\$27.50	\$45.00

3.5 MISCELLANEOUS RELOCATION/REPLACEMENT CHARGES - The County shall assess the party or parties responsible, for the actual costs incurred by the County to raise, lower, relocate, adjust, or replace mains, service lines, manholes, fire hydrants, fire lines, meters, meter boxes, back-flow prevention devices, clean-outs, clean-out caps, valves, valve boxes, or other appurtenances at the request of such parties or when necessitated by any action of such parties which results in a change in ground elevation, a construction change, or damage due to negligence. Actual costs shall include the cost of any design and permitting required, the cost of all labor and materials utilized, the cost of equipment utilized, and an allocation of overhead.

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SECTION 4 TEMPORARY SERVICE RATES

4.1 TEMPORARY METERED-SERVICE CHARGES – Charges for providing temporary water service for construction and other purposes shall be assessed in accordance with the following table.

Type of Charge	Charge by Meter Type		
	Hydrant	Tank-Truck	6-Inch Construction ⁽¹⁾
Install and Remove ⁽²⁾	\$50.00	\$50.00	N/A
Base Facility ⁽³⁾⁽⁴⁾	10 ERCs	10 ERCs	40 ERCs
Usage Charges ⁽³⁾			
Pass-Through ⁽⁵⁾	Per Section 2.1.2	Per Section 2.1.2	Per Section 2.1.2
Conservation ⁽⁶⁾	10 ERCs	10 ERCs	40 ERCs

(1) A compound meter which an applicant must obtain from the County and install in accordance with the *Hillsborough County Water, Wastewater, and Reclaimed Water Technical Manual* directly between a County water line and each portion of the project's distribution system that has not yet been accepted by the County for operation and maintenance. The meter shall remain in place until such acceptance has occurred. The applicant shall be responsible for removal and return of the meter to the County.

(2) The specified charge is for one installation and removal by the County.

(3) Charges are assessed for each full month or portion thereof until the meter is removed by or returned to the County.

(4) Charges are assessed for each ERC at the Base Facility Charge prescribed in **Section 2.1** for potable water service.

(5) The Purchased-Water Pass-Through Consumption Charge.

(6) Charges are assessed for each ERC at the Conservation Consumption Charges prescribed in **Section 2.1** for potable water service.

4.2 RECLAIMED WATER CHARGE –The charge for providing temporary reclaimed water service to tank trucks at designated treatment plants for distribution at County-owned or -operated facilities shall be assessed in accordance with the following table.

Quantity of Reclaimed Water	Charge
Each truck/tank load	\$5.00

4.3 FIRE-FLOW TEST CHARGE – The charge for performing an American Water Works Association fire-flow test for one or more fire hydrants and providing the resulting test data at the request of an applicant shall be assessed in accordance with the following table.

Fire-Flow Testing	Charge
Each fire hydrant	\$100

SECTION 5 CUSTOMER DEPOSITS

5.1 GENERAL - Security deposits to reduce bad-debt losses shall be established for each new customer account and adjusted as necessary in accordance with this Section. Except as otherwise provided in this Section, required deposits shall be collected in cash when the account is established.

5.2 SINGLE-FAMILY RESIDENTIAL ACCOUNTS – Except as provided in subsection **5.3**, deposits for single-family residential accounts shall be assessed in accordance with the following table. Collection of wastewater deposits for proposed single-family residences may be deferred until issuance of the Certificate of Occupancy.

Meter Size	Deposit by Service		
	Water	Wastewater	Water &Wastewater
5/8" x 3/4"	\$55	\$75	\$120
1"	\$75	\$125	\$170
1 ½"	\$150	\$225	\$375
2" or larger	Two times the current system-wide average monthly billing for comparable-size meters in this class.		

- 5.2.1 Waiver – A deposit shall be waived if the County receives a favorable credit score from the County’s consumer reporting agency and the customer maintains a satisfactory payment record.
- 5.2.2 Letters of Credit - In lieu of cash, developers of new single-family residential projects may file an irrevocable letter-of-credit drawn on a qualified public depository as defined in **Florida Statutes, Chapter 280.02(11)**. Letters-of-credit shall not be used to guarantee debt already owed.
- 5.2.3 Adjustments to Deposits - Customers with unsatisfactory payment records, whether or not entitled to a waiver pursuant to subsection **5.2.1**, shall be subject to the current deposit requirements for services provided or to three times the customer's average monthly bill, whichever is greater. A separate County policy establishes the specific criteria for increasing security deposits.
- 5.2.4 Release of Deposits – Cash deposits and accrued interest will be credited to the accounts of customers with good payment records. Otherwise, the deposit and interest shall be credited to the account when it is closed. Refund checks will not be issued unless a credit balance remains when the final bill is rendered. A separate County policy establishes the specific criteria for refunding customer deposits. Alternate forms of security will be released when the account is closed and payment of the final bill has been received.

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5.3 RESIDENTIAL-RENTER ACCOUNTS – Each account established for a rented residence by the renter shall be assessed a deposit in accordance with the following table. The criteria for waiving and adjusting deposits, for the use of an alternate form of security, and for releasing deposits on such accounts are the same as the criteria applied to single-family residential accounts for water or wastewater service.

Meter Size	Deposit by Service		
	Water	Wastewater	Water & Wastewater
5/8" x 3/4"	\$90	\$145	\$180
1"	\$125	\$225	\$265
1 1/2"	\$245	\$390	\$640
2" or larger	Two times the current system-wide average monthly billing for comparable-size meters in this class.		

5.4 COMMERCIAL AND MASTER-METERED RESIDENTIAL WATER/WASTEWATER ACCOUNTS - Deposits for commercial and master-metered residential accounts shall be based on two times the current system-wide average monthly billing for comparable accounts.

5.4.1 Alternate Forms of Security – The County will accept a surety bond or a letter-of-credit in lieu of a cash deposit for an account. Letters-of-credit shall be drawn on a qualified public depository as defined in **Florida Statutes, Chapter 280.02(11)** and shall not be used to guarantee debt already owed.

5.4.2 Adjustments to Deposits - Customers with unsatisfactory payment records shall be subject to the current deposit requirements for services provided or to three times the customer's average monthly bill, whichever is greater. A separate County policy establishes the specific criteria for increasing deposits.

5.4.3 Release of Deposits – A cash deposit and accrued interest will be credited to the account when the account is closed and the final bill is rendered. Refund checks will not be issued unless a credit balance remains when the final bill is rendered. A separate County policy establishes the specific criteria for refunding customer deposits. Alternate forms of security will be released when the account is closed and payment of the final bill has been received.

5.5 COMMERCIAL AND MULTI-FAMILY RESIDENTIAL RECLAIMED WATER ACCOUNTS - Deposits for commercial and multi-family residential reclaimed water accounts shall be assessed by meter size in accordance with the following table. The criteria for increasing a deposit, for the use of an alternate form of security, and for releasing deposits on such accounts are the same as the criteria applied to commercial and multi-family residential accounts for water or wastewater service.

Meter Size	5/8"x 3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
Deposit	\$150	\$165	\$175	\$225	\$350	\$400	\$485	\$550	\$650

5.6 TEMPORARY METERED-SERVICE ACCOUNTS – Damage deposits are required for temporary meters obtained for water services provided pursuant to **Section 4.1**. All such deposits shall be assessed in accordance with the following table.

Meter Type	Hydrant	Tank-Truck	Construction—6-Inch
Deposit	\$650	\$650	\$12,000

- 5.6.1 Alternate Forms of Security – The County will accept alternate forms of security in accordance with the criteria established for commercial and master-metered residential accounts for water services.
- 5.6.2 Release of Deposits - A cash deposit and accrued interest will be credited to the account when the meter is returned to or removed by the County. Refund checks will not be issued unless a credit balance remains when the final bill is rendered. A separate County policy establishes the specific criteria for refunding customer deposits. Alternate forms of security will also be released when the meter is returned to or removed by the County. The release of each deposit shall be reduced by the value of any damage to or loss of the meter that occurred while serving the applicant’s property other than due to normal wear and tear as determined by the County.

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SECTION 6 AUTOMATIC RATE ADJUSTMENTS

6.1 RATE INDEXING. Except as otherwise provided in this subsection, the monthly user rates established in Section 2 for the Enterprise System (collectively, the “Applicable Rates”) shall be increased automatically by the Department each year by applying the price index factor established for that year in accordance with this subsection (the “Price Index Factor”) to the Applicable Rates to offset the estimated effects of inflation on the cost of operating and maintaining the Enterprise System. All Applicable Rates so adjusted (the “Indexed Rates”) shall be implemented by the Department.

6.1.1 Adjustment Schedule. Each implementation of Indexed Rates (“Rate Indexing”) shall occur without a public hearing. Rate Indexing shall not be employed more than once in any fiscal year. The Indexed Rates shall be implemented by the Department on October 1st of the year in which the Price Index Factor was determined. Nothing herein shall preclude the County from making additional changes to the Applicable Rates in any year through adoption of a formal resolution pursuant to Division 7 of its Public Utility Connections Regulations.

6.1.2 Applicable Rates. Only the following Applicable Rates shall be subject to Rate Indexing:

- (a) The water and wastewater user charges referenced in Section 2.1 (excluding the Purchased-water Pass-through Consumption Charge).
- (b) The reclaimed water user charges referenced in Section 2.2 (excluding Committed-Class connections).
- (c) The bulk-service charges referenced in Section 2.3 (excluding the Purchased-water Pass-through Consumption Charge).

6.1.3 Sunset of Rate Indexing. The application of the Rate Index shall begin on or after October 1, 2019 and annually thereafter through September 30, 2025 and the Applicable Rates shall be adjusted by an amount equal to the Price Index Factor for each respective fiscal year as determined by this section with said annual index adjustment not being less than zero percent (0%) nor exceeding five percent (5.0%). The Indexed Rates resulting from the application of the Price Index Factor shall be rounded to the nearest cent.

6.1.4 Calculation of Price Index Factor. The Price Index Factor shall be calculated using the following formula:

$$PIF = [(OP - PW) * EPI] / (ER - PPCCR)$$

Where:

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- PIF = The Price Index Factor used for Rate Indexing to determine the monetary adjustment in the Applicable Rates. The PIF represents the estimated increase in current operating expenses during the prior fiscal year (the “Calculation Period”) that is subject to the application of the annual inflation-index, expressed as a percentage of the applicable revenues derived from monthly user rates during such fiscal year. The amount of the increase is a component of any additional revenue required by the Enterprise System to ensure compliance with the Bond Covenants (the “Additional Required Revenue”).
- OP = The total expenses, paid or accrued, for the operations, maintenance, and repair of the Enterprise System as reported in the Annual Report for the Calculation Period after excluding (a) allowances for depreciation and amortization expense; (b) any expense paid from funds on deposit in the “Renewal and Replacement Account” (as such account is defined in the Bond Covenants and the amount thereof reported in the Annual Report) or funded or reimbursed from a grant from a governmental body other than the County; and (c) capitalized salaries and other overhead related to the County’s Capital Improvement Program (CIP). Such total expenses as adjusted for the stated exclusions are hereinafter referred to as the “Operating Expenses”. By way of example, Rate Indexing that will become effective on October 1, 2019 shall be based on the applicable Operating Expenses for Fiscal Year 2018.
- PW = That component of the Operating Expenses (OP) for the Calculation Period recognized in the determination of the Purchased-Water Pass-Through Consumption Charge pursuant to Section 2.1.2.
- EPI = The price index which represents the percentage change in the U.S. Bureau of Labor Statistics Water and Sewer Maintenance Index (Series ID CUSR0000SEHG01 CPI-All Urban Consumers) when comparing i) the average twelve month index factor ending January of the current fiscal year immediately prior to the fiscal year that the Rate Index is to be applied and ii) the average twelve month index factor ending January of the prior fiscal year (the “Effective Price Index”). By way of example, the Effective Price Index for Fiscal Year 2018 which would be implemented on October 1, 2017 would compare the percentage change in the average index calculated for the twelve months ended January 2017 to the average index calculated for the twelve months ended January 2016.
- ER = The total actual revenues earned by the Enterprise System from the Applicable Rates as reported in the Annual Report and any other supporting financial documentation for the Calculation Period.
- PPCCR = The total actual revenues earned by the Enterprise System during the Calculation Period from the application of the Purchased-Water Pass-Through Consumption Charge to the metered potable water consumption pursuant to Section 2.1.2.

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A sample calculation of the Price Index Factor based on the Fiscal Year 2019 financial results is illustrated in the following table:

Total Operating Expenses (Calculation Period)	OP	\$199,537,000
Less:		
Purchased Water Expenses (Calculation Period)	PW	(66,298,000)
Adjusted Operating Expenses		133,239,000
Effective Price Index	EPI	3.12%
Additional Required Revenue (Numerator)		4,157,000
Actual Revenues Earned (Calculation Period)	ER	247,362,000
Less Purchased-Water Pass-Through Consumption Charge Revenue	PPCCR	(62,886,000)
Applicable-Rate Revenue (Denominator)		184,476,000
Price Index Factor	PIF	2.25%

6.1.5 Determination of Indexed Rates. The Indexed Rates shall be determined based on the Price Index Factor applied uniformly to the Applicable Rates in effect and shall be rounded to the nearest cent. The determination shall be based on the following formula:

$$IR = AR * (1 + PIF)$$

Where:

IR = The Indexed Rates, before any further adjustment as provided in Section 6.2, that are to be placed in effect for the current fiscal year through application of the Price Index Factor.

AR = The Applicable Rates in effect immediately prior to the application of the Price Index Factor.

PIF = The Price Index Factor determined for the Calculation Period.

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6.2 ADDITIONAL RATE ADJUSTMENT. The Applicable Rates as adjusted annually by the Price Index shall be further adjusted automatically annually by 4.0% for each fiscal year beginning October 1, 2019 through September 30, 2021 to provide additional funds to support expanding operating costs for additional services and additional capital programs to assure sustainability. Subsequent to September 30, 2021, no Additional Rate Adjustment will be recognized in the determination of the Final Rates to be

billed for respective fiscal year. The annual application of the Additional Rate Adjustment shall be based on the following formula:

$$FR = IR * (1 + ARA)$$

Where:

- FR = The Final Rates that are to be placed in effect for the current fiscal year through the application of the Price Index Factor and the Additional Rate Adjustment.
- IR = The Indexed Rates that are to be placed in effect for the current fiscal year through application of the Price Index Factor before the application of the Additional Rate Adjustment, if any.
- ARA = The Additional Rate Adjustment equal to 4% to be applied for each fiscal year beginning October 1, 2019 through September 30, 2021.

6.3 PASS-THROUGH CHARGES. Except as otherwise provided in this subsection, the Applicable Rates shall be increased by the Department each year by applying a pass-through adjustment factor established for that year in accordance with this subsection (the “Pass-Through Factor”) to the Applicable Rates to offset increases in certain costs incurred by the Utility System for purchased services and regulatory compliance (collectively, the “Applicable Costs”). All Applicable Rates so adjusted (the “Pass-Through Rates”) shall be implemented by the Department.

6.3.1 Adjustment Schedule. The implementation of Pass-Through Rates for any year (“Cost Recovery”) shall occur without a public hearing. Cost Recovery shall not be employed more than once in any calendar year. Any Pass-Through Rates based on Fiscal Year **2019** expenses shall be implemented as of **October 1, 2020**. Thereafter, Pass-Through Rates shall be implemented not later than October 1 of the year in which the Pass-Through Factor was established. Nothing herein shall preclude the County from making additional changes to the Applicable Rates in any year through adoption of a formal resolution pursuant to **Division 7** of its Public Utility Connections Regulations.

6.3.2 Applicable Rates. Only the following Applicable Rates shall be subject to Cost Recovery:

- (a) The water and wastewater usage charges referenced in **Section 2.1** (excluding the Purchased-water Pass-through Consumption Charge).
- (b) The reclaimed water usage charges referenced in **Section 2.2**.
- (c) The bulk-service charges referenced in **Section 2.3** (excluding the Purchased-water Pass-through Consumption Charge).

6.3.3 Applicable Costs. Only the following cost categories qualify as Applicable Costs for Cost Recovery:

- (a) All increases in the rates or fees charged by a privately-owned utility system whose rates are regulated by a governmental agency (a “Regulated Utility”) or charged by another governmental agency for wastewater services, electricity, or natural gas purchased by the Utility System.
- (b) All increases in the rates or fees assessed the County for permitting and other regulatory functions provided by any regulatory agency having jurisdiction over Utility System operations (a “Regulator”).

- (c) All other cost increases incurred by the Utility System as a result of any regulatory changes or requirements imposed by a Regulated Utility or a Regulator.

6.3.4 Calculation of Pass-Through Factor. The Pass-Through Factor shall be calculated using the following formula:

$$PTF = ARR / ER$$

Where:

- PTF = The annual Pass-Through Factor used for Cost Recovery to determine the monetary adjustment in the Applicable Rates. The PTF represents the increase in the Applicable Costs during the Calculation Period, expressed as a percentage of the current revenues for that period.
- ARR = The Additional Required Revenue is calculated based on the change in the Applicable Costs that will affect the overall cost of providing Utility System services.
- ER = The total actual revenues earned by the Utility System from the Applicable Rates as reported by the County for the Calculation Period, adjusted to reflect estimated annualized revenues to the extent an adjustment to the Applicable Rates was made effective during a portion of the Calculation Period, as if the rate adjustment had been in effect for the entire Calculation Period.

6.3.5 Determination of Pass-Through Rates. The Pass-Through Rates shall be determined based on the Pass-Through Factor applied uniformly to the Applicable Rates in effect and shall be rounded to the nearest cent. The Pass-through application shall be based on the following formula:

$$PTR = (AR) (1 + PTF)$$

Where:

- PTR = The Pass-Through Rates that are to be placed in effect for the current fiscal year through application of the Pass-Through Factor.
- AR = The Applicable Rates in effect immediately prior to the application of the Price Index Factor.
- PTF = The Pass-Through Factor as determined for the Calculation Period.

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6.4 EMERGENCY WATER CONSERVATION CHARGES. If the Board of County Commissioners places emergency water conservation charges in effect via a subsequent public hearing and resolution, the Board may revoke such charges at any time without a public hearing by finding that the conditions upon which such charges were established no longer merit their imposition, provided that non-emergency water conservation rates have been established in accordance with the Public Utility Connections Regulations to replace such emergency charges. The Board may also, at any time and without a public hearing, reinstate the emergency water conservation charges last revoked in accordance with this subsection upon a finding that such charges are merited based on then-current environmental and/or regulatory conditions. The County shall provide notice of the intent to

consider the imposition or reinstatement of any such emergency water conservation charges to affected customers in accordance with Section 180.136, Florida Statutes.

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**TABLE 1
FLOW BY TYPE**

Type of Establishment	GPD ⁽¹⁾⁽²⁾⁽³⁾
Commercial:	
Airports	
(a) per passenger	4
(b) add per employee per 8 hr shift	15
Barber and beauty shops per service chair	75
Bowling alley per lane (toilet wastes only)	50
Car Wash	
(a) automated, per car	45
(b) automated, with water recovery	8
(c) self-service, per car	12
(d) self-service, with water recovery	6
Country clubs	
(a) per resident, or	100
(b) per member or patron	25
(c) add per employee per 8 hr shift, or	15
(d) per member (with showers)	30
(e) add per employee per 8 hr shift, (with showers)	25
(f) apartment/multi-purpose clubhouse per restroom	250
Doctors and Dentist offices	
(a) per practitioner	250
(b) add per employee per 8 hr shift	15
Factories, exclusive of industrial wastes, per employee per 8 hr shift	
(a) no showers provided	15
(b) showers provided	25
Flea market open 3 or less days per week (double the estimated flows if open more often)	15
(a) per non-food service vendor space	
(b) add per food service establishment using single service articles only per 100 SF of floor space	50
(c) per limited food service establishment	25
Food service operations	
(a) restaurant open 16 hours or less per day, per seat	40
(b) restaurant open more than 16 hours per day, per seat	60
(c) restaurant serving single service articles only and open 16 hours a day or less, per seat	20
(d) restaurant serving single service articles only and open more than 16 hours a day, per seat	35
(e) bar and cocktail lounge per seat	20
add per pool table or video game	15
(f) drive-in restaurant, per car space	50

**TABLE 1
FLOW BY TYPE**

Type of Establishment	GPD ⁽¹⁾⁽²⁾⁽³⁾
(g) carry out only, including caterers	
(1) per 100 SF of floor space	50
(2) add per employee per 8 hr shift	15
(h) institutions per meal	5
(i) food outlets excluding deli, bakery, or meat department per 100 SF of floor space	10
(1) add for deli per 100 SF of floor space	40
(2) add for bakery per 100 SF of floor space	40
(3) add for meat department per 100 SF of floor space	75
(4) add per toilet	200
Hotels and motels	
(a) regular per room	100
(b) resort hotels, camps, cottages (per room)	200
(c) add for self-service laundry, per machine	750
Laundromats, laundrette, self-service laundry facilities, per machine	260 ⁽⁴⁾
Trailer park for recreational vehicles	
(a) per space (overnight) without water and wastewater	50
(b) travel trailer (overnight) with water & sewer hookup, per trailer space	75
Office buildings	
(a) per employee per 8 hr shift, or	15
(b) per 100 SF of floor space, whichever is greater	15
Recreational/Sports facility	
(a) per person	5
(b) per person (with showers)	10
Service stations/convenience store per toilet	
(a) Open 16 hours per day or less	250
(b) Open more than 16 hours a day	325
Shopping centers without food or laundry per 100 SF of floor space	10
Stadiums, arenas, racetracks, ball parks per seat	4
Stores per 100 SF of floor space	10
Swimming and bathing facilities, public, per person	10
Theaters and auditoriums, per seat	4
Veterinary clinic	
(a) per practitioner	250
(b) add per employee per 8 hr shift	15
(c) add per kennel, stall or cage	20
Warehouses per employee per 8 hr shift	15
Warehouses/mini-storage	

**TABLE 1
FLOW BY TYPE**

Type of Establishment	GPD ⁽¹⁾⁽²⁾⁽³⁾
(a) per bathroom	250
(b) add for onsite manager apartment	140
Institutional:	
Churches per seat	3
Hospitals per bed (includes kitchen wastewater flow)	215
Nursing, rest homes per bed (includes kitchen wastewater flow)	115
Parks, public picnic	
(a) with toilets only per person	5
(b) with bathhouses, showers and toilets per person	10
Public institutions other than schools and hospitals per person (not including kitchen waste flows)	100
Schools per student	
(a) day-type	10
(1) add for showers	4
(2) add for cafeteria	4
(3) add for day school workers	15
(b) boarding-type	75
(c) day care	10
add per day care worker	15
Work or construction camps, semi-permanent, per worker	50
<p>(1) Metered water-use data may be used for Commercial Class customer requirements in lieu of the estimated water and wastewater flows in this Table. The applicant shall provide authenticated monthly water-use data documenting water consumption for the most recent 12-month period for the existing establishment for which service was applied for or if service is for a proposed development, for three (3) similar establishments. Similar establishments are defined as those engaged in the same type of business or service, with operations of similar size, located within Hillsborough County in the same type of geographic environment, and having approximately the same operating hours. Establishments with variations in average daily flows in excess of 25% will not be considered comparable. To be considered in lieu of this Table, water-use data for similar establishments must be received by the County's Planning and Growth Management Department prior to that Department's approval of the proposed establishment's construction plans.</p> <p>(2) For those establishments with seasonal uses, the average metered water use during the establishment's peak season shall be used to establish the quantity of wastewater capacity required in lieu of the estimated flows above. For this purpose, seasonal usage is defined as any period three months or longer, when the average water usage is more than 15% greater than the average usage during the 12 months including the seasonal period.</p> <p>(3) Existing structures in Hillsborough County that are served by private wells, plants or septic tanks</p>	

**TABLE 1
FLOW BY TYPE**

Type of Establishment	GPD ⁽¹⁾⁽²⁾⁽³⁾
<p>may use water and wastewater flow data in lieu of estimated wastewater flows in this Table. The applicant shall provide authenticated monthly water and wastewater usage data reported to the Health Department, the Environmental Protection Commission or the Department of Environmental Protection for the most recent 12-month period.</p> <p>(4) In no case will less than 80 gpd per laundry machine be used when applying metered water-use data supplied pursuant to note (1) above.</p>	

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